Tulsa Honor Academy

November 2026 Board Meeting

Date and Time

Tuesday November 17, 2026 at 5:00 PM CST

Location

THA's Sheridan Campus: 1421 S. Sheridan Rd. Tulsa, OK 74112

Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
	A. Roll Call		Lorena Rivas	1 m
	B. Call the Meeting to Order		Lorena Rivas	1 m
II.	**Consent Agenda**			**5:02 PM**
	A. Approval of Consent Agenda: Items B-O	Vote	Lorena Rivas	1 m
	B. Approval of October Meeting Minutes	Approve Minutes		

		Purpose	Presenter	Time

The meeting's board agenda ensures proper meeting conduct by outlining all matters to be considered by the public body.

C. Approval of Routine Staffing — Vote

Routine personnel actions implement the various talent strategies and priorities authorized by THA's Board of Directors. All salaries are listed as the prorated total based on start date.

D. Approval of October Financial Report — Vote

This report represents our finances for the month of October 2026 as prepared by Oklahoma Consulting & Accounting Services, LLC.

E. Approval of TPS Amended Contract

Tulsa Public Schools updated the Charter Performance Framework and Charter Performance Framework Submission Schedule. This amendment updates THA's current contract, which ends June 30, 2027, to reflect the correct exhibits.

F. Approval of Agreement with MLK Tulsa Commemoration Society — Vote

The MLK Tulsa Commemoration Society host an annual MLK Parade, and this agreement allows THA StuCo to build a float and participates with THA Ballet Folklorico.

G. Approval of Scholastic Agreement — Vote

This Service Agreement allows THA Middle School to host a Scholastic Book Fair for scholars.

H. Approval of Contract with Public Consulting Group — Vote

This contract includes Medicaid billing services for qualifying external vendor service providers.

I. Approval of Updated 8x8 Agreement — Vote

This agreement adds a dedicated phone line for Tulsa Honor Academy Elementary School and increases the license type for the Sheridan Campus paging phone numbers to meet the need of new paging equipment.

		Purpose	Presenter	Time
J.	Review of Opaa! October 2026 Food Service Report	Vote		

Monthly, our food servie management company provides a report update for the board's review.

K.	Approval of Scholastic Agreement for THA FMS	Vote		

This Service Agreement allows THA Flores Middle School to host a Scholastic Book Fair for scholars.

L.	Approval of Service Agreement with Jostens, Inc	Vote		

This service agreement includes planning and supplies ordering for THA High School's 2027 Graduation.

M.	Aproval of OSU Student Union Catering Contract	Vote		

This contract includes meals relating to the College Visit field trip at Oklahoma State University.

N.	Approval of ACE Scholarship Granting Organization for FSTC Agreement	Vote		

ACE serves as a non-profit Scholarship Granting Organization that will support the engagement of THA, our donors, and our qualifying families in participation of the Family Scholarship Tax Credit starting on Jan. 1, 2027.

O.	Approval of Metcalf Media Contract			

This contract provides enrollment marketing strategy and management.

III. Information Agenda — 5:03 PM

A.	Facility Update	Discuss	Alison Moore	10 m
B.	THA Familia Spotlight	Discuss	Elsie Urueta Pollock	10 m
C.	November CEO Report	Discuss	Elsie Urueta Pollock	15 m
D.	2026 State Report Card	Discuss	Elsie Urueta Pollock	5 m
E.	Committee Reports	Discuss	Elsie Urueta Pollock	5 m
F.	Activity Fund Report	Discuss	Elsie Urueta Pollock	3 m

		Purpose	Presenter	Time
IV.	**Action Agenda**			**5:51 PM**
A.	Approval of 2027 Board Meeting Calendar	Vote	Madison Dominguez	2 m
	Annually, THA's Board of Directors approves its next calendar year's meetings.			
B.	Approval of Simon Management Associates II, LLC Contract	Vote	Madison Dominguez	1 m
	This contract allows THA to place digital ads at Woodland Hills Mall and Tulsa Premium Outlets, as well as have a table at two upcoming mall events.			
C.	Approval of New & Modified General Fund, Gift Fund, Activity Fund, and Building Fund Encumbrances	Vote	Alison Moore	5 m
	New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with §70-5-135.			
V.	**New Business**			
VI.	**Closing Items**			**5:59 PM**
A.	Adjourn Meeting	Vote	Lorena Rivas	1 m

