

Primary Location of work: Fort St. John, BC/NE British Columbia

Position(s): Archaeological Field Director

Prospect Environmental has an opening for a full-time Field Director to join our growing archaeology team. This is a rewarding opportunity for an individual who is looking to further their careers with the strong support of a certified archaeologist, seasoned technical field staff, and strong program management. The successful applicant will maintain a continuously evolving understanding of the Heritage Conservation Act (HCA), BC Energy Regulatory (BCER) regulations and guidelines, associated industry practices within BC and provide leadership and initiative to develop and learn within this role. If you possess a combination of any or all of these skills, and are looking for growth both professionally and personally, contact us today. With a transparent, communicative, and strong support team in place, we can help you to make this position your own. Email resume and associated information to agoertzen@prospectenv.ca.

The following are some of the responsibilities for the role of **Archaeological Field Director**:

- Lead and direct archaeological field crews for preliminary field reconnaissance surveys, archaeological impact assessments, post-impact assessments, and construction monitoring;
- Collect and manage field data record using GPS and Eos;
- Identify and record archaeological sites and areas of archaeological potential;
- Conduct site evaluations and implement mitigation recommendations;
- Provide professional and effective field recommendations for both current and future project planning; and
- Work closely with and support First Nations communities to facilitate their participation in projects as well as other environmental professionals and construction crews.

It is the responsibility of the **Archaeological Field Director** to:

- Compose or review interim reports and final reports in accordance with the HCA, BCER and client's needs;
- Complete and submit Archaeological Site Inventory Form's according to current HCA standards and requirements;
- Work with clients and team members to scope and plan projects to be completed on schedule while striving to exceed proponents' expectations;
- Ensure that data is acquired as per regulations and field reports completed as directed; and
- Provide continuous field updates to the Project Manager, upload photos and field notes as soon as possible upon completion of field work.



A successful candidate will possess a combination of the following skills and qualifications:

- Must hold a degree in Archaeology or Anthropology;
- Must currently hold or be eligible for Field Director status in Northeastern BC (Sub-Arctic Boreal Forest);
- Must have a minimum of 2 years of relevant field directing experience in cultural resource management with skills identifying traditional use sites and lithic artifacts;
- Must be familiar with BC archaeology including HCA and BCER regulations;
- Must be capable to lead a team and communicate effectively with all levels of staff, community representatives, clients, and regulatory bodies.

Safety Tickets (preferred, but not required):

- Intermediate First Aid with Transportation Endorsement
- Valid Class 5 Drivers License
- H2S Alive
- Common Safety Orientation
- Transportation of Dangerous Goods
- WHMIS
- ATV/UTV/Snowmobile training

Compensation & Benefits:

Prospect offers an excellent compensation package of competitive wages and benefits and will vary based on qualifications and experience.

- Hourly Compensation range starting at \$40-\$55 (dependent on role and experience) with all overhead work time compensated accordingly;
- Employer paid benefits that include comprehensive health and dental coverage;
- RRSP matching after 3 months;
- Professional dues reimbursement;
- Education and professional development incentives;
- Retention Bonus paid for each five years of employment at each five-year interval; and
- Signing bonus is available for the successful candidate, based on experience and qualifications.

References are required.

Thank you and please note that only potential candidates will be contacted for interviews.

