



Tennessee Principals Association - Vendor Shipping Guidelines
Cool Springs Embassy Suites Hilton - Franklin, TN
November 15-17, 2026

Shipping To:

If shipping to the hotel, you will need to have packages delivered within three business days prior to the start of the program. The delivery should have the name of the person picking them and the program (TPA Conference) on the shipping label. The hotel has a dedicated storage room for package delivery. When arriving at the hotel, you can retrieve your package by going to the front desk.

Shipping From:

Similarly, for outbound shipping, if you need to ship the package out after the program, you will need to have the correct label on the package, and set up a pickup time. You can bring the package back over to the front desk until the carrier arrives. There is not a fee to store the package until arrival.

Hotel Address:

Embassy Suites by Hilton, Franklin
820 Crescent Centre Drive, Franklin, TN 37067

