



**NORTH BERWYN PARK DISTRICT BOARD OF COMMISSIONERS
MONTHLY BOARD MEETING MINUTES: JANUARY 2026
1529 Harlem Ave, Berwyn, Illinois
January 8, 2026, at 5:00 p.m.**

1. Call To Order:

- A. President Jim Kearns called the regular monthly meeting of the North Berwyn Park District Board of Commissioners to order at 5:00 p.m.
- B. The meeting began with the Pledge of Allegiance.
- C. Upon roll call being taken, the following commissioner were present:

Commissioners: Jim Kearns, President
 John Kearns, Vice President
 Veronica Cortes, Treasurer
 Nestor Zavala, Commissioner

Staff: Joe Vallez, Executive Director

Absent: Angel Avalos, Jr., Secretary

- D. President Jim Kearns requested approval of the January 8, 2026 Agenda.

Commissioner Nestor Zavala made a motion to approve the agenda for the January Regular Monthly Meeting. Vice President, John Kearns second the motion. Motion unanimously carried 4-0.

2. Approval of Minutes:

- A. President Jim Kearns requested approval of the minutes of the Regular Board Meeting of December 11, 2025.

Treasurer Veronica Cortes made a motion to approve the minutes of the Regular Board Meeting of December 11, 2025. Vice President, John Kearns second the motion. Motion unanimously carried 4-0.

- B. President Jim Kearns requested approval of the minutes of the Executive Session held during the Regular Board Meeting of December 11, 2025.

Commissioner Nestor Zavala made a motion to approve the minutes of the Executive Session held during the Regular Board Meeting of December 11, 2025. Treasurer Veronica Cortes second the motion. Motion unanimously carried 4-0.

3. Correspondence:

No correspondence.

4. Public Comment:

No public comments.

5. Treasurer's Report:

- A. Treasurer Veronica Cortes presented the December Cash Disbursement report. President Jim Kearns requested approval of the Cash Disbursement report.

Vice-President John Kearns made a motion to approve the December Cash Disbursement report. Treasurer Veronica Cortes second the motion. Motion unanimously carried 4-0.

- B. There was not accurate information to present for the Finance Report due to the Cook County issues/delays with tax disbursements.

President Jim Kearns made a motion to defer the January Finance Report to the February Meeting for approval. Vice President John Kearns second the motion. Motion unanimously carried 4-0.

6. Staff Reports:

A. Executive Director Report:

1. NBPD 2.0:

a. Mackin Park: Masterplan

b. JCV Facility: Tree Plantings: Landscaping

2. IT Upgrade: Rec Trac App is on hold for the time being.

3. Roosevelt Road Art Plaza: Project moving forward with an anticipated completion date of June 1, 2026.

4. Brochure Deliver dates: Spring: February 23rd, Summer: May 4th, Fall: August 3rd, Winter: December 7th.

5. Cook County Tax Distribution Delay: no final date for distribution. 20% distribution completed over the break.

6. 2026 Concert Series: 15th and Harlem. More information coming out soon

7. Vehicle Emissions: 2026 dates TBD

8. DMV Mobile Service: 2026 dates TBD

9. WIC Mobile Service: 2026 date TBD

10. 2026 Meeting Dates: will be approved later in tonight's meeting

11. Christmas Trees Sales: JCV Parking Lot, company is interested in renting the parking lot again at the end of the year.

12. Pool Initiative Committee: Alderman Brockman

13. Organizational Structure: Executive Director will make recommendations to the Board during the February Board Meeting.

- a) To increase programming options for the community
- b) To reduce overhead
- c) To be more responsive to the community
- d) To do more with less

14. Special Events: 2025

- a) January 29-31: IAPD Conference
- b) August 15: 5K Run
- c) April 2: Spring Break Egg Hunt
- d) April 4: Easter Egg Hunt, Parade, and EGGstravaganza
- e) April 17: Children's Theater
- f) April 25: Recycle Fashion Show
- g) May 13: Best of Berwyn Dinner
- h) July 24: Children's Theater
- i) September 28 to October 2: NRPA Conference
- j) October 24: Halloween Event
- k) December 12: Santa's Workshop

B. WSSRA:

Commissioner Nestor Zavala stated the January WSSRA Meeting will be held on Tuesday, January 13, 2026. He will update the Board at the February Board Meeting.

7. Old Business:

A. Mackin Park: Update

B. JCV Facility Updates

C. Executive Director's Contract: President Jim Kearns made a motion to approve the new three-year contract of the Executive Director, Joseph Vallez retroactive to January 1, 2026 and ending December 31, 2028. Commissioner Nestor Zavala second the motion. Motion unanimously carried 4-0.

D. 2026 Board Meeting Dates: Vice President John Kearns made a motion to approve the remainder of the 2026 Board Meeting Dates as presented. Commissioner Nestor Zavala second the motion. Motion unanimously carried 4-0.

8. New Business:

A. An Ordinance providing for the issuance of approximately \$250,000 Taxable Promissory Note, Series 2026A, of the District for the purpose of paying necessary corporate expenditures, providing for the security and payment of said note, and authorizing the same of said note to the Republic Bank of Chicago.

President Jim Kearns made a motion to approve this ordinance. Commissioner Nestor Zavala second the motion. Motion unanimously carried 4-0.

9. Executive Session:

There was no need to enter into Executive Session.

10. Re-Convene to Open Session:

11. Possible Action, If Necessary:

There was no possible action.

12. Adjournment:

President Jim Kearns requested approval to adjourn the meeting.

Vice President John Kearns made a motion to adjourn the regular meeting at 5:26 p.m.
Commissioner Nestor Zavala second the motion. Motion unanimously carried 4-0.

