



NORTH BERWYN PARK DISTRICT'S

CORRIDADEL MARIACHI

5K

DATE/VENUE

SATURDAY **AUGUST 15**

16TH & WESLEY AVE BERWYN, IL 60402

FOR MORE INFO

NBPD4FUN.ORG

FOOD VENDOR APP.

JOIN THE NORTH BERWYN PARK DISTRICT FOR THE LARGEST LATIN EVENT FOCUSED ON HEALTH, WELLNESS, AND CULTURE IN THE CITY OF BERWYN FOR OUR 7TH ANNUAL 5K RUN.



NORTH BERWYN PARK DISTRICT

Saturday, AUGUST 15, 2026

7:00 am-1:00 pm

Food Vendor Fee: \$250 per 10'x10' booth space (limit 2)

Electricity: \$150 additional fee (limit 2)

1. **Booth Size & Placement:** Booth sizes are 10'x10'. Vendors may purchase no more than two booth spaces. Vendors must provide their own tent, booth, tables, chairs and signage. Tents must be weighted down with 30 lb. weights. Vendor locations will be assigned by the North Berwyn Park District and will be available prior to the show. We reserve the right to relocate a vendor when necessary, even after space has been assigned. In addition, the NBPB reserves the right to turn down and limit the number of vendors based on the nature of the services or products sold.

2. **Exclusivity:** The NBPB does not grant or ensure the exclusive right of any vendor to offer for sale any specific item(s) and reserves the right to disallow the sale of any items or services for any reason at the NBPB's full discretion. No alcoholic beverages or products containing alcohol shall be sold unless expressly approved by the North Berwyn Park District Executive Director.

3. **Electrical Requirements:** Electricity will be provided with a centralized generator for an additional fee of \$150 per plugin, limit two. Vendors may not bring their own generators. Vendor must provide electrical/extension cords and must comply with all electrical codes and requirements. Every attempt will be made to ensure continued electrical service. However, the NBPB will not be held responsible for loss of sales or goods should circumstances beyond our control arise, vendor equipment be deemed faulty or vendor electrical needs exceed provisions named.

4. **Set Up & Tear Down:** Each vendor is responsible for setup, tear down and cleanup of booth space. Setup time begins Saturday, August 15, 2026 at 5:00 am and must be completed by 7:00 am. For the safety of visitors, you will not be allowed to use any motorized vehicle on the premises after 7:00 am. Tear down can take place 30 minutes after the completion of the last act. Cars will not be allowed in the area until 30 minutes after the end of the festival. Trash containers and centralized dumpsters will be available. Please make sure you bring your own trash bags if your booth will be generating a significant amount of garbage. If you have boxes, please make sure you break them down and dispose of them by the end of the festival. Your area should be clean before you leave, failure to do so could disqualify your business/organization from participating next year.

5. **Food Vendor Requirements:** Food vendor shall provide NBPB with a certificate of insurance, with minimum liability limits of \$1,000,000.00 coverage, naming North Berwyn Park District and the City of Berwyn as additional insured. This document must be delivered to NBPB office no later than Saturday, August 1 2026.

All food vendors must complete a special Berwyn Health Permit, which requires a State of Illinois Food Service Sanitation Certificate, and will be required to complete and return the City of Berwyn temporary food permit.

6. **Vendor releases and discharges,** covenants not to sue and agrees to indemnify North Berwyn Park District and the City of Berwyn, and their officers, employees, agents, representatives and volunteers from any and all known or unknown damages, injuries, losses, judgments and/or claims from any cases whatsoever that arise in any way from the Event or this Application/Agreement, including attorneys' fees and costs incurred by the indemnified parties. NBPB reserves the right to cancel this agreement at any time without cause.

7. **Violation by Vendor** of any terms in this agreement or any specific event rules as set forth by the NBPB will render this contract void. NBPB may, at its discretion, require Vendor to immediately cease operation at the event and remove all items and equipment, without reimbursement of any expenses or fees paid by Vendor. Vendor may not take down or remove items or equipment until 30 minutes after the completion of last act.

8. **Vendor must return this Application/Agreement** to NBPB on/or before Saturday, August 1 2026. Applications will not be accepted after this date.

Contact Name: _____

Vendor/Company Name: _____

Address: _____

Phone Number: _____ Email: _____

Please describe all items and/or services you intend to sell or distribute at the event

Briefly describe equipment you will bring as well as the amount of amps needed for each piece of equipment:

Please list Number of booths needed:

\$250 per 10'x10' booth space. Qty: _____ (limit 2) Cost: \$ _____

I require access to a centralized electrical generator:

\$150 per plug in. Qty: _____ (limit 2) Cost: \$ _____

By signing this agreement, vendor acknowledges and accepts all terms of this application which will be considered a legal contract between vendor and the North Berwyn Park District and therefore accepts all terms and conditions of this agreement. Please sign and return this agreement to the North Berwyn Park District no later than Saturday, August 1 2026. Please make checks payable to North Berwyn Park District

Checklist

- ☐ Applicable fee
(Refundable if Application/Agreement is rejected)
- ☐ Signed Application/Agreement
- ☐ Proof of liability insurance
- ☐ City of Berwyn Temporary Food Permit
(Food Vendor Only. Permit MUST BE SIGNED & NOTARIZED)
- ☐ Berwyn Health Department Permit
(Food Vendor Only. Permit MUST be returned to NBPD two weeks prior to the event, NO EXCEPTIONS)

Vendor's Signature:

Date:

