

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, OCTOBER 9, 2025**

www.somersny.gov

6:00pm Executive Session

I. PLEDGE OF ALLEGIANCE:

7:00pm Regular Meeting

II. ROLL CALL:

III. PUBLIC HEARINGS:

1. In the Matter of the Extension of the Heritage Hills Special Water District in the Town of Somers, Westchester County, New York, to be known as "Regency-HH Water Extension pursuant to Article 12-a of the Town Law.
2. In the Matter of Zoning Text Amendments related to solar energy systems pursuant to §264 on New York State Law and §1-8 of the Somers Town Code.

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, OCTOBER 9, 2025
www.somersny.gov

IV. APPROVAL OF MINUTES:

- V. DEPARTMENT REPORTS:** The Town Clerk announces receipt of the following monthly reports: Town Clerk, Building Inspector, Zoning Board of Appeals, Plumbing, Bureau of Fire Prevention, Parks & Recreation, Planning & Engineering, Tax Receiver, Director of Finance and Department Heads

VI. BUSINESS OF THE BOARD:

A. TOWN BOARD:

1. Town of Somers – Update
2. Announce that October, 2025 is American Archives Month
3. BOCES Solar
 - a. Review status of project review
 - b. Consider environmental determination under SEQR
4. Hardesty & Hanover, Town of Somers Traffic Engineering Consultants - Discussion
5. North Edge Realty
 - a. Consider draft environmental determination under SEQR
 - b. Consider proposed zoning map amendments to allow for the construction of 73 townhome units inclusive of a 10 percent set aside for affordable housing units with an address of 29, 43, 45 Route 6 and 5 County Line Drive to rezone from an existing R-80 Residence District and R-40 Residence District to Multi-family Residence Baldwin Place (MFR-BP).
 - c. Adopt resolutions extending the local water and sewer districts.
 - d. Authorize the Supervisor to execute the petition to extend the County sewer district to include the subject property.
6. 2024 Audit - Discussion – Jeffrey Shaver, PKF O'Connor Davies
7. New Dawn Family Resource Center - Discussion

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, OCTOBER 9, 2025
www.somersny.gov

8. Authorize the Supervisor to execute the following:
 - a. The request to pay out 22 unused vacation days to Howard Vinberg upon his retirement at an appropriate date to be determined by Bob Kehoe, Director of Finance.
 - b. All necessary forms, including the Lifetime Benefit Solutions form, that contain information needed to prepare the Plan Document for the Flexible Spending Account (FSA) plan for the Town, per email dated October 3, 2025, from Robert Kehoe, Director of Finance.

B. PARKS & RECREATION:

1. Request permission to offer listed equipment for sale at public auction per memo dated October 1, 2025, from Steven Ralston, Superintendent of Parks and Recreation.

C. FINANCIAL: No additional business.

D. HIGHWAY:

1. Request permission to go to bid for 2026 materials for the Highway Department, per memo dated September 23, 2025 from Nicholas DeVito, Superintendent of Highways.

E. PERSONNEL:

1. Current Vacancies:

- a. Affordable Housing Board (2- 2-year terms ending 7/11/2026.)
- b. Affordable Housing Board (1- 2-year term ending 7/11/2027.)
- c. Assessment Board of Review (1-5-year term ending 9/30/2029.)
- d. Assessment Board of Review (1-5-year term ending 9/30/2030.)
- e. Planning Board (1 – 7-year term ending 12/31/2026.)

2. Upcoming Vacancies - Terms Expiring in 2025:

- a. Library Board of Trustees (4 - 5-year terms ending 12/31/2025.)
- b. Partners in Prevention (3 – 3-year terms ending 12/31/2025.)
- c. Planning Board (1 – 7-year term ending 12/31/2025.)
- d. Zoning Board of Appeals (2 – 5-year terms ending 12/31/2025.)

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, OCTOBER 9, 2025
www.somersny.gov

3. Authorize the promotion of Darwin Yanza from Assistant Park Foreman to Park Foreman in a probationary status at the Grade 7, Step 6 salary in accordance with the CSEA contract per memo dated October 1, 2025, from Steven Ralston, Parks and Recreation Superintendent, effective retro to October 1, 2025.
4. Authorize the hiring of Howard Vinberg as Part-Time Availability (PTA) Laborer for the Somers Parks and Recreation Department at an hourly rate of \$25.00 per memo dated October 1, 2025, from Steven Ralston, Parks and Recreation Superintendent, effective retro to October 6, 2025.
5. Acknowledge the hiring of Niko DeCola as a probationary full-time Road Maintainer in the Town of Somers Highway Department at a starting salary of \$56,118.00 at (90%) of \$62,354.00 with an hourly rate of (\$26.9798) for the first six months, then he will receive 95% after 26 weeks. Upon completion of one year of service, he will receive the full salary rate, per memo dated September 30, 2025 from Nicholas DeVito, Superintendent of Highways effective October 6, 2025. Mr. DeCola has passed the necessary background checks.

