



Appin Deer Management Incentive Scheme 2026/27

EPICOLLECT5 APP USER GUIDE

The Appin Deer Management Incentive Scheme uses the Epicollect5 app to record deer culled.

These instructions are to help you set up and use the app.

Once installed, using the app to record culls should take around one minute per deer.

If you require any assistance or have any questions please contact the scheme manager:

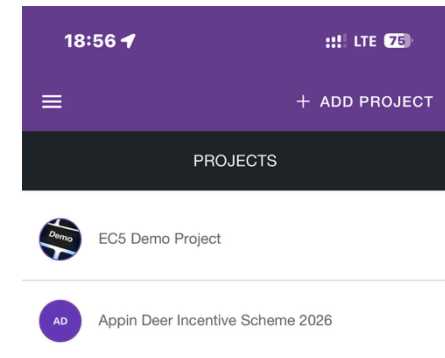
WhatsApp, text or call; **07345 572367**

Email; appindeer@gmail.com

Download Epicollect5

1. Go to the **App Store** on an **iPhone** or **Google Play** on **Android**
2. Search for, and download the **Epicollect5** app
3. Open the **Epicollect5** app
4. Click on **'+ ADD PROJECT'** which is in the top right corner of the screen in the purple bar
5. Where it says, **'Search for project'** start typing **'Appin'**. You should see **'Appin Deer Incentive Scheme 2026'** as an option on the screen
6. Click on the option **'Appin Deer Incentive Scheme 2026'**
7. A window pops up with **'This project is private. Please log in'**

Click **'OK'**



Login

8. On the next page, click on the bottom option '**LOGIN WITH EMAIL**'.

Please do not use either the Gmail or apple option

9. On the next page type in the e-mail address you used when registering for the incentive scheme.

Click **'SEND'**.

This e-mail has already been registered with the Epicollect5 app, and this is how you log in to your Epicollect5 account

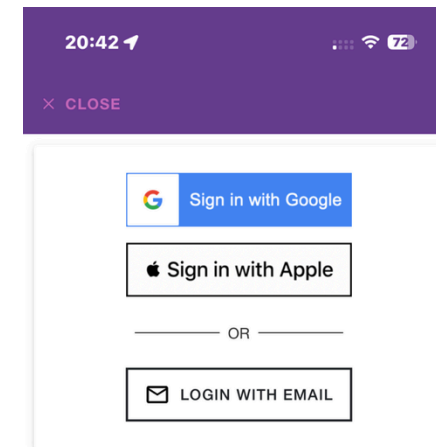
10. You should receive an e-mail from Epicollect5. If you cannot find the e-mail, check your junk or spam folder. The e-mail should contain a **6-digit** code. Either remember, or copy this code

11. Return to the Epicollect5 app. Enter the code that you remembered or paste it in if you copied it. It may also be suggested above the keypad

Click **'LOGIN'**

12. There should be two projects listed **'EC5 demo project'** and **'Appin Deer Incentive Scheme 2026'**

Click on **'Appin Deer Incentive Scheme 2026'**

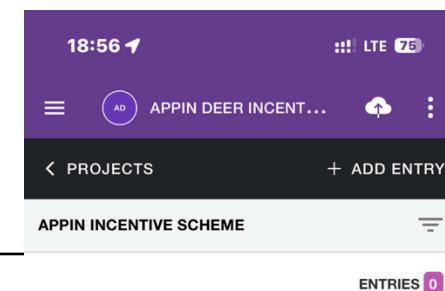


Making an entry

13. The next page should say **'No entries found'**

Click **'+ ADD ENTRY'** in the top right corner, in the black bar

At this point you maybe prompted to 'Allow Epicollect5 to use your location?'



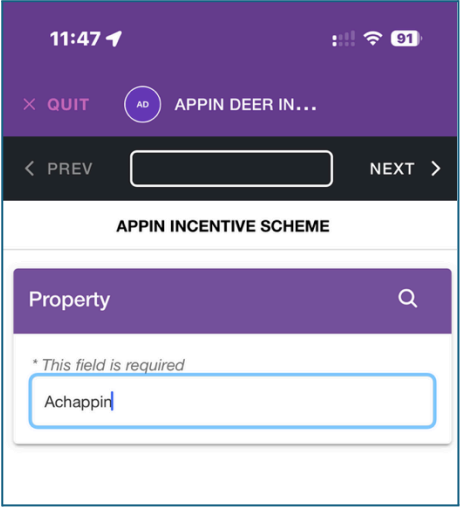
This depends on the settings on your phone.

