



Tulsa Honor Academy

April 2026 Board Meeting

Date and Time

Tuesday April 21, 2026 at 5:00 PM CDT

Location

THA's Sheridan Campus: 1421 S. Sheridan Rd. Tulsa, OK 74112

Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Agenda

| | Purpose | Presenter | Time |
|---|-----------------|-----------------|----------------|
| I. Opening Items | | | 5:00 PM |
| A. Roll Call | | Anna Montgomery | 1 m |
| B. Call the Meeting to Order | | Anna Montgomery | 1 m |
| II. Consent Agenda | | | 5:02 PM |
| A. Approval of Consent Agenda: Items B-G | Vote | Anna Montgomery | 1 m |
| B. Approval of March Board Meeting Minutes | Approve Minutes | | |

| | Purpose | Presenter | Time |
|--|---------|-----------|------|
| <p>The meeting's board agenda ensures proper meeting conduct by outlining all matters to be considered by the public body.</p> | | | |

C. Approval of March 2026 Financial Report Vote

This report represents our finances for the month of March 2026 as prepared by Oklahoma Consulting & Accounting Services, LLC.

D. Approval of Routine Staffing Vote

Routine personnel actions implement the various talent strategies and priorities authorized by THA's Board of Directors. All salaries are listed as the prorated total based on start date.

E. Approval of 2026-2027 Application for Temporary Appropriations Vote

Annually, the board reviews and approves temporary appropriations for the following year prior to actual appropriations being approved later in the summer. This allows for beginning of the year encumbrances.

F. Approval of Registration with Oklahoma Association of Student Councils Vote

This agreement includes registration of two THA-sponsored scholars to attend the OASC's Summer Program for High School Student Council Scholars.

G. Approval of Contract with Country Home Elevator & Stair Lift Vote

This service agreement includes (2) Planned Maintenance Visits annually & an Onsite technician for the Annual Inspection of the Lift between the Lower Level and Main Level of the Sheridan Campus.

III. Information Agenda 5:03 PM

| | | | |
|--|---------|----------------------|------|
| A. Facility Update | Discuss | Alison Moore | 10 m |
| B. THA Familia Spotlight: Excellent School Visits | Discuss | Elsie Urueta Pollock | 10 m |
| C. April CEO Report | Discuss | Elsie Urueta Pollock | 15 m |
| D. THA Board Committee Reports | Discuss | Elsie Urueta Pollock | 10 m |

- Executive Committee
- Governance Committee
- Academic Achievement Committee
- Finance Committee
- Development Committee

| | Purpose | Presenter | Time |
|--------------------------------|---------|----------------------|------|
| E. Activity Fund Report | Discuss | Elsie Urueta Pollock | 3 m |

IV. Action Agenda

5:51 PM

| | | | |
|---|------|----------------------|------|
| A. Consideration and possible action to convene into executive session pursuant to Title 25, Section 307 (B) (3) to discuss the purchase or appraisal of real property: (1) 209 S. Lakewood Ave. Tulsa, OK 74112 and (2) Sheridan Heights Lot. | Vote | Elsie Urueta Pollock | 15 m |
| B. Consideration and possible action to return to open session. | Vote | Elsie Urueta Pollock | 1 m |
| C. Reading of the executive session minute. | FYI | Madison Dominguez | 1 m |
| D. Approval of Resolution to Increase Prosperity Credit Limit This resolution approves increases THA's Prosperity Bank purchase card credit limit to \$35,000.00. | Vote | Alison Moore | 3 m |
| E. Approval of Contract with Array Education, Inc. (Reading Reconsidered) Reading Reconsidered will provide THA with in person professional development, two site visits, and several remote check-ins with ELA APIs. | Vote | Kate Freudenheim | 5 m |
| F. Approval of Consulting Agreement with Contigo Ed This agreement includes consulting services for our College Readiness Department as we prepare to expand the program for future elementary school students. | Vote | Elsie Urueta Pollock | 5 m |
| G. Approval of Intent to Renew and Expand Charter Contract | Vote | Elsie Urueta Pollock | 15 m |

| | Purpose | Presenter | Time |
|---|--|-------------------------|----------------|
| <p>Tulsa Honor Academy's current charter agreement ends on June 30, 2027. The board will discuss and vote on the intent to apply for a charter that expands the grades we serve to include PK-4 in addition to our already existing grades.</p> | | | |
| H. | Approval of New & Modified General Fund, Gift Fund, and Building Fund Encumbrances | Vote Alison Moore | 5 m |
| <p>New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with §70-5-135.</p> | | | |
| V. New Business | | | |
| VI. Closing Items | | | 6:41 PM |
| A. | Adjourn Meeting | Vote Anna Montgomery | 1 m |

Coversheet

Approval of March Board Meeting Minutes

Section: II. Consent Agenda
Item: B. Approval of March Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for March 2026 Board Meeting on March 10, 2026

DRAFT



Tulsa Honor Academy

Minutes

March 2026 Board Meeting

Date and Time

Tuesday March 10, 2026 at 5:00 PM

Location

THA's Sheridan Campus: 1421 S. Sheridan Rd. Tulsa, OK 74112

Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Directors Present

Ana Ponce, Anna Montgomery, Lorena Rivas, Samantha Aponte-Atkins

Directors Absent

Eric Danklefsen, Ivan Godinez-Reyes, Jimmy Rodriguez, Mikeal Vaughn

Guests Present

Madison Dominguez, Omayra Rivera

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

Anna Montgomery called a meeting of the board of directors of Tulsa Honor Academy to order on Tuesday Mar 10, 2026 at 5:05 PM.

II. Consent Agenda

A. Approval of Consent Agenda: Items B-I

Lorena Rivas made a motion to approve consent agenda items B-I.

Ana Ponce seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of February Board Meeting Minutes

Lorena Rivas made a motion to approve the minutes from February 2026 Board Meeting on 02-17-26.

Ana Ponce seconded the motion.

The board **VOTED** to approve the motion.

C. Approval of February 2026 Financial Report

D. Approval of Routine Staffing

E. Approval of Memorandum of Understanding with Children's Entrepreneur Market Inc

F. Approval of Contract with Hubspot

G. Approval of Contract with HIVE Strategy

H. Approval of 2026 E-Rate Wired Contract Letter

I. Approval of Graves Consulting Contract

III. Action Agenda

A. Consideration and possible action to convene into Executive Session as provided for in 25 O.S. Section 307 (B) (4) for the purpose of confidential communications between the public body and its attorney concerning a pending investigation, claim or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation in public interest.

Samantha Aponte-Atkins made a motion to enter into executive session as provided for in 25 O.S. Section 307 (B) (4) with THA's counsel, Bill Hickman, and THA's Executive Leadership Team present.

Ana Ponce seconded the motion.

The board **VOTED** to approve the motion.

Samantha Aponte-Atkins made a motion to exit executive session as provided for in 25 O.S. Section 307 (B) (4).

Lorena Rivas seconded the motion.

The board **VOTED** to approve the motion.

B. Propose executive session to discuss the following items pursuant to O.S. Title 25, Section 307 (B) (3): Discussing the purchase or appraisal of real property: Bell Primary and Adjacent Land

Samantha Aponte-Atkins made a motion to enter into executive session as provided for in O.S. Title 25, Section 307 (B) (3) with THA's Executive Leadership Team present along with representatives from Level Field.

Lorena Rivas seconded the motion.

The board **VOTED** to approve the motion.

Samantha Aponte-Atkins made a motion to exit executive session as provided for in O.S. Title 25, Section 307 (B) (3).

Ana Ponce seconded the motion.

The board **VOTED** to approve the motion.

C. Tulsa Honor Academy, Inc., as sole member and with authority to act as the director of the business affairs of THA Facilities, LLC, considers the approval of THA Facilities, LLC to enter into a memorandum of understanding with Tulsa Facilities, LLC for the Bell Primary facility project.

Lorena Rivas made a motion to approve C. Tulsa Honor Academy, Inc., as sole member and with authority to act as the director of the business affairs of THA Facilities, LLC, considers the approval of THA Facilities, LLC to enter into a memorandum of understanding with Tulsa Facilities, LLC for the Bell Primary facility project upon approval of the MOU from the Board Chair.

Ana Ponce seconded the motion.

The board **VOTED** to approve the motion.

IV. Information Agenda

A. Facility Update

No additional facility update was provided this month.

B. THA Familia Spotlight: THA High School Student Council

THA's Scholar Life Manager and members of THA High School's Student Council provided an update on the activities THA High School's Student Council has planned throughout this year.

C. March CEO Report

THA's CEO, Elsie Urueta Pollock, shared the March CEO report.

D. THA Board Committee Reports

THA's Executive Leadership Team provided the committee reports.

E. Activity Fund Report

THA's CEO, Elsie Urueta Pollock, reviewed the activity fund report.

F. Bright Future Breakfast & Declaration Day Update

THA's Director of Development, Justine McGovern, provided an update on the upcoming Bright Future Breakfast and Declaration Day.

V. Action Agenda

A. Approval of Contract with The Together Group, LLC

Anna Montgomery made a motion to approve the contract with The Together Group, LLC.
Ana Ponce seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Proposal of Services from Jill Dunchick Consulting, LLC

Lorena Rivas made a motion to approve the proposal of services from Jill Dunchick Consulting LLC.
Ana Ponce seconded the motion.
The board **VOTED** to approve the motion.

C. Approval of New & Modified General Fund, Gift Fund, and Insurance Fund Encumbrances

Lorena Rivas made a motion to approve the New & Modified General Fund, Gift Fund, and Insurance Fund Encumbrances.
Samantha Aponte-Atkins seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,
Anna Montgomery

Coversheet

Approval of March 2026 Financial Report

Section: II. Consent Agenda
Item: C. Approval of March 2026 Financial Report
Purpose: Vote
Submitted by:
Related Material: THA March 2026 Financial Report 4.3.26.pdf

TULSA HONOR ACADEMY
MONTHLY FINANCIAL REPORT
March 31, 2026 and Year to Date

TABLE OF CONTENTS

| | |
|--|-----|
| Table of Contents | |
| Compilation Report | |
| Statement of Assets, Liabilities and Net Assets – Cash Basis | 1 |
| Statement of Revenue, Expenditures and Net Assets - Cash Basis | |
| General Fund | 2-3 |
| Building Fund | 4 |
| Gifts Fund | 5 |
| Supplemental Information | |
| Three (3) Year Expenditure Comparison – General Fund – Cash Basis | 6 |



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

April 3, 2026

Honorable Board of Trustees
Tulsa Honor Academy
Tulsa, Oklahoma

I have compiled the accompanying statement of assets, liabilities, and net assets – modified cash basis for the Tulsa Honor Academy as of March 31, 2026 and the related statements of revenues and expenses – cash basis for the nine (9) months then ended for the General, Building, and Gifts Funds. Prior year’s comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. My compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. I have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, I did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user’s conclusions about the School’s assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Tulsa Honor Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jack H. Jenkins
Certified Public Accountant

116 WEST BRECKENRIDGE AVE, BIXBY, OK 74008
PHONE: 918.366.4440 FAX: 918.366.4443
WWW.JENKINSKEMPER.COM

TULSA HONOR ACADEMY
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS
MARCH 31, 2026

| | <u>General</u> | <u>Building</u> | <u>Gifts</u> | <u>Lease</u> | <u>Activity</u> | <u>General Long- Term Debt</u> | <u>Totals</u> |
|--|------------------------|---------------------|---------------------|------------------|------------------|------------------------------------|---------------------|
| Assets | | | | | | | |
| Cash | \$ 2,668,066.13 | 1,040,853.64 | 580,658.60 | 58,542.68 | 32,892.81 | | 4,381,013.86 |
| Investments | 2,992,421.52 | | 1,468,583.31 | | | | 4,461,004.83 |
| Amounts to be provided for retirement of general long-term debt | | | | | | 10,152,449.84 | |
| Total Assets | <u>5,660,487.65</u> | <u>1,040,853.64</u> | <u>2,049,241.91</u> | <u>58,542.68</u> | <u>32,892.81</u> | <u>10,152,449.84</u> | <u>8,842,018.69</u> |
| Liabilities | | | | | | | |
| O/S Payments | 224,581.50 | 7,139.54 | 69.75 | 58,376.65 | | | 290,167.44 |
| Reserves | 3,641.15 | 3,834.75 | 6,647.12 | | | | 14,123.02 |
| Long-Term Debt - Capital Lease | | | | | | 10,152,449.84 | |
| Funds Held for Student Organizations | | | | | 32,892.81 | | 32,892.81 |
| Total Liabilities | <u>228,222.65</u> | <u>10,974.29</u> | <u>6,716.87</u> | <u>58,376.65</u> | <u>32,892.81</u> | <u>10,152,449.84</u> | <u>337,183.27</u> |
| Restricted for Construction | | | | 166.03 | | | |
| Unrestricted Net Assets | <u>\$ 5,432,265.00</u> | <u>1,029,879.35</u> | <u>2,042,525.04</u> | <u>-</u> | | | <u>8,504,835.42</u> |
| <hr/> | | | | | | | |
| Prior Year | | | | | | | |
| Net Assets 06/30/2025 | <u>\$ 4,923,563.51</u> | <u>1,513,724.68</u> | <u>2,223,322.47</u> | <u>70,452.69</u> | | | <u>8,731,063.35</u> |

SEE ACCOUNTANT'S COMPILATION REPORT

-1-

TULSA HONOR ACADEMY
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS

| General Fund | Source | 2024-25 | 2024-25 | % of YTD | 2025-26 | 2025-26 | 2025-26 | % of YTD |
|-----------------------------------|---------------|-------------------------|----------------------|------------------|----------------------|-------------------------|----------------------|-----------------|
| <u>Revenue</u> | <u>Code</u> | <u>Actual</u> | <u>As of 3/31/25</u> | <u>to Actual</u> | <u>Budgeted</u> | <u>Estimated Budget</u> | <u>As of 3/31/26</u> | <u>to Budg.</u> |
| LOCAL SOURCES | | | | | | | | |
| Interest | 1310 | \$ 84,649.35 | 64,666.26 | 76.4% | | 75,000.00 | 55,391.13 | 73.9% |
| Reimbursements | 1500 | 156,761.11 | 155,654.71 | 99.3% | 180,000.00 | 180,000.00 | 12,877.14 | 7.2% |
| Other Local Sources of Revenue | 1600 | 165,698.29 | 104,049.85 | 62.8% | 711,250.00 | 711,250.00 | 100,461.42 | 14.1% |
| Child Nutrition - Local (or 5150) | 1700 | 8,815.92 | 7,195.70 | 81.6% | 10,000.00 | 10,000.00 | 2,801.88 | 28.0% |
| Non-revenue Receipts | 5000 | 32,717.50 | 342.52 | 1.0% | | 13.51 | 13.51 | 100.0% |
| Employee Retention IRS Tax Credit | | | | | | 1,035,614.71 | 1,035,614.71 | 100.0% |
| STATE SOURCES | | | | | | | | |
| Foundation & Salary Incentive Aid | 3210 | 9,518,008.86 | 6,854,368.49 | 72.0% | 8,834,101.00 | 10,242,668.88 | 7,374,687.84 | 72.0% |
| Flexible Benefits Reimb. | 3250 | 812,703.68 | 564,500.70 | 69.5% | 913,560.60 | 913,560.60 | 660,733.89 | 72.3% |
| Inspired to Teach | 3413 | | | N/A | | 12,000.00 | 12,000.00 | 100.0% |
| Purchase of Textbooks | 3420 | 78,794.22 | 78,794.22 | 100.0% | 81,428.00 | 85,236.01 | 61,369.93 | 72.0% |
| School Resource Officer Grant | 3436 | 176,108.08 | 176,108.08 | 100.0% | 93,041.47 | 93,041.47 | 93,041.47 | 100.0% |
| Maternity Leave | 3437 | 37,006.87 | 10,009.50 | 27.0% | | | | N/A |
| Advanced Placement | 3470 | | | N/A | | | | N/A |
| Ace Technology | 3690 | 7,902.93 | | 0.0% | | 944.47 | 944.47 | 100.0% |
| Child Nutrition - State | 3700 | 7,322.22 | 3,661.11 | 50.0% | | 7,958.06 | 3,979.03 | 50.0% |
| FEDERAL SOURCES | | | | | | | | |
| Title I (Proj. 511&515) | 4210 | 410,175.54 | 327,601.19 | 79.9% | 696,116.50 | 696,116.50 | 389,649.22 | 56.0% |
| Title II, Part A (541) | 4271 | 174,036.61 | 79,594.65 | 45.7% | 79,292.00 | 79,292.00 | 72,592.53 | 91.6% |
| Title III | 4281 | 57,269.58 | 30,424.37 | 53.1% | 63,416.49 | 63,416.49 | 54,192.45 | 85.5% |
| Special Education Programs | 4300 | 172,900.33 | 87,561.04 | 50.6% | 276,073.19 | 276,073.19 | 183,452.39 | 66.5% |
| Title IV, Part A | 4442 | 59,760.51 | 36,157.68 | 60.5% | 34,776.00 | 34,776.00 | 31,967.63 | 91.9% |
| Medicaid Resources | 4580 | | | N/A | | 10,000.00 | 3,200.70 | 32.0% |
| ARP ESSER III | 4689 | 214,418.93 | 214,418.93 | 100.0% | | | | N/A |
| Miscellaneous Federal | 4689 | | | N/A | 104,363.82 | 104,363.82 | | 0.0% |
| Child Nutrition - Federal | 4700 | 835,241.76 | 457,794.67 | 54.8% | 650,000.00 | 650,000.00 | 502,992.50 | 77.4% |
| Total Revenue | | 13,010,292.29 | 9,252,903.67 | 71.1% | 12,727,419.07 | 15,281,325.71 | 10,651,963.84 | 69.7% |
| Lapsed Appr/Estopped Warr. | 6130/40 | 29,291.87 | 7,864.64 | | | | | |
| Interfund Transfers | 6200 | 69,133.20 | - | | (20,334.72) | (20,334.72) | (20,334.72) | |
| Net Assets - Beginning | | 4,713,475.42 | 4,713,475.42 | | 4,923,563.51 | 4,923,563.51 | 4,923,563.51 | |
| Balance Available | | \$ 17,822,192.78 | 13,974,243.73 | | 17,630,647.86 | 20,184,554.50 | 15,555,192.63 | |

