Burkburnett Development Corporation
Meeting Minutes

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Friday, May 1, 2026, at 12:00 p.m. at the **City Hall – Council Chambers**, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

Jonathan Ellzey, President, declared a quorum and called the meeting to order at 12:00 p.m.

Directors:	Jonathan Ellzey, Dale Lewis, Nathaniel Dickerson, and Danny Taylor
BDC Executive Director:	Travis Haggard
Ex-Officio Members:	Mickey Fincannon, Brad Owen, Kristina Pindell, and Ted Kwas
Absent:	Stacy Hopkins, Mickey Cornelius, Joe Lemond, Bill Elder, Katie Ford, Kathy Koch, Danny Cremeens, and Matt Patterson
Others present were:	Lindsey McNabb-Fox, City Manager (via Teams); Dusty Burkybile, Assistant City Manager; and Nikki Tepfer, City Clerk.

ITEM 2. INVOCATION

Brad Owen gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Jonathan Ellzey, President, led the Pledge of Allegiance.

ITEM 4. PERSONAL/AUDIENCE COMMENTS

No comments made.

ITEM 5. CONSENT AGENDA

Approval of the Minutes from the April 1, 2026, Regular Meeting
Approval of the Minutes from the April 16, 2026, Special Called Meeting
Approval of the Burkburnett Development Corporation (BDC) Financials

Dale Lewis made a motion, seconded by Danny Taylor, to approve the Consent Agenda. Motion carried unanimously.

ITEM 6. Discuss and take any action necessary regarding the services of Melissa Prycer with Prycer Consulting.

This item was not discussed. No action taken.

ITEM 7. Presentation, discussion, and take any action necessary regarding the FY 2025 audit presented by Valerie Halverson.

After a presentation by Valerie Halverson with MWH Group, Danny Taylor made a motion, seconded by Nathaniel Dickerson, to accept the Audit as presented. Motion carried unanimously.

ITEM 8. Discuss and review bylaw changes.

The board reviewed and discussed the bylaws changes. No action taken.

ITEM 9. Discuss and take any action necessary to set a date for a budget workshop.

Travis Haggard, Executive Director, led the discussion among the board members to determine a date and time that accommodated their schedules. The consensus was Thursday, May 21, at 8:00 a.m.

ITEM 10. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the Board of Commissioners will recess into Executive Session (closed meeting) in accordance with the authority contained therein to discuss the following:
§ 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property, and public discussion of such would not be in the best interests of the City's bargaining position.
§ 551.087 - Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

The Board did not convene into Executive Session.

ITEM 11. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

No Executive Session was held.

ITEM 12. DIRECTOR'S REPORT

Travis Haggard, BDC Executive Director, provided the Board with information on the following:

- Hail storm at the WOW Warehouse
- First sponsorship decal on the WOW Truck
- Pump City Diner Update
- Ink & Beam Creation Update

ITEM 13. BOARD MEMBERS' COMMENTS

Kristina Pindell provided information regarding an upcoming Chamber event to be held on Tuesday, May 5th, at the Cotton Gin property. Danny Taylor asked for any update regarding restrooms at the Cotton Gin property. Travis Haggard, Executive Director, provided additional information regarding the Cotton Gin property. Brad Owen reminded everyone that Election Day was this upcoming Saturday, May 2nd.

ITEM 14. ADJOURNMENT

With no further business, the meeting adjourned at 12:59 p.m.

ATTEST: ______________________________
Jonathan Ellzey, President

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Nikki Tepfer, City Clerk