Click **'Allow whilst using the app'**

Property

14. The next page asks for the name of the Property. This is the property that you are stalking on. Enter the property name in the box where it says **'Type answer here'**

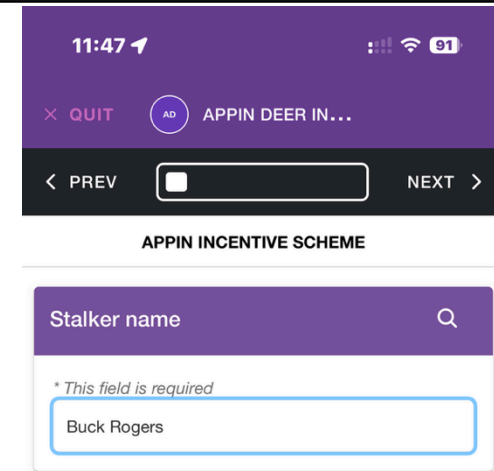
Click **'NEXT'** in top right corner, in the black bar

A screenshot of a mobile application interface. At the top, a purple status bar shows the time 11:47, signal strength, Wi-Fi, and 91% battery. Below this is a purple header with a 'QUIT' button (with a close icon) and an 'AD' button. A black navigation bar contains a '< PREV' button, an empty text input field, and a 'NEXT >' button. The main content area is white and titled 'APPIN INCENTIVE SCHEME'. Below the title is a purple bar with the word 'Property' and a search icon. Underneath is a text input field with a blue border containing the text 'Achappin'. Above the input field, there is a small red asterisk and the text '* This field is required'.

Stalker's name

15. The following page has **'Stalker name'**. Enter the name of the stalker who responsible for the deer that has been shot.

Click 'NEXT'



11:47

QUIT AD APPIN DEER IN...

< PREV [input field] NEXT >

APPIN INCENTIVE SCHEME

Stalker name

* This field is required

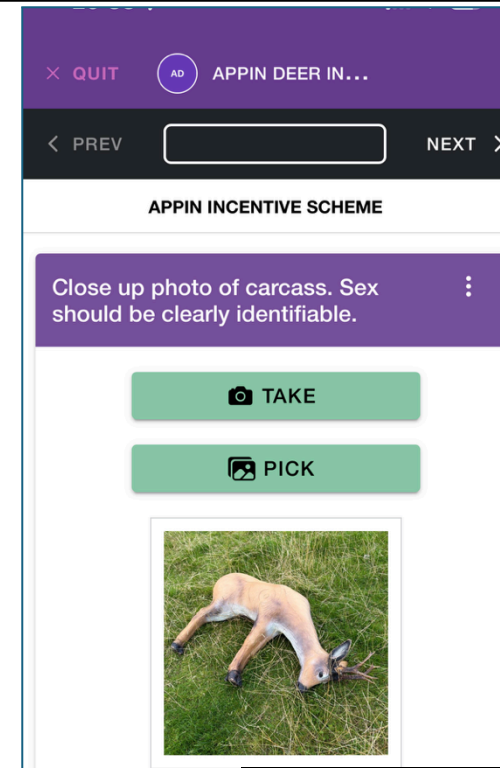
Buck Rogers

Photo's

16. The next page has '**Close up photo of carcass. Sex should be clearly identifiable**'. Below this will be two green boxes labelled '**TAKE**' and '**PICK**'

Click '**TAKE**'.

You may be asked to allow access to the camera. You must allow access to the camera before the phone allows you to open the camera.



