AGENDA

Notice is hereby given of a meeting of the Board of Commissioners of Burk Burnett to be held on Monday, June 17, 2024 at 7:00 p.m. at the City Hall-Council Chambers, 501 Sheppard Road, Burk Burnett, Texas, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION
The Board of Commissioners for the City of Burk Burnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS
All persons desiring to address a specific agenda item must submit a "Public Comments" form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER

ITEM 2. INVOCATION

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. CONSENT AGENDA
   Approval of Minutes from the May 13, 2024 Special-Called Meeting
   Approval of Minutes from the May 20, 2024 Regular Meeting

ITEM 5. PERSONAL/AUDIENCE COMMENTS
   The Board of Commissioners invites citizens to speak on any topic. Please fill out a "Public Comments" form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 6. Presentation of Water/Wastewater Study by Chris Ekrut, Director, NewGen Strategies & Solutions.

ITEM 7. Crime Prevention Unit Sex Offender Presentation by Chief Donald Miller and Sergeant Robert Turner, Burk Burnett Police Department.
ITEM 8. **PUBLIC HEARING:** Discuss the following Planning and Zoning cases:
   A. Zoning change request for 616 South Oklahoma Cut Off, Burk Burnett, Texas, from SF6 (Single Family Residential) to R2 (Single Family, Manufactured/Industrialized).
   B. Carport Overlay District request for a portion of the 1300 & 1400 Block of Danberry Street
   C. Specific Use Permit request for 1116 Sycamore to allow for an accessory dwelling unit
   D. Amend Zoning Ordinance Number 589 to allow for residential temporary occupancy in travel trailers and/or recreational vehicles.

ITEM 9. Discuss and take any action necessary regarding the following Planning and Zoning cases:
   A. Zoning change request for 616 South Oklahoma Cut Off, Burk Burnett, Texas, from SF6 (Single Family Residential) to R2 (Single Family, Manufactured/Industrialized).
   B. Carport Overlay District request for a portion of the 1300 & 1400 Block of Danberry Street
   C. Specific Use Permit request for 1116 Sycamore to allow for an accessory dwelling unit
   D. Ordinance Number 1061
      AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE ZONING ORDINANCE NUMBER 589 BY AMENDING, DELETING, AND ADDING REGULATIONS FOR RECREATIONAL VEHICLE TEMPORARY RESIDENTIAL OCCUPANCY; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

ITEM 10. Discuss and take any action necessary regarding Resolution Number 756.
   A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ESTABLISHING THE REQUIREMENTS FOR BANK ACCOUNT SIGNATURE CARDS.

ITEM 11. Discuss and take any action necessary regarding Ordinance Number 1062.
   AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ADOPTING A WATER CONSERVATION PLAN; ESTABLISHING CRITERIA FOR THE RESPONSIBLE USE OF AVAILABLE WATER; AND PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.

ITEM 12. Discuss and take any action necessary to re-appoint Ms. Dana Ross as one of the "cities appointees" representative to the Wichita-Wilbarger 9-1-1 District Board of Managers for another two-year term.

ITEM 13. Discuss and take any action necessary to elect the Mayor Pro-Tem for the ensuing year in compliance with Article 4, Section 7 of the City Charter.
ITEM 14. EXECUTIVE SESSION
Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matters:

SECTION 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear a complaint against the public officer or employee: Mayor Pro-Tem.

ITEM 15. RECONVENE
Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

ITEM 16. CITY MANAGER'S REPORT

ITEM 17. COMMISSIONERS' COMMENTS
Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:
- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality and
- Announcements involving an imminent threat to the public health and safety of people in the municipality have arisen after the posting of the agenda.

ITEM 18. ADJOURNMENT
I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 10:25 AM on June 14, 2024, in compliance with the Open Meetings Act Chapter 551.

Margie Poole, City Clerk
Posted 06/14/2024 @ 10:25 AM

I certify that the attached notice of the Board of Commissioners' Meeting was removed by me from the glass front door of City Hall on the ____ day of ___________________ 2024 at _________

__________________________________________ Title:

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.