TULSA HONOR ACADEMY
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS

| <u>Expenditures</u> | <u>Object Code</u> | <u>2024-25 Actual</u> | <u>2024-25 As of 3/31/25</u> | <u>% of YTD to Actual</u> | <u>2025-26 Budgeted</u> | <u>2025-26 Estimated Budget</u> | <u>2025-26 As of 3/31/26</u> | <u>% of YTD to Budg.</u> |
|----------------------------------|--------------------|------------------------|------------------------------|---------------------------|-------------------------|---------------------------------|------------------------------|--------------------------|
| Salaries | 100 | \$ 6,786,676.02 | 4,804,581.16 | 70.8% | 7,520,304.00 | 7,520,304.00 | 4,963,646.94 | 66.0% |
| Employee Benefits | 200 | 1,366,180.91 | 964,678.52 | 70.6% | 1,515,488.00 | 1,515,488.00 | 1,022,251.18 | 67.5% |
| Worker's Comp./State Unempl. | 270-280 | 44,547.03 | 12,455.47 | 28.0% | 43,778.00 | 17,539.00 | 12,573.00 | 71.7% |
| Professional Services | 300 | 939,569.97 | 690,877.03 | 73.5% | 555,994.00 | 578,396.52 | 527,864.76 | 91.3% |
| Utility Services | 410 | 209,813.56 | 158,389.21 | 75.5% | 349,927.00 | 258,000.00 | 208,092.42 | 80.7% |
| Cleaning Services | 420 | 265,813.40 | 163,541.44 | 61.5% | 254,322.00 | 267,742.00 | 182,138.33 | 68.0% |
| Repairs and Maintenance Services | 430 | 114,948.62 | 60,863.95 | 52.9% | 66,384.00 | 101,338.62 | 98,831.74 | 97.5% |
| Rentals or Lease Services | 440 | 225,191.96 | 173,251.57 | 76.9% | 945,012.00 | 841,169.00 | 656,568.16 | 78.1% |
| Construction Services | 450 | | | N/A | | 10,525.00 | 10,525.00 | 100.0% |
| Student Transportation | 510 | 661,714.89 | 586,545.94 | 88.6% | 800,958.00 | 776,968.48 | 709,162.02 | 91.3% |
| Insurance Services | 520 | 121,519.00 | 120,644.00 | 99.3% | 125,906.00 | 209,563.00 | 195,637.01 | 93.4% |
| Communications Services | 530 | 28,270.86 | 14,738.95 | 52.1% | 9,456.00 | 31,226.47 | 23,828.64 | 76.3% |
| Advertising | 540 | 7,749.47 | 4,444.06 | 57.3% | 25,000.00 | 14,071.70 | 8,494.16 | 60.4% |
| Printing | 550 | 9,594.65 | 4,083.65 | 42.6% | 25,000.00 | 17,846.14 | 9,743.37 | 54.6% |
| Food Service Management | 570 | 508,128.92 | 461,489.68 | 90.8% | 656,250.00 | 900,000.00 | 752,225.02 | 83.6% |
| Out-of-District Travel | 580 | 47,748.72 | 20,626.31 | 43.2% | 20,184.00 | 35,048.69 | 18,504.33 | 52.8% |
| Commodity Distribution | 599 | 2,091.65 | 2,091.65 | 100.0% | 3,040.00 | 3,000.00 | 2,250.02 | 75.0% |
| General Supplies | 610 | 236,002.52 | 130,272.47 | 55.2% | 213,525.00 | 511,023.26 | 305,233.04 | 59.7% |
| Books | 640 | 70,062.46 | 45,395.36 | 64.8% | 41,295.00 | 14,496.33 | 14,485.20 | 99.9% |
| Furniture, Fixtures, Tech, etc. | 650 | 221,865.86 | 119,194.21 | 53.7% | 326,346.00 | 356,965.20 | 247,520.51 | 69.3% |
| Student and Staff | 680 | 41,395.96 | 19,101.69 | 46.1% | 14,110.00 | 27,944.20 | 21,353.41 | 76.4% |
| Property | 700 | 784,070.79 | 583,940.53 | 74.5% | | 28,399.99 | 13,899.99 | 48.9% |
| Sponsor Fees | 805 | 104,025.69 | 68,825.53 | 66.2% | 88,341.00 | 90,000.00 | 55,903.03 | 62.1% |
| Dues and Fees | 810 | 38,758.29 | 31,750.70 | 81.9% | 328,759.00 | 38,293.40 | 16,437.55 | 42.9% |
| Staff Registration & Tuition | 860 | 49,270.96 | 49,220.96 | 99.9% | | 47,321.34 | 39,258.84 | 83.0% |
| Reimbursement | 930 | 13,617.11 | 3,972.07 | 29.2% | 3,771.00 | 8,422.18 | 6,499.96 | 77.2% |
| Total Expenditures | | 12,898,629.27 | 9,294,976.11 | 72.1% | 13,933,150.00 | 14,221,092.52 | 10,122,927.63 | 71.2% |
| Net Assets - Ending | | \$ 4,923,563.51 | 4,679,267.62 | | 3,697,497.86 | 5,963,461.98 | 5,432,265.00 | |

**TULSA HONOR ACADEMY - 2025-26 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS**

| | Source Codes | 2024-25 Actual | 2024-25 As of 3/31/25 | % of YTD to Actual | 2025-26 Budgeted | 2025-26 Estimated Budget | 2025-26 As of 3/31/26 | % of YTD to Budgeted |
|----------------------------|--------------|-----------------------|-----------------------|--------------------|---------------------|--------------------------|-----------------------|----------------------|
| Building Fund | | | | | | | | |
| <u>Revenue</u> | | | | | | | | |
| Rebud Grant | 3435 | 662,537.01 | 384,271.46 | 58.0% | 730,620.00 | 730,620.00 | 425,462.39 | 58.2% |
| Total Revenue | | <u>662,537.01</u> | <u>384,271.46</u> | 58.0% | <u>730,620.00</u> | <u>730,620.00</u> | <u>425,462.39</u> | 58.2% |
| Interfund Transfers | | | | | | | | |
| Net Assets - Beginning | 6110 | 419,758.40 | 614,029.27 | | 1,513,724.68 | 1,513,724.68 | 1,513,724.68 | |
| Total Revenue Available | | <u>1,696,324.68</u> | <u>998,300.73</u> | | <u>2,244,344.68</u> | <u>2,244,344.68</u> | <u>1,939,187.07</u> | |
| <u>Expenditures</u> | | | | | | | | |
| Repairs & Maint. Services | 430 | 37,500.85 | 24,379.16 | 65.0% | 5,000.00 | 5,000.00 | 2,726.06 | 54.5% |
| Property Services | 440 | | | N/A | 1,000,000.00 | 1,017,812.76 | 854,127.78 | 83.9% |
| Supplies & Materials | 600 | | | N/A | 50,000.00 | 50,000.00 | | 0.0% |
| Capital Improvements | 700 | 145,099.15 | 7,892.50 | 5.4% | 50,000.00 | 52,453.88 | 52,453.88 | 100.0% |
| Total expenditures | | <u>182,600.00</u> | <u>32,271.66</u> | 17.7% | <u>1,105,000.00</u> | <u>1,125,266.64</u> | <u>909,307.72</u> | 80.8% |
| Ending Net Assets | | <u>\$1,513,724.68</u> | <u>966,029.07</u> | | <u>1,139,344.68</u> | <u>1,119,078.04</u> | <u>1,029,879.35</u> | |

**TULSA HONOR ACADEMY - 2025-26 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS**

| | Source Codes | 2024-25 Actual | 2024-25 As of 3/31/25 | % of YTD to Actual | 2025-26 Budgeted | 2025-26 Estimated Budget | 2025-26 As of 3/31/26 | % of YTD to Budgeted |
|----------------------------|--------------|-----------------------|-----------------------|--------------------|---------------------|--------------------------|-----------------------|----------------------|
| Gifts Fund | | | | | | | | |
| <u>Revenue</u> | | | | | | | | |
| Interest Earnings | 1300 | \$ 84,649.34 | 64,666.25 | 76.4% | | 75,000.00 | 55,391.18 | 73.9% |
| Donations | 1610 | 799,111.52 | 445,456.44 | 55.7% | | 450,000.00 | 246,246.88 | 54.7% |
| Correcting Entries | 5000 | 1,824.75 | | 0.0% | | | | N/A |
| Total Revenue | | 885,585.61 | 510,122.69 | 57.6% | - | 525,000.00 | 301,638.06 | 57.5% |
| Lapsed Appr/Estopped Warr. | 6130/40 | 1,749.65 | | | | | | |
| Interfund Transfers | 6200 | (139,585.89) | | | | | | |
| Net Assets - Beginning | 6110 | 1,701,625.84 | 1,701,625.84 | | 2,223,322.47 | 2,223,322.47 | 2,223,322.47 | |
| Total Revenue Available | | <u>2,449,375.21</u> | <u>2,211,748.53</u> | | <u>2,223,322.47</u> | <u>2,748,322.47</u> | <u>2,524,960.53</u> | |
| <u>Expenditures</u> | | | | | | | | |
| Professional Services | 300 | 1,250.00 | | 0.0% | | 2,000.00 | | 0.0% |
| Rentals or Lease Services | 440 | 25,475.56 | | 0.0% | 405,000.00 | 427,054.00 | 404,054.00 | 94.6% |
| Student Transportation | 510 | 3,755.50 | | 0.0% | | | | N/A |
| Printing and Binding | 550 | 4,055.11 | 55.11 | 1.4% | | | | N/A |
| Staff Travel | 580 | 1,300.00 | 597.23 | 45.9% | | 1,300.00 | 334.10 | 25.7% |
| Supplies & Materials | 600 | 24,837.82 | 7,397.00 | 29.8% | 32,000.00 | 30,438.71 | 28,631.39 | 94.1% |
| Capital Improvements | 700 | 100,000.00 | 100,000.00 | 100.0% | | | | N/A |
| Scholarships | 880 | 63,554.00 | 63,554.00 | 100.0% | 50,000.00 | 50,000.00 | 49,416.00 | 98.8% |
| Reimbursement | 930 | 1,824.75 | | 0.0% | | | | N/A |
| Total expenditures | | <u>226,052.74</u> | <u>171,603.34</u> | <u>75.9%</u> | <u>487,000.00</u> | <u>510,792.71</u> | <u>482,435.49</u> | <u>94.4%</u> |
| Ending Net Assets | | <u>\$2,223,322.47</u> | <u>2,040,145.19</u> | | <u>1,736,322.47</u> | <u>2,237,529.76</u> | <u>2,042,525.04</u> | |

SUPPLEMENTAL INFORMATION

**TULSA HONOR ACADEMY - 2025-26 FISCAL YEAR
THREE (3) YEAR COMPARISON - GENERAL FUND - CASH BASIS**

| | 2023-24 Expenditures | | 2024-25 Expenditures | | 2025-26 Expenditures | |
|-----------|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | <u>Salary</u> | <u>Non-salary</u> | <u>Salary</u> | <u>Non-salary</u> | <u>Salary</u> | <u>Non-salary</u> |
| July | \$ 265,321.21 | 120,735.67 | 382,776.66 | 101,897.29 | 355,161.39 | 303,925.01 |
| August | 555,616.57 | 134,332.98 | 662,927.49 | 226,256.20 | 702,134.03 | 581,301.85 |
| September | 593,769.47 | 596,083.72 | 670,611.43 | 539,425.94 | 704,848.99 | 396,801.32 |
| October | 564,164.00 | 466,985.20 | 678,943.20 | 600,301.89 | 712,561.31 | 611,585.79 |
| November | 587,179.52 | 453,912.98 | 672,114.42 | 252,256.99 | 708,542.48 | 410,094.87 |
| December | 539,486.96 | 793,939.07 | 675,441.73 | 388,316.76 | 710,882.27 | 450,809.46 |
| January | 560,652.37 | 227,122.85 | 686,033.45 | 736,808.02 | 701,594.79 | 362,113.62 |
| February | 563,389.20 | 419,531.38 | 688,236.63 | 315,209.09 | 702,197.45 | 518,749.49 |
| March | 521,169.51 | 584,663.91 | 662,472.40 | 354,946.52 | 687,975.41 | 501,648.10 |
| April | 554,070.31 | 362,726.64 | 691,112.80 | 227,354.32 | | |
| May | 578,126.12 | 372,712.44 | 671,097.18 | 465,636.40 | | |
| June | 881,669.55 | 984,622.63 | 1,055,636.57 | 492,815.89 | | |
| | <u>\$ 6,764,614.79</u> | <u>5,517,369.47</u> | <u>8,197,403.96</u> | <u>4,701,225.31</u> | <u>5,985,898.12</u> | <u>4,137,029.51</u> |
| | | <u>12,281,984.26</u> | | <u>12,898,629.27</u> | | <u>10,122,927.63</u> |

| | 2023-24 Expenditures | | 2024-25 Expenditures | | 2025-26 Expenditures | |
|-----------|------------------------|---------------------|----------------------|---------------------|----------------------|----------------------|
| | <u>Salary</u> | <u>Non-salary</u> | <u>Salary</u> | <u>Non-salary</u> | <u>Salary</u> | <u>Non-salary</u> |
| July | \$ 265,321.21 | 120,735.67 | 382,776.66 | 101,897.29 | 355,161.39 | 303,925.01 |
| August | 555,616.57 | 134,332.98 | 662,927.49 | 226,256.20 | 702,134.03 | 581,301.85 |
| September | 593,769.47 | 596,083.72 | 670,611.43 | 539,425.94 | 704,848.99 | 396,801.32 |
| October | 564,164.00 | 466,985.20 | 678,943.20 | 600,301.89 | 712,561.31 | 611,585.79 |
| November | 587,179.52 | 453,912.98 | 672,114.42 | 252,256.99 | 708,542.48 | 410,094.87 |
| December | 539,486.96 | 793,939.07 | 675,441.73 | 388,316.76 | 710,882.27 | 450,809.46 |
| January | 560,652.37 | 227,122.85 | 686,033.45 | 736,808.02 | 701,594.79 | 362,113.62 |
| February | 563,389.20 | 419,531.38 | 688,236.63 | 315,209.09 | 702,197.45 | 518,749.49 |
| March | 521,169.51 | 584,663.91 | 662,472.40 | 354,946.52 | 687,975.41 | 501,648.10 |
| April | | | | | | |
| May | | | | | | |
| June | | | | | | |
| | <u>\$ 4,750,748.81</u> | <u>3,797,307.76</u> | <u>5,779,557.41</u> | <u>3,515,418.70</u> | <u>5,985,898.12</u> | <u>4,137,029.51</u> |
| | | <u>8,548,056.57</u> | | <u>9,294,976.11</u> | | <u>10,122,927.63</u> |

FOR INTERNAL USE ONLY

Coversheet

Approval of Routine Staffing

Section: II. Consent Agenda
Item: D. Approval of Routine Staffing
Purpose: Vote
Submitted by:
Related Material: Payroll PO List - April 2026.pdf

| 2025-2026 New Hires | | | | | |
|----------------------------------|-------------|----------------|----------------------|--|------------------|
| Last Name | First Name | Hire Date | Primary Location | Position | Compensation |
| Wallace | Isaiah | 3/23/2026 | THA Middle School | Teacher | \$44,500.00 |
| Stall | Jacob | 3/23/2026 | THA Middle School | Teacher | \$47,000.00 |
| Finley | Marquetta | 3/23/2026 | Flores Middle School | Discipline Specialist | \$45,000.00 |
| Richardson | Christopher | 4/6/2026 | THA Middle School | Teacher | \$52,750.00 |
| | | | | | |
| | | | | | |
| Resignations/Terminations | | | | | |
| Last Name | First Name | Hire Date | Primary Location | Position | Final Date |
| Hood | Wesley | 3/2/2026 | THA High School | Algebra I Teacher | 3/10/2026 |
| Tyson | Mickeul | 1/20/2026 | Flores Middle School | Teacher Apprentice II | 3/13/2026 |
| Taylor | Tyron | 7/1/2021 | THA Middle School | PE Teacher | 3/27/2026 |
| McCrackin | Brody | 12/2/2024 | THA Middle School | ELA Teacher | 4/2/2026 |
| Poteet | Cassandra | 8/11/2025 | THA High School | ELD Teacher | 6/4/2026 |
| Mellor | Joseph | 7/1/2023 | THA High School | Algebra II Teacher | 4/16/2026 |
| | | | | | |
| 2025-2026 Stipends | | | | | |
| Last Name | First Name | Stipend Amount | Location | Stipend Position | Timing |
| Cutshaw | Maris | \$405.00 | THA High School | Gardening Club | Spread |
| Birt | Andrew | \$960.00 | Flores Middle School | Middle School Boys Soccer Head Coach | Spread |
| Palmer | Cherish | \$400.00 | THA High School | Late Stay Coordinator | Spread |
| McDonald | Christopher | \$1,500.00 | THA Middle School | Relocation Stipend | One Time |
| | | | | | |
| Salary Changes | | | | | |
| Last Name | First Name | Effective Date | Primary Location | Position/Reason | Corrected Salary |
| Crutchfield | Kayla | 4/1/2026 | THA High School | Assistant Principal of Instruction/Replacing | \$63,000.00 |
| | | | | | |

Coversheet

Approval of 2026-2027 Application for Temporary Appropriations

Section: II. Consent Agenda
Item: E. Approval of 2026-2027 Application for Temporary Appropriations
Purpose: Vote
Submitted by:
Related Material: Tulsa Honor Academy Temp App 2026-27.pdf

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Tulsa Honor Academy, No. E-018 of Tulsa County, require the immediate approval of temporary appropriations for the fiscal year 2026-27:

NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Tulsa County be requested to approve temporary appropriations to the extent of and not to exceed one hundred percent (100%) of the total estimated funds available to said Board as follows:

REQUESTED APPROPRIATIONS

General Fund

Current Expense \$ 17,557,914.00

Building Fund

Current Expense \$ 2,244,345.00

APPROVED AND ADOPTED this _____ day of _____, 2026.