17. The camera opens. Take as clear a picture as possible showing the whole carcass. It must be obvious what sex the deer is. There is an option to **'use photo'** in the bottom right of the screen or **'retake'** in the bottom left. Click **'use photo'** if you are happy with the photo you have taken. If not, you can retake it again by clicking the **'retake'** button in the bottom left corner

When happy, click **'NEXT'** in the top right corner in the black bar



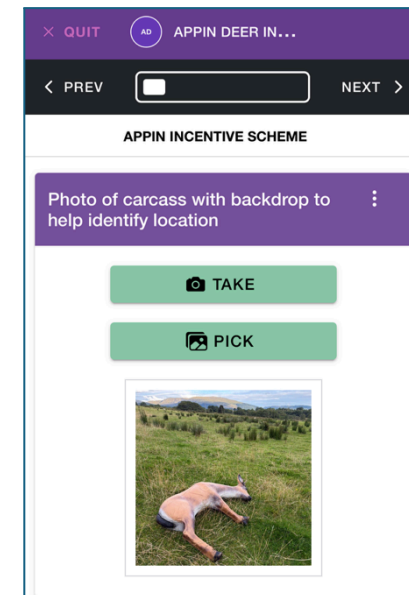
18. The next page says, '**Photo of carcass with backdrop to help identify location**'. Below this will be two green boxes labelled '**TAKE**' and '**PICK**'

Click '**TAKE**'.

The camera opens. Take as clear a picture as possible showing the carcass with the landscape or backdrop behind to help confirm location.

There is an option to '**use photo**' in the bottom right of the screen or '**retake**' in the bottom left. Click '**use photo**' if you are happy with the photo you have taken. If not, you can retake it again by clicking the '**retake**' button in the bottom left corner

When happy, click '**NEXT**' in the top right corner, in the black bar



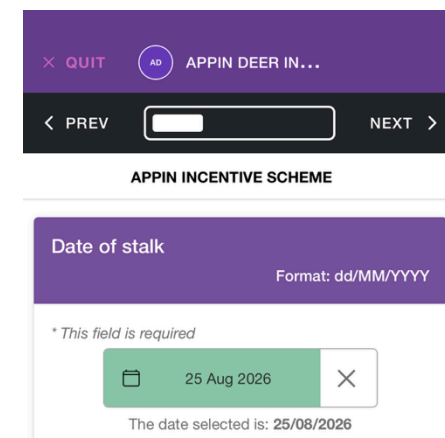
Date and Time

19. The next page shows '**Date of stalk**'. Click on the green box then click on the date. Press the '**blue tick**' or '**done**' to confirm.

Click '**NEXT**'.

20. The next page show's '**Time shot taken**'. Click on the green box and enter the time. Press the '**blue tick**' or '**done**' to confirm.

Click '**NEXT**'

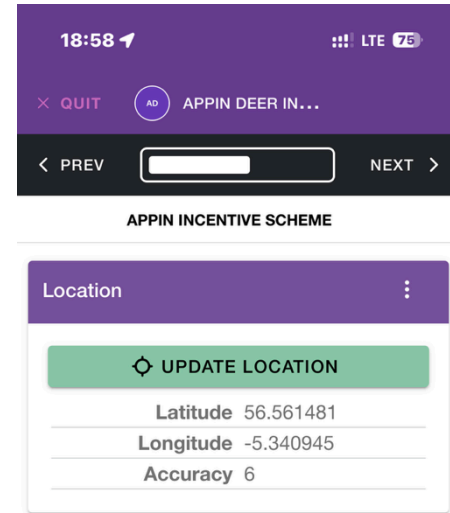


Location

21. The next page show's '**Location**'. Click '**UPDATE LOCATION**' in the green box. Please ensure that the latitude, longitude and accuracy boxes are filled.

This must be done at the exact point where the gralloch is taking place. Random gralloch checks are carried out to prove deer are being culled. If the gralloch cannot be found, the payment maybe withheld

Click '**NEXT**'



The screenshot shows the 'APPIN INCENTIVE SCHEME' app interface. At the top, there's a purple header with the time '18:58', signal strength, LTE, and battery level '75'. Below the header, there's a navigation bar with a 'QUIT' button (marked with an 'X'), a circular 'AD' button, and the text 'APPIN DEER IN...'. The main content area has a dark bar with '< PREV', a white input field, and 'NEXT >'. Below this, the title 'APPIN INCENTIVE SCHEME' is centered. The 'Location' screen features a purple header with the word 'Location' and a menu icon. A prominent green button with a location pin icon and the text 'UPDATE LOCATION' is in the center. Below the button, there are three rows of data: 'Latitude 56.561481', 'Longitude -5.340945', and 'Accuracy 6'.