F. PLANNING & ENGINEERING: No additional business.

G. POLICE: No additional business.

H. CONSENSUS AGENDA:

1. Accept the following Bonds per the September 11, 2025, September 17, 2025, and September 19, 2025 memos from Steven Woelfle, Engineering Department:
 - a. \$1,000.00 - Erosion Control Bonds
Parenti, Hilltop Dec. Wetland, Steep Slope, SMESC and Tree Permit,
23 and 25 Hilltop Road
TM: 37.11-1-1.1 and 1.2
Resolution Nos. 2025-11 and 2025-12
 - b. \$200.00 - Erosion Control Bond
N & B Properties, LLC/Lawton Adams Steep Slopes
Protection and Stormwater Management and Erosion and
Sediment Control Permit, 21 Route 116
TM: 17.12-2-4 & 5

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, OCTOBER 9, 2025
www.somersny.gov

- c. \$500.00 - Erosion Control Bond
240 Mahopac Avenue, Stormwater Management and Erosion
and Sediment Control and Tree Removal Permit
TM: 15.08-1-1

2025 Calendar

October 9, 2025	7:00pm	Town Board Regular Meeting Public Hearing: In the Matter of the Extension of the Heritage Hills Special Water District in the Town of Somers, Westchester County, New York, to be known as "Regency-HH Water Extension pursuant to Article 12-a of the Town Law. Public Hearing: In the Matter of Zoning Text Amendments related to solar energy systems pursuant to §264 on New York State Law and §1-8 of the Somers Town Code.
-----------------	--------	--

October 21 & 22 Department Budget Hearings

November 6, 2025	7:00pm	Town Board Work Session
November 13, 2025	7:00pm	Town Board Regular Meeting
December 4, 2025	7:00pm	Town Board Work Session
December 10, 2025 (Wednesday)	7:00pm	Town Board Regular Meeting

10/6/2025 4:39 PM
SomersNY-Supervisor/Shared Documents/kdelucia/TB Agendas/2025/Oct 9, 2025 Regular Meeting.docx

Sent to:
TB, TA, TC
10/3/25
KD

At a meeting of the Town Board of the Town of Somers at the Town Hall, 335 Route 202, Somers, New York in the Town of Somers, Westchester County, New York, on the 14th day of August 2025 at 7:00 p.m.

PRESENT:

Hon. Robert Scorrano
Anthony Ciriaco
William Faulkner
Richard Clinchy
Thomas Garrity

-----X

In the Matter of the Extension of the Heritage Hills
Special Water District in the Town of Somers,
Westchester County, New York, pursuant to Article 12
of the Town Law

ORDER CALLING
PUBLIC HEARING

-----X

WHEREAS, a petition and a map, plan and report have been prepared by JMC Engineers dated August 7, 2025 in such manner and in such detail as has heretofore been determined by the Town Board relating to the extension of the Heritage Hills Special Water District, and

WHEREAS, said map and plan have been prepared by an engineer, duly licensed by the State of New York, showing the boundaries of the proposed extension and a general plan of the water system connection, and

WHEREAS, said petition, map, plan and report have been duly filed in the office of the Town Clerk of said Town and are available for public inspection during normal business hours, and

WHEREAS, said map shows the transmission mains and appurtenant facilities to be connected to the existing sewer mains, and

WHEREAS, the boundaries of the proposed extension to said district to be known as

“Regency-HH Water Extension” are as follows:

SEE SCHEDULE A

WHEREAS, the improvements proposed are as set forth in the petition, and

WHEREAS, the cost of the improvements, including professional fees, will be paid for by the applicant, and

WHEREAS, the maximum amount proposed to be expended for said improvements is One Hundred Thousand (\$100,000.00) Dollars, and

NOW, on motion of Supervisor Scorrano, seconded by Councilman Faulkner, it is hereby

ORDERED, that the Town Board of the Town of Somers shall meet and hold a public hearing at the Somers Town Hall, 335 Route 202 in said Town on the 9th day of October 2025, at 7:00 p.m. in that day to consider said petition, map, plan and report and to hear all persons interested in the subject thereof concerning the same and to take such action thereon as is required or authorized by law.

The adoption of the foregoing order was duly put to vote, and on a roll call the vote was as follows:

Hon. Robert Scorrano	voting Aye
Anthony Ciriaco	voting Aye
William Faulkner	voting Aye
Richard Clinchy	voting Aye
Thomas Garrity	voting Aye

and the order was thereupon declared duly adopted.

Dated: Somers, New York
September 11, 2025

BY ORDER OF THE TOWN BOARD
TOWN OF SOMERS
Patricia Kalba, *Town Clerk*

SCHEDULE A

1. Tax Map Designation:

Section 17.15
Block 1
Lot 13

Street Address:

325 Route 100
Somers, NY

Sent to:
TB, TA, TC
10/3/25
KD

NOTICE

**ZONING TEXT AMENDMENTS
REGULATING SOLAR ENERGY SYSTEMS**

SCHEDULING OF PUBLIC HEARING

Issued by Town of Somers Town Board

The Town Board of the Town of Somers, Westchester County, New York, has initiated the zoning text amendment process to amend certain section of the zoning code regulations related to the installation of Solar Energy Systems, see attached.

The Somers Town Board at its meeting of September 11, 2025 declared itself as Lead Agency with regard to this Proposed Action under the procedures and requirements of SEQRA and Chapter 92 of the Somers Town Code and did schedule a public hearing to be held at the Somers Town House on October 9, 2025 at 7:00 PM. All member of the public are invited to be heard.

