

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, SEPTEMBER 3, 2026
www.somersny.gov**

6:00PM – Executive Session

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

A. TOWN BOARD:

1. Town of Somers – Update
2. Modify “No Left Turn” sign at Lovell Street and Dunhill Drive – Discussion of recommendations from Somers Police Department, Bureau of Fire Prevention, Department of Highways, and the Engineering Department.
3. Highway Department Building Roof Replacement Project – Discussion
4. Consider the recommendation of awarding the bid documents for the new HVAC at the Somers Library to CBK Engineering in the amount of \$28,000.00 per memo dated August 21, 2026 from the Library Board of Trustees.
5. Authorize Solicitation of Bids for contractors to install the new HVAC at the Somers Library, per memo dated August 21, 2026, from the Library Board of Trustees.

6. Adopt-A Road Program for Forest Lane and Eastview Place to Lakeview Drive Renewal Agreement – Discussion
7. Adopt-A-Road Program for Lake Road from Route 35 to Route 202 Renewal Agreement – Discussion
8. Ratify the Supervisor's signature on the Konica Minolta Business Solutions USA Inc. Agreement for the Managed Print Program to add a monthly fee of \$45.00 for the color copy print allowance for the new device at the Nutrition Department, per email from Tammi Savva, Junior Administrative Assistant.

B. PARKS & RECREATION: No additional business.

C. FINANCIAL: No additional business.

D. HIGHWAY: No additional business.

1. Request permission to go to bid for 2027 materials for the Highway Department, per memo dated August 27, 2026 from Nicholas DeVito, Superintendent of Highways.

E. PERSONNEL:

1. **Current Vacancies:**
 - a. Affordable Housing Board (1- 2-year term ending 7/11/2027.)
 - b. Affordable Housing Board (3- 2-year terms ending 7/11/2028.)
 - c. Assessment Board of Review (1- 5-year term ending 9/30/2029.)
 - d. Parks and Recreation Board (1- 3-year term ending 3/9/2029.)
 - e. Partners in Prevention Committee (1- 3-year term ending 12/31/2026.)
2. **Upcoming Vacancies - Terms Expiring in 2026:**
 - a. Assessment Board of Review (1- 5-year term ending 9/30/2026.)
3. Acknowledge the hiring of Louis Ragusa as a probationary full-time Road Maintainer in the Town of Somers Highway Department at a starting salary of \$58,082.40 at (90%) of \$64,536.00 with an hourly rate of (\$27.9242) for the first six months, then he will receive 95% after 26 weeks. Upon completion of one year of service, he will receive the full salary rate, per memo dated August 25, 2026 from Nicholas DeVito, Superintendent of Highways effective September 1, 2026, upon the contingent of his successful results of a physical, drug test, reference, background and NYS driver's license checks.

F. PLANNING & ENGINEERING: No additional business.

G. POLICE: No additional business.

H. PROPOSED CONSENSUS AGENDA:

1. Accept the following Bond per the August 13, 2026 memo from Steven Woelfle, Engineering Department:
 - a. \$30,000.00 Executed Site Improvement Performance
Bond No.: 73829019 (Mitchell Conservation Subdivision)
2. Authorize the return of the following Bond per the August 25, 2026 memo from Steven Woelfle, Engineering Department:
 - a. \$200.00 - Erosion Control Bond
Gold Environmental Permit #WSMESC2025-22
TM: 27.18-1-24
3. Authorize the following SEQRA/Professional Service Fee refunds per the August 19, 2026 from Steven Woelfle, Engineering Department:
 - a. \$628.75 - The Back Nine Golf Site Plan – Somers Commons,
TM: 4.20-1-11.5

2026 Calendar

September 3, 2026	7:00pm	Town Board Work Session
September 10, 2026	7:00pm	Town Board Regular Meeting
October 1, 2026	7:00pm	Town Board Work Session
October 8, 2026	7:00pm	Town Board Regular Meeting

9/2/2026 2:03 PM
SomersNY-Supervisor/Shared Documents/kdelucia/TB Agendas/2026/Sep 3 2026 Work Session.docx

Petition to Modify "No Left Turn" Sign at Lovell Street and Dunhill Drive

We, the undersigned residents, respectfully request that the Board consider modifying the current "No Left Turn" sign at the intersection of Lovell Street and Dunhill Drive.

At present, residents who cannot turn left onto Dunhill Drive from Lovell Street must continue down Lovell Street, turn left onto Route 202, and then turn onto Park Lane to access Dunhill Drive. This detour creates unnecessary congestion and introduces safety concerns, particularly at the narrow entrance to Park Lane, which includes a driveway directly opposite the turn.

Allowing residents to make a left turn from Lovell Street onto Dunhill Drive would reduce traffic on Park Lane and improve overall safety and traffic flow within our neighborhood.

To improve clarity and safety, we respectfully request one of the following:

- Replacement of the existing sign with "Residents Only"
- Installation of "No Through Traffic" signage
- Formal designation and clear marking of a resident exception

We appreciate the Somers Town Board's consideration of this request and its commitment to neighborhood safety and accessibility.

Name	Address	Signature
2 nd Thane Brown		
1 st r st		
N		
US Dr		
St. Anne Dr		
une		
1 st dine		
1 st act Lab		
1 st CHEUN		
Alison C		

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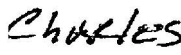
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NO.	Name	Address	Signature
1	1st of Laroc		
2	2nd of Laroc		
3	Chris Laroc		
4	Wib N		
5	Mar. inaci		
6	ron		
7	Nicholas J. f		
8	Charles		
9	15 P. err		

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[illegible]

C- TB
TC
TA 7/28/26

Robert Scorrano

From: Bob Kehoe
Sent: Tuesday, August 25, 2026 1:55 PM
To: Robert Scorrano
Subject: FW: Town of Somers, Highway department roofing project
Attachments: THG Proposal for Town of Somers, Highway Department - Roof Replacement Project 08-21-26.pdf; SomersHighwayRoof_Proposal.pdf

Helmes quote attached and Barton's received a few weeks back. Looks to me like Barton is best.

Perhaps make a decision who to move forward with to get on agenda.

Helmes 15% of project cost approx. \$500K. Lab/Asbestos tests extra cost.

Barton \$49,500 plus \$2,800 (Est.) labs and \$1,500 (Est.) Travel

From: Peter Helmes <pjh@thehelmesgroup.com>
Sent: Friday, August 21, 2026 5:50 PM
To: Tom Tooma <ttooma@somersny.gov>
Cc: Bob Kehoe <rkehoe@somersny.gov>
Subject: Re: Town of Somers, Highway department roofing project

Good Afternoon, Tom,

As per your request, attached please find our Proposal for complete comprehensive Architectural Services.

Thank you for the opportunity to provide you with this Proposal.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Peter

Peter J. Helmes, AIA
THE HELMES GROUP, LLP
Architecture/Engineering/Project Management
184 Katonah Avenue
Katonah, New York 10536

Tel. (914) 232-4633
Mobile: (203) 482-3484
pjh@thehelmesgroup.com

On Aug 7, 2026, at 3:08 PM, Tom Tooma <ttooma@somersny.gov> wrote:

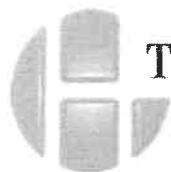
Hello Peter,

As I previously mentioned to you, the town is looking to replace the roof of our highway department building. Attached is an initial report/photos we obtained. We will most likely go with replacing the roof as is and replacing the decking, as necessary. We are seeking a proposal for professional services to develop a plan we can put out to bid, similar to that of the one you prepared for the Fire District in conjunction with their Lincolnale Fire House roof project.

Please advise, thank you,

Thomas J. Tooma, Jr.
Building Inspector, Town of Somers
Building Department
337 Route 202
Somers, NY 10589
(914) 277-3539
Fax (914) 277-3790
ttooma@somersny.com

<Town of Somers Highway Department .pdf>



THE HELMES GROUP, LLP

ARCHITECTURE • ENGINEERING
PROJECT MANAGEMENT

August 21, 2026

Via Email: ttooma@somersny.gov
rkehoe@somersny.gov

Thomas J. Tooma, Jr.
Building Inspector, Town of Somers
Building Department
337 Route 202
Somers, NY 10589

Project: Town of Somers, Highway Department - Roof Replacement Project
250 NYS Route 100, Somers, NY 10589

Subject: Proposal for Architectural Services

Dear Tom:

In accordance with your request, we are pleased to provide you with this Proposal for Professional Services.

PROGRAM REQUIREMENTS

It is our understanding that the basic scope of work will be to prepare construction documents and bid forms and to obtain competitive bids for the removal and replacement of the existing deteriorated roofing system, including all existing roofing membranes, insulation, copings, flashings, etc.

BASIC SERVICES

Preparation of Construction Documents, Bid Forms & Contract Administration

Fee Basis: Our Fee for "Basic Services" would be billed at 15% of Construction Cost based on the actual construction contract price from the contractor who is awarded the work. This would include coordination of the initial required core sampling and testing for asbestos containing materials. However, the cost for the actual Asbestos sampling and laboratory test reports would be billed directly to the owner.