THE BOARD OF EDUCATION
Tulsa Honor Academy E-018
(Name of School District) (District No.)

ATTEST: TULSA COUNTY, OKLAHOMA

Clerk

President

APPROVED by the Tulsa County Excise Board this _____ day of _____, 2026.

THE COUNTY EXCISE BOARD
TULSA COUNTY, OKLAHOMA

ATTEST:

County Clerk

Chairman

Member

Member

Coversheet

Approval of Registration with Oklahoma Association of Student Councils

Section: II. Consent Agenda
Item: F. Approval of Registration with Oklahoma Association of Student Councils
Purpose: Vote
Submitted by:
Related Material: Oklahoma Association of Student Councils - 5_10_2026 to 6_30_2026.pdf



CONTRACT COVER SHEET

BASIC INFORMATION

| | |
|--|---|
| Vendor: | Oklahoma Association of Student Councils |
| Description of Service: | Summer Program for High School Student Council Scholars |
| Jurisdiction or Governing Law: | Oklahoma |
| Term of contract: | 5/10/2026 to 6/30/2026 |
| Funding Source: | Activity Fund: High School StuCo (802) |
| Total Cost: | \$800.00 |
| THA Signer: | Chief Executive Officer |
| Contract Type: | New Contract If Renewal, price change notes: |
| Termination Clause: | There are no refunds or cancellations after May 10th, 2026. |
| Term: | Term is within this fiscal year (preferable) |
| THA Relationships or Conflicts of Interest: | None |
| Notes for Clarity: | THA plans to pay for two scholars to attend Basic, total cost not to exceed \$800. Any additional scholars will be paying on their own to attend. |

NOTES FROM THA STAFF

Staff members should add any additional context or notes for the board here.

Basic Registration - 2026

IMPORTANT!! READ BEFORE REGISTERING!!

As we do with our other OASC events, with students who have to cancel late or leave early, we will not be able to reimburse students that are sent home due to illness, personal conflicts/issues, or Covid symptoms, positive test, or close contact with a positive case due to upfront costs for the workshop. It is noted and understood that if you are ill you should not attend camp and expose others.

NO MORE THAN 11 DELEGATES PER SCHOOL MAY REGISTER FOR EACH SESSION AND STUDENTS MAY ONLY ATTEND BASIC ONE TIME.

PLEASE CONSIDER THIS A CONTRACT, INVOICE AND/OR BILL FOR REGISTRATION FEES. IF DELEGATE CANCELS, AN EMAIL NOTIFICATION MUST BE SENT TO THE DIRECTOR OF REGISTRATION PRIOR TO MAY 1. IF NOTIFICATION IS NOT RECEIVED, THE SCHOOL IS LIABLE FOR THE REGISTRATION FEES FOR BASIC AND ANY SUBSTITUTION OR LATE FEES ASSOCIATED WITH THE REGISTRATION.

*****ADVISOR AND DELEGATE TOGETHER MUST complete and submit this form. The ADVISOR will receive a confirmation email. This email includes a signature page form, workshop waiver, and the OASC Health form that need to be printed, completed, and mailed in with payment.**

REGISTRATION IS \$400 PER DELEGATE with payment/PO postmarked ON OR BEFORE MAY 10
- Make checks payable to OASC BASIC Workshop

NO REFUNDS IF CANCELLED AFTER May 10th for June session or June 10th for July session.

Registration - June and July cost \$400.00 per delegate

*A late charge of \$50.00 per delegate will be included to any registration submitted online after May 1, 2026.

*A late charge of \$50.00 will be added to any registration that is not paid in full by May 10th

*Payment may be a check or school purchase order.

*A charge of \$25.00 per delegate is made if there is a replacement/substitution made from original registration after May 10. Any for June must be the same gender.

* If your check is returned by the bank for any reason, you will be responsible for any associated fees.

*NO REFUNDS IF CANCELLED AFTER MAY 10th FOR JUNE SESSION OR JUNE 10th FOR JULY SESSION.

*IF A DELEGATE DOES NOT SHOW - SCHOOL IS RESPONSIBLE FOR FULL REGISTRATION COST AND ARE NON-REFUNDABLE.

The advisor listed will receive a confirmation email after completing this form. You may check your spam folder if the email is not received in a timely manner.

cmoore@tulsahonor.org [Switch account](#)

* Indicates required question

Email*

Record cmoore@tulsahonor.org as the email to be included with my response

IF YOU ARE NOT AN ADVISOR DO NOT FILL OUT THIS FORM

Only advisors should submit registration forms. Students are not allowed to submit their own registration.

Student's First Name*

Student's Last Name:*

Name for name tag - (Only change from First name if different than legal name) No Nicknames please!

*

Gender:*

Male

Female

Graduation Year:*

2027 (incoming senior)

2028 (incoming junior)

2029 (incoming sophomore)

T-shirt Size*

S

M

L

XL

2X

3X

4X

Other:

Session the student would like to attend:*

June Basic (June 7-12)

July Basic (July 12-17)

Student's Birthdate:*

Date

Student's Mailing Address, City, State, Zip Code:*

Student's Personal Email:*

Student's Cell Number:*

Vegetarian?*

Yes

No

Any other dietary needs? If none, list N/A*

List any medical conditions that the staff needs to be aware of?:

*

List any allergies that the staff needs to be aware of:

*

List any self administered medications that the staff needs to be aware of

*

Is there anything else we should know about this student?*

School Information

Name of School:*

School Phone Number:*

Advisor's Name:*

Advisor's Email:*

Confirm Advisor's Email:*

Advisor's Phone Number:*

Principal's Name:*

Is your school a member of the OASC and are your dues current through July 31st, 2026?

*

Yes

No

Planned form of Payment for BASIC:

*

School Check

Personal Check

Parent/Guardian Information

Parent/Guardian Name:*

Parent/Guardian Phone Number:*

Parent/Guardian Email Address:

*

Emergency Contact Name:*

Emergency Contact Phone Number:*

Advisor Agreements

As the advisor, I understand a late charge of \$50.00 per delegate will be included for any registration submitted online after May 1, 2026.

*

I understand

As the advisor, I understand that a late charge of \$50.00 per delegate will be included for any payments or Purchase Orders postmarked after May 10, 2026.

*

I understand

As the advisor, I understand that no refunds will be given if cancelled after May 10th for June sessions or June 10th for July sessions.

*

I understand

As the advisor, I understand that it is my responsibility to communicate a student's cancellation with camp staff.

*

I understand

As the advisor, I understand if a delegate does not show, their school is responsible for full registration costs that are non-refundable.

*

I understand

Print the 3 REQUIRED OASC Forms Here: [OASC BASIC Documents](#)*

I will print and mail the signature page, health form, and workshop waiver by May 10th.

Coversheet

Approval of Contract with Country Home Elevator & Stair Lift

Section: II. Consent Agenda
Item: G. Approval of Contract with Country Home Elevator & Stair Lift
Purpose: Vote
Submitted by:
Related Material: Country Home Elevator & Stair Lift - 4_21_2026 to 9_30_2026.pdf



CONTRACT COVER SHEET

BASIC INFORMATION

| | |
|--|---|
| Vendor: | Country Home Elevator & Stair Lift |
| Description of Service: | This service agreement includes (2) Planned Maintenance Visits annually & an Onsite technician for the Annual Inspection of the Lift between the Lower Level and Main Level of the Sheridan Campus. |
| Jurisdiction or Governing Law: | Missouri |
| Term of contract: | 4/21/2026 to 9/30/2026 |
| Funding Source: | General Fund - Maintenance Budget Line |
| Total Cost: | \$3,266.00 |
| THA Signer: | Chief Operations Officer |
| Contract Type: | New Contract If Renewal, price change notes: N/A |
| Termination Clause: | The contract requires 30 days notice to terminate. |
| Term: | Term is one year but crosses fiscal years |
| THA Relationships or Conflicts of Interest: | N/A |
| Notes for Clarity: | N/A |

NOTES FROM THA STAFF

Staff members should add any additional context or notes for the board here.

Commercial 1 Year Maintenance & Annual Inspection Contract

Country Home Elevator & Stair Lift

1549 East 559th Road
Brighton, Missouri 65617
(417) 376-4009

Date: March 20, 2026

Project Sites: : “Tulsa Honor Academy” located at “1421 S. Sheridan Rd. Tulsa, OK 74112”

Scope of Work:

Country Home Elevator & Stair Lifts LLC proposes to furnish a qualified technician to perform (2) **PLANNED MAINTENANCE VISITS (PMV) & (1) ANNUAL INSPECTION** program for the following piece(s) of equipment:

Equipment: Savaria Hydro VPL – Serial Number – 35430

The duration of this contract is for 1-years with the scheduled maintenance intervals being bi-annually as required by the equipment manufacturer. Please see the maintenance schedule outline included with this proposal.

The PMV service will be performed by our highly trained and skilled Technician and will be documented using the MCP record that serves as a comprehensive scope of items to inspect/service and provide maintenance.

This includes (2) Planned Maintenance Visits annually & an Onsite technician for the Annual Inspection.

3rd Party inspector fees are not included and will be billed separately by the Inspecting Agency.

- | | |
|--|------------|
| 1. Maintenance Month – March 2026 | \$1,053.00 |
| 2. Annual Inspection – April 2026 – Category 1 | \$1,160.00 |
| 3. Maintenance Month – September 2026 | \$1,053.00 |

In consideration for Labor and Materials for the Lump Sum of \$3,266.00
(Three Thousand Two Hundred Sixty Six Dollars and 00/100) **The Maintenance Visits and Annual Inspections will be invoiced on a per occurrence basis and payment to be received prior to the service being scheduled.**

This proposal, when accepted by you and returned with payment, shall constitute the mutual agreement, and all prior representations or agreements not incorporated herein are superseded. PMV & Annual Inspection payments are nonrefundable and not exchangeable for service work.

This Proposal is only valid for 30 days from the date of the proposal.

“Property Owners/ Representative” Signature

Phone Number

Printed Name

Date

Email

CONTRACT TERMS AND CONDITIONS

1. **EQUIPMENT AND PRICE** Property Owners/ Representative agrees to the per occurrence price, terms and conditions required to have CHE (Country Home Elevator & Stair Lift) perform PMVs (Planned Maintenance Visit) on equipment listed in the above maintenance agreement. The price listed above will cover the labor for the Planned Maintenance Visit, all other parts and supplies required will be charged at current pricing
2. **CHE'S RESPONSIBILITIES** CHE shall perform in chronological order, the safety inspection and maintenance steps as directed by the MCP (maintenance control program), that is provided by CHE and kept on site for permanent records. CHE shall inform the property owner/representative of any part of the unit that requires additional work. Authorized repairs will be made at the current hourly rate, plus the price of any additional parts, travel and expenses involved. All Planned Maintenance Services shall be performed during CHE's regular working hours of 7:00 AM – 5:00 PM Monday through Friday, apart from Holidays as CHE may observe. Before or after normal business hours can be arranged but are subject to additional service fees.
3. **Property Owners/ Representative RESPONSIBILITIES** Property Owners/ Representative shall make all equipment and MCP logs available for Planned Maintenance Visits. Property Owners/ Representative agrees to pay CHE at the time or before service date for regularly scheduled PMV appointments. Additional charges for parts and services not covered under the stated PMV service agreement are due at time of service. Property Owners/ Representative shall not permit service to be performed on equipment covered by this agreement by anyone other than CHE or their duly authorized representative. Property Owners/ Representative shall authorize all safety related repairs and lock-out such equipment until repairs are completed. A cancellation fee of \$350.00 will be charged for any cancellation within 24 hours of the appointment.
4. **CANCELLATION.** Either party may cancel this Agreement without cause upon thirty (30) days written notice. Upon any such cancellation, all amounts due or to become due to CHE under this agreement shall immediately become due and payable, and Property Owners/ Representative shall immediately pay all such sums and any other amounts to which CHE may be entitled by way of damages. In addition, Property Owners/ Representative shall be responsible for all expenses, including reasonable attorneys' fees, incurred by CHE as the result of Property Owners/ Representative 's breach of this Agreement. The remedies specified herein shall be in addition to, and not in lieu of, any other rights or remedies available to CHE at law or in equity.
5. **TAXES** Property Owners/ Representative shall be liable or shall pay or reimburse CHE for any taxes, fees, or assessments, however designated or levied, based upon the invoices or upon this Agreement or the work performed hereunder, excluding only franchise taxes and taxes based upon the net income of CHE. No listed prices shall include tax.
6. **LIABILITY** Property Owners/ Representative agrees that CHE shall not be liable to Property Owners/ Representative for any defect in any equipment nor any liability, claim, loss, damage, or expense of any kind arising out of or in any way related to Property Owners/ Representative 's possession, use or operation of the equipment except when same is caused by negligent repair, maintenance, or service work performed by CHE, its agents or employees. CHE MAKES NO WARRANTY, EXPRESS OR IMPLIED, WHETHER OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE, WITH RESPECT TO ANY UNIT. In no event shall CHE be liable for any SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.
7. CHE agrees to carry at its own expense workers compensation and employers' liability insurance. Property Owners/ Representative shall furnish CHE with certificates of insurance giving evidence of the coverage required herein which certificates shall provide that cancellation of the insurance may be affected only after thirty (30) days prior notice has been given to CHE.
8. **INDEMNIFICATION** Property Owners/ Representative shall defend and hold CHE harmless from and against any and all of the following whether actual or alleged, unless caused by CHE's negligence: all damages, claims, suits, proceedings, liens, penalties, liabilities and expenses (including attorneys' fees) arising out of or in manner related to Property Owners/ Representative 's possession, use or operation of the equipment and resulting from injury or death to any person or damage to the property occurring on or about Property Owners/ Representative 's premises.
9. **NOTICE** Any notice required or permitted to be given under this Agreement shall be in writing and shall be mailed registered or certified mail, return receipt requested, to the party for whom intended at its address as first set forth in this Agreement or at such other address as such party shall designate for the purpose of written notice to the other party, and shall be deemed to have been effectively given to the recipient party upon actual receipt.
10. **WAIVER** Except as otherwise expressly provided in this Agreement, no failure on the part of either party to exercise, and no delay in exercising, any right, privilege or power under this Agreement shall operate as a waiver or relinquishment thereof; nor shall any single or partial exercise by either party of any right, privilege or power under this Agreement preclude any other or

further exercise thereof, or any breach of any provision of this Agreement shall not constitute or be construed as a waiver of any other breach of any provision of this Agreement.

11. **INTEGRATION** This instrument embodies the whole agreement of the parties relating to the subject matter of this Agreement and supersedes all prior written or oral negotiations, communications, and agreements by or on behalf of the parties. This Agreement may not be varied by any purchase order, acknowledgment, confirmation, invoice, or shipping document issued by either party. Any modification of this Agreement must be in writing and signed by Property Owners/ Representative and CHE to be binding.