LEAD AGENCY: Town Board, Town of Somers

Somers Town House
335 Route 202
Somers, New York 10589

TITLE OF ACTION: Zoning Text Amendments related to solar energy systems

DESCRIPTION OF ACTION: The proposed action is a zoning text amendment: See attached petition and related materials.

PUBLIC HEARING NOTICE: The Town of Somers Town Board has scheduled a public hearing for Thursday October 9, 2025 at 7:00 PM at Town Hall 335 Route 202, Somers, NY 10589. The public hearing is being held pursuant to §264 on New York State Law and §1-8 of the Somers Town Code.

LOCATION OF ACTION: Town wide

Contact: David B. Smith, Director of Planning
335 Route 202
Somers, New York 10589
Telephone: 914-277-5366

Date of this Notice: September 18, 2025

Patricia Kalba
Town Clerk

October is American Archives Month

October is American Archives Month, a time to celebrate the importance of preserving the records and stories that connect us to our past.

Here in the Town of Somers, we're proud to safeguard the rich history of our community. The Elephant Hotel, a designated National Historic Landmark and our Town Hall, marks its 200th anniversary this year, standing as a lasting symbol of Somers' place in American history.

The Town Clerk's Office, along with the Somers Historical Society, works year-round to preserve and share the documents, photographs, and artifacts that tell the story of Somers' people, places, and traditions.

This month, as we celebrate Archives Month and the Elephant Hotel's bicentennial, we invite everyone to take a moment to appreciate the value of archives — and the fascinating stories they help us keep alive.

Two videos featuring local residents using the Somers Historical Society Archives are currently airing on our public cable channels:

Video #1: Demonstrates how archival materials can be used to create a painting.

Video #2: Features an author who grew up in Somers discussing her book, *Do Elephants Dream of Paradise?*, which highlights Old Bet.

Sent to:
TB, TA, TC
10/6/25
KD



October 1, 2025

Mr. Robert Scorrano
Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589-3206

Dear Supervisor Scorrano:

Since New Dawn began providing support to domestic violence victims in 2018, each of the five towns whose constituencies receive that support have funded \$5,000 for the rental of the New Dawn Center. As a result of the school district's closure of that building, New Dawn had to relocate to continue its operation. We were fortunate to find a commercial rental at 62 June Road in North Salem.

New Dawn signed a five-year lease that began on July 1st. The first year's rent is \$30,000, with subsequent years increasing to \$33,000. This letter requests that each of the five towns include \$6,000 in the upcoming budget cycle to continue to support our activities.

In past years, the Town of Lewisboro coordinated the payment of the \$25,000 rent payment to the Katona-Lewisboro School District. Going forward, each town can send a check to New Dawn at P.O. Box 36, Pound Ridge, NY 10576 to my attention when those funds become available

We are very grateful for your past support and hope we can count on that to continue. Should you have any questions or need further information, please contact me by email at newdawnfrc.board.of.directors@gmail.com or on my personal cell phone 623-776-6657.

Very truly yours,

A handwritten signature in cursive script that reads "Frank L. Hillenbrand".

Frank L. Hillenbrand
Treasurer

cc: Lynn Borsellino, President

New Dawn Family Resourc Center Peer Support Group Sessions

Since September, 2018, 104 sessions have been held with 76 domestic violence victims in attendance.

The following are the towns attendees have come from and the number of times each town was represented:

Town	Attendances	Town	Attendances
Armonk	31	North Salem	17
Beacon	6	New York City	1
Bedford Hills	48	Ossining	43
Brewster	8	Orlando, FL	1
Croton Falls	3	Portchester	1
Courtlandt	1	Pound Ridge	76
Cross River	22	Rye Brook	1
Danbury, CT	3	Somers	11
Dobbs Ferry	5	Sandy Hook, CT	2
Eastchester	5	Sleepy Hollow	22
Goldens Bridge	20	South Salem	51
Greenburgh	1	Tarrytown	12
Hastings	5	Tuckahoe	7
Katonah	21	Valhalla	5
Mahopac	5	Waccabuc	5
Mohegan Lake	2	White Plains	36
Mount Kisco	2	Yonkers	1
Mamaroneck	12	Yorktown	3
New Rochelle	7		

Total Attendances: 502

New Dawn Family Resource Center Victim Support
October 1, 2024 - September 30, 2025

Financial Assistance to Individual Victims	
Emergency Lodging	\$14,703
Food Insecurity & Gift Cards - Individual	5,876
Healthcare Related Services	500
Housing/Rent	16,752
Legal Fees	4,000
Peer Support Group Gifts	394
Therapeutic & Counseling Services	
Mental Health Counseling	11,000
Therapeutic Services	2,500
Total Therapeutic & Counseling Services	<u>13,500</u>
Transportation Services	12,977
Utility Assistance	9,072
Total Financial Assistance to Individual Victims	<u>77,774</u>
Food Insecurity Program - Community	16,121
Peer Support Group Meetings	
Food & Babysitting	1,655
Healing Touch	1,800
Transportation	445
Total Peer Support Group Meetings	<u>3,900</u>
Total Victim Support Activities	<u>\$97,795</u>

New Dawn Family Resource Center Ongoing Programs and Activities

Peer Support Groups

Peer support group meetings for adult victims of domestic violence are held twice a month at the New Dawn Center in North Salem, New York. These sessions provide therapeutic services and holistic stress-relieving strategies like Healing Touch to empower clients to get their lives back on track and eventually become self-sufficient. Therapeutic services are also provided outside of the peer support group meetings.