184 KATONAH AVENUE, KATONAH, NEW YORK 10536
Tel. (914) 232-4633

Basic Services will include the following:

Due to the age of the building, the first task would be to test for any suspect asbestos containing materials in the existing roofing membrane and flashings to determine if any abatement will be required as part of the roof replacement work. We will coordinate this initial required testing with a NYS licensed and experienced Roofing Contractor to make the required test holes so they can be patched and made watertight immediately thereafter. We will also coordinate with a local Environmental Testing Company for taking the appropriate and recommended number of samples and having them tested by a NYS licensed testing laboratory.

In addition to the above, we will Field Measure as needed and Photograph Existing Conditions in order to prepare accurate Drawings and Details of the Scope of Work involved. Upon completion of the Working Drawings and Specifications, we will prepare Bid Forms and any required Public Notice in order to solicit competitive bids as per the Requirements of the NYS Municipal Law. A Case Number will be obtained from NYS Department of Labor, along with applicable Prevailing Wage Rates for inclusion in the Bid Packages. With this information we will solicit competitive bids, arrange for a Public Bid Opening, interview Contractor(s) and make a recommendation the Town of Somers for Awarding the Contract for Construction.

Prior to starting construction, applicable Insurance Certificates and Performance and Payment Bonds, if bonding is required, will be obtained and we will prepare a formal AIA Construction Contract for review and execution by both the Town of Somers and the Contractor. The Contract will also include a Detailed Schedule of Values breaking down the cost of the work which will be used for making payments to the Contractor as the work progresses.

Once the Contract has been awarded, we will administer the Construction Contract by reviewing Shop Drawing Submittals, making periodic visits to the job to observe that the work is being completed per the Drawings and Specifications, answer questions that arise, review and approve Contractor's Applications for Payment, obtain Lien Waivers and follow through until all work has been satisfactorily completed. After that time, we would obtain all necessary project closeout documentation and would issue a Certificate of Substantial Completion along with any required Punch List and the Contractor's One-Year Guarantee. We would also obtain the roofing manufacturer's long-term roofing guarantee for the entire roofing system. Final Lien Waivers would also be obtained.

ADDITIONAL SERVICES

(Fee Basis: Hourly at the rates outlined below)

“Additional Services” for work NOT included under “Basic Services” outlined above will be considered extra work, and will be billed on an hourly basis in accordance with the following hourly rate schedule:

\$225 / Principal
\$175 / Registered Architect
\$150 / Technical Staff
\$ 75 / Administrative Staff

Additional Services would include items such as: Changes requested by Client after Drawings have been completed, land surveying; assistance with obtaining a Building Permit or any other required Applications to any Authorities having Jurisdiction. Should these services be required, we will bill on an hourly basis and/or will coordinate obtaining separate proposals on behalf of the Town of Somers for their consideration.

STANDARD TERMS & CONDITIONS

Payment Terms: Fees for professional services will be billed periodically as our work progresses. Payment terms are net 60 days with the understanding that the Board of Fire Commissioner’s only meets once every month. Interest will be charged at the rate of 1% per month on any outstanding balances longer than 60 days past due. Should it become necessary to retain the services of a collection agency or an attorney to collect any outstanding fees, the cost of such fees shall be fully reimbursable to Architect. Architect shall have the right to stop work, without liability to the Owner, if invoices are not paid within 60 days from date of invoice.

Termination of Agreement: If at any time or for any reason you wish to terminate our services, we will bill you only for time expended through the date of termination, at the hourly rates listed above.

Arbitration: If any disputes, claims or other matters in question should ever arise out of or relating to this Agreement or the breach thereof, they shall be decided by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association.

Reimbursable Expenses: are not included in the fees outlined above and would include items such as printing costs, computer plotting costs, postage, any special renderings, etc. These items are typically minimal and would be itemized and billed at 1.15 times our direct cost.

If our Proposal meets with your satisfaction and you would like us to proceed, kindly sign and date below and return a fully executed copy to our office. We will make every effort to complete the work to accommodate your schedule.

We appreciate your consideration of our firm for these services and would look forward to working with you on this project.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

THE HELMES GROUP, LLP



Peter J. Helmes, AIA - Architect
Principal / Partner

PJH:ST

Authorized by:_____

Tom Tooma, Building Inspector
Town of Somers

Date:_____

Robert Kehoe, Director of Finance – Town of Somers



August 6, 2026

Robert Kehoe
Finance Director
Town of Somers
335 Route 202
Somers, New York 10589

Re: Proposal for Professional Architectural and Engineering Services
Town of Somers Highway Garage Roof Replacement Project
File: P704.6147

Dear Mr. Kehoe:

Barton & Loguidice, D.P.C. (B&L) is pleased to provide this proposal to the Town of Somers (Town) for professional architectural and engineering services associated with replacement of the roofing system at the Town Highway Garage located at 250 NY-100 in Somers, New York.

The existing roof encompasses approximately 9,500 square feet and consists of a gravel-surfaced built-up roofing system reported to be more than 30 years old. The Town of Somers Highway Department Photo Report dated May 28, 2026 documents active leaks, loose and displaced gravel, exposed and deteriorated membrane, alligatoring, granule loss, recurring ponding water, leaking skylights, deficient drainage, undersized drains without strainers, and interior water staining at the underside of the roof deck and around penetrations.

The report recommends complete removal of the existing roofing system down to the structural deck, installation of tapered insulation to establish positive drainage, and installation of a high-performance roofing system. B&L will verify the reported conditions and develop construction contract documents for public bidding of the roof replacement as one construction contract.

Because the work will disturb the existing roofing assembly, an asbestos-containing materials survey will be required unless the Town can provide a current survey that adequately addresses all roofing materials affected by the project. The survey and construction documents will be coordinated with applicable New York State Department of Labor Industrial Code Rule 56 requirements.

Robert Kehoe, Finance Director
Town of Somers
Professional Architectural and Engineering Services
Highway Roof Replacement Project
August 06, 2026
B&L#: P704.6147



B&L offers the following scope of services for the Town's consideration:

SCOPE OF PROFESSIONAL SERVICES

1. Existing Conditions and Project Development Phase
 - a. Participate in a project initiation meeting with Town representatives to confirm project objectives, available construction budget, desired bidding and construction schedule, Highway Garage operational requirements, known leak locations and previous repairs, roofing system and warranty preferences, and Town procurement requirements.
 - b. Review information furnished by the Town, including the May 28, 2026 roof photo report, available record drawings and specifications, existing roof warranties, maintenance and repair records, previous roof inspection reports, and available asbestos or hazardous-material reports.
 - c. Perform a field review of existing conditions to verify roof dimensions and approximate elevations; roof edges, parapets, walls, and transitions; drain locations and drainage patterns; skylights, chimneys, vents, pipes, curbs, and other penetrations; rooftop equipment; cables and utilities extending across the roof; flashing conditions; roof access and staging constraints; and visible interior water staining or roof deck deterioration.
 - d. Document observed conditions through field notes and photographs.
 - e. Review the existing drainage configuration, including the size and location of existing roof drains, drainage outlets, strainers, overflow provisions, and approximate tributary roof areas.
 - f. Evaluate the need for replacement or enlarged roof drains, new debris strainers, additional drainage outlets, secondary or overflow drainage, tapered insulation, crickets, saddles, drain sumps, and modifications to interior drain piping.
 - g. Review existing skylights and provide recommendations for replacement, removal and infill, or modification of existing curbs.
 - h. Review visible portions of the roof deck and framing for evidence of water damage or deterioration. This review will be limited to readily accessible and observable conditions and will not constitute a comprehensive structural analysis.
 - i. Evaluate roof replacement alternatives and develop a recommended basis of design, including roofing system, insulation, drainage, flashing, penetration, and warranty requirements.
 - j. Prepare a preliminary opinion of probable construction cost and meet with the Town to review B&L's findings, recommendations, anticipated construction scope, and project budget.



2. Asbestos-Containing Materials Survey Phase
 - a. Unless the Town provides an acceptable current survey, B&L will perform an asbestos-containing materials survey of roofing materials that may be disturbed by the proposed construction.
 - b. Conduct one site visit by an appropriately certified asbestos inspector to identify and sample suspect roofing materials.
 - i. Certified NYSDOL building inspector will review suspect asbestos-containing material (ACM) used in the construction of the structure. The survey will include a review and inclusion of existing available data. Materials determined to be asbestos-containing by previous sampling will be assumed ACM, additional investigation and sampling will be performed as needed to ensure adequate sample quantities needed to meet NYSDOL requirements. The surveys will include invasive methods to access and locate potential concealed materials for sampling and quantification. The interior and exterior of the building will be surveyed in accordance with NYS ICR-56 Pre-Demolition Survey requirements.
 - c. Collect representative bulk samples from homogeneous suspect materials in accordance with applicable regulatory requirements and accepted sampling procedures. Triplicate samples will be collected where appropriate; non-friable organically bound materials may be sampled individually.
 - i. Triplicate bulk samples will be collected from each homogeneous friable material. Triplicate sampling is recommended by the U.S. EPA as a means of reducing erroneous findings due to random variations in asbestos content in friable materials. Duplicate samples of non-friable organically bound (NOB) materials will be collected for analysis as required by the applicable regulations.
 - d. Perform laboratory analysis through an appropriately accredited laboratory. Where required, non-friable organically bound roofing materials reported as negative by polarized light microscopy will be further analyzed by transmission electron microscopy.
 - i. Serial analysis will be performed on the sample sets at an appropriately accredited laboratory contracted by B&L. Bulk asbestos samples will be analyzed using the EPA interim method of dispersion staining/polarized light microscopy (PLM). The laboratory will analyze the first sample of each series (set). If this sample tests positive for asbestos, then no additional samples of the series will be analyzed. If the first sample tests negative for asbestos, then additional samples in the series will be analyzed until a sample tests positive. If samples in a series test negative for asbestos, then the material will be considered asbestos-free. The laboratory will review samples in each set for similarity of materials. Where required, the laboratory will supplement the PLM method with the stratified point count technique.
 - ii. Non-Friable Organically Bound (NOB) materials, which will include the majority of roofing materials, found to be negative for asbestos by PLM, will be verified as negative by transmission electron microscopy (TEM). TEM analysis is the



most definitive analysis for determination of asbestos in an NOB. NOB samples will be analyzed by an accredited TEM laboratory subcontracted by B&L.