12. **CHOICE OF LAW AND VENUE** This Agreement and all exhibits entered into pursuant to this Agreement shall be construed and enforced in accordance with the laws of the State of Missouri as applicable to agreements wholly performed therein, without regard to its conflict of law provisions. Any lawsuit or other action brought by either party pursuant to this Agreement shall be resolved by a court of competent jurisdiction in Polk County, Missouri, to whose jurisdiction Property Owners/ Representative consents.

13. **SEVERABILITY** Should applicable law or court decree prohibit any provision of this Agreement; such provision shall be ineffective to the extent of such prohibition without in any way invalidating or affecting the remaining provisions of this Agreement. In such an event, all interpretations of the remaining provisions shall be given the meaning most similar to the intention of the parties when taken as a whole.

14. **INTEREST**- Interest shall accrue on amounts past due and payable under this Agreement at the rate of eighteen (18) percent per annum, or at the then highest allowable interest rate per annum under the law of the state in which Property Owners/ Representative 's principal office is located, whichever is less.

15. All PMV work will be performed during normal working hours, Monday through Friday, 7:00 a.m. to 5:00 period., excluding holidays. Our Service Personnel are available for emergency calls 24 hours a day, seven days a week. Based on the Technician's location, after-hours & emergency service is often available. After hours and/or emergency rates apply.

16. Any service visits, system diagnostic testing, or parts not covered under warranty will be invoiced separately along with our labor at current labor rate per hour. **Qualified service records are required to validate any parts warranty within the warranty period.**

17. Our Planned Maintenance Visits are designed to ensure proper safety of the total system and help protect the life expectancy of the equipment however, mechanical component failure and diagnosis thereof can occur in between PMV appointments and are not covered under this contract agreement.

18. **Equipment ownership:** CHE assumes no liability for or ownership of the covered equipment nor any liability of operation or non-operation of the covered equipment. The responsibility of notification of equipment inoperability is entirely that of the purchaser/owner. Maintaining the cab phone & phone line is the responsibility of the owner/purchaser. Purchaser/Owner shall fully save and hold harmless CHE allowable from all claims related to operation or non-operations of this equipment for any reason.

Definitions:

Evaluation – An inspection where a technician will evaluate the elevator and/or lift equipment including but not limited to components included in the Car, Car Top, Machine Room/Space, Outside Hoist way, Pit, Chassis, and Rail and determine our ability to service the equipment, or if a replacement or retro kit is needed.

Service – An unexpected failure in the elevator or stairlift causing the unit to not work correctly requiring a technician to diagnose issue. Service does NOT guarantee a fix as some parts that are not stocked may be required to be ordered from the manufacturer. If parts are required, a second service may be required at an additional service rate.

Warranty Service – An unexpected failure in the elevator or stairlift causing the unit to not work correctly requiring a technician to diagnose issue only while still covered under the NEW INSTALLATION warranty period during normal business hours.

Emergency Service – An unexpected failure in the elevator or stairlift causing a customer to be trapped inside the elevator or stuck on the stairlift. If the occupant is unable to evacuate with the instructions from on-call support, the occupant is subject to emergency service rates.

Planned Maintenance Visit – A preplanned appointment scheduled every 6 or 12 months (based on equipment) to conduct a scripted scope of work where a technician will perform predetermined maintenance items and physically inspect the elevator and/or lift equipment including but not limited to include the Car, Car Top, Machine Room/Space, Outside Hoist way, Pit, Chassis, and Rail. A Planned Maintenance Visit does NOT guarantee the prevention of failed components and cannot be used as a service call.

Maintenance Control Program – A mandatory log for commercial equipment scheduled 6 months in advance where a technician will perform a scripted scope of predetermined maintenance items and physically inspect the elevator and/or lift equipment including but not limited to components and tolerances in the Car, Car Top, Machine Room/Space, Outside Hoist way, Pit, Chassis, and Rail. A Maintenance Control program does NOT guarantee the prevention of failed components and cannot be used as a service call.

Annual Inspection – A required commercial inspection with the State or a third-party reporting on the maintenance control program and ensuring the lift is up to code standards to grant an annual operating certificate.

Parts Warranty- Any part that is covered under the original manufacturer’s warranty within the stated time frame starting from the ship date of the complete unit or part. Parts Warranties do not cover systems analysis/diagnosis, labor, service, expedited shipping fees, 3rd party damages or operator abuse.

Labor Warranty- Any service time required to complete a repair or replacement of a malfunctioning part including systems analysis/diagnosis, service fees, drive time, fuel surcharges during normal business hours 8am to 5pm Monday through Friday. Labor warranties cover the first 90 days starting from the date of original installation of complete unit or individual component and exclude all parts, supplies, shipping, 3rd party damages or operator abuse.

Coversheet

Activity Fund Report



Section: III. Information Agenda
Item: E. Activity Fund Report
Purpose: Discuss
Submitted by:
Related Material: March 2026 Activity Fund Report .pdf

| Activity Fund Deposits | | | |
|----------------------------|-----------|------------------------------------|-------------|
| Description | Date | Project Code | Total |
| October 2025 Carryover | 1/1/2026 | 801 THA HIGH SCHOOL | \$3,665.13 |
| October 2025 Carryover | 1/1/2026 | 802 THA HS STUDENT COUNCIL | \$15,121.26 |
| October 2025 Carryover | 1/1/2026 | 830 THA MIDDLE SCHOOL | \$9,166.54 |
| October 2025 Carryover | 1/1/2026 | 861 FLORES MS STUDENT COUNCIL | \$6,215.88 |
| October 2025 Carryover | 1/1/2026 | 862 FLORES MIDDLE SCHOOL ATHLETICS | \$2,363.20 |
| October 2025 Carryover | 1/1/2026 | 863 FLORES MIDDLE SCHOOL CLUBS | \$1,629.85 |
| October 2025 Carryover | 1/1/2026 | 898 STAFF FUND | \$0.00 |
| October 2025 Carryover | 1/1/2026 | 899 GENERAL FUND REFUND | \$693.43 |
| SQUARE: HS Prom Tickets | 3/2/2026 | 802 THA HS STUDENT COUNCIL | \$57.75 |
| HS Club Fees | 3/5/2026 | 801 THA HIGH SCHOOL | \$170.00 |
| HS Soccer Fees | 3/5/2026 | 801 THA HIGH SCHOOL | \$20.00 |
| HS Prom Tickets | 3/5/2026 | 802 THA HS STUDENT COUNCIL | \$465.00 |
| SQUARE: FMS Soccer Fees | 3/6/2026 | 862 FLORES MIDDLE SCHOOL ATHLETICS | \$48.55 |
| College readiness NYC Trip | 3/27/2026 | 802 THA HS STUDENT COUNCIL | \$200.00 |
| SQUARE: ESports Fundraiser | 3/31/2026 | 801 THA HIGH SCHOOL | \$4.67 |
| OC N JHS Fees | 3/31/2026 | 830 THA MIDDLE SCHOOL | \$50.00 |
| OC Soccer Fees | 3/31/2026 | 830 THA MIDDLE SCHOOL | \$40.00 |
| College readiness NYC Trip | 3/31/2026 | 802 THA HS STUDENT COUNCIL | \$150.00 |
| HS Soccer Fees | 3/31/2026 | 801 THA HIGH SCHOOL | \$115.00 |
| ESports Fundraiser | 3/31/2026 | 801 THA HIGH SCHOOL | \$94.00 |

| Cleared Activity Fund Expenditures | | | |
|--|----------|------------------------------------|----------|
| Description | Date | Project Code | Total |
| Prosperity: FMS Chess Club Tournament Fees | 03/06/26 | 863 FLORES MIDDLE SCHOOL CLUBS | \$72.10 |
| Prosperity: HS StuCo Friendship Grams | 03/06/26 | 802 THA HS STUDENT COUNCIL | \$299.90 |
| Prosperity: StuCo Winter Dance Supplies | 03/06/26 | 861 FLORES MS STUDENT COUNCIL | \$243.26 |
| Prosperity: StuCo Winter Dance Supplies | 03/16/26 | 861 FLORES MS STUDENT COUNCIL | \$275.59 |
| DS Bus Lines: HS Soccer Transport | 03/02/26 | 801 THA HIGH SCHOOL | \$320.84 |
| Amazon: MS Soccer Equipment | 03/13/26 | 830 THA MIDDLE SCHOOL | \$147.50 |
| Amazon: FMS StuCo Supplies | 03/18/26 | 830 THA MIDDLE SCHOOL | \$36.99 |
| R. Oduborisa: MS Soccer Ref | 03/26/26 | 830 THA MIDDLE SCHOOL | \$40.00 |
| R. Oduborisa: MS Soccer Ref | 03/26/26 | 862 FLORES MIDDLE SCHOOL ATHLETICS | \$40.00 |
| Townsend: Soccer Uniforms | 03/11/26 | 801 THA HIGH SCHOOL | \$416.50 |
| Amazon: MS Soccer Equipment | 03/13/26 | 862 FLORES MIDDLE SCHOOL ATHLETICS | \$130.96 |
| Amazon: HS Soccer Equipment | 03/18/26 | 801 THA HIGH SCHOOL | \$74.95 |
| Amazon: HS StuCo Supplies | 03/19/26 | 802 THA HS STUDENT COUNCIL | \$135.26 |

Total Previous Month Carryover \$38,855.29
Total Current Month Deposits \$1,414.97
Total Current Month Expenditures -\$2,233.85
End of Month Balance \$38,036.41

Total Cleared Expenditures \$2,233.85


 Activity Fund Custodian Date 4/7/26

 Chief Executive Officer Date 4/7/26

| Subaccount | Amount |
|------------------------------------|-------------|
| 801 THA HIGH SCHOOL | \$3,256.51 |
| 802 THA HS STUDENT COUNCIL | \$15,558.85 |
| 830 THA MIDDLE SCHOOL | \$9,032.05 |
| 861 FLORES MS STUDENT COUNCIL | \$5,697.03 |
| 862 FLORES MIDDLE SCHOOL ATHLETICS | \$2,240.79 |
| 863 FLORES MIDDLE SCHOOL CLUBS | \$1,557.75 |
| 898 STAFF FUND | \$0.00 |
| 899 GENERAL FUND REFUND | \$693.43 |

Coversheet

Approval of Resolution to Increase Prosperity Credit Limit

Section: IV. Action Agenda
Item: D. Approval of Resolution to Increase Prosperity Credit Limit
Purpose: Vote
Submitted by:
Related Material: THA Prosperity Credit Limit Resolution.pdf

School Advantage Purchasing Card

OSSBA / CCOSA Sponsored School Card Program



PROSPERITY BANK®

SCHOOL BOARD RESOLUTION

WHEREAS, the Board of Education is aware of the School Advantage Purchasing Card Program sponsored by the Cooperative Council of Oklahoma School Administration and the Oklahoma State School Boards Association.

WHEREAS, the Board of Education finds it desirable to implement the purchasing card program to add convenience in acquiring approved commodities directly from suppliers that accept VISA, to reduce paperwork and streamline purchasing procedures for District employees, to provide enhanced management reporting tools, and reduce overall administrative costs of the school district.

WHEREAS, the purchasing card will be utilized by authorized employees for business related purposes only.

BE IT THEREFORE RESOLVED that the Board of Education hereby approves \$ \$35,000.00 credit limit and enrolls in the Purchasing Card Program and authorizes the superintendent, Elsie Urueta, or his/her designee, Alison Moore, Chief Operations Officer, to complete paperwork to implement and administer the program.

The authority shall continue in full force and effect until revoked or modified by the Board of Education of the school district and official notice in writing of such change shall be given to Prosperity Bank and acknowledged, and that all prior acts of and all documents and papers are executed and/or delivered by any said officials or individuals.

Adopted this 21st day of April, 2026.

[Redacted Name]

Board President, Printed

[Redacted Signature]

Signature

ATTEST:

[Redacted Name]

Board Clerk, Printed

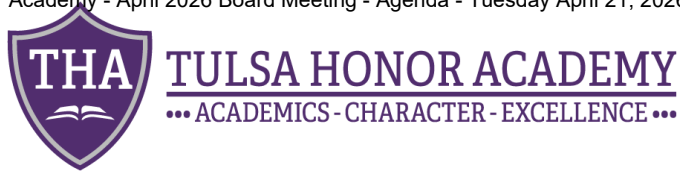
[Redacted Signature]

Signature

Coversheet

Approval of Contract with Array Education, Inc. (Reading Reconsidered)

Section: IV. Action Agenda
Item: E. Approval of Contract with Array Education, Inc. (Reading Reconsidered)
Purpose: Vote
Submitted by:
Related Material: Array Education, Inc. (Reading Reconsidered) - 7_1_2026 to 6_30_2027.pdf



CONTRACT COVER SHEET

BASIC INFORMATION

| | |
|--|---|
| Vendor: | Array Education, Inc. (Reading Reconsidered) |
| Description of Service: | Reading Reconsidered will provide THA with in person professional development, two site visits, and several remote check-ins with ELA APIs. |
| Jurisdiction or Governing Law: | New York |
| Term of contract: | 7/1/2026 to 6/30/2027 |
| Funding Source: | General Fund |
| Total Cost: | \$60,978 |
| THA Signer: | Chief Academic Officer |
| Contract Type: | New Contract If Renewal, price change notes: N/A |
| Termination Clause: | The contract requires 30 days notice to terminate. |
| Term: | Term is within this fiscal year (preferable) |
| THA Relationships or Conflicts of Interest: | Samantha Aponte (potentially abstain from vote on this due to professional conflict of interest) |
| Notes for Clarity: | N/A |

NOTES FROM THA STAFF

Staff members should add any additional context or notes for the board here.

PROGRAM AGREEMENT

This Program Agreement (the “Agreement”) is by and between Tulsa Honor Academy Inc. (“Customer”) and Array Education, Inc. and its Teach Like a Champion program (“TLAC”), collectively the “Parties” and each individually a “Party”, effective July 1, 2026 (the “Effective Date”) through June 30, 2027 (the “Termination Date”).

The purpose of this Agreement is to formalize the partnership between Customer and TLAC, to further the Parties’ shared goals and to outline the responsibilities of each Party.

1. Program Overview.

- a) TLAC will provide services outlined in the Scope of Work attached to this document in **Appendix A** (“Program”) for Tulsa Honor Academy Inc teachers and leaders (“Program Participants”).
- b) The following designated representatives will serve as the partnership coordinators and contact persons for the Program for the purposes of maintaining a strong partnership. Any questions about the details of the Agreement should be directed to the Program Contact.

For Customer (“Customer Program Contact”):

Name: Kate Freudenheim
 Title: Chief Academic Officer
 Email: kfreudenheim@tulsahonor.org
 Phone: 918-324-4768

For TLAC (“TLAC Program Contact”):

Name: Jaimie Brillante
 Title: Director of Strategy of Curriculum and School Support, TLAC
 Email: jbrillante@teachlikeachampion.org
 Phone: 617-840-4771

- c) For training and workshops, the Customer Program Contact is responsible for the items below. The TLAC Program Contact will reach out to the Customer Program Contact to coordinate.
 - i. For in-person training, provide necessary audio-visual equipment, Wi-Fi, and other logistical requests from TLAC. See [Workshop Prep Checklist](#) for reference. Also included in **Appendix B**.
 - ii. Send a participant list with names, email addresses, and roles in an [Excel spreadsheet](#) to TLAC Program Contact no later than 5 days prior to the training.
 - iii. Share training expectations and all logistical information from TLAC Program Contact with all participants of the training.
 - iv. Share Media Consent and Release Agreements with all participants and return completed forms to TLAC Program Contact no later than 1 day prior to the training. Forms should be compiled into a single email or shared cloud folder.

2. Fees and Payment.

- a) **Program Fee:** Customer shall pay Array Education, Inc. a fee of sixty thousand, nine hundred seventy eight dollars (\$60,978.00).

- b) **Payment Terms:** Customer will be invoiced in 2 installments, with payments made via electronic funds transfer (preferred) or check in U.S. dollars unless otherwise noted in the invoice due on the following schedule and invoiced within 30 days in advance. If a Purchase Order is required or if TLAC needs to register formally as a vendor in your procurement process, please notify Array at finance@arrayeducation.org. The schedule of payments is as follows:
- i. Installment 1:
 - Due Date: Upon Signing
 - Amount: \$30,489.00
 - ii. Installment 2:
 - Due Date: June 15, 2026
 - Amount: \$30,489.00

Invoices and invoice communications will be sent to:

Primary Billing Contact:
Accounts Payable
accountspayable@tulsahonor.org
918-324-4768

- c) **Cancellation/Reschedule:** By signing this Agreement, TLAC will reserve the dates and trainers needed for the Customer. If the Customer needs to cancel less than 30 days prior to the scheduled date of services, Customer will be invoiced a late cancellation fee of \$500. Alternatively, Customers can request a reschedule of services up to 2 times in lieu of the cancellation fee.