Victim Support Line and Referrals

A dedicated phone line is maintained for calls from domestic abuse victims and others seeking seeking information and services. Assistance is provided to victims in accessing the multiple counseling, emergency shelter, criminal justice advocacy, and civil legal services available in Westchester County. Support from service providers comes from Pace Women's Justice Center, Hope's Door, Victim Assistance Services, Putnam-Northern Westchester Women's Resource Center, Westchester County Office for Women, the Department of Community Mental Health, Sister's Place, and local law enforcement agencies.

Emergency Lodging Arrangements

Emergency lodging arrangements are made for domestic violence victims and their children. Often fleeing in fear of physical violence from their abusers, they need temporary lodging while more permanent housing is arranged by their advocates. Victims are referred to New Dawn primarily by the Westchester County Office for Women, the Westchester County District Attorney's Office, the Westchester Medical Center, and the Westchester County High Risk Team.

Financial Assistance

Financial assistance is provided to victims and their families in need of food, rent, utility bill payments or other emergency needs.

Food Insecurity Program

This program provides food domestic violence victims and others in need in the northern Westchester County area with food at Thanksgiving and at Christmas time. Distribution partners include Catholic Charities in Elmsford, the Katonah Community Center Food Bank, and partner domestic violence agencies.

Legal Services Collaboration with Pace Women's Justice Center

NDFRC coordinates with this organization by providing referrals for civil legal services for domestic violence victims. These free legal services include assistance with civil orders of protection, child support, divorce and custody matters.

Outreach

The NDFRC website at <https://newdawnfrc.org> describes our mission, upcoming programs and events, and how to get involved by volunteering, collaborations and donating.

NDFRC has a Facebook page and also promotes its services in various community settings, such as at the annual Pound Ridge Harvest Festival, by giving periodic briefings at town board meetings, and through the posting of outdoor signs during October, National Domestic Violence Month. In addition, Board members speak at professional conferences and other organizational meetings.

The Richard B. Lyman Civic Engagement/Service Memorial Scholarship (\$1,000)

The scholarship recognizes civic engagement/service and is in memory of Richard G. Lyman, founding member of New Dawn Family Resource Center. Scholarships is awarded annually to one high school junior or senior in the public schools of the following communities: Bedford, Pound Ridge, Lewisboro, North Salem and Somers. The scholarship is awarded to students based on how they have been of service to their community.

Advisory Board

The purpose of the Advisory Board is to serve as a liaison between the NDFRC Board of Directors and community sectors in which Advisory Board members have connections. Each Advisory Board member will be an ambassador for NDFRC by communicating its mission, programs and activities, as well as by bringing back to NDFRC ideas and suggestions from the community at large. Additionally, the Advisory Board will have an active role in the initial implementation of and the selection process for the annual Richard B. Lyman Civic Engagement/Service Memorial Scholarship.

Meetings and Symposiums

The NDFRC site has hosted the following activities:

- training sessions in which law enforcement/police officers are trained on domestic violence law, lethality assessment, and best practices in responding to domestic violence calls;
- meetings of the Westchester County Domestic Violence High Risk Team (a collaboration

of partners in numerous fields who provide services to domestic violence victims and monitor cases identified as having a high risk of lethality. Partners include law enforcement, prosecutors, attorneys, county leaders, domestic violence advocates, and others);

- clergy training to provide context and information on the dynamics of domestic violence, understanding of trauma-informed communication, and ways to assist or support victims; and
- community introduction to training sessions for teens on how to establish and maintain healthy relationships.

Sent To:
TB, TA, ITC
10/3/25
KD

VACATION PAYOUT		
Employee:		Howard Vinberg
Hire Date:		8/15/1994
Carryover days from 2024		10
Days earned on 8/15/25		25
Days earned from 8/15/25 to 9/30/25		3
Total days earned in 2025		38
Total days taken in 2025		16
# of days to be paid: *last day 9/30/25		22

Supervisor Signature

Date

Sent to:
TB, TA, TC
10/3/25
KD

FSA information needed for PD/SPD Preparation



- 1. Legal Name of Employer: Town of Somers
 - 2. Fiscal year: 2025
 - 3. Plan Sponsor entity type:
 - ☐ C Corporation
 - ☐ S Corporation
 - ☐ Nonprofit
 - ☐ Partnership
 - ☐ Limited Liability Company
 - If LLC, how it is taxed?
 - ☐ Partnership or ☐ Corporation
 - ☐ Limited Liability Partnership
 - ☐ Sole Proprietorship
 - ☐ Union
 - If Union, enter name of the entity that established or maintains the Plan (e.g. responsible for day to day administration, filing of Form 5500s, etc.): _____
 - ☒ Government agency
 - ☐ Other
 - If "Other", enter the Plan Sponsor entity type (must be a legal entity recognized under the Internal Revenue Code): _____
- 4. State of organization of Plan Sponsor: NY
 - 5. Is the Plan subject to ERISA? ☐ Yes ☒ No
 - 6. Is the employer subject to FMLA*? ☒ Yes ☐ No

*Generally, an employer is subject to FMLA if it has 50 or more employees for each working day in 20 or more workweeks in the current or preceding calendar year. It also applies, regardless of the number of employees, to all public agencies (federal, state, and local governments) and local educational agencies (including public school boards, and public as well as private elementary and secondary schools).