- iii. In addition to the asbestos sampling, single bulk samples of each type of caulk/sealant will be collected and analyzed for PCB content. The intent of this sampling is to ensure proper handling and disposal of any potential PCB containing caulk or sealant.
 - e. Prepare a survey report identifying materials sampled, sampling methodologies, laboratory results, materials determined or assumed to contain asbestos, approximate sample locations, laboratory reports, chain-of-custody documentation, and recommendations applicable to the proposed roof work.
 - f. Incorporate appropriate asbestos-abatement provisions into the construction documents if asbestos-containing materials are identified.
 - g. Document approximate sample locations and material types on a roof plan or single-line drawing. The bulk sample locations will be recorded on available drawings. The drawings will be used to illustrate sample and ACM locations for the report.
 - h. A report will be issued that will identify suspect materials sampled and the results of sampling. The survey report will identify survey methodologies; the extent of ACM location and approximate quantities will be identified in tabular form and on the field sketches. Laboratory reports, sample chain of custody documentation, certifications, and pertinent data generated during the survey will be included in each report.
 - i. Sample locations will be sealed with clear encapsulant. We are not responsible for patching and matching any existing surfaces.
 - j. Roof sample locations will be repaired with commercially available roofing repair materials to maintain building integrity to the best of our ability; however, we are not professional roofers and recommend having a professional roofing contractor perform repairs where a permanent weather-tight seal is required. Invasive sampling will be necessary to determine existence and location of concealed layers of materials.
3. Design Documents and Bidding Phase
- a. Develop architectural and engineering design drawings based on the field review, available information, asbestos survey findings, and approved basis of design.
 - b. Prepare approximately 95-percent design drawings, bidding documents, contract requirements, and technical specifications for Town review.
 - c. Submit the 95-percent drawings and specifications electronically to the Town and conduct one design review meeting.
 - d. Incorporate one consolidated set of Town review comments into the final contract documents.
 - e. Update the opinion of probable construction cost.
 - f. Anticipated Construction Scope
 - i. Complete removal of the existing gravel-surfaced built-up roof assembly down to the structural roof deck.



- ii. Removal and legal disposal of asbestos-containing materials, if identified.
- iii. Cleaning and preparation of the existing roof deck, including repair or replacement of deteriorated areas.
- iv. Unit-price or allowance provisions for concealed roof deck repairs.
- v. Installation of a vapor retarder or air barrier where required.
- vi. Installation of code-compliant roof insulation and tapered insulation, crickets, saddles, and drain sumps to establish positive drainage.
- vii. Installation of a high-performance roofing system selected in consultation with the Town, together with the specified manufacturer warranty.
- viii. New base flashings, counterflashings, edge metal, copings, and related sheet metal.
- ix. Replacement or modification of existing roof drains, installation of appropriately sized debris strainers, and provision of secondary or overflow drainage where required.
- x. Replacement, removal, or modification of existing skylights, as approved by the Town.
- xi. New flashing at chimneys, pipes, vents, equipment curbs, conduits, and other penetrations.
- xii. Relocation or proper support of cables and utilities currently resting on the roof.
- xiii. Installation of walkway pads at locations requiring routine maintenance access.
- xiv. Temporary weather protection, phased roof removal, manufacturer inspections, and project closeout requirements.

4. Construction Drawings and Project Manual

- a. The final contract documents will be signed and sealed by the appropriate New York State licensed design professional and are anticipated to include the following:
 - i. Cover sheet, project information, and applicable building, energy, and plumbing code criteria.
 - ii. Existing conditions roof plan, roof demolition plan, new roof plan, and tapered insulation and drainage plan.
 - iii. Roof drain, overflow, sump, piping, roof edge, parapet, coping, wall flashing, skylight, penetration, equipment curb, roof transition, walkway, and typical roof deck repair details.
 - iv. Assist the Town in the preparations of advertisement or notice to bidders, instructions to bidders, bid forms, agreement forms, general and supplementary conditions, Town insurance and bonding requirements, prevailing-wage requirements, alternates, unit prices, allowances, and technical specifications.
 - v. Technical requirements for asbestos abatement, selective demolition, roof deck repairs, insulation, roofing systems, sheet metal, sealants, skylights, roof drains, temporary protection, quality control, manufacturer qualifications, warranties, and closeout, as applicable.



5. Public Bidding Assistance
 - a. Provide electronic contract documents for public bidding and upload the bidding documents to B&L's electronic plan room or coordinate distribution through the Town's designated bidding service.
 - b. Provide one paper copy of the final contract documents to the Town, if requested.
 - c. Attend one pre-bid meeting and project roof walk-through with the Town and prospective bidders.
 - d. Respond to bidder questions and requests for interpretation and prepare addenda where required.
 - e. Review substitution requests received during bidding.
 - f. Review bids received and prepare a bid canvass or tabulation.
 - g. Review the apparent low bidder's qualifications, roofing experience, manufacturer authorization, bid documentation, alternates, allowances, and unit prices.
 - h. Provide the Town with a recommendation regarding contract award.

6. Construction Contract Administration Phase
 - a. B&L will provide construction contract administration and limited on-site construction representation during the roof replacement project. For fee-development purposes, these services are based on an anticipated construction duration of approximately ten weeks. Two (2) site visits during construction are anticipated.
 - b. Coordinate and participate in one (2) preconstruction meeting with the Town, Contractor, roofing manufacturer's representative, and other applicable parties.
 - c. Review the Contractor's construction schedule, schedule of values, submittal schedule, site logistics and staging plan, roof demolition sequence, temporary weather-protection procedures, and material storage plan.
 - d. Review material submittals, product data, shop drawings, samples, and warranty information for general conformance with the contract documents.
 - e. Provide interpretations and clarifications of the drawings and specifications, respond to requests for information, and assist in resolving construction issues associated with the roof replacement.
 - f. Review concealed conditions exposed during demolition, including deteriorated roof deck, wet insulation, undocumented penetrations, and existing drainage conditions.
 - g. Review Contractor change-order proposals and provide recommendations to the Town regarding scope, cost, and contract-time adjustments.
 - h. Review Contractor applications for payment and provide recommendations to the Town.
 - i. Coordinate with the roofing manufacturer regarding required inspections and warranty documentation.
 - j. Conduct one (1) a substantial completion inspection with the Town and Contractor, prepare a punch list, and prepare documentation of substantial completion, as appropriate under the construction contract.



- k. Review completion of punch-list items and conduct one final completion walkthrough with the Town.
- l. Review Contractor closeout documentation, including warranties, manufacturer inspection reports, maintenance information, record documents, product data, required testing and inspection reports, and asbestos-abatement closeout documentation, if applicable.
- m. Provide a recommendation regarding final payment and project closeout.

The on-site construction representation included herein will be two (2) site visits during construction and is not full-time inspection of the Contractor's work. It is not intended to constitute an exhaustive inspection of every aspect of the work or relieve the Contractor of responsibility for construction means, methods, sequencing, safety, quality control, or compliance with the contract documents.

TECHNICAL ASSUMPTIONS

- A. The project includes approximately 9,500 square feet of roofing.
- B. The existing roof will be completely removed down to the structural deck.
- C. The work will be bid as one publicly bid construction contract.
- D. Field investigations will be coordinated with the Town's designated project representative, and full access to the roof and affected interior spaces will be provided at the time of scheduled field work.
- E. The asbestos survey is based on one site visit by a certified inspector.
- F. The Town will provide available record drawings, roof reports, warranties, repair records, and previous hazardous-material reports.
- G. The proposed scope does not include comprehensive structural analysis or replacement of the primary roof framing.
- H. Localized roof deck deterioration will be addressed through unit prices, allowances, or change-order procedures.
- I. Major modifications to rooftop mechanical or electrical equipment are not included.
- J. The Town will provide its standard front-end contract requirements, insurance requirements, bonding requirements, and legal review.
- K. The design includes one 95-percent Town review submission and one consolidated set of review comments.
- L. Construction administration is based on a ten-week construction period.
- M. Additional observation required due to an extended construction period, Contractor performance, extensive concealed damage, or significant changes in scope will be provided only after Town authorization and approval of additional services.
- N. Opinions of probable construction cost are professional judgments and are not guarantees of actual bids or construction costs.

