AGENDA

Notice is hereby given pursuant to Texas Government Code, Chapter 551, that the **Burkburnett Development Corporation Board** will conduct a Special-Called meeting open to the public to be held on **Friday, Novmber 6, 2026 at 8:00 a.m.** at the **City Hall – Council Chambers**, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION

If during the course of the meeting and discussion of any items covered by this notice, the Burkburnett Development Corporation Board determines that a Closed or Executive Session is required, then such closed meeting will be held as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices, Personnel or Audit) and 551.087 (Economic Development), and 551.089 (Deliberations regarding security devices or security audits, critical infrastructure, information resources technology).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a ***"Public Comments"*** form to the City Clerk before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Board Members.

ITEM 1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

ITEM 2. INVOCATION

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. PERSONAL/AUDIENCE COMMENTS

The Board invites citizens to speak on any topic. Please fill out a ***"Public Comments"*** form and submit the form before 8:00 a.m. to the City Clerk. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Board. The President may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 5. CONSENT AGENDA

Approval of the Minutes from the October 7, 2026, Regular Meeting
Approval of the Burkburnett Development Corporation (BDC) Financials

ITEM 6. Presentation by Moriah Williams, CEO of Forward Wichita Falls.

ITEM 7. Discuss and take any action necessary regarding the Neighborhood Reinvestment Grant (NRG) program application from Kurszewski Insurance Agency, LLC, Kyson Kurszewski, for funds to assist with improvements at 305 East 3rd Street.

ITEM 8. Discuss and take any action necessary regarding the Burkburnett Development Corporation owned vehicle acquired in connection with the Wheels of Wonder Museum project.

ITEM 9. Discuss and take any action necessary regarding a Burkburnett Development Corporation Vehicle Use Policy.

ITEM 10. Discuss and take any action necessary regarding bylaw revisions.

ITEM 11. DIRECTOR'S REPORT

ITEM 12. BOARD MEMBERS' COMMENTS

Pursuant to Government Code Section 551.0415, Board Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality have arisen after the posting of the agenda.

ITEM 13. ADJOURNMENT

OUR VISION: We **DRIVE** economic vitality.

- **D**evelop
- **R**etain
- **I**nvest
- **V**alue
- **E**ducate

CERTIFICATION

I, Nikki Tepfer, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this Notice of Meeting and Agenda on the glass front door of the City Hall, facing the outside a place convenient and readily accessible to the general public at all times and to the City website, https://www.burkburnett.org/ at 2:20 pm on November 2, 2024 in compliance with the Open Meetings Act Chapter 551. The said Notice was posted and remained so posted continuously for at least three (3) business days preceding the scheduled time of said ~~meeting.~~

Nikki Tepfer

Nikki Tepfer, City Clerk

Posted 11/2/2024 @ 2:20 pm

Public Participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge), should contact the City Clerk's office at 940-569-2263 no later than 72 hours prior to the meeting. This facility is wheelchair-accessible, and accessible parking spaces are available. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for a particular action at a future date or time.