

# OLNEY TOWN COUNCIL



Olney Town Council, The Olney Centre, High Street, Olney MK46 4EF  
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## To all members of Olney Town Council

You are hereby summoned to attend a meeting of the **Olney Town Council**, to be held at the Olney Centre on **Monday 11<sup>th</sup> May 2026 at 7:00 pm** for the purpose of transacting the following business.

There will be a 15-minute open forum at the beginning of the meeting when members of the public resident in Olney are invited to address the Council. Each individual will be limited to speak for no more than 3 minutes.

## AGENDA

1. **Election of the Mayor** and to receive the Mayors declaration of acceptance of office.
2. **Election of the Deputy Mayor** and to receive the Deputy Mayors declaration of acceptance of office.
3. Apologies for absence
4. Declarations of interests on items on the agenda  
*NB During the meeting if it becomes apparent that you have an interest in an item being discussed this must be declared immediately.*
5. To approve the minutes of the last meeting of the Council on 13<sup>th</sup> April 2026.
6. **Annual Business:**
  - a. **To review the Scheme of Delegation and Terms of Reference**
  - b. **Appointment of Members to Committees**
  - c. **To review and adopt the Standing Orders**
  - d. **To review and adopt the Financial Regulations**
  - e. **Review of inventory of land and other assets including buildings and office equipment.**
  - f. **Confirmation of arrangements for insurance cover in respect of all insurable risks.**
  - g. **Review of the Council's and/or staff subscriptions to other bodies.**
  - h. **Review of the Council's complaints procedures.**
  - i. **Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.**
  - j. **Review the Council's policy for dealing with the press/media**
  - k. **Review the Council's employment policies and procedures.**
  - l. **Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
7. To receive a Ward Councillors report
8. To receive a PCSO's report

9. To receive the expenditure report and budget to date
10. To receive data from the SIDs
11. To receive reports from Councillors who represent at external meetings
12. To receive an update on the ex football clubhouse and Padel and consider the change of name.
13. To receive an update on the river pollution and seasonal problems
14. To Approve the draft AGAR for submission
15. To note the Annual Town Meeting Friday 15<sup>th</sup> May at 7pm
16. To note the Armed Forces Day afternoon tea Tuesday 23<sup>rd</sup> June at 3pm
17. To consider seeking nominations for a resident to switch on the lights of the new Christmas tree
18. To consider security at the rec
19. To consider applying for S106 for a new tractor and for a heritage trail

**Town Clerk:** Jane Brushwood

6<sup>th</sup> May 2026