



## CLASSROOM MINI – GRANTS PROGRAM

**Effective teachers use creative ideas to enrich students' learning.**

**In order to support and encourage that process, the *Legacy Foundation* has for several years encouraged donors to supplement schools' budgets by providing funds with which teachers could try out and refine new ideas.**

**The funded projects have been called “donor advised fund mini-grants.” The name reflects in part the fact that funds are limited (usually between \$500 and \$1,500) but also that projects, while significant and worthwhile, should be enjoyable and take a reasonable amount of time.**

**All mini-grants are funded by contributions from friends and supporters of Burkburnett ISD (BISD). The donor (individuals or organizations) determines the total amount they can expend each year, based on available funds in the donor advised account, and the range of amounts for specific grants. The *Legacy Foundation* each year announces these amounts and invites school personnel to apply between 01 September and 01 October for grants to be awarded for the second semester of the school year.**

**Donors evaluate applications, selects the recipients to be announced at the October regular monthly meeting of the BISD Board of Trustees, and determines specific amounts of the mini-grants.**

**If teachers wish to carry out projects which cost more than the average grant and have access to other resources, they are welcome to apply for partial funding.**

## LIST OF COMPETITIVE GRANTS

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**The *Legacy Foundation* is pleased to announce a wide variety of grant opportunities for the current school year. We invite you to take a look at the four different funding programs offered.**

**BHS Alumni Association *Innovative Learning Award* - \$1,000**

We developed the Innovative Learning Mini-Grant to promote and support creative, unique and innovative practices at Burkburnett High School. The competitive grant program annually seeks applications from teachers (either as individuals or as teams) targeting classroom practices focused on creating and supporting the demands of today's learners. The grant will provide funding for students to design and implement hands-on projects that leverage technology to achieve greater or innovative outcomes. The up to \$1,000 grant supports the purchase of materials and other direct expenses required to implement a project "above-and-beyond" what is normally possible within the district's regular budget for students in STEAM, foreign languages, leadership, and student wellness.

**J.B. & Beverly Riley *Arts-in-Education Award* - \$1,500**

The Riley Arts in Education Mini-Grant provides funding to either elementary or secondary BISD teachers to improve the quality and quantity of arts education for K– 12 students in Burkburnett Independent School District.

Arts education programming and professional development involving disciplines such as dance, literary arts, media arts, music, storytelling, theatre, traditional, and visual arts. All projects must assess student learning.

**Rotary Club of Burkburnett *English Language Arts Award* - \$1,000**

The purpose of the Rotary Club Donor Advised Fund mini-grant of up to \$1,000 is to help a Burkburnett ISD language arts educator (elementary and/or secondary) make his or her goal to provide innovative language arts teaching a reality. Grants will be given to assist classroom teachers in: 1) developing and implementing participatory, innovative, and illustrative teaching strategies that relates to one-or-more of the National Council of English's six English language arts (ELA) program areas: listening, speaking, reading, writing, viewing, and visually representing; and 2) supporting student implementation of innovative adaptation of their communication in relation to audience, task, purpose and discipline.

**DW Taylor *Social Studies Teaching Award* - \$1,000**

The purpose of the Danny W Taylor Donor Advised Fund \$1,000 mini-grant is to help a Burkburnett ISD social studies educator (elementary and/or secondary) make his or her goal to provide innovative social studies teaching a reality. Grants will be given to assist classroom teachers in: 1) developing and implementing participatory, innovative, and illustrative social studies teaching strategies; and 2) supporting student implementation of innovative social studies, citizenship projects, field experiences, and community connections.

