

Hickling Playing Field or Recreation Ground Charity RCN 270199 Notice of Annual General Meeting

Members of the charity are invited to a **Digital** AGM on

TUESDAY 8TH DECEMBER 2020 AT 7.30 PM

Note: Due to the Covid-19 restrictions the 2020 AGM cannot be held as a public meeting. Instead, it will be held online via Zoom. For digital access to the meeting, please visit www.hicklingbarn.com or contact the secretary.

Agenda

1. Welcome and introductions
2. To receive the accounts for the financial year 2019/20
3. Report on the activities of the charity for the year
4. Appointment of trustees
 - i. To receive nominations for trustees from the relevant village organisations
 - ii. Election of trustees

Notes:

- Members of the charity include any residents of Hickling aged 16 or over, any owner of a holiday or second home in Hickling and any owner of a business currently operating in Hickling and their employees currently working in Hickling.
- Members will declare their membership of the charity when they apply for digital access to the meeting.
- Members are welcome to raise motions or items of other business but in order to allow the trustees to administer these, they must be raised in writing to the secretary by the 4TH December 2020.
- The agenda is limited to those matters set out in the charity's deed of administration which can be seen on the Hickling Barn website, or upon application to the secretary.
- Members wishing to stand for election as a trustee must contact the secretary or a trustee for an application form, and return it by 4th December 2020.

Shirley Sainsbury, Secretary, Briarley Lodge, Stubb Road, Hickling. Tel 01692 598882
www.hicklingbarn.com

Hickling Playing Field or Recreation Ground Charity

Information Relating to the AGM on 8th December 2020

Digital AGM

In order that the 2020 AGM can proceed despite the Covid-19 situation, and in line with Charity Commission guidance and the HPFRGC constitution, the trustees have resolved to hold the meeting online this year. In order to join the meeting, which will be held via Zoom, you will need to pre-register via email, and will be required to provide your name and address and confirm that you are a member of the charity. To do this please contact the secretary, Shirley Sainsbury on 01692 598882 or by email: charity@briarleylodge.co.uk. She will be able to provide you with a link to the Zoom session and advice on how the software works.

Voting at the AGM

Voting at the AGM will be done electronically by Zoom. Except for matters of policy, where a 2/3 majority is required, all matters are decided by simple majority of those present.

Questions and Speaking at the AGM

Members may put questions regarding business raised, or speak for or against motions put at the AGM. In order that the meeting can be properly managed, members are requested to notify the secretary/chairman by 4th December of their intention to speak. Questions relating to the business of the meeting received by 4th December will receive a response at the meeting. Questions put later than this or at the meeting, may need to wait until after the meeting for a written response, depending on their complexity.

Elections for Trustees

As well as the nominated trustees, four trustee seats are up for open election. If you wish to put yourself forward for open election, please obtain a form from the Secretary or from the website and return the form by 4th December. Voting for elected trustees will be done electronically by Zoom.

The Phoenix Trust

In the interests of efficiency, the Phoenix Trust is also holding its AGM, immediately after the charity's AGM.

Please note: this information does not form part of the official notice for the AGM