3. Intellectual Property.

- a) **"Intellectual Property"** means any and all worldwide rights in, arising from or associated with the following, whether protected, created or arising under the laws of the United States or any other jurisdiction or under any international convention: (1) all patents and applications therefor and all reissues, divisions, re-examinations, renewals, extensions, provisionals, substitutions, continuations and continuations-in-part thereof, and equivalent or similar rights anywhere in the world in inventions and discoveries including, without limitation, invention disclosures ("Patents"); (2) all trade secrets and other proprietary information which derives independent economic value from not being generally known to the public (collectively, "Trade Secrets"); (3) all copyrights, copyrights registrations and applications therefor ("Copyrights"); (4) all uniform resource locators, e-mail and other internet addresses and domain names and applications and registrations therefor ("Domain Names"); (5) all trade names, corporate names, logos, slogans, trade dress, trademarks, service marks, and trademark and service mark registrations and applications therefor and all goodwill associated therewith ("Trademarks"); (6) rights of publicity; (7) moral rights and rights of attribution; (8) software, databases, compilations and data, technology supporting the foregoing, and all documentation, including user manuals and training materials relating to the foregoing; [(9) websites; and (10) any similar, corresponding or equivalent rights to any of the foregoing anywhere in the world.

- b) The Parties acknowledge that TLAC owns all right, title and interest in and to the Program materials, including but not limited to lessons, slides, teaching instructions, videos and handouts (collectively, the “TLAC Program Curriculum”), together with all modifications, enhancements, revisions, changes, copies, partial copies, translations, compilations, and derivative works thereto, including all Intellectual Property rights thereto (“TLAC IP”). Customer will have no rights with respect to the TLAC IP other than those expressly granted under this Section 3
- c) Subject to the terms and conditions of this Agreement, TLAC hereby grants to Customer during the Term, a limited, non-exclusive, non-transferable, non-sublicensable license to use the TLAC Program Curriculum solely for Customer’s noncommercial use. The foregoing license allows Customer to permit the Program Participants to use the TLAC Program Curriculum for the Program Participants personal noncommercial use. Customer and the Program Participants shall not use the TLAC Program Curriculum beyond the scope of the license granted hereunder. Customer acknowledges and agrees that the TLAC Program Curriculum is licensed, not sold, to the Customer for use only under the terms and conditions of this Agreement. Customer shall retain all branding, trademark and copyright notices, attributions, and identification of authors that appear on the TLAC Program Curriculum delivered to Customer by TLAC.
- d) Customer shall not (and shall not permit any third party to) make any use of the TLAC Program Curriculum that is not expressly permitted under this Agreement. Without limiting the foregoing, Customer shall not (and shall not permit any third party to): (i) modify, adapt, translate, or delete the contents of or create derivative works based on the TLAC Program Curriculum; (ii) sell, rent, lease, resell, distribute, or sublicense the TLAC Program Curriculum; (iii) remove or modify any proprietary marking or restrictive legends placed on the TLAC Program Curriculum; (iv) use the TLAC Program Curriculum, directly or indirectly, to create, implement, or enhance a curriculum that is similar to the TLAC Program Curriculum; and/or (v) engage or participate in any activity or course of action that could diminish or tarnish the image or reputation of the TLAC Program Curriculum or TLAC, or cause confusion as to the ownership of the TLAC Program Curriculum.

4. Use of Brands and Logos.

Signing of this Agreement does not grant use of TLAC brands and logos by the Customer and Customer brands and logos by TLAC. This includes posting TLAC’s logo on Customer’s website and posting Customer’s logo on TLAC’s website. Each Party must get permission from the other Party prior to using the other Party’s logo.

5. Confidentiality.

For the purposes of this Agreement, “Confidential Information” means any confidential or other proprietary information that is disclosed by or on behalf of TLAC to Customer and/or Program Participants, whether disclosed orally or in writing, whether disclosed before or after the Effective Date, and whether or not marked or otherwise designated as confidential, including, without limitation, information relating to TLAC’s customers, potential customers, suppliers, financial and business information, technological information, specifications, business and product plans, TLAC Program Curriculum; and the terms and conditions of this Agreement. Notwithstanding the foregoing, Confidential Information does not include information which: (i) is or becomes public knowledge without any action by, or involvement of, Customer; (ii) is publicly disclosed by Customer with the prior, written approval of TLAC; or (iii) is independently developed by Customer without

use of or access to Confidential Information. Customer shall: (i) observe complete confidentiality with respect to, and not to disclose, or permit any third party or entity access to, any Confidential Information without prior written permission of TLAC; (ii) not utilize, except as required to perform its obligations under this Agreement, any Confidential Information; (iii) ensure that its employees shall only be given access to Confidential Information to the extent necessary for such employees to perform their duties under this Agreement; and (iv) ensure that any of its employees who receive access to any Confidential Information are advised of the confidential and proprietary nature thereof and are bound by confidentiality terms at least as protective of the Confidential Information as those contained herein. Customer shall remain at all times responsible for any breach of this Agreement by any of its employees. Without limiting the foregoing, Customer agrees to employ, with regard to the Confidential Information, procedures that are no less restrictive than the procedures used by it to protect its own confidential and proprietary information of similar sensitivity (and that in no event are less restrictive than reasonable procedures). If Customer is requested to disclose any of the Confidential Information pursuant to any judicial or governmental order, Customer will not disclose the Confidential Information without first giving TLAC written notice of the request and sufficient opportunity to contest the order. Customer shall be responsible and liable for any breach of this Section 5 by any of its employees or Program Participants.

6. Term and Termination.

- a) This Agreement shall commence as of the Effective Date and will continue in effect until the Termination Date (the “Term”), except that either party may terminate the Agreement at any time on thirty (30) days prior written notice to the other party with or without cause.
- b) Upon termination or expiration of this Agreement, Customer shall: (i) promptly pay all applicable Program Fees due to TLAC for the services provided by TLAC until the date of such termination or expiration; (ii) immediately cease all use of the TLAC Program Curriculum and ensure the Program Participant’s do the same; and (iii) return to TLAC, or provide TLAC with written certification of the destruction of, the TLAC Program Curriculum, including all copies thereof, within Customer’s and the Program Participant’s possession or control.
- c) Sections 2, 3, 5, 6c, 7b, 7c, 7d, and 8 shall survive the termination or expiration of this Agreement.

7. Representations and Warranties, Limitation of Liability and Indemnification.

- a) **Mutual Representations and Warranties:** Each Party represents and warrants that as of the Effective Date and at all times thereafter: (a) this Agreement constitutes its valid and binding obligation and is enforceable against it in accordance with the terms of this Agreement; and (b) the execution and delivery of this Agreement by it and the performance of its obligations hereunder: (i) are not in violation or breach of, and will not conflict with or constitute a default under, any material contract, agreement or commitment binding upon it; and (ii) will not conflict with or violate in any material manner, any applicable law, rule, regulation, judgment, order or decree of any government, governmental instrumentality or court having jurisdiction over such party. Except for the express warranties stated in this section, each party disclaims all other warranties, whether implied by operation of law or otherwise, including, without limitation, any implied warranties of merchantability and fitness for a particular purpose, and any warranties arising from a course of performance, course of dealing or usage of trade.

- b) **Array Education Disclaimers:** EXCEPT AS EXPRESSLY SET FORTH IN SECTION 6A, THE TLAC PROGRAM CURRICULUM, AND ANY OTHER MATERIALS PROVIDED HEREUNDER BY ARRAY EDUCATION ARE PROVIDED “AS IS” AND “AS AVAILABLE,” AND ARRAY EDUCATION MAKES NO WARRANTIES WITH RESPECT TO THE SAME OR OTHERWISE IN CONNECTION WITH THIS AGREEMENT AND ARRAY EDUCATION HEREBY DISCLAIMS ANY AND ALL EXPRESS, IMPLIED, OR STATUTORY WARRANTIES, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AVAILABILITY, ERROR-FREE OR UNINTERRUPTED OPERATION, AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING, COURSE OF PERFORMANCE, OR USAGE OF TRADE. TO THE EXTENT THAT ARRAY EDUCATION MAY NOT AS A MATTER OF APPLICABLE LAW DISCLAIM ANY IMPLIED WARRANTY, THE SCOPE AND DURATION OF SUCH WARRANTY WILL BE THE MINIMUM PERMITTED UNDER SUCH LAW.
- c) NO PARTY WILL BE LIABLE TO THE OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM SUCH OTHER PARTY’S RIGHTS) FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL PUNITIVE OR EXEMPLARY DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION LOST REVENUES OR PROFITS, LOSS OF USE, LOSS OF COST OR OTHER SAVINGS OR LOSS OF GOODWILL OR REPUTATION) WITH RESPECT TO ANY CLAIMS BASED ON CONTRACT, TORT OR OTHERWISE (INCLUDING NEGLIGENCE AND STRICT LIABILITY) ARISING OUT OF OR RELATING TO THIS AGREEMENT, REGARDLESS OF WHETHER THE PARTY LIABLE OR ALLEGEDLY LIABLE WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF. EACH PARTY’S MAXIMUM CUMULATIVE LIABILITY ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE SERVICES PROVIDED HEREUNDER, REGARDLESS OF THE CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, BREACH OF WARRANTY OR OTHERWISE), WILL NOT EXCEED THE AGGREGATE AMOUNT OF THE FEES PAID AND PAYABLE HEREUNDER. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE EXCLUSIONS AND LIMITATIONS OF LIABILITY SET FORTH IN THIS SECTION SHALL NOT APPLY: (I) TO THE VIOLATION OF A PARTY’S INTELLECTUAL PROPERTY RIGHTS OR THE PARTIES’ RESPECTIVE OBLIGATIONS OF CONFIDENTIALITY HEREUNDER OR (II) TO THE EXTENT THAT ACTS OR OMISSIONS OF A PARTY CONSTITUTE GROSS NEGLIGENCE, WILLFUL MISCONDUCT, OR A VIOLATION OF APPLICABLE LAW.
- d) Each party (an “Indemnitor”) will indemnify, defend and hold harmless the other party and its affiliates and each of their respective officers, directors, members, managers, employees and agents (each, an “Indemnitee”) from and against any and all liabilities, losses, fines, penalties, costs, and expenses, including reasonable attorneys’ fees (collectively, “Losses”) incurred by them in connection with any claim, suit or proceeding brought by a third party (each, a “Claim”) arising out of the gross negligence, willful misconduct, breach of confidentiality, or breach of applicable law by the Indemnitor or its employees, agents or contractors performing its obligations in connection with this Agreement. The Indemnitee shall promptly notify the Indemnitor in writing of any Claim that the Indemnitor may have obligations under this section; provided, however, that any failure of the Indemnitee to provide prompt written notice pursuant to this section shall excuse the Indemnitor only to the extent that it is prejudiced thereby. The Indemnitee seeking indemnification hereunder shall cooperate with the Indemnitor with regard to the defense of any claim, proceeding, suit or threatened suit. The Indemnitor shall have full control of any such Claim, and the authority to settle or otherwise dispose of such Claim. In no event, however, may the Indemnitor agree to any settlement of any Claim for which it has agreed to provide indemnification under this Agreement if such settlement would impose any liability or obligation upon the Indemnitee, without the Indemnitee’s prior, written consent.

8. Miscellaneous.

- a) This Agreement does not intend to create any binding obligations on the parties other than those stated in this Agreement, and the parties shall commit their best efforts to obtain all necessary corporate approvals to execute the appropriate definitive agreements that shall be necessary for the purpose of this Agreement.
- b) Failure to exercise or enforce or a delay in exercising or enforcing or the partial exercise or enforcement of any right, power or remedy provided by law or under this letter by any party will not in any way preclude, or operate as a waiver of, any exercise or enforcement, or further exercise or enforcement of that or any other right, power or remedy provided by law or under this Agreement. Any waiver or consent given by any party under this document will only be effective and binding on that party if it is given or confirmed in writing by that party. No waiver of a breach of any term of this document will operate as a waiver of another breach of that term or of a breach of any other term of this letter.
- c) The validity, interpretation, and performance of this Agreement shall be governed by the laws of the State of New York without giving effect to the conflicts of laws provisions thereof. Any disputes, controversies, or claims in connection with or arising out of this Agreement, its negotiation, breach, existence, validity, or termination, shall proceed in a federal or state court located, in the Borough of Manhattan, New York. Each Party hereby irrevocably submits to the exclusive jurisdiction of such courts. Each Party irrevocably waives, to the fullest extent permitted by applicable law, any objection to the laying of venue in such courts of any legal action or proceeding arising out of or relating to this Agreement and any claim that any such action or proceeding has been brought in an inconvenient forum. Service of process shall be made in any manner allowed by applicable law.
- d) The parties acknowledge and agree that in the event of a breach or threatened violation of the intellectual property rights or breach of Section 5, TLAC will suffer irreparable harm and will therefore be entitled to injunctive relief to enforce this Agreement. TLAC may, without waiving any other remedies under this Agreement, seek from any court having jurisdiction any interim, equitable, provisional, or injunctive relief that is necessary to protect its rights and property pending the outcome of the arbitration referenced above. The parties hereby irrevocably and unconditionally consent to the personal and subject matter jurisdiction of the federal and state courts in the State of New York, Borough of Manhattan for purposes of any such action by TLAC.
- e) This Agreement may not be assigned by Customer without the prior written consent of TLAC.
- f) Neither Party shall be liable for any failure or delay in the performance of its obligations under this Agreement to the extent such failure or delay or both is caused, directly or indirectly, without fault by such Party, by any reason beyond its reasonable control, including but not limited to, fire, flood, earthquake, elements of nature or acts of God, acts of state, acts of war, terrorism, riots, civil disorders, rebellions, revolutions, quarantines, embargoes, failure or termination of Third-Party Items, and other similar governmental action (each a "Force Majeure Event"). Any Party so delayed in its performance will promptly notify the other by telephone or by the most timely means otherwise available (to be confirmed in writing within two (2) business days of the inception of such delay) and describe in reasonable detail the

circumstances causing such delay. In such event, the performance times shall be extended for a period of time equivalent to the time lost because of the excusable delay; provided, however, if the delay or failure continues for more than thirty (30) days, the Party not relying on the excusable delay may terminate this Agreement upon written notice to the other Party. In order to avail itself of the relief provided in this Section, a Party must use commercially reasonable efforts to remedy the cause of, or to mitigate or overcome, such delay or failure.

- g) No modification of or amendment to this Agreement shall be effective unless in writing signed by authorized representatives of both Parties.
- h) This Agreement contains the entire understanding of the Parties with respect to the subject matter hereof and supersede all prior agreements and commitments with respect thereto. There are no other oral or written understandings, terms, or conditions, and neither Party has relied upon any representation, express or implied, not contained in this Agreement.
- i) If any clause or subclause of this document is held to be invalid or unenforceable by any court of competent jurisdiction the other clauses and subclauses of this document remain in full force and effect.
- j) Any communication or notice to the parties hereunder must be given by certified mail or e-mail and shall be effective 5 days after the certified letter is deposited in the mails or, in case of e-mail, when actually received, and shall be sent as follows:

- i. If to Customer, addressed to:

Tulsa Honors Academies, Inc.
ATTN: Kate Freudenheim, Chief Academic Officer
421 S. Sheridan Road
Tulsa, OK 74112
kfreudenheim@tulsahonor.org

- ii. If to TLAC, addressed to:

Array Education, Inc.
ATTN: Yvonne Chao, Partner
25 Broadway, 3rd Floor
New York, NY 10004
ychao@arrayeducation.org

Incorporated herein and made a part hereof are any Attachments to the Agreement.

Teach Like a CHAMPION®

IN WITNESS WHEREOF, the parties by their duly authorized officer hereto intending to be bound have executed this Agreement as of the Effective Date.

Tulsa Honors Academies, Inc.

Array Education, Inc.