Robert Kehoe, Finance Director
Town of Somers
Professional Architectural and Engineering Services
Highway Roof Replacement Project
August 06, 2026
B&L#: P704.6147



- O. All field investigation will be performed in coordination with your office and Buildings & Grounds personnel. Full access to all building spaces will be required at the time of the scheduled surveys.
- P. Additional sampling and analysis shall be reimbursed at the unit rates listed above. We will adjust our final fee based on the actual number of each type of analysis. We will only invoice for the actual number of analyses.
- Q. Any additional services provided, including, but not limited to, attendance at additional meetings beyond that stated above, design work, or any other service not described herein, shall be provided following negotiation of additional compensation.
- R. If requested, The Client shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Work. The Architect shall be entitled to rely on the accuracy and completeness of the Client's information.
- S. Items that are excluded from our proposal, or which may be considered additional services, or are considered Client expenses, which shall include, but are not limited to:
 - a. Fees paid for securing approval of State & Federal authorities having jurisdiction over the Project.
 - b. Reproductions; printing and plotting of documents and specifications.
 - c. Travel and mileage expenses related to the project.
 - d. Postage and mailing related to the project.
 - e. Life Cycle Cost Analysis for systems alternatives.
 - f. FF&E and moveable equipment selections and specifications.
 - g. LEED Goals are not included, including U.S. Green Building Council LEED Certification or Commissioning.
 - h. Services associated with the identification, design or remediation of lead, asbestos, mold or other hazardous environmental aspects are excluded from this scope of work.
 - i. Comcheck, energy modeling, commissioning and testing of systems is excluded.
- T. B&L will provide this assessment without any destructive demolition of existing conditions; and shall only be required to rely on visible and accessible information identified in the field. If our review should require the need for any destructive demolition, based on findings in the field, such destructive demolition will be discussed with the Town prior to any further investigations and considerations of costs. B&L shall review visible and accessible areas of the building. B&L shall not be required to provide lifts, scaffolding, or any other equipment, which may be required, to provide access to areas of the building. If areas are identified that require such access, B&L will discussed with the Town prior to any further investigations and considerations of costs.

Robert Kehoe, Finance Director
Town of Somers
Professional Architectural and Engineering Services
Highway Roof Replacement Project
August 06, 2026
B&L#: P704.6147



FEE PROPOSAL

B&L proposes to provide the services described above for the following fees:

Service	Fee	Fee Type
Existing Conditions and Project Development Phase	\$5,000	Lump Sum
Asbestos-Containing Materials Survey Phase	\$5,000	Lump Sum
Design Documents and Bidding Phase	\$25,500	Lump Sum
Asbestos Design Services	\$8,000	Lump Sum
Construction Contract Administration Phase	\$6,000	Lump Sum
Total Authorized Fee	\$49,500	Lump Sum
Reimbursable Expenses		Fee Type
Laboratory Analysis (*See typ. laboratory analysis below)	\$2,800, Estimated	Time and Expense, Not to Exceed
Travel and Related Expenses	\$1,500, Estimated	Time and Expense, Not to Exceed
Total Estimated Reimbursable Expenses	\$4,300	Estimated
Typical Laboratory Analysis Costs	Unit Price	Comment
Polarized Light Microscopy (PLM – friable) - 72 hour	\$12	Per Analysis
PLM – Gravimetric Reduction (NOB sample) - 72 hour	\$22	Per Analysis
TEM – follow-up for NOB - 72 hour	\$37	Per Analysis
SOV – 198.8 – Vermiculite in Surfacing Materials (7 day)	\$350	Per Analysis
PCB Analysis	\$90	Per Analysis

Robert Kehoe, Finance Director
Town of Somers
Professional Architectural and Engineering Services
Highway Roof Replacement Project
August 06, 2026
B&L#: P704.6147



The fees will include ordinary travel and project administration unless otherwise identified. Laboratory charges, special testing, permit fees, bidding advertisement costs, and authorized third-party services will be invoiced as reimbursable expenses or included in the applicable phase fee, as stated in the final agreement.

B&L will not invoice the Town above the authorized maximum fee without prior written authorization. Additional services requested and authorized by the Town will be provided in accordance with B&L's standard billing rates (See Exhibit B) in effect when the services are performed.

ADDITIONAL SERVICES

Services not specifically included in this proposal may be provided upon written authorization, including:

- A. Additional asbestos sampling or investigation beyond the identified roof materials.
- B. Asbestos-abatement air monitoring or project monitoring.
- C. Lead, mold, PCB, or other hazardous-material investigations.
- D. Infrared or electronic roof moisture surveys.
- E. Destructive roof test cuts performed by a roofing contractor.
- F. Comprehensive structural analysis or design of major roof framing repairs.
- G. Replacement of rooftop mechanical equipment or major modifications to electrical, plumbing, or communications systems.
- H. Part-Time or Full-time resident construction representation or construction observation exceeding the included allowance.
- I. Services resulting from Contractor claims, default, litigation, or dispute resolution.
- J. Preparation of multiple bid packages, grant administration, or significant revisions resulting from changes in project scope, budget, or schedule.

Work may commence upon receipt of written authorization from the Town and execution of a mutually acceptable professional services agreement.

SCHEDULE

We are prepared to begin work on this project upon authorization.

Robert Kehoe, Finance Director
Town of Somers
Professional Architectural and Engineering Services
Highway Roof Replacement Project
August 06, 2026
B&L#: P704.6147



We appreciate the opportunity to provide this proposal and look forward to assisting the Town of Somers with the successful completion of the Highway Garage Roof Replacement Project. If you should have any questions or concerns regarding this proposal, please do not hesitate to contact this office.

Sincerely,

BARTON & LOGUIDICE

A handwritten signature in black ink, reading 'Timothy R. Bivens'.

Timothy R. Bivens, AIA

Vice President

tbivens@bartonandloguidice.com

TRB

Attachments:

Exhibit A – B&L Standard Terms and Conditions for Professional Consulting Services

Exhibit B – B&L 2026 Standard Hourly Billing Rates

TOWN OF SOMERS	
Authorized Representative:	
Barton & Loguidice, D.P.C., is hereby authorized by the Town of Somers ("Town") to proceed with the services described herein in accordance with the attached Terms and Conditions.	
Accepted by:	Title:
Signature:	Date:
Authorized budget:	Lump Sum, not to exceed: \$4,267,132

EXHIBIT - A
STANDARD TERMS AND
CONDITIONS for
PROFESSIONAL CONSULTANT
SERVICES

STANDARD TERMS AND CONDITIONS
for
PROFESSIONAL CONSULTANT SERVICES
provided by
BARTON & LOGUIDICE, D.P.C. ("Consultant") - EXHIBIT A

The OWNER and the CONSULTANT, for themselves, their successors and assigns, have mutually agreed and do agree with each other as follows:

1.0 Basic Agreement

Consultant shall provide, or cause to be provided, the Services set forth in the proposal (PROPOSAL) to which these terms and conditions are attached, and Owner shall pay Consultant for such Services as set forth in PROPOSAL. The PROPOSAL, in conjunction with these terms and conditions is referred to herein as "Agreement".

2.0 General Considerations

A. The standard of care for all professional or related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

B. Consultant shall commence to provide its services upon the full execution of this Agreement and shall provide those services within a reasonable time. In no event shall Consultant be obligated to perform services on a schedule which, in the Consultant's professional judgement, does not provide Consultant sufficient time to perform in accordance with the aforesaid standard of care.

C. All design documents prepared or furnished by Consultant are instruments of service, and Consultant retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Consultant grants Owner a limited license to use the instruments of service exclusively (1) performance of design or operation, (2) for Project construction as is the intended purpose of the documents, and (3) for the purpose of maintenance and repair of the Project, or (4) other documents, reports, details and plans as defined in the project Scope of Work.

D. Consultant shall not at any time supervise, direct, or have control over any contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

E. Consultant neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

F. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Consultant's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decisions regarding, or interpretations or clarifications of, the construction contract or Instruments of Service made by Owner or any third party without the advice and consultation of Consultant.

G. If the Construction Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Consultant shall specify the appropriate performance and design criteria that such services must satisfy. The Consultant shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Consultant. The Consultant's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Consultant shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

H. Unless otherwise included under this Agreement, the parties acknowledge that Consultant's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). Owner represents to Consultant that, to the best of its knowledge, a Hazardous Environmental Condition does not exist at the Site, except as expressly disclosed to the Consultant in writing. If Consultant or any other party encounters a Hazardous Environmental Condition, Consultant may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. The services to be provided by Consultant under this Agreement DO NOT INCLUDE advice or recommendations with respect to the issuance, structure, timing, terms or any other aspect of municipal securities, municipal derivatives, guaranteed investment contracts or investment strategies. Any opinions, advice, information or recommendations provided by Consultant are understood by the parties to this Agreement to be strictly engineering or other technical opinions, advice, information or recommendations. Consultant is not a "municipal advisor" as defined by 15 U.S.C. 78o-4 or the related rules of the Securities and Exchange Commission. The other parties to this Agreement should determine independently whether they require the services of a municipal advisor.

J. The Consultant shall not be required to execute certificates, guarantees, warranties or make representations that would, in its professional judgment, require knowledge, services or responsibilities beyond the scope of this Agreement.

K. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

L. To the fullest extent permitted by law, Owner and Consultant (1) waive against each other, and the other's employee's, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Consultant's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Consultant pursuant to the PROPOSAL, whichever is greater, (the "Limitation Amount"), and further, in no event shall the Limitation Amount exceed the amount of liability insurance proceeds actually available to the Consultant for the claim at issue at the time of settlement or final judgment net of any and all expenses paid or incurred on the claim at issue, payments made or incurred in connection with other claims made against the Consultant, or any other circumstances which may reduce, impair, or eliminate the overall availability of such insurance to the Consultant. It is intended that these limitations apply to any and all liability or cause of action.

3.0 Payment for Services

Consultant will prepare a monthly invoice in accordance with Consultant's standard invoicing practice and submit the invoice to Owner. Invoices are due and payable within 30 days of the date of the invoice. Consultant may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges.

4.0 Additional Services

Additional services may be required in Consultant's professional judgement because of changes in the Project, or unforeseen circumstances. The Consultant shall furnish services in addition to those set forth in the PROPOSAL if mutually agreed by Owner and Consultant. Owner shall pay Consultant for any Additional Services provided as follows: (1) as may be mutually agreed to in writing, or (2) in the absence of a mutual agreement an amount equal to the cumulative hours charged to the Project by each member or each class of Consultant's employees engaged in providing the Additional Services times the Consultant's hourly billing rates for each applicable billing class in effect at the time the Additional Services are performed; plus reimbursable expenses and charges for Consultant's Subconsultants, if any.

5.0 Dispute Resolution

Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice by either party of the existence of the dispute. If a dispute involves matters other than a claim by Consultant for payment of fees and the parties fail to resolve the dispute through negotiation then Owner and Consultant agree that they shall first submit any and all such unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by a mutually acceptable mediator. Owner and Consultant agree to participate in the mediation process in good faith and to share the cost of the mediation equally. The process shall be conducted on a confidential basis, and shall be completed within 150 days of the date of notice by either party of the existence of the dispute. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to an alternative dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

6.0 Accrual of Claims

All causes of action between the parties to this Agreement including those pertaining to acts, failures to act, or failures to perform in accordance with the obligations of the Agreement or failures to perform in accordance with the standard of care shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts, failures to act or failures to perform occurring prior to Substantial Completion, or the date of issuance of the Notice of Acceptability of Work (or similar notice of the final completion of the Project) for acts, failures to act or failures to perform occurring after Substantial Completion.

7.0 Controlling Law

This Agreement is to be governed by the law of the state in which the project is located.

8.0 Successors, Assigns, and Beneficiaries

Owner and Consultant each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Consultant (and to the extent permitted herein the assigns of Owner and Consultant) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither Owner nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. This provision shall not preclude Consultant from retaining Subconsultants as it deems reasonably necessary for the completion of the services rendered hereunder.

9.0 Termination

If Consultant's services related to the project are terminated for any reason, Consultant shall be compensated for time plus reasonable expenses associated with demobilizing personnel and equipment, and, if requested in writing by the Owner, for completion of tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

10.0 Total Agreement/Severability

This Agreement, including any expressly incorporated Exhibits, constitutes the entire Agreement between Owner and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. If any term or condition of this Agreement shall, to any extent, be found invalid, void or unenforceable, the remaining provisions shall remain in full force and effect to the extent allowed by applicable law.

EXHIBIT - B
Barton & Loguidice
Billing Rates for Calendar Year
2026

Barton & Loguidice
Billing Rates for Calendar Year 2026

Travel by passenger vehicle	IRS standard mileage rate (exclusive of operator time)
Overnight travel & subsistence	At cost
Telephone, postage, delivery, etc.	At cost
In-house printing	Unit rate schedule for printed material
Field equipment & expendables	Unit rate schedule
Unmanned Aircraft Systems (UAS) equipment	\$300/day (exclusive of operator time)
Outside services including lab services & printing	Cost plus 15%
Two-person survey crew	\$225/Hour

Individual staff at the following hourly rates:

Promotional Title	Billing Rate
Principal	320.00
Senior Vice President	320.00
Vice President	282.00
Senior Associate	252.00
Associate	237.00
Senior Managing Engineer	227.00
Senior Managing Hydrogeologist	225.00
Senior Managing Industrial Hygienist	215.00
Senior Managing Landscape Architect	200.00
Chief Asset Management Specialist	260.00
Chief Engineer	227.00
Senior Project Manager	227.00
Senior Construction Manager	200.00
Managing Architect	180.00
Managing Asset Management Specialist	225.00
Managing Community Planner	162.00
Managing Engineer	200.00
Managing Hydrogeologist	200.00
Managing Industrial Hygienist	162.00
Managing Landscape Architect	177.00
Lead Asset Management Specialist	245.00
Lead Engineer	200.00
Lead Environmental Scientist	165.00
Lead Hydrogeologist	200.00
Lead Landscape Architect	165.00
Project Manager	190.00
Senior Land Surveyor	165.00
Construction Manager	170.00
Consultant	216.00
Senior Project Community Planner	140.00
Senior Project Engineer	180.00
Senior Project Environmental Scientist	152.00
Senior Project Hydrogeologist	150.00
Senior Project Landscape Architect	152.00
Senior Staff Engineer	180.00
Senior Staff Environmental Scientist	150.00
Senior Staff Field Scientist	175.00
Senior Staff Hydrogeologist	150.00

Barton & Loguidice
Billing Rates for Calendar Year 2026

Travel by passenger vehicle	IRS standard mileage rate (exclusive of operator time)
Overnight travel & subsistence	At cost
Telephone, postage, delivery, etc.	At cost
In-house printing	Unit rate schedule for printed material
Field equipment & expendables	Unit rate schedule
Unmanned Aircraft Systems (UAS) equipment	\$300/day (exclusive of operator time)
Outside services including lab services & printing	Cost plus 15%
Two-person survey crew	\$225/Hour

Individual staff at the following hourly rates:

Promotional Title	Billing Rate
Senior Staff Sustainability Specialist	150.00
Senior Staff Water Quality Scientist	160.00
Land Surveyor	140.00
Project Architect	165.00
Project Community Planner	132.00
Project Engineer	163.00
Project Environmental Scientist	128.00
Staff Architectural Designer	150.00
Staff Asset Management Specialist	215.00
Staff Engineer	163.00
Staff Environmental Scientist	128.00
Staff Field Scientist	135.00
Staff Hydrogeologist	128.00
Staff Industrial Hygienist	135.00
Staff Landscape Architect	150.00
Crew Chief	137.00
Resident Engineer	154.00
Asset Management Specialist II	160.00
Assistant Landscape Architect II	135.00
Community Planner II	116.00
Engineer II	150.00
Environmental Scientist II	115.00
Hydrogeologist II	115.00
Industrial Hygienist II	115.00
Assistant Landscape Architect I	135.00
Engineer I	135.00
Environmental Scientist I	105.00
Field Scientist I	95.00
Industrial Hygienist I	92.00
Architectural Designer II	135.00
Engineering Designer II	168.00
Architectural Designer I	123.00
Engineering Designer I	137.00
Senior Engineering Technician	150.00
Senior Architectural Technician	116.00
Engineering Technician	124.00
Environmental Technician	92.00
Instrument Operator	95.00

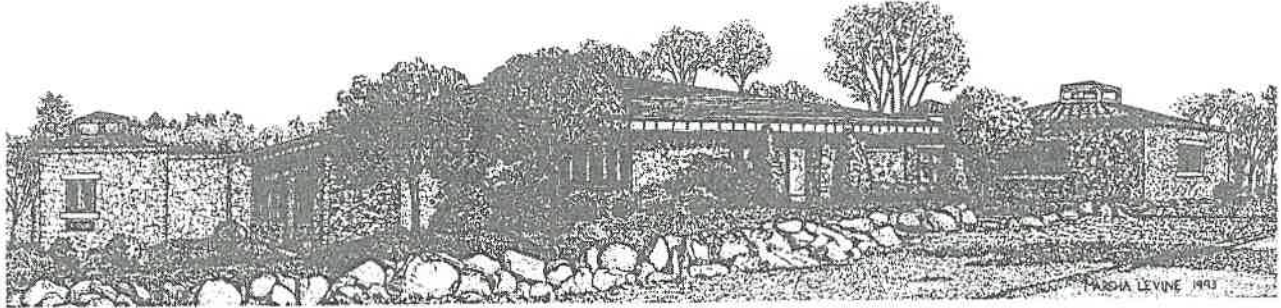
Barton & Loguidice
Billing Rates for Calendar Year 2026

Travel by passenger vehicle	IRS standard mileage rate (exclusive of operator time)
Overnight travel & subsistence	At cost
Telephone, postage, delivery, etc.	At cost
In-house printing	Unit rate schedule for printed material
Field equipment & expendables	Unit rate schedule
Unmanned Aircraft Systems (UAS) equipment	\$300/day (exclusive of operator time)
Outside services including lab services & printing	Cost plus 15%
Two-person survey crew	\$225/Hour

Individual staff at the following hourly rates:

Promotional Title	Billing Rate
Senior Inspector	140.00
Construction Management Technician II	132.00
Inspector II	132.00
Construction Management Technician I	110.00
Inspector I	122.00
Construction Monitor I	92.00
Director of Risk Management	164.00
Senior Project Accountant	105.00
Project Accountant	90.00
Contract Administrator	110.00
Senior Marketing Specialist	105.00
Senior Communications Specialist	123.00
UAS Operator	123.00
Marketing Specialist	90.00
Communications Specialist	123.00
Engineering Aide	124.00
Office Administrator	90.00
Senior Group Technical Assistant	105.00
Project Administrator	130.00
Group Technical Assistant	90.00
Intern - Technical	92.00

