

Rolling Hills Zoo Job Description

Job Title: Full-Time Educator

Reports to: Curator of Education

Effective Date: 2025

Job Summary: Provide fun and interactive, age-appropriate educational experiences to encourage wildlife conservation.



General Duties and Responsibilities:

- Demonstrates a commitment to the Zoo's mission statement and core values.
- Performs duties in a service-oriented manner.
- Demonstrates a commitment to maintaining a healthy work environment.
- Recognizes the needs of others and treats others with respect and dignity.
- Maintains good work habits and adheres to all policies and procedures.

Key Duties and Responsibilities (including but not limited to):

- Reports to Curator of Education providing updated information on current programming or needs.
- Creates, presents, and leads educational programs, on and off-site for all ages.
- Ensures the safety of participants and volunteers in programs, on and off-site.
- Will assist with setting up and tearing down programs/camps.
- Willingness to handle a variety of different species of Ambassador Animals (amphibians, reptiles, mammals, invertebrates, and birds) while following zoo policies and procedures.
- Ensures Ambassador Animals are presented in a safe and appropriate manner.
- Keeps track of release forms, distributes program evaluations, and any other appropriate paperwork.
- Delegates and manages part-time staff and volunteers through positive leadership and evaluates performance while giving feedback and guidance.
- Demonstrates an understanding of group dynamics and the ability to manage groups of children and adults in an engaging and friendly manner that fosters a positive and inclusive experience for all.

Required Qualifications, Experiences, and Skills:

- Bachelor's degree in science or education field.
- Must enjoy people of all ages and abilities.
- Must be able to work with volunteers and part-time employees, helping train them to aid in programs and camps.
- Proficient verbal and written communication skills.
- Ability to create programming based on the zoo's mission statement and state standards using Microsoft 365 and additional miscellaneous platforms.
- Ability to work in a fast-paced environment.
- Willing to work a flexible schedule including nights and weekends.
- Must have a valid motor vehicle operator's license.
- Must complete CPR, First Aid, and AED certification, and maintain active certification status. Training and renewal opportunities are provided by Rolling Hills Zoo.

Desired Qualifications, Experience and Skills

- Experience in zoo and/or informal education settings.
- Bi-lingual.
- Special Education experience.

PHYSICAL EFFORT:

- Position requires the ability to move about easily among various venues, both inside and outdoors.
- Occasional lifting of 40 to 50 pounds is required.
- Position requires the ability to remain standing for long periods of time, climb stairs, bend and stoop.

- Position requires animal contact.
- The ability to safely handle small hand tools and power tools.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the job.