- 7. Does the employer need to meet the SPD foreign language requirement*? ☐ Yes ☒ No
- If yes, what is the employer's normal office hours: _____
- If yes, a statement will be added to the SPD indicating that assistance is available in that non-English language. Please advise what language you need? ☐ Spanish ☐ Other: _____

*Generally, an employer needs to meet the SPD foreign language requirement if it is subject to ERISA and meets one of the following:

- a. The plan covers less than 100 participants at the beginning of the plan year and 25% or more of those participants are literate only in the same non-English language; or
- b. The plan covers 100 or more participants at the beginning of the plan year and the lesser of (i) 500 or more participants or (ii) 10% or more of all plan participants are literate only in the same non-English language.

FSA PD/SPD information needed

1. Plan number*: 510

*Plan number is the number the employer uses to file Form 5500s, if required. It generally starts with Plan Number 501. For example, if an employer has a medical, dental, vision & Health FSA plan, the Plan Numbers may be 501, 502, 503 & 504.

2. Plan Year*: 1/1-12/31

*Plan year is typically the 12 month period the employer uses to file the Form 5500, if required. If not required, it is the 12-month coverage or benefit period. For example, if medical has a deductible, it would be the same 12 month period that the deductibles are calculated under.

3. Original effective date of the plan: 08/01/2012

4. If this is a restated plan (i.e. not the first year the plan is being offered to employees) what is the effective date of the restate? 10/01/25

5. Plan name (e.g ABC Company, Inc. Cafeteria Plan or ABC Company, Inc. Flexible Spending Account Plan):

Town of Somers FSA

Plan Features *(choose all that apply)*

1. Pre-tax premium account ☒ Yes ☐ No
2. Adoption Assistance Flexible Spending Account ☐ Yes ☒ No
3. Health Savings Account ("HSA") ☐ Yes ☒ No
- a. Are there employer contributions? ☐ Yes ☐ No
- b. If yes, what is the employer contribution amount?
- ☐ Percent of participant's compensation _____%
- ☐ Specific dollar amount per participant: \$ _____
- ☐ Other: _____
- c. Is the employer contribution a match? ☐ Yes ☐ No
4. Flexible Benefits Credits ("Flex Credits") ☐ Yes ☒ No
5. Purchase and/or Sale of PTO ☐ Yes ☒ No

Eligible employees



What are the employee eligibility requirements (e.g. must be regularly scheduled to work at least 25 hours per week) for each of the following components under the Plan:

1. Pre-tax premiums Account:

☒ must meet eligibility requirements of underlying insurance contracts (**standard**)

☐ Other: _____

2. Health FSA:

☐ N/A WE DO NOT OFFER A HEALTH FSA

Full-time & scheduled 17 hrs per week part time & police & elected officials

a. What are the eligibility requirements? _____

b. Is there a waiting period?

☒ None

☐ Specified number of days of service _____

☐ Specified number of hours of service _____

c. Once a person meets the eligibility requirements, participation begins:

☐ Immediately

☐ first day of the Plan Year following

☒ first day of the calendar month following

☐ first day of the Plan Year coinciding with or next following

☐ first day of the calendar month following or coinciding with

d. Are part-time employees excluded? ☒ Yes ☐ No See note on page 9

If yes, a part-time employee is any employee that works less than the following number of hours per week: _____

3. DCAP:

☐ N/A WE DO NOT OFFER A DCAP

Full-time & scheduled 17 hrs per week part time & police & elected officials

a. What are the eligibility requirements? _____

b. Is there a waiting period?

☒ None

☐ Specified number of days of service _____

☐ Specified number of hours of service _____

c. Once a person meets the eligibility requirements, participation begins:

☐ Immediately

☐ first day of the Plan Year following

☒ first day of the calendar month following

☐ first day of the Plan Year coinciding with or next following

☐ first day of the calendar month following or coinciding with

d. Are part-time employees excluded? ☒ Yes ☐ No See note on page 9

If yes, a part-time employee is any employee that works less than the following number of hours per week: _____

Eligible employees *(continued from page 3)*

4. Adoption Assistance Flexible Spending Account:

☒ N/A WE DO NOT HAVE AN ADOPTION ASSISTANCE FSA

a. What are the eligibility requirements? _____

b. Is there a waiting period?

☐ None

☐ Specified number of days of service _____

☐ Specified number of hours of service _____

c. Once a person meets the eligibility requirements, participation begins:

☐ Immediately

☐ first day of the Plan Year following

☐ first day of the calendar month following

☐ first day of the Plan Year coinciding with
or next following

☐ first day of the calendar month following
or coinciding with

d. Are part-time employees excluded? ☐ Yes ☐ No

If yes, a part-time employee is any employee that works less than the following number of hours per week: _____

5. Flexible Benefits Credits ("Flex Credits"):

☒ N/A WE DO NOT OFFER FLEX CREDITS

a. What are the eligibility requirements? _____

b. Is there a waiting period?

