

**Burkburnett Development Corporation
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Wednesday, April 1, 2026, at 8:00 a.m. at the **City Hall – Council Chambers**, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

Jonathan Ellzey, President, declared a quorum and called the meeting to order at 8:00 a.m.

Directors: Jonathan Ellzey, Dale Lewis, Stacy Hopkins, Mickey Cornelius, and Danny Taylor
BDC Executive Director: Travis Haggard
Ex-Officio Members: Katie Ford, Kathy Koch, Kristina Pindell, and Ted Kwas
Absent: Nathaniel Dickerson, Joe Lemond, Bill Elder, Mickey Fincannon, Brad Owen, Danny Cremeens, and Matt Patterson
Others present were: Lindsey McNabb-Fox, City Manager; Dusty Burkybile, Assistant City Manager; and Nikki Tepfer, City Clerk.

ITEM 2. INVOCATION

Jonathan Ellzey, President, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Travis Haggard, BDC Executive Director, led the Pledge of Allegiance.

ITEM 4. PERSONAL/AUDIENCE COMMENTS

No comments made.

ITEM 5. CONSENT AGENDA

Approval of the Minutes from the March 4, 2026, Regular Meeting
Approval of the Burkburnett Development Corporation (BDC) Financials

Danny Taylor made a motion, seconded by Stacy Hopkins, to approve the Consent Agenda. Motion carried unanimously.

ITEM 6. Discuss and take any action necessary on an Incentive Agreement for Whaley Products.

The Board moved this item to be discussed during Executive Session.

After the Board reconvened from Executive Session, the following action was taken:

Jonathan Ellzey made a motion, seconded by Danny Taylor, to direct the Executive Director to meet with Whaley Products regarding a cash-for-jobs agreement for \$3,000.00 per job, with employment for one year, and that the employees must live within Wichita County. Motion carried unanimously.

ITEM 7. Discuss and take any action necessary regarding a Consulting Agreement with Prycer Consulting.

Travis Haggard, Executive Director, spoke to the Board about the continued partnership with Melissa Prycer after her contract ends in May.

No Action Taken.

ITEM 8. Discuss and take any action necessary regarding an April 30th Premier and Public Open House at the Wheels of Wonder (WoW) Warehouse.

Travis Haggard, Executive Director, spoke to the Board about the April 30th event.

No Action Taken.

ITEM 9. Discuss and take any action necessary regarding the proposed bylaw changes as recommended by the Bylaws Committee.

Travis Haggard, Executive Director, spoke to the Board about what has been accomplished in creating the new bylaws and the next steps before adoption.

Proposed bylaw changes are currently with the City Attorney for review.

No Action Taken.

ITEM 10. Discuss and take any action necessary regarding the U.S. Department of Agriculture (USDA) Revolving Loan Funds (RLF) account and establish a Loan Committee for the program.

Jonathan Ellzey made a motion, seconded by Dale Lewis, to establish a Loan Committee made up of the entire BDC Board of Directors. Motion carried unanimously.

ITEM 11. Discuss and take any action necessary regarding an Ink & Beam expansion project.

Dale Lewis made a motion, seconded by Mickey Cornelius, to direct the Executive Director to prepare a proposal to accommodate Ink & Beams' request for the two projects. Motion carried unanimously.

ITEM 12. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the Board of Commissioners will recess into Executive Session (closed meeting) in accordance with the authority contained therein to discuss the following:

§ 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property, and public discussion of such would not be in the best interests of the City's bargaining position.

§ 551.087 - Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

Jonathan Ellzey, President, closed the Regular Meeting and opened Executive Session at 8:47 a.m.

ITEM 13. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Jonathan Ellzey, President, closed the Executive Session and reopened the Regular Meeting at 8:59 a.m.

See Item 6 for action taken after Executive Session.

ITEM 14. DIRECTOR’S REPORT

Travis Haggard, BDC Executive Director, provided the Board with information on the following:

- Pump City Diner Update
- WOW Board application submitted to Burkburnett Legacy Foundation
- Documentary

ITEM 15. BOARD MEMBERS' COMMENTS

Kristina Pindell provided everyone with an update on Monday Night Bites and the Cotton Gin property.

ITEM 16. ADJOURNMENT

With no further business, the meeting adjourned at 9:46 a.m.

Jonathan Ellzey, President

ATTEST:

Nikki Tepfer, City Clerk