By: _____

Name: Kate Freudenheim

Title: Chief Academic Officer

Date: _____

By: Erica Woolway

Name: Erica Woolway

Title: President and Chief Academic Officer,
TLAC
3/11/2026

Date: _____

By: Yvonne Chao

Name: Yvonne Chao

Title: Partner

Date: 3/10/26

This proposal outlines a scope of work by Teach Like a Champion (TLAC), a program of Array Education, Inc. After reviewing the proposal, please confirm that you are ready to proceed with a contract with your TLAC contact. The proposal is not final until a binding Program Agreement has been by authorized signatories of both parties. If you have additional questions, please schedule a follow-up meeting with your TLAC contact. Thank you for your interest in working with TLAC!

| | |
|--|---|
| Proposal Date | February 17, 2026 |
| Partner Organization Legal Name | Tulsa Honor Academy INC |
| TLAC Point of Contact, Email, Phone | Jaimie Brillante, jbrillante@teachlikeachampion.org, 617.840.4771 |
| Contract Start & End Date | July 1st - June 30, 2027 |

| Training Services | | Cost |
|--|---|--------------|
| <input checked="" type="checkbox"/> Training | | \$ 34,200.00 |
| Training Details: - Training Title(s) - Date(s) & Time(s) - Location(s) | What: 2 Day in-Person Science of Reading Training Cost of \$16,000 per day When: July 23 - July 24, 2026 (tentative) Where: 1421 S. Sheridan Rd. Tulsa, OK 74112 Plus travel expenses for 2 facilitators \$2,200.00 | |
| Participant Description and Number | Teachers and leaders (# TBD) | |
| <input type="checkbox"/> Implementation Toolkit for Training Materials | | |
| Name(s) of License | | |
| <input type="checkbox"/> Training Recording (Optional for virtual trainings only) | | |
| Additional Services | | Cost |
| <input checked="" type="checkbox"/> Site Visits | | \$ 18,700.00 |
| Description of Services | 1 Fall Site Visit Cost \$9350 1 Spring Site Visit Cost \$9350 When: Dates TBD Where: Two Tulsa Honor Middle Schools and 1 High School Cost includes all travel expenses | |
| <input checked="" type="checkbox"/> Check In Meetings | | \$ 8,078.00 |
| Description of Services | 14 Remote Check-ins with ELA Assistant Principals of Instruction (4 per campus) with 2 additional meetings based on need. | |
| <input type="checkbox"/> | | |
| Description of Services | | |

| | |
|--------------------------------|--|
| <input type="checkbox"/> | |
| Description of Services | |
| <input type="checkbox"/> | |
| Description of Services | |
| Total Fee | \$ 60,978.00 |
| Payment Schedule | Please invoice prior to June 30, 2026. |

| | |
|--|--------------------------------------|
| Client Information | |
| Partner Point of Contact | |
| Name | Kate Freudenheim |
| Title | Chief Academic Officer |
| Email | kfreudenheim@tulsahonor.org |
| Phone | 918.324.4768 |
| Address | 421 S. Sheridan Rd. Tulsa, OK 74112 |
| Partner Legal Signatory <i>If different from Point of Contact above</i> | |
| Name | same as above |
| Title | |
| Email | |
| Phone | |
| Address | |
| Billing Point of Contact <i>If different from Point of Contact above</i> | |
| Name | Accounts Payable |
| Title | |
| Email | accountspayable@tulsahonor.org |
| Phone | 918.324.4768 |
| Address | 1421 S. Sheridan Rd. Tulsa, OK 74112 |
| Additional Notes (e.g. additional guidance on billing process or contacts to include in billing emails, etc) | |

Appendix B: Workshop Setup Checklist

Questions? Email TLAC@teachlikeachampion.org

Teach Like a Champion operations and video teams are happy to support your planning and preparation. Please contact us if you would like to schedule a planning meeting in advance.

PHYSICAL SPACE

- Seating: Collaborative small group tables are ideal. Round tables of up to 8 participants is recommended, but any collaborative seating can work. There should be room for participants to stand and practice and facilitators to circulate, so seating should not be too tight. Avoid lecture or auditorium style seating, as this is not conducive to interactive programming with presenter circulation.
- Signage to nearby restrooms
- Every seat should be able to see a screen without obstructed view. Content relies heavily on slides and videos.
- Able to adjust lighting to enable participants to see videos
- Presenters will need their own table for their laptops and materials. A lectern or stage is not necessary.
- For larger crowds (150+), a small riser in the center of the room can be helpful for modeling techniques
- Food for participants: We recommend providing food for participants to keep everyone fueled for the day. Box lunches are recommended for efficiency.
- We highly recommend setting up the day before and testing the A/V in advance. Problem solving the morning of can be difficult with limited time.
- Set up a sign-in or registration table depending on your attendance tracking needs.

A/V EQUIPMENT

- Every participant should clearly see a screen. We recommend at least 2 large projection screens (10ft+) , placed on opposite walls so viewers don't have to turn their head more than 90 degrees to see a screen.
 - Test visibility of [subtitles in this video](#)
 - Ensure there is enough cable length between projectors and presenter laptop station
- Wireless (LAV) microphones, one for each presenter. Each presenter will need their own microphone so both can speak at the same time.
 - If Lav mics aren't normally used in the space, have handhelds for backup.
- An audio mixer with enough channels for each microphone as well as a laptop feed.
- Speakers (depending on size of room/audience). If the house speakers do not have quality dynamic range, then aim for four auxiliary speakers so you can set up in each corner. Avoid having one loud speaker for the entire room.

PHYSICAL MATERIALS

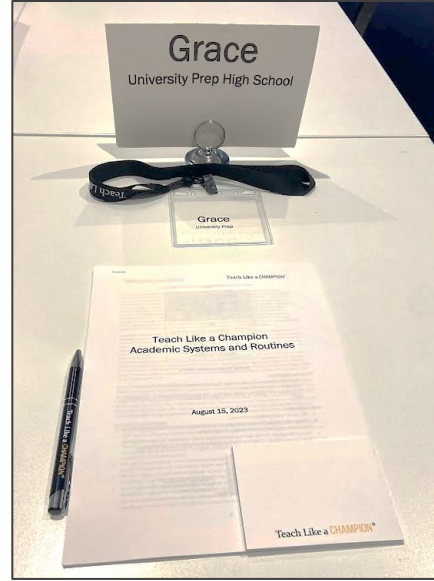
- Table tent nametags (Cardstock, folded in half) set at each participant spot. [Example here.](#)
- Booklets/materials set at each participant spot
- A pen, note pad or sticky note pad at each participant spot
- Nametags for facilitators and participants to wear
- Stanchions with table numbers
- Water / Coffee / caffeine / snacks station
- Hand sanitizer for each table

PRESENTERS NEEDS

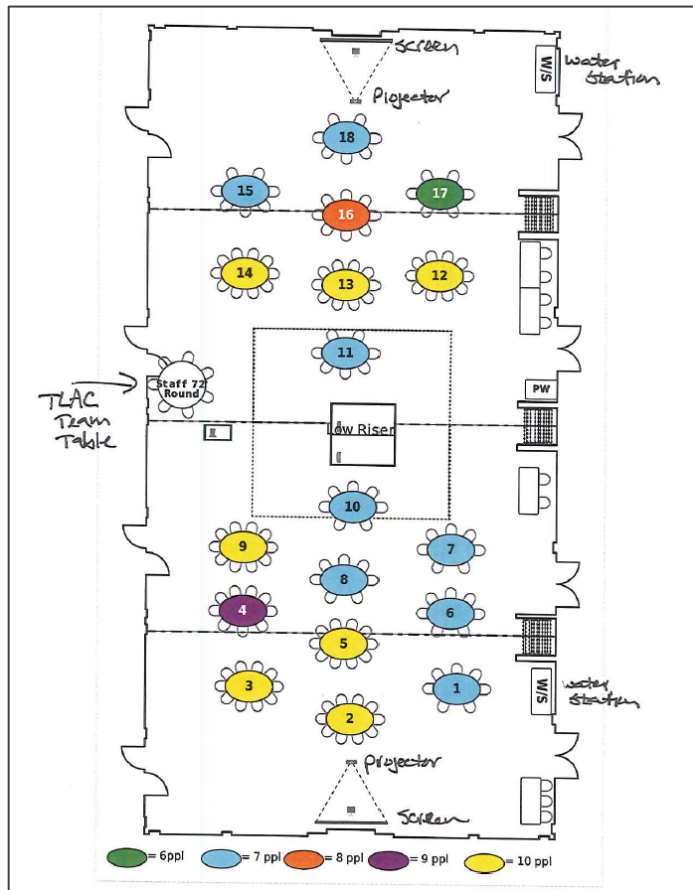
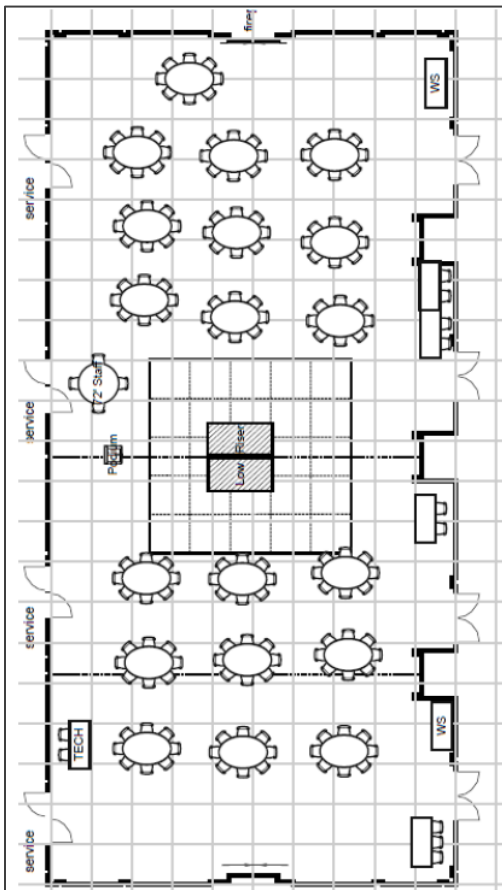
- Presenter table
- Power strip / extension cord
- Copies of all handouts
- List of participants and schools, sorted by table number. Send to presenters in advance, if possible, so they can pre-read the names in the room during preparation.
- Nice-to-have: A PC laptop, complete with updated version of PowerPoint, that will connect to the projectors and soundboard.
- Nice-to-have: Wireless remote clicker (presenters usually have their own)

SET UP EXAMPLE

- Rounds of up to 8 (or similar alternative for collaborative seating)
- Table number station in middle of table
- Name card in front of each chair
- Booklet in front of each chair
- Pen, name tag, post-it notepad
- Hand sanitizer in middle of every table
- Any materials needed for activity in middle of table



The following examples are for larger ballrooms and can be adapted for smaller spaces/audiences.



MEDIA CONSENT AND RELEASE AGREEMENT

I, the person signing below, voluntarily agree to the following:

1. I hereby express grant Array Education, Inc. and its Teach Like a Champion program, its affiliates, agents, successors, assignees, licensees, or anyone acting under its authority (collectively "TLAC"), the right to photograph, record and use my name, picture or visual likeness, voice, and/or any other multimedia (collectively, "Works"). In doing so, I understand that I do not control how the Works will be edited or how I will be portrayed;
2. I understand and agree that TLAC shall be the exclusive owner of the right, title, and interest, including copyright, in the Works it creates and may use Works for any purpose. I also understand and agree that the Works may be used and disposed in perpetuity as TLAC shall determine at its discretion;
3. I understand that I will not receive any right to royalties or compensation arising from or related to the use of the Works and
4. I understand that by entering into this Media Consent and Release Agreement and granting the permission state herein, I am also releasing TLAC and its affiliates, agents, successors, assignees, licensees, employees, and/or anyone acting under its authority, from all liability, loss, damage, costs, claims, including but not limited to claims for the invasion of privacy, rights of publicity, copyright infringement, defamation, other civil rights, and for any reason in connection with the authorized use of my name, picture or likeness, voice, and/or any other multimedia in the Works or otherwise as herein provided.

I have fully read this informed Media Consent and Release Agreement and understand its terms, contents, meaning, and impact. I sign it voluntarily and with full knowledge of its significance.

Participant Information

Participant's Signature: _____

Participant's Name: _____

Participant's Title: _____

Grade and subject: _____

School / Facility: _____

Training Session Information

Session Attending: _____

Date of Session: _____

LICENSE AGREEMENT TLAC MATERIALS LICENSING

This License Agreement (“Agreement”) is made and entered into as of _____ between:

Array Education, Inc. (“Licensor”)

 (“Licensee”) (name of School or School System receiving the license)

A not-for-profit corporation incorporated in
Delaware

A not-for-profit corporation incorporated in

And having its principal place of business
at:

And having its principal place of business
at:

25 Broadway, 3rd Fl
New York, NY 10004

(address of School or School System)

WHEREAS, Licensor has developed and/or acquired and/or licensed rights associated with training programs for schools and other organizations concerning Array Education, Inc.’s Teach Like a Champion suite, including materials designed for teachers and/or leaders (“Training Program” or “Training Programs”), and in conjunction therewith has developed and/or licensed from others information and materials in various media used in its Training Programs (“Licensed Materials”);

WHEREAS, Licensee is scheduled to participate in a Training Program and desires to obtain the right to access and use the Licensed Materials for the purposes of the Training Program under the terms and conditions hereof, and Licensor desires to grant to Licensee said rights.

NOW, THEREFORE, in consideration of payment by Licensee of the fee for Licensee’s participation in the Training Program, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **LICENSE.** Licensor grants, and Licensee hereby accepts, a non-exclusive, non-transferable right and license (“License”) to access and use the Licensed Materials, subject to the terms and conditions hereof, for the purpose of the implementing the Training Program in their schools/organizations.

2. **SCOPE.** The License is a limited right to use the Licensed Materials solely for purposes of Licensee’s participation in the Training Program and implementing the curriculum

for the benefit of Licensee. Licensee agrees to maintain, use, and distribute the Licensed Materials and implement according to the Usage Restrictions contained in **Schedule A or Schedule B**. The License permits Licensee to make copies of the Licensed Materials solely for Licensee's employees as described in the Usage Restrictions, and does not include any other right to copy, duplicate, edit, annotate, or reproduce the Licensed Materials or any part thereof. Licensee's employees may access and use the Licensed Materials only as permitted hereunder. Under no circumstances shall Licensee, any of its employees, or anyone else related to Licensee, use the Licensed Materials or any part thereof to provide training or instruction to any person who is not then an employee of Licensee.

3. **TITLE.** The Licensed Materials and all intellectual property rights embodied therein or related thereto, including but not limited to copyrights, trademarks and trade secrets, are and remain the sole and exclusive property of Licensor or a third party from whom Licensor has received authority to grant the rights hereunder. All rights not expressly granted to Licensee hereunder are retained by Licensor and/or those third parties from whom Licensor has acquired the necessary rights to grant to Licensee hereunder. Licensee agrees not to challenge or to cooperate with any person or entity in challenging Licensor's or any third party's sole and exclusive ownership of and right, title, and interest in and to the Licensed Materials and all copyrights, trademarks and trade secrets embodied therein or related thereto. In the event that Licensee makes any modification or derivative work based on the Licensed Materials, Licensee shall promptly disclose the modification or derivative work to Licensor and hereby assigns to Licensor all right, title and interest in and to such modifications or derivative works in all media whether now known or hereafter devised, throughout the world, in perpetuity. Licensee may use any such modifications or derivative works only to the extent that use of the Licensed Materials is permitted hereunder.

4. **LICENSED MATERIALS.** Licensed Materials are any materials disclosed or provided by or on behalf of Licensor to Licensee, or to which access is provided, in connection with the Training Program. Without limitation the Licensed Materials may include printed materials and/or video materials.

5. **COPYRIGHT AND PROPRIETARY RIGHTS NOTICE.** Licensee shall not remove or obscure any copyright, trademark or confidentiality notice from any copy of the Licensed Materials. Licensee shall not assert and shall not represent to any third party that it has any ownership rights in, or the right to sell, transfer, assign, rent, lease or sub-license the Licensed Materials, or to use the Licensed Materials with third parties.

6. **CONFIDENTIALITY.** Licensee acknowledges that the Licensed Materials include the confidential and trade secret information of Licensor, and agrees to take reasonable steps to maintain the confidentiality of the Licensed Materials. Licensee will not use the Licensed Materials other than for the purpose set forth herein, and will not copy the Licensed Materials or disclose or provide the Licensed Materials or access to them to any other person or entity apart from Licensee's employees who have been advised of and agreed to maintain the confidentiality of the Licensed Materials. Licensee shall collect any copies in the possession or control of any Licensee employee who resigns or is terminated from employment by Licensee. Licensee shall return all copies of the Licensed Materials to Licensor upon expiration or termination of this Agreement, or upon Licensor's request. These confidentiality

obligations shall survive termination of the Agreement. The obligations of confidentiality described herein shall not apply to any part of the Licensed Materials that is or becomes generally known, through no fault of Licensee or its employees.

7. **SUBLICENSES.** The License is non-transferable and non-sublicenseable, and Licensee shall not disclose or provide any part of the Licensed Materials to any person or entity outside of Licensee and its employees. Any attempt to sub-license, assign, transfer, rent, lease, encumber or give away any of the rights, interests, duties or obligations under this License or any copy of the Licensed Materials or any access thereto to any third party constitutes a material breach of this Agreement justifying termination by Licensor, and any such attempted transfer will be null and void.

8. **PAYMENT.** Unless other payment arrangements are made, e.g. payment via credit card, Licensor shall send Licensee an invoice for the Licensed Materials. Licensee shall pay the invoice within thirty (30) days from the date on the invoice (“Due Date”). Payment not received on the Due Date shall be considered late and shall accrue interest at the highest rate permitted by law. Payment not received within sixty (60) days from the Due Date constitutes a material breach of this Agreement justifying termination by Licensor; provided, that Licensee’s payment obligation shall survive termination of the Agreement.

9. **TERM AND TERMINATION.** The term of this License shall commence on the date set forth above and shall continue from the date of this Agreement unless terminated by Licensor or as otherwise agreed to in writing between Licensor and Licensee.