☐ None

☐ Specified number of days of service _____

☐ Specified number of hours of service _____

c. Once a person meets the eligibility requirements, participation begins:

☐ Immediately

☐ first day of the Plan Year following

☐ first day of the calendar month following

☐ first day of the Plan Year coinciding with
or next following

☐ first day of the calendar month following
or coinciding with

d. Are part-time employees excluded? ☐ Yes ☐ No

If yes, a part-time employee is any employee that works less than the following number of hours per week: _____

Eligible employees (continued from page 4)



6. Purchase and/or Sale of PTO:

☒ N/A WE DO NOT OFFER THE PURCHASE AND/OR SALE OF PTO

a. What are the eligibility requirements? _____

b. Is there a waiting period? _____

☐ None

☐ Specified number of days of service _____

☐ Specified number of hours of service _____

c. Once a person meets the eligibility requirements, participation begins:

☐ Immediately

☐ first day of the Plan Year following

☐ first day of the calendar month following

☐ first day of the Plan Year coinciding with or next following

☐ first day of the calendar month following or coinciding with

d. Are part-time employees excluded? ☐ Yes ☐ No

If yes, a part-time employee is any employee that works less than the following number of hours per week: _____

7. Are there any other eligibility requires that we should be aware of? ☐ Yes ☒ No

If "yes", please describe what they are: _____

FMLA

Only answer if group is subject to FMLA. Skip if not subject to FMLA

1. A participant under FMLA may elect to:

(Check all that apply)

a. Continue coverage for: ☒ All benefits ☐ Pre-tax premium & Health FSA only

b. ☐ Revoke coverage

2. A participant that elects to continue coverage while on FMLA may elect to:

a. Pre-pay on a pre-tax or after-tax basis prior to FMLA leave: ☒ Yes ☐ No

(Note: this option (A) can only be selected if (B) or (C) is also elected)

b. Make after-tax benefit contributions on the same schedule as if they were an active employee or a COBRA qualified beneficiary: ☒ Yes ☐ No

(Note: if you allow employees on a non-FMLA leave of absence to continue benefits with after tax contributions, you must also elect this option (B))

c. Make catch-up contributions upon return from leave: ☐ Yes ☒ No

(Note: this option (C) can be the sole option offered to employees; however, if allow after tax contributions for non-FMLA leave of absence, you must also select option (B) above.)

FMLA (continued from page 5)

3. If a participant is on an unpaid non-FMLA leave of absence, they:

(Note: if a participant is permitted to continue health related benefits while on unpaid non-FMLA on an after-tax basis, then (2)(b) above must also be "yes").

(Choose one):

- ☐ Cannot continue any benefits.
- ☒ Can continue all benefits (including non-health related (e.g. DCAP)
- ☐ Can continue only non-health related benefits only.
- ☐ Can continue pre-tax premium & Health FSA only.

Termination of Participation

1. When does coverage for an employee end once they no longer meet the eligibility requirements?

- ☒ Date of loss of eligibility
- ☐ Last day of the payroll period of loss of eligibility
- ☐ Last day of the month in which the employee is no longer eligible
- ☐ Other: _____

2. Do the termination provisions in (1) above apply to all benefits under the Plan? ☒ Yes ☐ No.

If no, please describe the termination provisions for all the different benefit components (e.g. DCAP, Health FSA, Adoption Assistance, Flex Credits, etc.): _____

Please note – the termination provisions for the pre-tax premium component will follow the insurance contracts (e.g. medical, dental, vision, etc.). No need to specify any differences above.

Reemployment

Note: If an Eligible Employee has a termination of employment and is subsequently reemployed by the Employer **within 30 days** after termination, the Plan will be drafted to allow for automatic reinstatement of his or her election in effect at the time of termination.

If an Eligible Employee has a termination of employment and is subsequently reemployed by the Employer **more than 30 days** after Termination the Plan will allow for the following:

- ☐ automatically reinstate the election in effect at the time of termination
- ☐ may not make a new election until the first day of the next Plan Year
- ☒ must make a new election under the Plan
- ☐ may elect to reinstate the election in effect at the time of termination or make a new election under the Plan
- ☐ Other: _____

Participant elections



Failure to Elect (default elections)

If a participant fails to elect during open enrollment the participant's prior Plan Year election will apply to the following:

(Check all that apply)

- | | |
|--|--|
| ☒ Pre-Tax Premium | ☐ DCAP |
| ☐ Health FSA | ☐ HSA |
| ☐ Limited Purpose/Post-Deductible Health FSA
(HSA-Compatible FSAs) | ☐ Adoption Assistance FSA |

Note: if none of the above are selected, a member must make an affirmative election each plan year. Default election is common for the pre-tax premium component but not common for any other component.