C-TB
TC
TA 7/28/26



SOMERS LIBRARY

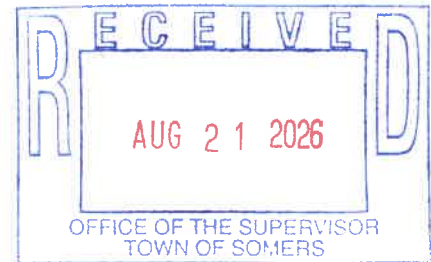
Board of Trustees

MEMO TO: Town Board

FROM: Library Board of Trustees

RE: Recommendation for RFP for HVAC Bid Documents

DATE: August 21, 2026

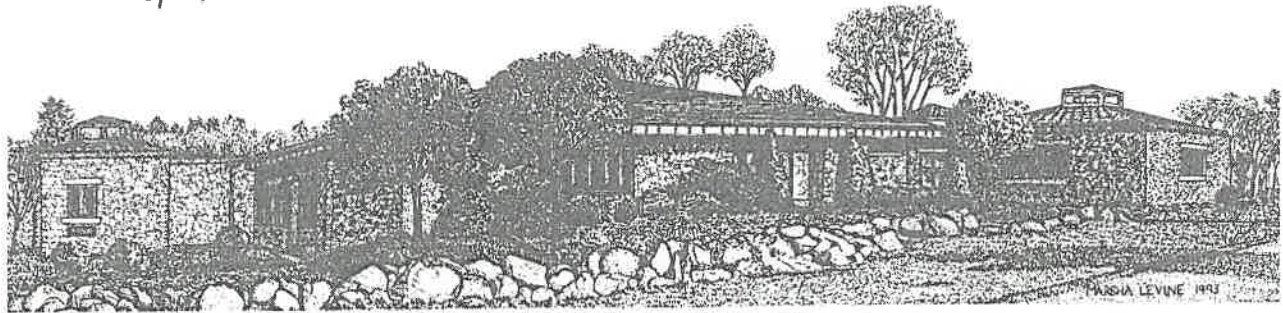


Permission was granted to solicit RFP's for bid documents for the new HVAC at the Somers Library. The deadline for submissions was August 19, 2026 and the following RFP's were received.

CBK Engineering	\$28,000.00
Elecsys	\$40,000.00 *didn't do the
required site visit	
Encorus	\$121,481.47
MG Engineering	\$69,000.00
New Age Engineering	\$172,000.00
OLA	\$69,500.00

The recommendation is that the RFP be awarded to CBK Engineering in the amount of \$28,000.00. They have come highly recommended by their references.

C-TB
TA
8/28/26



SOMERS LIBRARY

Board of Trustees

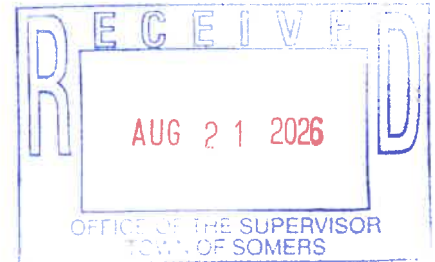
MEMO TO: Town Board

FROM: Library Board of Trustees

RE: Recommendation for RFP for HVAC Bid Documents

DATE: August 21, 2026

Permission is being requested to solicit bids for contractors to install the new HVAC at the Somers Library.



C-70
TA
8/28/26

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

NICHOLAS DEVITO
Superintendent of Highways

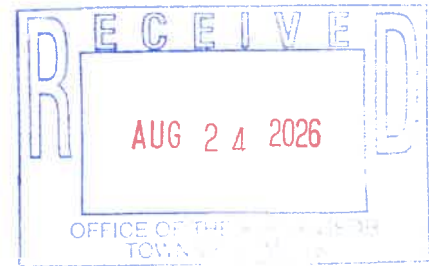
PAUL WESTHOFF
Deputy Supt. of Highways

Highway Department

Town of Somers
WESTCHESTER COUNTY, N.Y.



250 RT. 100
P.O. BOX 281



To: Town Board

From: Nicholas DeVito
Superintendent of Highways

Date: August 24, 2026

Re: Adopt-A-Road Renewal – (Application Fee Waived)

Please be advised the attached documents submitted by Richard Detz is for the Adopt-A-Road Program, for the period beginning September 1, 2026 and ending September 1, 2028 for the location on Forest Lane, Eastview Place to Lakeview Dr.

If you should have any questions, please feel free to contact me.

Thank you,



Nicholas DeVito
Supt. of Highways

TOWN OF SOMERS
ADOPT - A - ROAD PROGRAM
APPLICATION

Group Name: Richard Detz

Address:

1st Contact Person:

2nd Contact Person

Name: Richard Detz

Name:

Address: |

Address:

Phone: (H)

(W) _____

(W) _____

Site Locations: - Please include Route number, Highway name, nearest cross street(s), mile marker number (if known), and any landmarks if applicable.

Forest Ln Shenorock, NY

Number of participants: 1

Dates of Commitment: _____

Attach copy of Group Charter (if applicable)

TOWN OF SOMERS
ADOPT-A-ROAD AGREEMENT

This Agreement made this 1 day of Sept. 2024, by and between the Town of Somers, a municipal corporation of the State of New York, having offices at 335 Route 202, Somers, New York, 10589, acting by and through the Superintendent of Highways of the Town of Somers, hereafter called the "SUPERINTENDENT", and the organization known as the following and using the mailing address of:

Richard Detz _____

hereafter called the "GROUP."

WHEREAS, the GROUP recognizes the need for and desirability of a more attractive and litter free road segment, described as follows:

Forest Ln Shenorock + Eastview Pl to
Lakeview Dr
hereafter known as the segment, and

WHEREAS, this Agreement is intended to enable the GROUP to contribute toward the effort of maintaining the appearance for the segment, and

WHEREAS, by signature below, the GROUP acknowledges the hazardous nature of the activity and agrees to the following terms and conditions:

1. No work of any nature will be performed on the pavement or shoulders of the traveled way

2. No participants' vehicles may be parked on the travel lanes or shoulders of the roadway.

3. Activities permitted are of a roadside maintenance nature including, but not limited to, litter pickup, mowing, brush control and cutting, tree trimming and planting, and maintaining approved vegetation, except as modified by the SUPERINTENDENT.

4. The GROUP will organize and supervise all activities.

5. The GROUP will organize and conduct a "safety briefing." Each day that work is done in the adopted area, a designated safety person must review the safety checklist and have participants sign the safety signature sheet. The designated safety person's sole responsibility must be assuring the safety of the workers and the traveling public. The SUPERINTENDENT will provide a training video and safety checklist to the designated representative from the GROUP. The designated representative from the GROUP is responsible to present the safety briefing for the first meeting with the GROUP.

6. All participants must attend the safety briefing before participating in the field activity. The designated safety person can provide a link to the safety video to all participants not able to attend the safety briefing in person.

7. The SUPERINTENDENT will provide shirts or vests and head gear that all participants in the GROUP must wear.

8. The GROUP may provide to itself approved safety gear. The GROUP will pick up supplies and materials from the Town Highway Garage during normal working hours. Unused materials and supplies will be returned to the

Town Highway Garage during normal working hours when the GROUP's agreement has ended.

9. The collected waste from the location specified in this agreement shall be left in a designated area in order for the Town Highway Department to pick up. The SUPERINTENDENT will be responsible for disposing of such waste.

10. The GROUP will conduct activities at a frequency which will enhance the attainment of the goal which is to provide a park-like appearance along the adopted road segment. Except as modified by the SUPERINTENDENT, minimum frequency of pick up along a road segment will occur on a monthly basis, with the first pick up commencing one month following the signing of this agreement. The GROUP will report monthly litter pick up amounts and any other pertinent details.

11. The SUPERINTENDENT will collect a \$150.00 permit fee up to \$300 depending on signage requirements for the first two-year period, and a \$75 fee up to \$150 for every 2-year period thereafter.

12. The SUPERINTENDENT will publicize the execution of this Agreement and will highlight it at various periods thereafter.

13. The SUPERINTENDENT will furnish and erect Adopt-A-Road signs at the beginning of each adopted Highway segment, or in each adopted rest area or scenic overlook. Sign for GROUP will be ~~S~~"X" to include name of GROUP and GROUP logo. If the GROUP terminates the agreement, they can keep their portion of the Adopt-A-Road sign.

14. This agreement shall be for a two (2) year period commencing on 9/1/2026 (starting date) and terminating at 12:01am on 9/1/2028 (ending date).

15. Notwithstanding any other provisions of this agreement, the SUPERINTENDENT, in his sole judgment, may terminate this agreement on 30 days notice to the GROUP, or summarily if based on unsafe activity, and take such other action as the SUPERINTENDENT it deems appropriate.

16. The SUPERINTENDENT recognizes the GROUP is the adopting organization for the segment and the GROUP accepts the responsibility of picking up litter on the adopted facility and of promoting a litter-free environment in the community for the term of this agreement.