9.1. **Breach of Agreement.** Licensor may terminate this License upon notice to Licensee if Licensee is in breach of any of the terms and conditions of this License Agreement, including without limitation the Usage Restrictions in **Schedule A or Schedule B**. The termination shall be effective thirty (30) days after the giving of said notice unless Licensee, within said period, cures the breach to the satisfaction of Licensor. Licensor and Licensee both shall have the right to terminate this Agreement without cause. The termination without cause shall be effective thirty (30) days after giving said notice.

9.2. **Effect of Termination.** Upon the termination of the License, Licensee shall deliver to Licensor immediately, at Licensee’s expense, any and all originals or copies of the Licensed Materials, in all media, and Licensee thereafter shall not use, modify, or otherwise deal in or with all or any portion of the Licensed Materials. For the avoidance of doubt, upon termination of the License all permissions to use the Licensed Materials granted herein are immediately revoked.

10. **DISCLAIMERS.** The Licensed Materials are provided hereunder AS-IS. Licensor disclaims all representations, warranties and covenants concerning the Licensed Materials, including without limitation any warranty of merchantability, fitness for a particular purpose or non-infringement, or against any harm to the property or equipment of Licensee. Licensee acknowledges that the Licensed Materials are continually updated and may not be complete or accurate, and Licensor makes no warranty or guaranty of, and shall have no responsibility for, any outcome that may result from use of the Licensed Materials.

11. **REMEDIES.** If Licensee violates or threatens to violate the terms and conditions of this License, then Licensor shall have, in addition to any other remedies available to it as a matter of law, the right to obtain an injunction against Licensee and any other party against such actions. Licensor hereby acknowledges that other remedies are inadequate to fully redress Licensor for its injury resulting from such violations. In the event of a dispute between parties, only Licensor will be allowed fees, if it prevails in the dispute.

12. **INDEMNIFICATION.** Licensee shall indemnify, defend and hold harmless Licensor, its affiliates and its and their officers, directors, employees and agents from and against all liabilities, damages, costs or expenses (including reasonable attorney's fees) payable or paid by Licensor to third parties as a result of (i) any breach or alleged breach of any of Licensee's obligations contained herein, or (ii) any claim relating to or arising from any outcome for any teaching, instruction or use of the Licensed Materials. Licensor shall promptly notify Licensee of any such claim or proceeding and shall not settle any such claim or proceeding without Licensee's prior written consent. Licensee shall not be relieved of its indemnity obligations if Licensor fails to provide prompt notice of the claim, unless Licensee is materially prejudiced thereby. Licensee shall provide the defense for such claim at Licensee's expense; provided, that Licensor shall have the right at its expense to participate in the defense with counsel of its choice, and shall have the right to assume control and conduct the defense at Licensee's expense if Licensee's defense is not adequate to protect Licensor.

13. **ENTIRE AGREEMENT AND MODIFICATIONS.** This Agreement, together with **Schedule A or Schedule B**, contains the entire understanding of the parties relating to the subject matter hereof and replaces any prior agreements or understandings unless specifically incorporated herein. No modification of this License Agreement shall be valid unless in writing signed by the parties hereto.

14. **SEVERABILITY.** If a court of competent jurisdiction determines any provision herein to be unenforceable as written, then such court shall be empowered to reform such provision in such a manner so that it is enforceable to the fullest extent permitted by law and to grant any other relief, at law or in equity, as may be reasonably necessary to protect an aggrieved party. If any provision, section, or subsection of this Agreement is adjudged by any court to be void or unenforceable in whole or in part (and the provision cannot otherwise be reformed), such adjudication shall not affect the validity of the remainder of the Agreement, including any other provision, section, or subsection.

15. **GOVERNING LAW.** This Agreement shall be governed by, construed and enforced under, and subject to, the laws of the State of New York, without giving effect to choice of law principles. Any dispute arising from the subject matter hereof shall be brought only in the state or federal courts located within the Southern District of New York, and both parties consent to the personal jurisdiction of such courts.

CONTINUED ON NEXT PAGE

IN WITNESS WHEREOF, the parties by their duly authorized officers hereto intending to be bound have executed this License Agreement as of the date and year first above written.

LICENSEE: _____
(name of School or School System to be licensed)

By: _____
(your signature)

Name: Kate Freudenheim
(print your name)

Title: _____
(your title)

Date: _____

Curriculum Point of Contact: A link to the files will be sent electronically to this person. Email must be from school domain.

Name: _____

Email: _____

Billing Point of Contact:

Name: _____

Title: _____

Email: _____

This License Agreement includes the following materials:

Schedule A: Usage Restrictions (School)

1. Subject to the terms and conditions of the License, Licensee is authorized to:
 - a. Provide training solely within the School based in whole or part on the Licensed Materials ("Training") to teachers, educators, and professional staff employed by and working within the School identified above at the time of the Training ("School Employees"); and
 - b. Make copies of the Licensed Materials necessary to provide copies to School Employees for the purposes of any Training.
2. Under no circumstances shall Licensee:
 - a. Use the Licensed Materials or any part thereof to provide Training to any individual or entity other than System Employees;
 - b. Distribute the Licensed Materials or any part thereof to any individual or entity other than System Employees;
 - c. Accept or solicit any monetary compensation for or profit from providing the Licensed Materials or providing any Training based in whole or part thereon;
 - d. Remove or obscure any copyright, trademark or confidentiality notice from any copy of the Licensed Materials; or
 - e. Assert or represent to any third party or System Employees that it has any ownership rights in, or the right to sell, transfer, assign, rent, lease or sub license the Licensed Materials.
3. Prior to providing and disclosing the Licensed Materials to School Employees other than the employee named above, Licensee will provide a copy of these Usage Restrictions to:
 - a. All System Employees who receive, view, or are given access to the Licensed Materials in whole or part; and
 - b. All System Employees participating in, implementing, or leading any Training incorporating, referencing, or utilizing the Licensed Materials.
4. Licensee agrees that it is liable for any breach of the Agreement, including the Usage Restrictions, by Licensee or any School Employee. Licensee further acknowledges that any such breach shall cause irreparable injury to Licensor for which Licensor shall be entitled to the remedies identified in Section 11 of the Agreement.

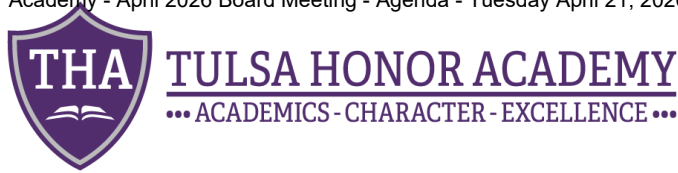
Schedule B: Usage Restrictions (School System)

1. Subject to the terms and conditions of the License, Licensee may:
 - a. Make copies of the Licensed Materials necessary to provide copies to System Employees/Students; and
 - b. Post digital copies of the Licensed Materials on the internal network or intranet of the School System or any school within the School System, provided that such network contains access controls restricting access to only System Employees.
2. Under no circumstances shall Licensee:
 - a. Use the Licensed Materials or any part thereof with any individual or entity other than System Employees/Students;
 - b. Distribute the Licensed Materials or any part thereof to any individual or entity other than System Employees/Students;
 - c. Accept or solicit any monetary compensation for or profit from providing the Licensed Materials in whole or part thereon;
 - d. Remove or obscure any copyright, trademark or confidentiality notice from any copy of the Licensed Materials; or
 - e. Assert or represent to any third party or System Employees that it has any ownership rights in, or the right to sell, transfer, assign, rent, lease or sub license the Licensed Materials.
3. Prior to providing or disclosing the Licensed Materials to System Employees other than the employee named above, Licensee will provide a copy of these Usage Restrictions to:
 - a. All System Employees who receive, view, or are given access to the Licensed Materials in whole or part; and
 - b. All System Employees participating in, implementing, or leading any Training incorporating, referencing, or utilizing the Licensed Materials.
4. Licensee agrees that it is liable for any breach of the Agreement, including the Usage Restrictions, by Licensee or any System Employees to whom Licensee has provided Training and/or copies of or access to Licensed Materials. Licensee further acknowledges that any such breach shall cause irreparable injury to Licensor for which Licensor shall be entitled to the remedies identified in Section 11 of the Agreement.

Coversheet

Approval of Consulting Agreement with Contigo Ed

Section: IV. Action Agenda
Item: F. Approval of Consulting Agreement with Contigo Ed
Purpose: Vote
Submitted by:
Related Material:
Contigo Ed - Contract Cover Sheet 5_1_26-2_28_27.pdf
Contigo Ed & THA's Higher Education Partnership Support (2026-2027).pdf



CONTRACT COVER SHEET

BASIC INFORMATION

| | |
|--|--|
| Vendor: | Contigo Ed |
| Description of Service: | Contigo Ed champions and drives equitable postsecondary expectations and opportunities for all students. They are one the nation’s leaders in consulting on postsecondary advising. They will work with THA, specifically our College Readiness team to support us in 1) Elementary School College Readiness Planning, 2) Middle School College Readiness Planning, and 3) College Partnership Planning. |
| Jurisdiction or Governing Law: | Houston, Texas |
| Term of contract: | 5/1/2026 to 2/28/2027 |
| Funding Source: | College Readiness |
| Total Cost: | \$50,000.00 |
| THA Signer: | Chief Executive Officer |
| Contract Type: | New Contract, If Renewal, price change notes: N/A |
| Termination Clause: | This Agreement may be terminated prior to the Termination Date by either Party (a) for any reason or for no reason, upon thirty days written notice to the other Party or (b) in the event that the other Party defaults in the payment or performance of its obligations under this Agreement and such default is not cured on or before the tenth (10th) day after the date on which the non-defaulting Party delivers written notice to the defaulting Party, in which case this Agreement shall terminate automatically and without further notice on the day after such tenth (10th) day. |
| Term: | Term is within this and next fiscal year |
| THA Relationships or Conflicts of Interest: | None |
| Notes for Clarity: | None |

NOTES FROM THA STAFF

Staff members should add any additional context or notes for the board here.



Consulting Agreement – College Readiness & College Persistence Programming

This is a contract (this "Agreement") entered into by **Contigo Ed, Inc.** (hereinafter referred to as "Contractor"), with its primary address at 1919 Taylor Street, Suite F1546, Houston, Texas 77007, and **Tulsa Honor Academy, Inc.** (hereinafter referred to as "THA" or "Client"), with its primary place of business at 1421 S. Sheridan Rd. Tulsa, OK 74112 (collectively, the "Parties" and each a "Party").

1. **Term.** This Agreement is effective as of May 1, 2026 and will continue through February 28, 2027 (the "Termination Date") unless extended by mutual written agreement.

2. **Description of Services to be Performed.** Beginning on May 1, 2026, Contractor shall provide the services (collectively, the "Services") as referenced in Exhibit A. Contractor may engage subcontractors to perform services under this Agreement.

3. **Payment for Services Performed.** In consideration of Contractor's performance of Services in accordance with the terms of this Agreement, Client agrees to compensate Contractor (the "Fee") as noted in Exhibit B. Total work hours/days not to go beyond the end date of agreement unless mutually agreed upon.

The maximum total Fee authorized by this Agreement specifically billed to Client will be **\$50,000** per term of Agreement and outlined in noted Exhibits.

Contractor shall send invoices to Client in order to be compensated for Services and, if applicable, reimbursed for additional approved expenses that have been incurred.

4. **Ownership of Work Product.** Client and Contractor understand and agree that all pre-existing work and work processes prepared and developed by Contractor in connection with Contractor's services under this Agreement, including all intellectual property rights therein (collective, "Pre-Existing Work"), will be and remain the sole property of Contractor. Contractor will have full, exclusive, and unlimited right to use or reprint such Pre-Existing Work and to transfer such right to others, and Client shall have no right, title or interest in or to the Pre-Existing Work.

Client and Contractor understand and agree the final analysis and recommendations created in connection with the Services outlined in this contract and noted specifically in Exhibit A, including all intellectual property rights therein, will be, and remain the sole property of the Client. Contractor does have the right to share final analysis and recommendations, either de-identified or not, with other entities and organizations as long as expressed written consent is obtained from Client before doing so.



5. Confidentiality.

- (a) Confidentiality Obligations. Each party hereto (a "Receiving Party") acknowledges that it and its directors, officers, employees, contractors, subcontractors, agents and advisors (collectively "Representatives") may, in the course of performing Services or exercising its rights hereunder, be exposed to or acquire information which is proprietary to and/or confidential to the other party (a "Disclosing Party"). Any and all such information of any form obtained by a Receiving Party or its Representatives shall be deemed to be the confidential and proprietary information of the Disclosing Party and is hereinafter collectively referred to as "*Confidential Information*." The Receiving Party shall hold Confidential Information of the Disclosing Party in strict confidence and shall not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party, or use such information for any purposes whatsoever other than as necessary in order to perform its obligations or exercise its rights pursuant to this Agreement, and may only disclose such Confidential Information to its Representatives who have been advised of their obligations to keep such information confidential. Each party shall be responsible for breach of this Agreement by any of such party's Representatives. The financial terms of this Agreement shall be deemed the Confidential Information of both parties, and neither party may disclose any of the financial terms of this Agreement to a third party without the prior written consent of the other party.
- (b) Exclusions. Confidential Information shall exclude all information that the Receiving Party can demonstrate by competent written records (a) is at the time of disclosure, or thereafter becomes, a part of the public domain through no act or omission of the Receiving Party or its Representatives; (b) was in the Receiving Party's possession prior to the disclosure and had not been obtained by the Receiving Party either directly or indirectly from the Disclosing Party; (c) is hereafter disclosed to the Receiving Party by a third party who did not acquire the information directly or indirectly from the Disclosing Party hereunder; (d) is independently developed by the Receiving Party without use of the Confidential Information; or (e) is required by law to be disclosed, but only to the extent and for the purposes of such required disclosure, and only if the Receiving Party gives prior notice of such required disclosure to the Disclosing Party and cooperates with the Disclosing Party on request to obtain a protective order or otherwise limit the disclosure.
- (c) Notice of Possible Disclosure. The Receiving Party shall promptly advise the Disclosing Party in the event the Receiving Party learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Article III and the Receiving Party shall at its expense cooperate with the Disclosing Party in seeking injunctive or other equitable relief against any such person.
- (d) Return of Information. Upon the termination or expiration of this Agreement, the Receiving Party shall promptly deliver to the Disclosing Party, or at the Disclosing Party's option, destroy all of the Disclosing Party's Confidential Information in the Receiving Party's possession, whether such Confidential Information is in tangible (hard copy) or intangible (electronic) form. If such Confidential Information is



destroyed, the Receiving Party shall promptly provide a written certification of such destruction to the Disclosing Party.

6. Termination. This Agreement may be terminated prior to the Termination Date by either Party (a) for any reason or for no reason, upon thirty days written notice to the other Party or (b) in the event that the other Party defaults in the payment or performance of its obligations under this Agreement and such default is not cured on or before the tenth (10th) day after the date on which the non-defaulting Party delivers written notice to the defaulting Party, in which case this Agreement shall terminate automatically and without further notice on the day after such tenth (10th) day.

7. Independent Contractors. The parties agree that in performing the Services, Contigo Ed will be independent contractors and not an employee of Client for purposes of all state, federal, and local laws.

8. Release and Indemnification. Contractor hereby release, discharge and agree to hold harmless and defend Client and its directors, officers, employees, and agents from any liabilities, losses, claims, suits, damages, costs and expenses, including without limitation reasonable attorneys' fees (collectively, "Damages") arising out of or otherwise relating to the subject matter of this Agreement and resulting from the acts or omissions of Client or any of its directors, officers, employees, and agents, provided that the foregoing indemnity shall not apply to any Damages to the extent that the same arise from any action or omission by Client in violation of this Agreement or constituting fraud.

To the extent permitted by Texas law, Client hereby releases, discharges and agrees to hold harmless and defend Contractor and their directors, officers, employees, subcontractors, and agents from any liabilities, losses, claims, suits, damages, costs and expenses (including without limitation, reasonable attorneys' fees, defense costs, investigation expenses, discovery costs and court costs) arising out of or otherwise relating to the subject matter of this Agreement and resulting from the acts or omissions of Contractor or any of its directors, officers, employees, and agents, provided that the foregoing indemnity shall not apply to any Damages to the extent that the same arise from any action or omission by Contractor in violation of this Agreement or constituting fraud.

9. No Solicitation. Throughout the Term of this Agreement and for a period of one (1) year after the Termination Date or, if earlier, the date on which this Agreement is terminated pursuant to Section 6, neither Party shall knowingly directly: (i) attempt to employ, or (ii) solicit for employment by others, any person who is then, or was within the preceding twelve (12) months, an employee or independent contractor of the other Party.

10. No Assignment. Contractor may not assign or transfer any of its rights hereunder or delegate any of its obligations hereunder without Client's prior written consent, which Client shall not unreasonably withhold, delay, or condition. Any attempted assignment or transfer



without such consent will be void.

11. **Applicable Law.** This Agreement shall be governed by the laws of the State of Texas, without regard to conflict of law provisions.