Pre-tax Premium Component

1. Contributions to pay premiums on a pre-tax basis are permitted for the following:

(Check all that apply)

- | | |
|--|---|
| ☒ Group medical | ☐ Group accidental death & dismemberment |
| ☐ Group dental | ☐ Individually owned accident |
| ☐ Group vision | ☐ Individually owned cancer |
| ☐ Group short-term disability | ☐ Individually owned hospital indemnity |
| ☐ Group long-term disability | ☐ Other: _____ |
| ☐ Group term life | ☐ N/A |

2. Are employees automatically enrolled in the pre-tax premium component of the Plan (e.g. to make pre-tax premium contributions to medical, dental, vision, etc. contracts) once they are eligible or do they need to make an affirmative election?

- | | |
|--|---|
| ☒ Automatically Enrolled | ☐ Affirmative Election |
|--|---|

Health FSA Component

- ☐ N/A – WE DO NOT OFFER A HEALTH FSA. SKIP THIS SECTION

1. Claims for reimbursements for dependent adult children may be incurred until the:

- | | |
|---|---|
| ☐ date the child attains age 26 | ☒ last day of the calendar year in which the child attains age 26 |
| ☐ end of the month in which the child attains age 26 | |

2. Permit Qualified Reservist Distributions*: ☒ Yes ☐ No

*An employer may (but is not required to) design their health FSA plan to permit employees who are ordered or called to active duty in the military to receive a distribution of all or a portion of their health FSA account balances.

If “yes”, select the amount available as a Qualified Reservist Distribution:

☐ Entire amount elected ☒ Amount contributed

☐ Other _____

Adoption Assistance FSA Component

☒ N/A – WE DO NOT OFFER AN ADOPTION ASSISTANCE FSA. SKIP THIS SECTION

1. Are there employer contributions? ☐ Yes ☐ No

If yes, answer the following:

a. What is the employer contribution amount?

☐ _____% of participant’s compensation

☐ Specified dollar amount per participant \$ _____

☐ Other: _____

b. Is the employer contribution a match? ☐ Yes ☐ No

2. What is the maximum employee contribution limit?

☐ IRS maximum ☐ Other: _____

3. What is the minimum employee contribution limit?

☐ N/A – no minimum ☐ \$ _____ minimum

4. Does a grace period apply? ☐ Yes ☐ No

Flex Benefit Credits Component

☒ N/A – WE DO NOT OFFER FLEX CREDITS. SKIP THIS SECTION

1. Do they intend to qualify as “health flex contributions”? ☐ Yes ☐ No

*If you are subject to the affordability calculation under Health Care Reform (i.e. you are an applicable large employer), and you check “yes” to the above, the flex credit contributions will count toward the employer portion of the affordability calculation. If you check “yes”, employees will also not be able to elect cash as a taxable benefit. If you have a cash-out component, you will want to check “no”.

2. An employee can choose to use Flex Credits for the following:

☐ All benefits; OR

☐ All benefits, except:

☐ Pre-tax premiums ☐ Health FSA ☐ DCAP ☐ Adoption Assistance

3. Dollar amount of Flex Credits: \$ _____

4. Are Flex Credits allowed to be used as contributions to a 401(k) Plan? ☐ Yes ☐ No

If yes, what is the name of the 401(k) Plan?: _____

Please note, if contributions to a 401(k) Plan are permitted, then you must also allow for a cash-out.
Please complete question (5) below.

5. Can a participant cash out their Flex Credits? ☐ Yes ☐ No
- a. If yes, what is the maximum dollar amount that can be cashed out as a taxable benefit to the participant?
- ☐ No limit ☐ Specific dollar limit \$ _____
- b. When is the cash out distributed to participants?
- ☐ Equal payroll installments ☐ Single lump sum at beginning of Plan Year
- ☐ Single lump sum at the end of Plan Year ☐ Other: _____

Purchase and sale of PTO Component

☒ N/A WE DO NOT OFFER THE PURCHASE AND SALE OF PTO. SKIP THIS SECTION

1. What is the maximum PTO amount an employee can elect to **purchase** in a Plan Year?
- ☐ _____ hours ☐ _____ days ☐ _____ weeks ☐ Other: _____
2. What is the maximum PTO amount an employee can elect to **sell** in a Plan Year?
- ☐ _____ hours ☐ _____ days ☐ _____ weeks ☐ Other: _____
3. Is cash-out of unused elective PTO (determined as of the last day of the Plan Year) permitted?
- ☐ Yes ☐ No, it will be forfeited as of the last day of the Plan Year.

Additional information

Part time employees working 17 hours per week except for police and elected officials which vary.

Signature: _____

Date: _____



Sent to:
TB, TA, TC
10/3/25
KD

Somers Department of Parks & Recreation

PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

Email: parks@somersny.gov

WEB: www.somersny.gov



Steven Ralston
Superintendent

October 1, 2025

To: Town Board

From: Steven Ralston 
Superintendent of Parks and Recreation

Re: Equipment

Request permission offer the attached equipment for sale at public auction.