Coversheet

Approval of October Meeting Minutes

Section: II. Consent Agenda
Item: B. Approval of October Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for October 2026 Board Meeting on October 20, 2026

DRAFT

Tulsa Honor Academy

Minutes

October 2026 Board Meeting

Date and Time
Tuesday October 20, 2026 at 5:00 PM

Location
THA's Sheridan Campus: 1421 S. Sheridan Rd. Tulsa, OK 74112

Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Directors Present
Ana Ponce, Justin Munn, Lorena Rivas, Mikeal Vaughn

Directors Absent
Eric Danklefsen, Verónica Rojas-Sotelo

Directors who arrived after the meeting opened
Mikeal Vaughn

Guests Present
Omayra Rivera

I. Opening Items

A. Roll Call

B.

Call the Meeting to Order

Lorena Rivas called a meeting of the board of directors of Tulsa Honor Academy to order on Tuesday Oct 20, 2026 at 5:05 PM.

II. Consent Agenda

A. Approval of Consent Agenda: Items B-L

Justin Munn made a motion to Approve consent agenda items B-L.
Ana Ponce seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of September Meeting Minutes

Justin Munn made a motion to approve the minutes from September 2026 September 2026 Board Meeting on 09-15-26.
Ana Ponce seconded the motion.
The board **VOTED** to approve the motion.

C. Approval of Routine Staffing

D. Approval of September Financial Report

E. Approval of 4Mativ and DS Bus Lines Contract Assignment Agreement

F. Approval of Mike Fretz Event Center Rental Agreement

G. Approval of Junior Achievement Memorandum of Understanding

H. Approval of College Board Advanced Placement Terms & Agreements

I. Approval of Updated 8x8 Agreement

J. Approval of Updated Medication Administration Policy

K. Approval of Josh's K-12 Job Blast CAO Applicant Search Proposal

L. Review of Opaa! September 2026 Food Service Report

III. Information Agenda

A. Facility Update

THA's representative from Level Field Partners shared an update about THA's facility projects.
Mikeal Vaughn arrived at 5:16 PM.

B. THA Familia Spotlight: Fundraising Update

THA's Director of Development Justine McGovern provided an update of the Capital Campaign 26-27.

C. October CEO Report

THA's CEO, Elsie Urueta-Pollock, provided the October CEO report.

D. Committee Reports

THA staff members provided the October's committee reports.

E. Activity Fund Report

THA's CEO, Elsie Urueta-Pollock, provided the activity fund report.

IV. Action Agenda

A. Approval of 4Mativ Contract

Justin Munn made a motion to approve the 4Mativ contract.
Mikeal Vaughn seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Jill Dunchick Consulting, LLC Leader Coaching Proposal

Mikeal Vaughn made a motion to approve the Jill Dunchick Consulting, LLC Leader Coaching Proposal.
Justin Munn seconded the motion.
The board **VOTED** to approve the motion.

C. Approval of New & Modified General Fund, Gift Fund, Activity Fund, and Building Fund Encumbrances

Justin Munn made a motion to approve the New & Modified General Fund, Gift Fund, Activity Fund, and Building Fund Encumbrances.
Mikeal Vaughn seconded the motion.
The board **VOTED** to approve the motion.

V. New Business

A. Approval of New Story Brewing Proposal

Justin Munn made a motion to approve New Story Brewing proposal for the staff winter party.
Mikeal Vaughn seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:46 PM.