Deer Species and sex

22. The next page shows '**Deer Species**'. Click on; '**Red, Roe or Sika**'

Click '**NEXT**'

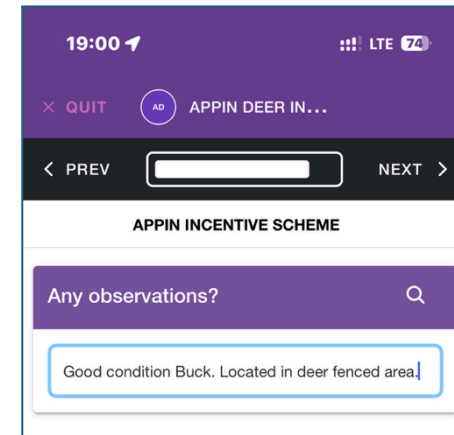
23. The next page shows '**Sex/age**'. There are three boxes listing '**Male, Female or Juvenile (under 12 months)**'. Please tick the relevant box.

Click '**NEXT**'

Observations

24. The next page is **'Any observations?'**. This is a free fill text box where you can add in any relevant information.

Click **'NEXT'**.



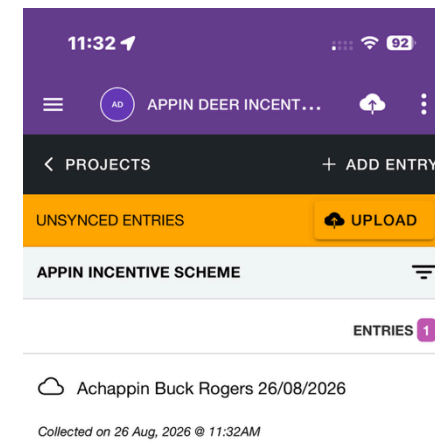
Saving the entry

25. There is a green box saying **'SAVE ENTRY'**

Click **'SAVE ENTRY'**

26. The next page will show a new orange bar with **'UNSYNCED ENTRIES'**
Below this will be an entry showing a cloud followed by the Property name, Stalker name and the date. This is the entry that you have just entered.

You can either review your answers (see 27) or upload the entry (see 28)



Viewing the entry

27. If you click on the entry, you will be able to see the data you have entered.

Click '**BACK**' to return to the APPIN INCENTIVE SCHEME page

The screenshot shows a mobile application interface for the 'APPIN DEER INCENTIVE SCHEME'. At the top, there is a purple header bar with a menu icon, a circular 'AD' logo, and the text 'APPIN DEER INCENTIVE SC...'. Below this is a dark grey bar with a '< BACK' button, a 'CLONE' button with a document icon, and a 'DELETE' button with a trash can icon. An orange banner below the header indicates 'ENTRY UNSYNCED.' with an 'UPLOAD' button featuring a cloud icon. The main content area consists of five form fields, each with a purple header and a white input area. Each header has a pencil icon for editing. The fields are: 'Property' with the value 'Achappin'; 'Stalker name' with the value 'Buck Rogers'; 'Close up photo of carcass. Sex should be clearly identifiable.' with the value 'File available'; 'Photo of carcass with backdrop to help identify location' with the value 'File available'; and 'Date of stalk' with the value '26/08/2026'.

Property
Achappin

Stalker name
Buck Rogers

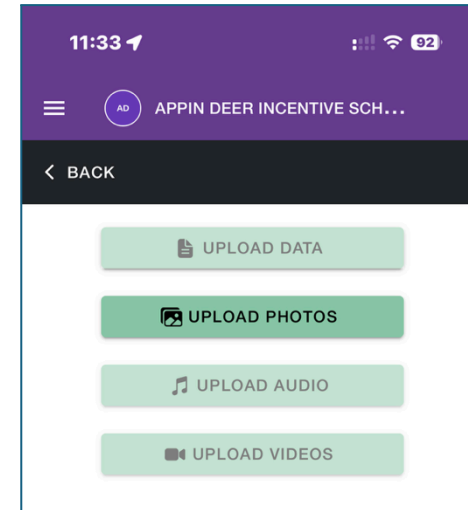
Close up photo of carcass. Sex should be clearly identifiable.
File available

