OLNEY TOWN COUNCIL

Olney Town Council, The Olney Centre, High Street, Olney MK46 4EF
Tel: 01234 711679 Email: townclerk@olneytowncouncil.gov.uk Website: www.olneytowncouncil.gov.uk

To all members of Olney Town Council HR Committee

You are hereby summoned to attend meeting of the **HR Committee**, to be held at the Olney Centre on **Monday 19th October 2026** at **7:00 pm** for the purpose of transacting the following business:

There will be a 15-minute open forum at the beginning of the meeting when members of the public resident in Olney are invited to address the Council. Each individual will be limited to speak for no more than 3 minutes.

AGENDA

1. To receive apologies for absence

2. To receive any declarations of interests

NB During the meeting if it becomes apparent that you have an interest in an item being discussed this must be declared immediately.

3. To approve the minutes of the HR Committee meeting held on 15th June 2026

4. To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be conducted.

5. An update on personnel matters

Jane Brushwood, Town Clerk 14th October 2026