Respectfully Submitted,
Lorena Rivas

Coversheet

Approval of Routine Staffing

Section: II. Consent Agenda
Item: C. Approval of Routine Staffing
Purpose: Vote
Submitted by:
Related Material: Payroll PO List - November 2026.pdf

2026-2027 New Hires

Last Name	First Name	Hire Date	Primary Location	Position	Compensation
Bell	Joshua	11/9/2026	THA Middle School	Teacher Apprentice II	$39,000
Shelton	Maxine	11/9/2026	THA Middle School	Teacher Apprentice II	$39,000
Forbes	Toya	11/9/2026	THA Middle School	Teacher	$49,000
Brown	John	11/16/2026	THA Middle School	Teacher	$55,250
Bowman	Abby	11/16/2026	Flores Middle School	Teacher	$54,750
Shaw	Candida	11/16/2026	Flores Middle School	Teacher	$57,750
Mukkirla	Laghavi	11/30/2026	THA High School	Teacher	$46,500
Caywood	Margaret	11/30/2026	Flores Middle School	Teacher Apprentice II	$39,000
Lyles	Jermaine	11/30/2026	THA High School	Teacher	$54,863

Resignations/Terminations

Last Name	First Name	Hire Date	Primary Location	Position	Final Date
Leveau	Heather	3/31/2025	THA Middle School	ELD Teacher	10/16/2026
Serafin	Susan	7/1/2026	THA High School	ELD Teacher	10/19/2026
Perez	Leslie	7/1/2024	Network Office	Communications Coordinator	6/30/2026
Richey	Laura	1/22/2024	THA Middle School	Teacher	10/22/2026
Ramos	Steven	7/1/2021	Network Office	ELD Manager	11/13/2026
Basks	Caden	7/15/2025	Flores Middle School	Teacher Apprentice	11/6/2026

2026-2027 Stipends

Last Name	First Name	Stipend Amount	Location	Stipend Position	Timing
Modaff	Emily	$720.00	Flores Middle School	Curriculum and Coaching Support	Spread
Rivera	Omayra	$100.00	Network Office	Staff Referral	One-time

Salary Changes

Last Name	First Name	Effective Date	Primary Location	Position/Reason	Corrected Salary
Norman	Catherine	11/9/2026	THA Middle School	Change from Teacher Apprentice to Teacher	$47,500.00

Coversheet

Approval of October Financial Report

Section: II. Consent Agenda
Item: D. Approval of October Financial Report
Purpose: Vote
Submitted by:
Related Material: THA October 2026 Financial Report 11.4.26.pdf

TULSA HONOR ACADEMY

MONTHLY FINANCIAL REPORT

October 31, 2026 and Year to Date

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JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

November 4, 2026

Honorable Board of Trustees
Tulsa Honor Academy
Tulsa, Oklahoma

I have compiled the accompanying statement of assets, liabilities, and net assets – modified cash basis for the Tulsa Honor Academy as of October 31, 2026 and the related statements of revenues and expenses – cash basis for the four (4) months then ended for the General, Building, and Gifts Funds. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. My compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. I have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, I did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Tulsa Honor Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jack H. Jenkins
Certified Public Accountant

116 WEST BRECKENRIDGE AVE, BIXBY, OK 74008
PHONE: 918.366.4440 FAX: 918.366.4443
WWW.JENKINSKEMPER.COM

TULSA HONOR ACADEMY
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS
OCTOBER 31, 2026

	General	Building	Gifts	Lease	Activity	General Long-Term Debt	Totals
Assets							
Cash	$ 338,035.55	1,450,749.37	1,816,712.73	61,265.68	28,222.06		3,694,985.39
Investments	3,033,125.20		1,509,286.99				4,542,412.19
Amounts to be provided for retirement of general long-term debt						10,039,376.61	
Total Assets	3,371,160.75	1,450,749.37	3,325,999.72	61,265.68	28,222.06	10,039,376.61	8,237,397.58
Liabilities							
O/S Payments	376,235.90	16,547.04		58,376.65			451,159.59
Reserves	20,772.01	-	-				20,772.01
Long-Term Debt - Capital Lease						10,039,376.61	
Funds Held for Student Organizations					28,222.06		28,222.06
Total Liabilities	397,007.91	16,547.04	-	58,376.65	28,222.06	10,039,376.61	500,153.66
Restricted for Construction				2,889.03			
Unrestircted Net Assets	$ 2,974,152.84	1,434,202.33	3,325,999.72	-			7,737,243.92
Prior Year Net Assets 06/30/2026	$ 3,978,843.11	1,507,463.25	2,377,105.19	166.03			7,863,577.58