## **HOW TO APPLY:**

- (1) Eligibility: Each applicant must be actively employed as a full-time teacher or employee of BISD for the current school year.**
- (2) Send an Email notification to DW Taylor, [dannywt@currently.com](mailto:dannywt@currently.com) specifying which Legacy Foundation donor advised mini-grant and application will be submitted.**
- (3) Complete either (a) the on-line application ([www.burkburnetthighschoolalumni.org](http://www.burkburnetthighschoolalumni.org) “Giving Back tab”), teacher resume, and budget for an eligible mini-grant OR (b) prepare and submit as a Microsoft Word document saved to PDF format.**
- (4) Project endorsement/certification signatures must be affixed to application from campus principal and Asst. Superintendent of C&I.**
- (5) If your application involves technology software, a certification of approval from the Director of Technology must be included with the application.**
- (6) If the grant project requires transportation, a letter of availability and intent to cover the total cost of said transportation signed by either the Director of Transportation or Chief Financial Officer/Business Manager must be included with the application.**
- (7) Winners will be announced at *either the October or November regular monthly meeting* of BISD Board of Trustees.**

**Application and support endorsements submission timeline:**

**Opens 01 September and Closes 01 October**

## **Basic Overview of Classroom Mini-Grant Application**

Below is a list of the required components of the application.

Please take some time to *draft your application offline* prior to beginning the online process.

1. **Type of Grant:** Individual or Collaborative
2. **Project Title, Grade Levels and Number of Students Impacted**
3. **About You (Individual or Multiple) resume**
4. **Prerequisite/Endorsements** – contact principal, curriculum specialist, etc. to discuss and confirm viability and usability of the project should it be awarded. If planning to purchase or utilize technology, please verify that technology both meets district hardware/software requirements and can be supported as well as is not already duplicated within the district. Verify availability of transportation if required.
5. **Project Narrative/Abstract:**
  - (a) Describe project in clear & concise manner/highlighting its compelling, creative or unique aspects and how it relates to grant specifications and to the curriculum and standards of the funding category identified (Maximum 300 characters);
  - (b) Primary mode of instructional innovation should be identified (select one): delivery method/how, content/what, or outcome/result);
  - (c) Potential impact of project in subsequent years/explain sustainability
  - (d) Learning Objectives and Goals – Identify specific educational learning objectives and goals for the project;
  - (e) Evaluation of qualitative and quantitative outcomes;
  - (f) Budget spread sheet including item headings of equipment, materials and supplies, professional (fees, etc.), travel and additional expenses.  
**Unacceptable items** for funding are as follows: teacher release time, substitute teachers, expenses incurred prior to grant approval, stickers/ribbons, and snacks.
6. **Funding Standards:**
  - **Excluded projects:** Previously funded projects, renovation of facilities, religious activities or teachings, non-academic projects and tuition for specific classes.
  - One application is permitted per teacher/group for this grant cycle; and
  - Applicant(s) is willing and prepared to provide an online completion report documenting project status and successes along with a final report to be submitted on or before August 1 of the grant year;

## **How is my Mini-Grant Application Scored?**

***Burkburnett Legacy Foundation*** classroom mini-grants are awarded through a competitive process. Each grant application is reviewed by a committee and scored.

**1. Project title and description (5 points)**

- Has the applicant clearly followed grant application directions?
- Has the applicant clearly described the project?

**2. Meets district objectives (20 points)**

- Does the project provide a learning experience/opportunity that students would otherwise not receive?
- Is the project high impact, involving a lot of students, or one that could be duplicated across the district so that it would impact a greater number of students?
- Does the applicant explain how the project enhances current curriculum?
- How many disciplines are used in the project? Does the applicant describe how the project will impact the different disciplines?
- Does the project sound like an engaging learning experience? Would you or your children/grandchildren react favorably to the project?

**3. Outcome and measures (10 points)**

- Does the applicant explain the outcomes?
- Does the applicant have a plan to measure the outcomes?
- Are the outcomes realistic?

**4. Itemized budget (10 points)**

- Has the applicant provided an itemized budget as requested?
- Are the expenses reasonable?
- Is there an expense that is not in line with the mini-grant donor(s) priority of providing additional opportunities for BISD students?

**5. Timeline (5 points)**

- Is the timeline reasonable?
- Has the applicant planned adequate introduction and follow-up for the project?