12. **No Waiver.** The waiver by either Party of a breach of violation of any provision of this Agreement will not constitute a waiver of any subsequent breach or violation thereof.

13. **Enforceability.** If any provision of this Agreement is found to be void or unenforceable by a court with competent jurisdiction, such finding will not render any other provision of this Agreement void or unenforceable.

14. **Entire Agreement.** This document contains the entire Agreement of the parties and supersedes all prior negotiations or agreements, whether oral or written, regarding the matters set forth herein. It may not be changed orally but only by a subsequent agreement in writing signed by all parties.

15. **Dispute Resolution.** The parties agree that any controversy, claim, or dispute of whatever nature arising between the parties may be, but not required, resolved through binding arbitration in Tulsa County, OK, before a single arbitrator, pursuant to the American Arbitration Association's then-in-effect National Rules for the Resolution of Commercial Disputes.

16. **Binding Effect.** This Agreement shall be binding on, and inure to the benefit of, the Parties and their respective successors and permitted assigns.

[Signatures appear on the following page]



The undersigned Parties and their duly authorized representatives represent and warrant that they have authority to enter into this Agreement and hereby agree to the terms set forth above, effective as of the date first written above.

Tulsa Honor Academy, Inc.

By (Signature):

Print Name: Elsie Urueta Pollock

Title: Founder and Chief Executive Officer

Date:

Contigo Ed, Inc.

By (Signature):

Print Name: Donald Kamentz

Title: Founder and CEO

Date:

DRAFT



Consulting Support – College Readiness & College Persistence Programming

Exhibit A – Statement of Work

Project Goal

Contigo Ed will partner with Tulsa Honor Academy, Inc. (“THA”) to help expand the depth and breadth of the organization’s current college readiness and persistence programming. As a complement to THA’s current, high-school based programming, Contigo Ed will partner with THA to develop college readiness vision, roadmaps, and success metrics for elementary school, middle school, and postsecondary college partnerships. Ultimately, THA’s comprehensive college readiness and persistence programming should serve as both an effective vehicle for student success and student/family recruitment in the Greater Tulsa area.

Project Focus

Beginning in May 2026 and continuing through February 2027, Contigo Ed will provide strategic coaching and consulting support to THA as the organization designs its comprehensive college readiness and persistence framework in preparation for growth and expansion during SY27-28. Drawing influence from the Purposeful Pathways framework, Contigo Ed and THA will explore opportunities for all students to experience high-quality advising, accelerated coursework, and career-connected learning throughout their K-12 experience, resulting in the development of college readiness vision, roadmaps, and success metrics for elementary school, middle school, and postsecondary college partnerships aligned to THA college readiness vision and organization goals.

For this project, Contigo Ed will provide **up to 75 hours** of strategic coaching and consulting support to THA’s leadership team. Consulting support will fall into one of the following buckets and align with the agreed upon deliverables listed below.

Elementary School College Readiness Planning (~40%)

Deliverables include:

- Develop a 3-year vision and high-level action plan for THA’s college and career readiness programming at the elementary school level;
- Develop a clear, backwards mapped plan to illustrate what college and career readiness looks like for each year of THA elementary school along with key knowledge, skills, and mindsets required for students and teachers/staff;
- Design clear, measurable success indicators for each year of THA elementary school to track and progress-monitor student growth over time.



Middle School College Readiness Planning (~40%)

Deliverables include:

- Develop a 3-year vision and high-level action plan for THA's college and career readiness programming at the middle school level;
- Develop a clear, backwards mapped plan to illustrate what college and career readiness looks like for each year of THA middle school along with key knowledge, skills, and mindsets required for students and teachers/staff;
- Design clear, measurable success indicators for each year of THA middle school to track and progress-monitor student growth over time.

College Partnership Planning (~20%)

Deliverables include:

- Clearly define the key pillars of the THA partnership program (i.e., What is required in order to be considered a THA college partner)
- Set partnership growth targets based on program vision (e.g., # of total partners, in-state vs. out-of-state, public v. private, HSI, etc.);
- Design clear student access and participation criteria (i.e., What is required of students to gain access to the partnership program);
- Develop a plan to educate staff/stakeholders about the program and its benefits.
- Design and scope partner-facing programming for SY27-28 that educates IHEs about THA, supports relationships-building between IHEs and THA students and staff, and facilitates seamless application and transition processes to IHEs.



Exhibit B – Project Consulting Fees

Contigo Ed sets our professional fees to account for our anticipated staffing and support costs associated with the projected scope of work required to deliver this service for THA. Based on our understanding of the work requirements for this engagement (subject to any mutually agreed to modifications), the price for completing this for THA would total **\$50,000**. If this scope were to change (i.e., additional support added to the program, etc.), then the total cost may also need to be modified to account for additional support.

***NOTE:** This price does include travel and lodging costs for 1-2 Contigo Ed staff members to make one visit to Tulsa for the purpose of launching the project in-person with members of the THA team. Any travel and lodging costs associated with additional in-person meetings requested by the THA team will be covered by THA.*

For any other non-Contigo Ed consultants and/or resources brought in per mutual agreement, any incurred costs/direct expenses will be additional and billed directly to THA by said entities.

Payment Schedule

THA must have an invoice to pay Contigo Ed, as this Agreement is insufficient to process payment. Therefore, Contigo Ed will invoice via THA's billing systems as noted with payment to be disbursed within 30 days of receipt:

- Upon signing contract agreement – full payment (\$50,000)

Invoicing Process

Submit invoices to designated THA contact for review and approval, per schedule noted above.

On invoice, at a minimum, Contigo Ed will include the following information:

Name, title, and email of THA Liaison for the project

- Start and end date of each period
- Costs/Rate: 1 payment as noted above (upon signing of contract agreement)
- Contigo Ed's organizational and contact information, mailing address, phone number, email, and banking information



APPENDIX

Contigo Ed Organization Overview

Contigo Ed was born out of a desire to provide effective counseling and support around postsecondary access and success to stakeholders (educators, schools, districts, organizations, community supporters, funders, etc.) via high level organizational analysis, strategic planning, and customized training and support.

What makes our organization unique is that our entire staff, both full-time and contracted, consists of practitioners who have been both highly successful counselors and organizational leaders and managers with:

- Extensive firsthand and comprehensive knowledge and expertise especially in postsecondary pathways advising, instructional planning and delivery, and organizational leadership and management;
- Proven track records of success and sustained impact at every level;
- Demonstrated passion for commitment to educational equity for all, especially underrepresented students.

Having both the direct and high-level managerial experiences gives us a distinct advantage among organizations like ours, making us both well-respected and highly sought out experts in this postsecondary access and success space.

Contigo Ed Team Bios

Rhiannon Carabajal Killian - Senior Partner, Professional Learning

Recruited to be the key architect of Contigo Ed's career and college counseling professional development offerings, Rhiannon Carabajal Killian brings nearly 20 years of recognized success inside and outside of the classroom. Most recently, Rhiannon served as the Program Manager for Postsecondary Access and Success for Aspire Public Schools in California working to ensure that school counselors had the knowledge, skills, tools, and resources to empower and support students and families in developing both the career and college-going identities.

Prior to joining Aspire, Rhiannon worked for 10 years at YES Prep Public Schools in both the college counseling and traditional classroom setting. Rhiannon began her educational career with Teach For America – first as a corps member teaching history at Davis (Northside) High School in Houston ISD and then joining the Houston staff as the Recruitment Director responsible for helping build future teacher corps.



Rhiannon earned a Bachelor of Arts in history and political science from Northwestern University in Evanston, Illinois. She enjoys reading, playing board games with her children, and volunteering at the local farmers markets on the weekends.

Jesse Carrillo - Director, Professional Learning

Jesse brings 10+ years of experience as an educator to Contigo Ed. Most recently, Jesse served as the Director of Strategic Partnerships at EMERGE in Houston, Texas. While there, he expanded on and formalized the partnership program, working with admissions professionals from across the country. Prior to EMERGE, Jesse worked at YES Prep Public Schools as a teacher, college counselor, and Director of Alumni Transitions. In 2016, Jesse became and continues to serve as a financial advisor, working primarily with educators in Texas.

Jesse earned a Bachelor of Arts from the University of Notre Dame and a Master of Education from Harvard University. Now based in Albuquerque, New Mexico, he is enjoying exploring the mountains and being a tourist in his new city.

DRAFT

Coversheet

Approval of New & Modified General Fund, Gift Fund, and Building Fund Encumbrances

Section: IV. Action Agenda
Item: H. Approval of New & Modified General Fund, Gift Fund, and Building Fund Encumbrances
Purpose: Vote
Submitted by:
Related Material: Activity Fund - Modified POs - Apr 2026.pdf
Activity Fund - New POs - Apr 2026.pdf
Build Fund - Modified POs - Apr 2026.pdf
Gen Fund - Modified POs - Apr 2026.pdf
Gen Fund - New POs - Apr 2026.pdf
Gift Fund - New POs - Apr 2026.pdf
PO Board Report - Apr. 21, 2026.pdf

Tulsa Honor Academy

Change Order Listing

Options: Fund(s): SCHOOL ACTIVITY FUND, Year: 2025-2026, ReferenceDate: Prior To Begin Date, Date Range: 3/10/2026 - 4/20/2026, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|------------|-----------|-------------------------|----------------------------------|-------------------|
| 1 | 07/01/2025 | 816 | Amazon Capital Services | HS Activity Fund Purchases | 40.96 |
| 8 | 07/15/2025 | 1256 | DS Bus Lines, Inc. | Activity Fund Purchases | 320.32 |
| 20 | 12/19/2025 | 980 | Scholastic, Inc | Remittance of Book Fair Proceeds | 2,037.73 |
| Non-Payroll Total: | | | | | \$2,399.01 |
| Payroll Total: | | | | | \$0.00 |
| Report Total: | | | | | \$2,399.01 |

Tulsa Honor Academy

Purchase Order Register

Options: Year: 2025-2026, Fund(s): SCHOOL ACTIVITY FUND, Date Range: 3/10/2026 - 4/20/2026

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|------------|-----------|------------------|-------------|-----------------|
| 24 | 03/10/2026 | 1929 | Rilwan Oduborisa | Soccer Ref | 80.00 |
| 25 | 03/10/2026 | 1928 | Jadon Palmer | Soccer Ref | 80.00 |
| 26 | 04/14/2026 | 1940 | Ron Poulsen | Soccer Ref | 80.00 |
| 27 | 04/14/2026 | 1939 | Stuart C Corder | Soccer Ref | 80.00 |
| Non-Payroll Total: | | | | | \$320.00 |
| Payroll Total: | | | | | \$0.00 |
| Report Total: | | | | | \$320.00 |

Tulsa Honor Academy

Change Order Listing

Options: Fund(s): BUILDING FUND, Year: 2025-2026, ReferenceDate: Prior To Begin Date, Date Range: 3/10/2026 - 4/20/2026, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|------------|-----------|---------------------|-----------------------------|-------------------|
| 13 | 12/05/2025 | 1311 | THA Facilities, LLC | Miller Tippens Construction | 4,000.00 |
| Non-Payroll Total: | | | | | \$4,000.00 |
| Payroll Total: | | | | | \$0.00 |
| Report Total: | | | | | \$4,000.00 |

Tulsa Honor Academy**Change Order Listing**

Options: Fund(s): General Fund, Year: 2025-2026, ReferenceDate: Prior To Begin Date, Date Range: 3/10/2026 - 4/20/2026, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|-------------|------------------|------------------------------------|--|-----------------------|
| 14 | 07/01/2025 | 1439 | Propios LS, LLC | Language Interpretation services | 1,988.14 |
| 18 | 07/01/2025 | 1609 | Advanced Microbial Services, Inc | Grease Trap cleaning | 380.00 |
| 20 | 07/01/2025 | 1115 | American Waste Control, Inc. | Trash Removal Service | 27.96 |
| 22 | 07/01/2025 | 917 | City of Tulsa | Water/Sewer Service | 2,885.92 |
| 56 | 07/01/2025 | 1019 | Prosperity Bank | School Purchases Card purchases | 1,840.62 |
| 57 | 07/01/2025 | 1019 | Prosperity Bank | Network Office & College Readiness Purchases | 7,000.00 |
| 58 | 07/01/2025 | 1140 | Sangre Foodservice | Child Nutrition Services | 145,725.50 |
| 59 | 07/01/2025 | 926 | Standley Systems | Lease & Copier supplies | 18,326.74 |
| 61 | 07/01/2025 | 1416 | Max Koltuv | SOAR Edu. Partners for CAO Coaching | 1,281.73 |
| 73 | 07/01/2025 | 927 | 3M Psychometric Services | Psychometric Testing Service | 8,300.00 |
| 77 | 07/01/2025 | 816 | Amazon Capital Services | Network Office General Supplies | 139.56 |
| 83 | 07/01/2025 | 607 | Sundance Office Supply, LLC | General Operation Supplies for Schools | 8,040.67 |
| 84 | 07/01/2025 | 1024 | Cox Business | Internet Service Provider | 719.55 |
| 85 | 07/01/2025 | 699 | WIRED! Technology Partners, Inc. | Technology Services | 11,592.91 |
| 87 | 07/01/2025 | 1256 | DS Bus Lines, Inc. | Scholar Transportation Service - Standard | 24,842.90 |
| 101 | 07/01/2025 | 1351 | James A Provenzano | PowerSchool Consulting | 1,256.00 |
| 105 | 07/08/2025 | 1632 | Revolving Enrichment, LLC | Substitute classroom staffing service | 7,936.00 |
| 140 | 07/30/2025 | 1858 | American Air Conditioning of Tulsa | Air Conditioning Services for Sheridan Campus | 3,817.02 |
| 156 | 09/02/2025 | 1876 | Bruce W Weeks | Maintenance for Sheridan ovens | 2,653.87 |
| 167 | 09/18/2025 | 1850 | Oklahoma Paving Solutions, LLC | Pavement repair at the sheridan campus | 18.00 |
| 209 | 02/27/2026 | 1890 | OMAYRA RIVERA | Reimbursement for PD Costs | 241.31 |
| Non-Payroll Total: | | | | | \$249,014.40 |
| Payroll Total: | | | | | \$1,032,820.86 |
| Report Total: | | | | | \$1,281,835.26 |

Tulsa Honor Academy

Purchase Order Register

Options: Year: 2025-2026, Fund(s): General Fund, Date Range: 3/10/2026 - 4/20/2026

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|------------|-----------|--------------------------|---|--------------------|
| 218 | 03/11/2026 | 1927 | Endisco Supply Co. | Blinds for the Sheridan Campus | 4,067.00 |
| 219 | 03/11/2026 | 1931 | Graves Consulting LLC | Internal Assessment of Hiring & People Management | 29,850.00 |
| 220 | 03/11/2026 | 1932 | HubSpot Inc. | Donor management platform. | 11,124.00 |
| 221 | 03/12/2026 | 1933 | HIVE Strategy | HubSpot Onboarding SchoolMint-HubSpot Integration | 13,000.00 |
| 222 | 03/25/2026 | 1930 | ISAIAH WALLACE | Reimbursement for fingerprint costs. | 58.25 |
| 223 | 03/26/2026 | 1935 | MARQUETTA FINLEY | Reimbursement for fingerprint costs. | 58.25 |
| 224 | 04/01/2026 | 1934 | JACOB STALL | Reimbursement for fingerprint costs | 58.25 |
| 225 | 03/23/2026 | 1229 | Macmillian Holdings LLC | 2025-2026 AP US GOV TEXTBOOKS | 330.00 |
| 226 | 04/07/2026 | 1937 | Build A Sign, LLC | Yard Signs for Enrollment DAY | 1,885.00 |
| 227 | 04/07/2026 | 1285 | Jill Dunchick Consulting | School lead training/Principal & AP development | 19,000.00 |
| 228 | 04/09/2026 | 1938 | EPS Operations, LLC | Buckledown OSTP Books | 179.26 |
| 229 | 04/14/2026 | 1941 | Abundance & Legacy, INC | Lead Ceremonia THA Senior Leadership Retreat | 800.00 |
| Non-Payroll Total: | | | | | \$80,410.01 |
| Payroll Total: | | | | | \$15,543.46 |
| Report Total: | | | | | \$95,953.47 |

Tulsa Honor Academy

Purchase Order Register

Options: Year: 2025-2026, Fund(s): GIFT FUND, Date Range: 3/10/2026 - 4/20/2026

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|------------|-----------|------------------------|---------------------------------------|-------------------|
| 22 | 03/31/2026 | 1482 | SODEXO OPERATIONS, LLC | Donorship Breakfast Declaration Day | 3,460.50 |
| Non-Payroll Total: | | | | | \$3,460.50 |
| Payroll Total: | | | | | \$0.00 |
| Report Total: | | | | | \$3,460.50 |

PO Board Report | Apr. 21, 2026

| PO Number | Vendor | Amount | Description |
|-----------|--------------------|--------------|--------------------------|
| PO 11-58 | Sangre Foodservice | \$145,725.50 | Child Nutrition Services |