SEE ACCOUNTANT'S COMPILATION REPORT

TULSA HONOR ACADEMY
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS

General Fund Revenue	Source Code	2025-26 Actual	2025-26 As of 10/31/25	% of YTD to Actual	2026-27 Budgeted	2026-27 As of 10/31/26	% of YTD to Budg.
LOCAL SOURCES							
Interest	1310	72,562.82	26,576.17	36.6%	75,000.00	23,531.99	31.4%
Reimbursements	1500	14,197.88	5,090.51	35.9%	150,000.00	12,406.55	8.3%
Other Local Sources of Revenue	1600	102,142.11	91,611.79	89.7%	752,290.00	94,601.35	12.6%
Child Nutrition - Local (or 5150)	1700	9,845.28	815.28	8.3%	3,450.00	2,683.72	77.8%
Non-revenue Receipts	5000	13.51		0.0%			N/A
Employee Retention IRS Tax Credit		1,035,614.71	1,035,614.71				N/A
STATE SOURCES							
Foundation & Salary Incentive Aid	3210	10,242,481.34	2,587,966.95	25.3%	10,435,625.80	2,817,618.97	27.0%
Flexible Benefits Reimb.	3250	917,685.96	227,600.19	24.8%	921,811.32	248,889.06	27.0%
Inspired to Teach	3413	12,000.00	12,000.00	100.0%	8,000.00	8,000.00	100.0%
Purchase of Textbooks	3420	85,236.01	21,311.00	25.0%	84,824.86	84,824.86	100.0%
School Resource Officer Grant	3436	93,041.47	93,041.47	100.0%	92,421.44	24,953.79	27.0%
Maternity Leave	3437	13,062.09		0.0%			N/A
Advanced Placement	3470			N/A			N/A
Ace Technology	3690	10,002.27		0.0%			N/A
Child Nutrition - State	3700	7,957.66		0.0%	8,000.00		0.0%
FEDERAL SOURCES							
Title I (Proj. 511&515)	4210	520,897.98	171,149.50	32.9%	542,185.07	105,085.07	19.4%
Title II, Part A (541)	4271	73,376.12		0.0%	80,370.00		0.0%
Title III	4281	74,942.31	7,643.49	10.2%	78,286.13	12,601.77	16.1%
Special Education Programs	4300	295,495.18	56,842.19	19.2%	276,073.19		0.0%
Title IV, Part A	4442	32,403.60		0.0%	35,250.00		0.0%
Medicaid Resources	4580	8,620.60		0.0%			N/A
Miscellaneous Federal	4689			N/A	172,313.16		0.0%
Child Nutrition - Federal	4700	784,003.89	78,729.11	10.0%	803,700.00	296,586.71	36.9%
Total Revenue		14,405,582.79	4,415,992.36	30.7%	14,519,600.97	3,731,783.84	25.7%
Lapsed Appr/Estopped Warr.	6130/40	23,307.58					
Interfund Transfers	6200	(319,939.22)					
Net Assets - Beginning		4,923,563.51	4,923,563.51		3,978,843.11	3,978,843.11	
Balance Available		$ 19,032,514.66	9,339,555.87		18,498,444.08	7,710,626.95	