17. The relationship of the GROUP to the Town of Somers arising out of this agreement shall be that of an independent contractor. Any and all members or employees of the GROUP under this Agreement, shall be considered agents of the GROUP, and all claims arising under the Workers' Compensation Law of the State of New York on behalf of said employees while so engaged, and any act or omission on the part of the GROUP employees while so engaged in any of the work or services provided to rendered herein, shall be the sole obligation and responsibility of the GROUP. The GROUP shall secure Workers' Compensation insurance, for the benefit of, and keep insured during the life of this agreement, such employees engaged therein as are required to be insured by the provisions of the Workers' Compensation Law.

The GROUP hereby agrees to indemnify, save and hold harmless the Town of Somers, and all its officials, departments, boards, agents and employees from any and all claims, demands, actions or cause of action or whatsoever nature or character arising out of or by reason of this execution or performance of work and services provided for herein and further agrees to defend at its own cost and expense any action or proceeding commenced for the purpose of asserting any claim of any character arising hereunder. Each group participant (or parent or guardian if 12 to 18 years of age) will sign and date the "Adopt-A-Road General Release" protecting the Town for the duration of the Agreement.

Town of Somers

Richard Deitz
Name of Group/Organization

By: R. Deitz
Superintendent of Highways

Richard Deitz
Signature of Organization Leader

Organization Leader Title - Please Print

Organization Coordinator - Please Print

Coordinator's Address

Coordinator's Daytime Phone Number

Coordinator's Evening Phone Number

C-TB
TA
8/25/26

Highway Department

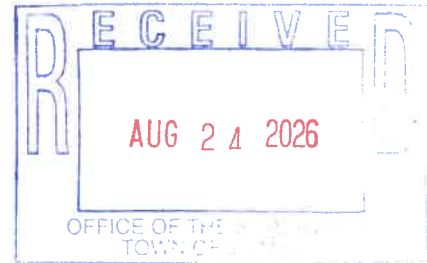
TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

Town of Somers
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



To: Town Board

From: Nicholas DeVito
Superintendent of Highways

Date: August 14, 2026

Re: Adopt-A-Road

Please be advised the attached documents submitted by Rich and Joanna Nash is for the Adopt-A-Road Program, for the period beginning September 1, 2026 and ending September 1, 2028 for the location of Lake Road.

If you should have any questions, please feel free to contact me.

Thank you,

Nicholas DeVito
Supt. of Highways

TOWN OF SOMERS
ADOPT - A - ROAD PROGRAM
APPLICATION

Group Name:

N Sh Family

Address:

1st Contact Person:

2nd Contact Person

Name:

Mike Alach

Name:

Joan Nash

Address:

Address:

Phone: (H)

(H)

CELL (W)

CELL (W)

Site Locations: - Please include Route number, Highway name, nearest cross street(s), mile marker number (if known), and any landmarks if applicable.

Lake Road FROM RT 202 TO ROUTE 30

Number of participants:

2 - sometimes more when people help

Dates of Commitment:

when needed and every two weeks or more

Attach copy of Group Charter (if applicable)

TOWN OF SOMERS

ADOPT-A-ROAD AGREEMENT

This Agreement made this 1 day of SEP/2026, by and between the Town of Somers, a municipal corporation of the State of New York, having offices at 335 Route 202, Somers, New York, 10589, acting by and through the Superintendent of Highways of the Town of Somers, hereafter called the "SUPERINTENDENT", and the organization known as the following and using the mailing address of:

North E. N. L. -

hereafter called the "GROUP."

WHEREAS, the GROUP recognizes the need for and desirability of a more attractive and litter free road segment, described as follows: 1. ROUTE 174 GLENVIEW

9040 E. TO A. G. L. R. ROAD A N. C. WATER SUPPLY
FOR HUMAN CONSUMPTION
hereafter known as the segment, and

WHEREAS, this Agreement is intended to enable the GROUP to contribute toward the effort of maintaining the appearance for the segment, and

WHEREAS, by signature below, the GROUP acknowledges the hazardous nature of the activity and agrees to the following terms and conditions:

1. No work of any nature will be performed on the pavement or shoulders of the traveled way.

2. No participants' vehicles may be parked on the travel lanes or shoulders of the roadway.

3. Activities permitted are of a roadside maintenance nature including, but not limited to, litter pickup, mowing, brush control and cutting, tree trimming and planting, and maintaining approved vegetation, except as modified by the SUPERINTENDENT.

4. The GROUP will organize and supervise all activities.

5. The GROUP will organize and conduct a "safety briefing." Each day that work is done in the adopted area, a designated safety person must review the safety checklist and have participants sign the safety signature sheet. The designated safety person's sole responsibility must be assuring the safety of the workers and the traveling public. The SUPERINTENDENT will provide a training video and safety checklist to the designated representative from the GROUP. The designated representative from the GROUP is responsible to present the safety briefing for the first meeting with the GROUP.

6. All participants must attend the safety briefing before participating in the field activity. The designated safety person can provide a link to the safety video to all participants not able to attend the safety briefing in person.

7. The SUPERINTENDENT will provide shirts or vests and head gear that all participants in the GROUP must wear.

8. The GROUP may provide to itself approved safety gear. The GROUP will pick up supplies and materials from the Town Highway Garage during normal working hours. Unused materials and supplies will be returned to the

Town Highway Garage during normal working hours when the GROUP's agreement has ended.

9. The collected waste from the location specified in this agreement shall be left in a designated area in order for the Town Highway Department to pick up. The SUPERINTENDENT will be responsible for disposing of such waste.

10. The GROUP will conduct activities at a frequency which will enhance the attainment of the goal which is to provide a park-like appearance along the adopted road segment. Except as modified by the SUPERINTENDENT, minimum frequency of pick up along a road segment will occur on a monthly basis, with the first pick up commencing one month following the signing of this agreement. The GROUP will report monthly litter pick up amounts and any other pertinent details.

11. The SUPERINTENDENT will collect a \$150.00 permit fee up to \$300 depending on signage requirements for the first two-year period, and a \$75 fee up to \$150 for every 2-year period thereafter.

12. The SUPERINTENDENT will publicize the execution of this Agreement and will highlight it at various periods thereafter.

13. The SUPERINTENDENT will furnish and erect Adopt-A-Road signs at the beginning of each adopted Highway segment, or in each adopted rest area or scenic overlook. Sign for GROUP will be "X" to include name of GROUP and GROUP logo. If the GROUP terminates the agreement, they can keep their portion of the Adopt-A-Road sign.

14. This agreement shall be for a two (2) year period commencing on 9/1/26 (starting date) and terminating at 12:01am on 9/1/28 (ending date).

15. Notwithstanding any other provisions of this agreement, the SUPERINTENDENT, in his sole judgment, may terminate this agreement on 30 days notice to the GROUP, or summarily if based on unsafe activity, and take such other action as the SUPERINTENDENT it deems appropriate.

16. The SUPERINTENDENT recognizes the GROUP is the adopting organization for the segment and the GROUP accepts the responsibility of picking up litter on the adopted facility and of promoting a litter-free environment in the community for the term of this agreement.

17. The relationship of the GROUP to the Town of Somers arising out of this agreement shall be that of an independent contractor. Any and all members or employees of the GROUP under this Agreement, shall be considered agents of the GROUP, and all claims arising under the Workers' Compensation Law of the State of New York on behalf of said employees while so engaged, and any act or omission on the part of the GROUP employees while so engaged in any of the work or services provided to rendered herein, shall be the sole obligation and responsibility of the GROUP. The GROUP shall secure Workers' Compensation insurance, for the benefit of, and keep insured during the life of this agreement, such employees engaged therein as are required to be insured by the provisions of the Workers' Compensation Law.

The GROUP hereby agrees to indemnify, save and hold harmless the Town of Somers, and all its officials, departments, boards, agents and employees from any and all claims, demands, actions or cause of action or whatsoever nature or character arising out of or by reason of this execution or performance of work and services provided for herein and further agrees to defend at its own cost and expense any action or proceeding commenced for the purpose of asserting any claim of any character arising hereunder. Each group participant (or parent or guardian if 12 to 18 years of age) will sign and date the "Adopt-A-Road General Release" protecting the Town for the duration of the Agreement.

Town of Somers

Nash Family
Name of Group/Organization

By: [Signature]
Superintendent of Highways

Rich Nash
Signature of Organization Leader

Organization Leader Title - Please Print

Joanna Nash
Organization Coordinator - Please Print

Coordinator's Address

Coordinator's Daytime Phone Number

same as above
Coordinator's Evening Phone Number

Kim DeLucia

From: Tammi Savva
Sent: Wednesday, September 2, 2026 2:49 PM
To: Kim DeLucia
Subject: Konica Minolta Business Solutions USA Managed Print Services
Attachments: Town of Somers MPS Site_Agreement_Color Added 2026.pdf

*Sent to
TB, TA, TC
9/2/26
KD*

Hi Kim,

Since 2019, we have the Konica Minolta Business Solutions USA Managed Print Services agreement in place. This service has reduced our monthly costs related to the laser printers located at the Town House and Annex. The service includes all parts, toners, supplies (not paper), on-site repair, maintenance service and device replacement for all black and white laserjet models.

We are adding a color laser printer at the Nutrition Department to the program. The cost per month for color prints is \$45.00 with an allowable print volume of 300 pages per month (0.02541 / page on overage).

I request for the agreement to be placed on the September 3, 2026 Town Board Meeting Agenda for approval.