C: Park Board
Director of Finance
Town Clerk

Year	Type	Description	Miles/Hours	Issue
1984	John Deere 510B	Front load tractor	1,023.1 hours	Hydraulic seal leaks
1992	Kubota F2100	Mower	2,527.5 hours	Broken mower deck spindle
1994	Ford 2120	Tractor	4,352.8 hours	Clutch worn out, will not stay in gear
1998	Kubota F3060	Mower	2,497.1 hours	Broken mower deck spindle
1999	Goossen Debris Blower BL2000	Leaf Vacuum	unknown	Issues with PTO attachment won't stay engaged
1999	Kubota F3060	Mower	2,589.9 hours	Broken mower deck spindle
2013	Chevy Silverado 3500	Dump Truck	71,933 miles	Rusted bed and lift
2015	John Deere 1600 turbo	Wing Mower	1,227.0 hours	Broken hydraulic pump
2020	Big Tex 6' X 12' Trailer	Utility/Landscape Trailer		Bent hitch assembly

Sent to:
TB, TH, TC
10/3/25
KD

Highway Department

Town of Somers
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPT. of HIGHWAYS

RE: MATERIAL BIDS FOR 2026

DATE: SEPTEMBER 23, 2025

The Superintendent of Highways requests permission to go to bid for 2026 materials for the Highway Department.

Nicholas DeVito
Supt. of Highways

cc: Town Clerk

*Sent to:
TB, TA, TC
10/3/25
KD*

Somers Department of Parks & Recreation

PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

Email: parks@somersny.gov

WEB: www.somersny.gov



Steven Ralston
Superintendent

October 1, 2025

To: Town Board

From: Steven Ralston 
Superintendent of Parks and Recreation

Re: Staff

Request permission to promote:

Darwin Yanza

From: Assistant Park Foreman

To: Park Foreman

Grade 7 step 6 in accordance with the CSEA contract.

Retroactive to October 1, 2025

Request permission to hire Howard Vinberg, Laborer PTA, at an hourly rate of \$25.00
retroactive to October 6, 2025.

C: Park Board
Director of Finance
Town Clerk

Sent to:
TB, TA, TC
10/3/25
KD

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways

Highway Department

Town of Somers

WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281



Memo To: Supervisor
Town Board

From: Nicholas DeVito
Supt. of Highways

Date: September 30, 2025

Re: Niko DeCola – Highway Dept.
(FROM SEASONAL EMPLOYEE TO FULL TIME EMPLOYEE)

Please be advised that I am hiring Niko DeCola Full Time at the Highway Department as a Road Maintainer effective Monday October 6, 2025 upon the contingent of his successful results of a physical, drug test, reference, background and NYS driver's license checks. Starting Salary \$56,118.00 at (90%) of \$62,354.00 with an hourly rate of (\$26.9798) for the first six months then after the 26 weeks 95% upon completion of one year of service the employee shall receive the full (100%) salary rate of pay.

If you should have any questions, please feel free to contact me at any time.

Yours truly,

Nicholas DeVito
Supt. of Highways

Cc: Finance Dept
Town Clerk

Sent to:
TB, TA, TC
9/12/25
KD

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.gov

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.gov



David B. Smith
Town Planner
directorofplanning@somersny.gov

Date: September 11, 2025
To: Director of Finance T10(914)
From: Steven Woelfle SW
Engineering Department
RE: Erosion Control Bond
Parenti, Hilltop Dev. Wetland, Steep Slope, SMESC and Tree Permit
23 and 25 Hilltop Road
TM: 37.11-1-1.1 and 1.2
Resolution Nos. 2025-11 and 2025-12

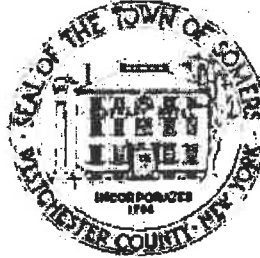
Attached is a check in the amount of \$1,000 posted by Ultimate Scapes, Inc., Martin Parenti, Hilltop Development LLC, 61 Upland Road North, Bedford, NY 10506 in payment of a \$500 Erosion Control Bond for 23 Hilltop Road and a \$500 Erosion Control Bond for 25 Hilltop Road.

Att.
cc: Town Board
Town Clerk

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers

WESTCHESTER COUNTY, N.Y.



SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.gov

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.gov

David B. Smith
Town Planner
directorofplanning@somersny.gov

Date: September 17, 2025

To: Director of Finance T10(914)

From: Steven Woelfle *SW*
Engineering Department

RE: Erosion Control Bond
N & B Properties, LLC/Lawton Adams Steep Slopes Protection and
Stormwater Management and Erosion and Sediment Control Permit
21 Route 116
TM: 17.12-2-4 & 5

Attached is a check in the amount of \$200 posted by Lawton Adams Construction Corp.,
P.O. Box 309, Somers, NY 10589 in payment of an Erosion Control Bond.

Att.
cc: Town Board
Town Clerk

Sent To:
TB, TA, TC
9/22/25
KD

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers

WESTCHESTER COUNTY, N.Y.

Telephone
(914) 277-5366
Fax
(914) 277-4093

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.gov

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.gov



David B. Smith
Town Planner
directorofplanning@somersny.gov

Date: September 19, 2025
To: Director of Finance T10(914)
From: Steven Woelfle SW
Engineering Department
RE: Erosion Control Bond
240 Mahopac Avenue Stormwater Management and Erosion and
Sediment Control and Tree Removal Permit
TM: 15.08-1-1

Attached is a check in the amount of \$500 posted by Michael J. Festo, 2 Elizabeth Court, Katonah, NY 10536 in payment of an Erosion Control Bond for 240 Mahopac Avenue.

Att.
cc: Town Board
Town Clerk