Photo of carcass with backdrop to help identify location
File available

Date of stalk
26/08/2026

Uploading the data

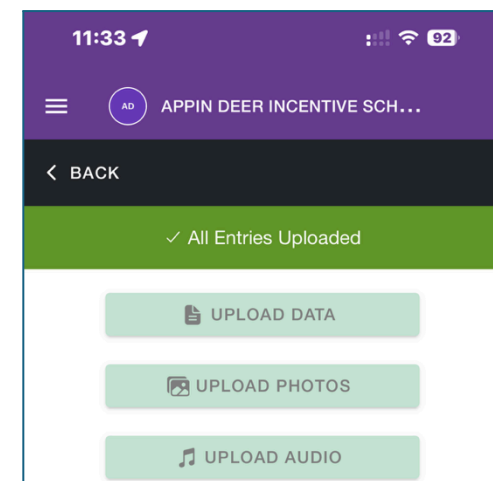
28. Click '**UPLOAD**' in the orange bar.



29. On the next page are 4 green boxes. Click on the top box '**UPLOAD DATA**'.

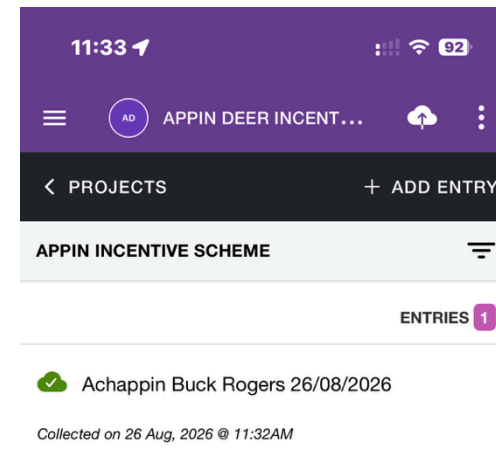
When this is complete, click the second green box '**UPLOAD PHOTOS**'

This is uploading all the information to the scheme manager. When complete, a green bar will appear with '**✓All Entries Uploaded**'



Click **'BACK'** to return to the APPIN INCENTIVE SCHEME page

30. When the data is uploaded, the entry will show on the screen as Property, Stalkers name and the date; 'Achappin Buck Rogers 26/08/2026'.
The cloud symbol will be green with a tick in it



Next entry

31. To start another entry for the next culled deer, click **'+ ADD ENTRY'** and repeat the above process
32. The next time you use the app, start at step 12

Recommended phone settings for Epicollect5

Mobile App Permissions

To deliver a smooth and efficient user experience, Epicollect5 requests several permissions on your device. Here's why these permissions are essential.

1. **Camera Access:** Epicollect5 requires access to your device's camera to capture photos directly within the app. This is crucial for users who need to document their observations or collect visual data as part of their project.
2. **Location Access:** To accurately record the coordinates of your device, Epicollect5 requests location permissions. This ensures that the geographic data collected is precise, enabling users to map data points effectively in their research or fieldwork.
3. **Storage and Media Access:** Epicollect5 needs access to your device's storage to save photos and videos or to allow you to select media files from your existing library. This ensures that your visual data is easily accessible and can be incorporated into your data collection efforts seamlessly.
4. **Notifications:** To enhance user experience and ensure smooth operation, Epicollect5 sends notifications when you take a photo or scan a barcode. This is particularly important on devices with aggressive Android ROMs or battery optimization settings that might otherwise kill the app. The notification acts as a safeguard, keeping the app running in the background while you continue your data collection tasks uninterrupted.

Important Settings Recommendations

To ensure that Epicollect5 operates smoothly and reliably, we recommend that you:

- **Disable Auto-Removal of Permissions:** Some devices have a setting that automatically removes permissions if an app hasn't been used for a certain period. Please ensure this setting is turned off for Epicollect5. This will prevent the app from losing necessary permissions unexpectedly, ensuring that it remains fully functional whenever you need it.
- **Disable Battery Optimization:** Many devices have battery optimization settings that can restrict the background activity of apps. For Epicollect5 to function correctly, especially during tasks like photo-taking or barcode scanning, make sure to disable any

battery optimization settings that could interfere with its operation. This will help maintain the app's performance and prevent it from being closed or restricted by the system.

More info:

[Don't kill my app!Don't kill my app!](#)

These permissions and settings are crucial for Epicollect5 to function as a comprehensive data collection tool, offering you the flexibility and reliability needed for successful field research. Rest assured, each permission is used solely to enhance the app's performance and to support your data collection activities.