

**CITY OF HOBOKEN**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**RENT LEVELING**

**EMILY JABBOUR**  
Mayor

**CHRISTOPHER BROWN**  
Director



**BONA FIDE CONDO/COOP OWNER/OCCUPANT (CCOO) AFFIDAVIT**  
**INITIAL RENTAL DECONTROL UPON VACANCY**  
**Pursuant to Article VIII §155-35, §155-36 and §155-37**

This form must be completely filled out and accompanied with \$50.00 application fee and required documentation.

PROPERTY ADDRESS \_\_\_\_\_

Owner's Name and Address \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_ E-mail \_\_\_\_\_

If Corporation or Limited Liability Company (name and address of all members)

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

**AFFIDAVIT**

I, \_\_\_\_\_, hereby  
certify as follows:

1. I am the owner of the premises located at:

\_\_\_\_\_  
\_\_\_\_\_

2. I hereby further certify that I have owned and continuously occupied the unit as my principle residence for at least the preceding two (2) years beginning on

\_\_\_\_\_.  
(Move in Date)

3. If deemed a Bona Fide Condo/Coop Owner/Occupant (CCOO) by the Rent Regulation Officer, I hereby request an initial rental decontrol upon vacancy.

**Diane Nieves-Carreras, Rent Regulation Officer**  
124 Grand Street · Hoboken, NJ 07030 · (201) 420-2000 Ext 1721  
E-mail: [dnieves@hobokennj.gov](mailto:dnieves@hobokennj.gov) Website: [hobokennj.gov](http://hobokennj.gov)

The following documents must be submitted with the affidavit:

1. Copy of Deed
2. Copy of Certificate of Formation of Corporation or Limited Liability Company, if applicable.
3. Copy of Federal Income Tax Returns for the preceding two (2) years. (Please provide both sides of the first page only and redact all personal information.)
4. Copy of Tax Bills
5. Automobile Registration and Driver's License or valid NJ State ID
6. Copy of Electric & Gas Bills for the preceding two (2) years.
7. Property must be registered to date at the time Affidavit is submitted.
8. Application Fee of \$50.00 made payable to the City of Hoboken must accompany the Affidavit.

**I understand that my submission of this Affidavit alone does not designate me a bona fide condo/co-op owner/occupant; and that in connection herewith the Rent Regulation Officer may request additional documentation the Officer deems necessary to make a determination approving or rejecting this request for an initial rental decontrol upon vacancy by me pursuant to Hoboken Rent Control Ordinance Section 155-35.**

**PURSUANT TO SECTION 155-37 OF THE HOBOKEN RENT CONTROL  
ORDINANCE, THE INITIAL RENTAL DECONTROL IS APPLICABLE ONLY  
TO THE BONA FIDE CONDO/COOP OWNER'S FIRST TENANT UPON  
VACATION OF THE PREMISES BY THE CONDO/COOP OWNER AFTER  
ACCEPTANCE OF THIS AFFIDAVIT BY THE RENT CONTROL OFFICER.**

**I certify that the foregoing statements made by me are true and accurate to the best of my ability, and that if any of the foregoing statements are willfully false, I may be subject to prosecution for a violation of the Hoboken Rent Control Ordinance pursuant to Section 155-31, Section 155-32 and Section 155-36(G).**

Print Owner's Name

\_\_\_\_\_  
Owner's Signature

Sworn and subscribed to before me

On this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Notary Public

<b>Official Use Only: Fee Paid \$ _____</b>	<b>Check # _____</b>
<b>Receipt # _____</b>	