SEE ACCOUNTANT'S COMPILATION REPORT

Powered by BoardOnTrack

TULSA HONOR ACADEMY
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS

Expenditures	Object Code	2025-26 Actual	2025-26 As of 10/31/25	% of YTD to Actual	2026-27 Budgeted	2026-27 As of 10/31/26	% of YTD to Budg.
Salaries	100	7,010,286.33	2,056,559.98	29.3%	8,809,498.00	2,415,052.46	27.4%
Employee Benefits	200	1,444,081.48	418,145.74	29.0%	1,881,976.00	475,367.56	25.3%
Worker's Comp./State Unempl.	270-280	41,251.66	18,214.23	44.2%	48,723.00	14,381.86	29.5%
Professional Services	300	1,033,675.05	146,988.86	14.2%	489,889.00	183,600.66	37.5%
Utility Services	410	286,432.22	100,269.92	35.0%	306,218.00	117,434.11	38.3%
Cleaning Services	420	270,995.02	70,335.75	26.0%	231,382.00	75,862.93	32.8%
Repairs and Maintenance Services	430	151,557.09	49,273.56	32.5%	14,100.00	20,980.97	148.8%
Rentals or Lease Services	440	1,117,299.34	309,811.91	27.7%	1,180,120.00	354,561.53	30.0%
Construction Services	450	13,167.22	10,525.00	79.9%			N/A
Student Transportation	510	892,456.78	336,332.50	37.7%	1,084,204.00	429,696.61	39.6%
Insurance Services	520	195,637.01	28,561.08	14.6%	135,925.00	24,689.94	18.2%
Communications Services	530	31,113.82	12,212.87	39.3%	10,271.00	22,626.49	220.3%
Advertising	540	12,723.31		0.0%	25,000.00		0.0%
Printing	550	18,475.28	6,439.05	34.9%	25,000.00	3,595.60	14.4%
Food Service Management	570	1,043,037.19	386,645.85	37.1%	775,500.00	164,397.45	21.2%
Out-of-District Travel	580	36,126.93	997.23	2.8%	21,837.00	16,191.29	74.1%
Commodity Distribution	599	2,250.02		0.0%	3,040.00	125.00	4.1%
General Supplies	610	515,711.58	138,531.05	26.9%	286,825.00	131,009.79	45.7%
Energy (Elect., Natural Gas, & Fuel)	620	9,052.39		0.0%			N/A
Food and Milk	630	859.32		0.0%			N/A
Books	640	102,996.44	9,757.02	9.5%		12,119.51	N/A
Furniture, Fixtures, Tech, etc.	650	592,679.13	224,647.61	37.9%	341,825.00	166,789.31	48.8%
Student and Staff	680	47,136.37	1,984.75	4.2%	15,670.00	17,974.49	114.7%
Property	700	22,980.37	899.99	3.9%		7,960.25	N/A
Sponsor Fees	805	84,582.07	8,627.32	10.2%	108,201.00	28,001.07	25.9%
Dues and Fees	810	18,621.11	1,534.66	8.2%	307,658.00	15,987.32	5.2%
Staff Registration & Tuition	860	49,623.84	25,437.50	51.3%		35,000.00	N/A
Reimbursement	930	8,863.18	5,586.26	63.0%	4,239.00	2,888.95	68.2%
Unidentified				N/A		178.96	N/A
Total Expenditures		15,053,671.55	4,368,319.69	29.0%	16,107,101.00	4,736,474.11	29.4%
Net Assets - Ending		$ 3,978,843.11	4,971,236.18		2,391,343.08	2,974,152.84	

SEE ACCOUNTANT'S COMPILATION REPORT -3-

TULSA HONOR ACADEMY - 2026-27 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS

Building Fund	Source Codes	2025-26 Actual	2025-26 As of 10/31/25	% of YTD to Actual	2026-27 Budgeted	2026-27 As of 10/31/26	% of YTD to Budgeted
Revenue							
Redbud Grant	3435	733,555.85		0.0%	730,620.00		0.0%
Total Revenue		733,555.85	-	0.0%	730,620.00	-	0.0%
Lapsed Appr/Estopped Warr.	6130/40	3,834.75					
Interfund Transfers	6200	319,939.22					
Net Assets - Beginning	6110	1,513,724.68	1,513,724.68		1,507,463.25	1,507,463.25	
Total Revenue Available		2,571,054.50	1,513,724.68		2,238,083.25	1,507,463.25	
Expenditures							
Repairs & Maint. Services	430	4,160.16	556.23	13.4%	160,000.00	54,740.54	34.2%
Property Services	440	951,957.21	619,256.00	65.1%		5,500.00	N/A
Supplies & Materials	600			N/A	50,000.00	13,020.38	26.0%
Capital Improvements	700	107,473.88	52,453.88	48.8%	50,000.00		0.0%
Total expenditures		1,063,591.25	672,266.11	63.2%	260,000.00	73,260.92	28.2%
Ending Net Assets		$1,507,463.25	841,458.57		1,978,083.25	1,434,202.33	