Thank you,

TAMMI SAVVA
JUNIOR ADMINISTRATIVE ASSISTANT
OFFICE OF SUPERVISOR ROBERT SCORRANO
TOWN OF SOMERS
335 ROUTE 202
SOMERS, NY 10589
PHONE: 914-277-3637
FAX: 914-276-0082
WWW.SOMERSNY.GOV



KONICA MINOLTA

KMBS Site Agreement

Agreement Between Konica Minolta Business Solutions U.S.A., Inc. and:

Customer Name:	TOWN OF SOMERS	Sold To ID:	543530
Address:	335 RTE 202	State:	NY Zip: 10589
City:	SOMERS		
Invoice To Address:	SAME	State:	Zip:
City:	SAME		
Invoice To Email:	tsavva@somersny.com		

Monthly Service Pricing

Device Description	Cpc Pricing	Cpc Print Allowance (Volume)	Flat Rate Unit Price	(Per OneRate Unit Price)	(Per No. of Devices (Quantity))	Base Fee (Price)
Laser Mono:	\$ 0.02541	**See comments			1	\$ 45.00
Laser Color:	\$ 0.15000	300				
Laser MICR:						
OEM Mono:						
OEM Color:						
Thermal Desktop:	N/A	N/A		N/A		
Thermal Industrial:	N/A	N/A		N/A		
Managed Service:						
Total Monthly Base Cost Upon Contract Signing						\$ 45.00
Flat rate monthly pricing will change as devices are added to the contract						

One Time Service Pricing

Onboarding	Type	Base Fee (Price)
Setup & Processing:	Without Remote Tagging	\$ -
Startup Consumables:	-	\$ -

Agreement Effective Date:	9/1/2026	Agreement Term:	
P.O. Number (if required):		P.O. Expiration Date:	

Supported Equipment – KMBS will provide services on the devices specified in Schedule B

Comments	KMBS Sales Representative - please sign below
Mono volume to be absorbed by existing 10,000 monthly allowance at \$0.02541 per page. Pending new device serial number.	Name: _____ Signature: _____ Date: _____ KMBS Employee ID: _____

Customer Approval: Customer's signature below constitutes acceptance of this Site Agreement including our Standard terms and conditions available online at the URL link provided below or in hard copy upon request, which you have reviewed and accepted and which are incorporated by this agreement. Customer agrees to provide resources required by KMBS to fulfill the contracted services including physical space, network access and qualified personnel to assist where needed. This Site Agreement is not binding on us until signed by a Konica Minolta manager, director, vice-president or executive officer. Service and Solutions Terms: <https://kmba.koniaminolta.us/ServiceSolutionsTerms-2507G>

Customer Approval - please sign below	KMBS Management Approval - please sign below
Name: Robert Scorrano	Name: Michael Cooney
Signature: [Signature]	Signature: [Signature]
Title: Supervisor	Title: Area Vice President
Date: 8/21/26	Date: 8/28/2026

1. This agreement is made between Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") and the undersigned ("Customer").

C-TB
TC
TA 8/28/26

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

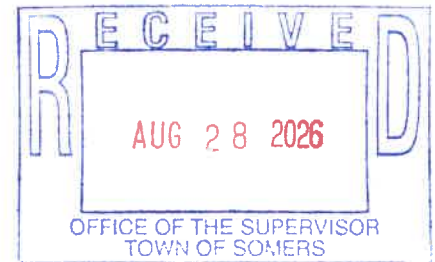
NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways

Highway Department

Town of Somers
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPT. of HIGHWAYS

RE: MATERIAL BIDS FOR 2027

DATE: AUGUST 27, 2026

The Superintendent of Highways requests permission to go to bid for 2027 materials for the Highway Department.

Nicholas DeVito
Supt. of Highways

cc: Town Clerk

1-TB
TC
TA
8/28/26

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways

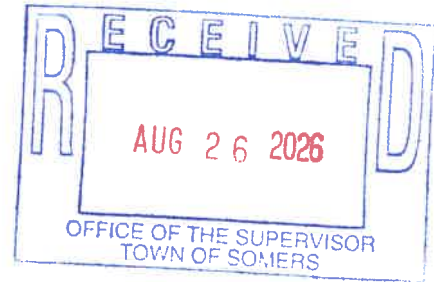
Highway Department

Town of Somers

WESTCHESTER COUNTY, N.Y.



250 RT. 100
P.O. BOX 281



Memo To: Supervisor
Town Board

From: Nicholas DeVito
Supt. of Highways

Date: August 25, 2026

Re: Louis Ragusa – Highway Dept.
(TO REPLACE NICHOLAS DIMARCO)

Please be advised that I am hiring Louis Ragusa Full Time at the Highway Department as a Road Maintainer to replace Nicholas DiMarco effective Tuesday September 1, 2026 upon the contingent of his successful results of a physical, drug test, reference, background and NYS driver's license checks. Starting Salary \$58,082.40 at (90%) of \$64,536.00 with an hourly rate of (\$27.9242) for the first six months then after the 26 weeks 95% upon completion of one year of service the employee shall receive the full (100%) salary rate of pay.

If you should have any questions, please feel free to contact me at any time.

Yours truly,

Nicholas DeVito
Supt. of Highways

Cc: Finance Dept
Town Clerk

Sent to:
TB, TA, TC
8/13/26
KO

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.gov

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.gov



David B. Smith
Town Planner
directorofplanning@somersny.gov

Date: August 13, 2026

To: Town Board
Director of Finance T10(910)

From: Steven Woelfle *SW*
Engineering Department

Re: **Performance Bond**
Mitchell Conservation Subdivision

Please accept the attached document pursuant to Planning Board Resolution No. 2018-02. Based on the remaining site work, a \$30,000 Performance Bond has been provided, per my letter dated May 20, 2026, and is necessary for the issuance of building permits. The Town Attorney has reviewed and found satisfactory.

- Executed Performance Bond No.: 73829019 in the amount of \$30,000.00, issued by Western Surety Company, dated August 7, 2026 and signed by Larry Kasten, Vice President and Joseph Festo, Principal of Olivia 2 Corp.

Att.
cc: Town Clerk w/original
Town Attorney
Building Inspector

SomersNY-PE/Shared Documents/Subdivision files/Mitchell/Re-Grant/Performance Bond 8.13.2026.doc

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 73829019

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Neal L Sullivan

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Olivia Z Corp

Obligee: Town of Somers

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 73829019 is not issued on or before midnight of August 5th, 2027, all authority conferred in this Power of Attorney shall expire and terminate.

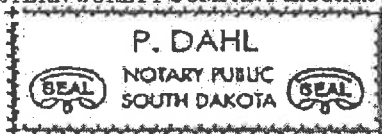
Do hereby certify that Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its Secretary, Neal L Sullivan, on this 7th day of August, 2026.



WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

On this 7th day of August, in the year 2026, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires June 18, 2031

I, the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 7th day of August, 2026.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



Bond# 73829019

Form F7485-12-2004

C-TB
TC
TA 8/28/26

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

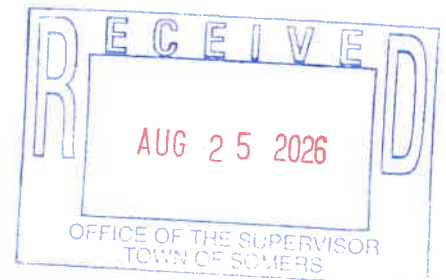
SOMERS TOWN HOUSE
535 ROUTE 202
SOMERS, NY 10589
www.somersny.gov

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.gov



David B. Smith
Town Planner
directorofplanning@somersny.gov

Date: August 25, 2026
To: Town Board
From: Steven Woelfle *SW*
Engineering Department
RE: **Gold Environmental Permit #WSMESC2025-22**
TM: 27.18-1-24
Release of Erosion Control Bond
Check Received August 13, 2025



This office conducted a final inspection and the above permit has been completed and closed.

Therefore, this office has no objection to the return of the Erosion Control Bond in the amount of \$200.00.

Please return to:

Jane E. Gold

SW/wg

cc: Town Clerk
Director of Finance
Jane E. Gold

C-TB
TC
TA
8/28/26

PLANNING AND ENGINEERING DEPARTMENTS

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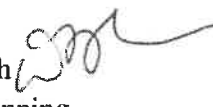
Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.gov



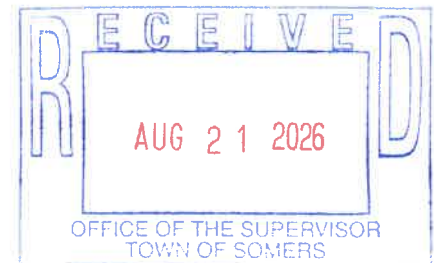
David B. Smith
Town Planner
directorofplanning@somersny.gov

DATE: August 19, 2026

TO: Town Board
Director of Finance

FROM: David B. Smith 
Director of Planning

RE: **Refund of SEQRA/Professional Service Fee**
The Back Nine Golf Site Plan – Somers Commons
TM: 4.20-1-11.5



The above-mentioned project has been completed. Please refund the remaining SEQRA/Professional Service Fee in the amount of \$628.75, as follows:

GMAJ Legacy Group Holdings Inc.
Gary Gangi
236 Agor Lane
Mahopac, New York 10541

DS/wg

cc: Town Clerk
GMAJ Legacy Group Holdings Inc.