



POSITION DESCRIPTION

Role:	Board Member Brain Injury Association of Tasmania Inc
Expertise:	Governance – Community Organisation and/or lived experience
Targeting:	Acquired Brain Injury
Location:	Based in Hobart, Tasmania
Term:	Annual - elected at AGM or by Board appointment to casual vacancy between AGMs
Remuneration:	Voluntary
Organisation:	Incorporated Association - Not for Profit

ABOUT THE BRAIN INJURY ASSOCIATION OF TASMANIA

Established in 1998, the Brain Injury Association of Tasmania (BIAT) provides a public voice for all Tasmanians impacted by brain injury. It is a non-government, state-wide, not-for-profit organisation recognised as having specialist knowledge of brain injury and its effects on individuals, families and communities.

BIAT works to improve the lives of people with brain injury, and their families and carers, across Tasmania and nationally. BIAT delivers programs that build knowledge, independence and community inclusion, through initiatives such as the [National Assistance Card](#), the [JustACE](#) Program, the [About Me](#) Program, and community engagement and peer support activities. The organisation also provides information, education and community awareness activities to support prevention of brain injury, as well as to improve understanding of brain injury and encourage more inclusive services and communities. Current BIAT programs are funded by the Motor Accident Insurance

Board, The Tasmanian Government (Department of Justice), Commonwealth Government (Department of Health, Disability and Aging) and donations.

ORGANISATIONAL VALUES

BIAT's Organisational Values are integral to the Position Summary and Personal Attributes section below. This shared set of values is designed to assist in guiding staff behaviour in terms of how we interact with members, participants, stakeholders, the community and fellow employees during our day-to-day operations and service delivery.

Person-centred	People living with or impacted by brain injury are at the centre of all that we do.
Influence	We will use knowledge and experience of the impacts of brain injury to advocate for change.
Integrity	We act with integrity, uphold our Code of Conduct and take responsibility for our decisions.
Collaboration	We foster a spirit of collaboration within our organisation and our community.
Openness	We share knowledge and learning and are transparent in our decision making.
Excellence	We strive for excellence in everything we do.

DIVERSITY, ACCESSIBILITY AND INCLUSION

BIAT values diversity and is committed to creating an inclusive and accessible environment for all employees. Applications from people of all backgrounds are warmly welcomed, including those with disabilities. Please contact BIAT to discuss accommodations that can be made to support you through the application process.

POSITION SUMMARY

We are seeking people to fill roles to complement and strengthen the skills and knowledge base of the existing Board.

As a member of the Board, you will contribute to the organisation's strategic direction and be involved in the shaping of the organisation for future success and long-term sustainability.

BIAT has navigated a period of significant change in response to the roll out of the NDIS. In this time the organisation has shifted from being a peak body under state block

funding, to project-based operations and non-NDIS service delivery. As a result, BIAT has undertaken rapid growth with associated capacity building. The BIAT Board requires a range of skills and experience to ensure good governance and oversight of the range of services now provided by the organisation.

The ideal candidate will have experience and understanding of corporate governance of community organisations. Applications are welcomed from people impacted by brain injury, and/or a knowledge and understanding of ABI.

The BIAT Board seeks representation from the following groups/persons:

- lived experience of ABI
- family member or carer of a person with an ABI
- with a financial background
- with a legal background
- acquired brain injury service provider or therapist
- with a communications, marketing or media background
- with medical experience in the ABI area

WHAT WE OFFER

This is a voluntary role, without remuneration.

We offer reimbursement of expenses and professional development opportunities.

COMMITMENTS

Board meetings are held every two months, normally from 5.30pm on a Monday, with subcommittee meetings held on an as-needs basis. Meetings are held at the Association's offices in the ABC building, Hobart or via virtual meeting.

ELIGIBILITY

1. Qualified to hold the position of a member of a Board of an Incorporated Association.
2. Knowledge and understanding of corporate governance and statutory compliance requirements, with previous experience in the not-for-profit sector desirable
3. The ability to review our strategic directions through constructive questioning, suggestions and to contribute to effective decision making for the future of BIAT:
4. Ability to think strategically, and with experience of high-level decision-making.
5. Excellent interpersonal and communication skills
6. Ability to function effectively as a collaborative team member and cultivate positive working relationships.
7. Committed to working within the parameters of our values.

HOW TO APPLY

If you are interested in exploring this opportunity further, please submit your resume and a short covering letter to Helen Mulcahy, President and Board Chair.

Please detail any leadership, governance and/or board experience and your motivation for applying.

Please contact us if you have any questions.

Email admin@biat.org.au

Phone 03 6230 9800

APPROVED BY

Helen Mulcahy
President and Board Chair
Brain Injury Association of Tasmania Inc