SEE ACCOUNTANT'S COMPILATION REPORT

TULSA HONOR ACADEMY - 2026-27 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS

Gifts Fund	Source Codes	2025-26 Actual	2025-26 As of 10/31/25	% of YTD to Actual	2026-27 Budgeted	2026-27 As of 10/31/26	% of YTD to Budgeted
Revenue							
Interest Earnings	1300	72,562.86	26,576.21	36.6%		23,532.00	N/A
Donations	1610	603,820.99	190,667.93	31.6%		973,123.21	N/A
Correcting Entries	5000			N/A			N/A
Total Revenue		676,383.85	217,244.14	32.1%	-	996,655.21	N/A
Lapsed Appr/Estopped Warr.	6130/40	6,716.87					
Net Assets - Beginning	6110	2,223,322.47	2,223,322.47		2,377,105.19	2,377,105.19	
Total Revenue Available		2,906,423.19	2,440,566.61		2,377,105.19	3,373,760.40	
Expenditures							
Professional Services	300	250.00		0.0%			N/A
Rentals or Lease Services	440	428,269.00	404,054.00	94.3%			N/A
Student Transportion	510	204.88		0.0%			N/A
Staff Travel	580	970.64		0.0%		111.65	N/A
Supplies & Materials	600	50,207.48	4,968.40	9.9%	36,000.00	5,399.03	15.0%
Scholarships	880	49,416.00	49,416.00	100.0%	60,000.00	42,250.00	70.4%
Total expenditures		529,318.00	458,438.40	86.6%	96,000.00	47,760.68	49.8%
Ending Net Assets		$2,377,105.19	1,982,128.21		2,281,105.19	3,325,999.72	

SEE ACCOUNTANT'S COMPILATION REPORT

SUPPLEMENTAL INFORMATION

TULSA HONOR ACADEMY - 2026-27 FISCAL YEAR
THREE (3) YEAR COMPARISON - GENERAL FUND - CASH BASIS

	2024-25 Expenditures		2025-26 Expenditures		2026-27 Expenditures	
	Salary	Non-salary	Salary	Non-salary	Salary	Non-salary
July	382,776.66	101,897.29	355,161.39	303,925.01	418,841.76	306,683.54
August	662,927.49	226,256.20	702,134.03	581,301.85	823,813.35	374,540.20
September	670,611.43	539,425.94	704,848.99	396,801.32	826,228.25	470,139.68
October	673,952.36	601,501.69	712,561.31	611,585.79	821,536.66	694,690.67
November	672,114.42	256,048.03	708,542.48	410,094.87		
December	676,111.77	387,646.72	710,882.27	450,809.46		
January	680,056.52	742,784.95	701,594.79	362,113.62		
February	688,236.63	315,209.09	702,197.45	518,749.49		
March	662,472.40	354,946.52	687,975.41	501,648.10		
April	702,724.55	215,742.57	688,425.91	694,235.24		
May	642,940.68	493,792.90	681,568.82	682,749.01		
June	1,040,089.76	508,362.70	1,098,474.96	1,085,289.98		
	$ 8,155,014.67	4,743,614.60	8,454,367.81	6,599,303.74	2,890,420.02	1,846,054.09
		12,898,629.27		15,053,671.55		4,736,474.11

	2024-25 Expenditures		2025-26 Expenditures		2026-27 Expenditures	
	Salary	Non-salary	Salary	Non-salary	Salary	Non-salary
July	382,776.66	101,897.29	355,161.39	303,925.01	418,841.76	306,683.54
August	662,927.49	226,256.20	702,134.03	581,301.85	823,813.35	374,540.20
September	670,611.43	539,425.94	704,848.99	396,801.32	826,228.25	470,139.68
October	673,952.36	601,501.69	712,561.31	611,585.79	821,536.66	694,690.67
November						
December						
January						
February						
March						
April						
May						
June						
	$ 2,390,267.94	1,469,081.12	2,474,705.72	1,893,613.97	2,890,420.02	1,846,054.09
		3,859,349.06		4,368,319.69		4,736,474.11

