



JOB POSTING: Guest Service Agent

Effective: April 15, 2026

Start Date: May 11, 2026

Duration: 14 Weeks

Hours: 32 Hours Per Week

Reports to: Hospitality Managers & Box Office Manager

Position: Guest Service Agent - Canada Summer Jobs 2026*

Rate: \$17/hour

Location: On-site in Rosebud, Alberta

The Guest Service Agent contributes to the coordination and delivery of all guest services tasks as they relate to the summer cultural offerings of Rosebud Theatre & School of the Arts and within the community of Rosebud. Duties may include, but are not limited to: supporting the operations of summer programming at Rosebud Theatre, Mercantile Dining Room, Festival Stage, Opera House, Studio Stage, and the Akokiniskway Gallery; helping to train and supervise volunteers; tour bus host; greeting, directing, and touring groups who visit Rosebud; help to promote and organize summer activities including music festivals, gallery shows, and special events; helping with front desk and box office; reception and check-in of guests, front-of-house duties, engaging with the public; providing tourism information of the region; responding to inquires and concerns of guests; and other related guest services tasks.

About Rosebud Theatre & School of the Arts:

The purpose of Rosebud Theatre & School of the Arts to enrich lives by offering grace and understanding through the art of storytelling, the practice of mentorship, and the gift of hospitality.

We believe that every person is created in the image of God and that all of humanity reflects different facets of God's character. We believe that all fall short of reflecting God's true spirit, but we also believe in the promise of redemption for all.

Within this context, Rosebud strives to honour and respect the diverse cultures, languages, abilities, and perspectives that each staff member brings to the organization.

We are dedicated to creating an inclusive environment that welcomes the humanity of our students, staff, contract instructors, guest artists, board members, donors, and patrons. We are committed to providing a supportive work and educational environment where the principles of equity, diversity, and inclusion are trained, fostered, and intentionally practiced. Through conscious reflection, and deliberate action and discussion at all levels, we aim to create a culture of care and safety where diversity can flourish.

All personnel policies related to employment – including hiring, compensation, promotion, benefits, job assignments, transfers, lay-offs, return from lay-offs, company sponsored programs or events, etc. – will be implemented without discrimination toward race, colour, creed, religion, sex, sexual orientation, gender identity, gender expression, family status, age, language, or national origin.

We are committed to recruiting and retaining a group of diverse, qualified staff members who advance Rosebud's mission in their respective vocations. Through a fair and equitable hiring process, the qualifications and values of each candidate are the primary criteria upon which hiring and promotion decisions are made.

Application: Apply to Natalie Johnstone (nataliej@rosebudtheatre.com) with resume and cover letter stating why you're a good fit!

*Canada Summer Jobs Criteria: Age 15-30 - [Click here for more information.](#)