Coversheet

Approval of TPS Amended Contract

Section: II. Consent Agenda
Item: E. Approval of TPS Amended Contract
Purpose:
Submitted by:
Related Material: THA TPS Amended Contract.pdf

Amendment No. 1 to Charter School Contract

This Amendment is made and entered into on July 1, 2026 ("Effective Date") by and between **Tulsa Honor Academy, Inc. an Oklahoma not-for-profit corporation**, ("Charter") and **Independent School District No. 1 of Tulsa County, Oklahoma a/k/a Tulsa Public Schools** ("TPS") (together "the Parties").

WHEREAS, the Parties entered into a Charter School Contract dated July 1, 2024 (the "Contract"), regarding the authorization to operate an Oklahoma charter school under the terms therein, including the Charter Performance Framework.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Contract as follows:

1. Exhibit A: Tulsa Public Schools Charter Performance Framework and Exhibit B: Charter Performance Framework Submission Schedule, are hereby deleted in their entirety and replaced with the updated Exhibit A: Tulsa Public Schools Charter Performance Framework and Exhibit B: Charter Performance Framework Submission Schedule attached hereto.

2. In all other respects, the Contract shall remain unmodified, binding and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 to the Contract as of the Effective Date set forth above.

Tulsa Honor Academy, Inc., an Oklahoma not-for-profit corporation	**Independent School District No. 1 of Tulsa County, Oklahoma a/k/a Tulsa Public Schools**
By:_____	By:_____
Name:_____	Name:_____
Title:_____	Title:_____
Date:_____	Date:_____

Coversheet

Approval of Agreement with MLK Tulsa Commemoration Society

Section: II. Consent Agenda
Item: F. Approval of Agreement with MLK Tulsa Commemoration Society
Purpose: Vote
Submitted by:
Related Material: MLK Tulsa Commemoration Society Agreement_2026.pdf

Contract Request Response

Submited By:
Chandler Moore (Faculty)

Submitted At:
Fri, Oct 16, 2026, 10:36 AM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-10-16

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The CEO approved this request.

Vendor Name
Text
MLK Tulsa Commemoration Society

Description of Service
Text Large
The MLK Tulsa Commemoration Society host an annual MLK Parade and THA StuCo builds a float and participates along with THA Ballet Folklorico! We will have a truck and trailer with a walking group.

Jurisdiction or Governing Law
Text
State of OK

Contract Start Date
Date
2027-01-18

Contract End Date
Date
2027-01-18

Funding Source
Select Custom
• Activity Fund

Total Cost
Number
0

THA Signer
Select Custom
• Chief Executive Officer

Who is responsible for sending the contract for signature?
Select Custom
• THA

Contract Contact Name
Text

Contract Contact Email
Text
mlktulsa@gmail.com.

This will be an online registration that Scholar Life Manager will complete.

Contract Type
Select Custom

• New Contract

Termination Clause - Number of Days Notice (Required)
Number

0

Contract Term
Select Custom

• Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

None

Clarity
Text Large

There is an online registration through Form Builder that I will complete once approved. I have downloaded a PDF copy of the form for review.

https://form.123formbuilder.com/2227182/parade-entry-form

There is no termination clause or commitment. This contract is for us to agree to the rules of the parade however in any circumstance we could choose not to join the parade with no additional fee or penalty.

Additional Notes
Text Large

No answer given

Contract File Upload
File Upload

Scan the QR code to view the file

MLK COMMEMORATION SOCIETY 2027 CELEBRATION SPONSORSHIP PACKAGE INFORMATION

MLK LEGACY SPONSOR LEVEL - $5,000.00

- Platinum Celebration sponsor will be recognized at the Commemorative Service and Student Award Assembly
- $1,500 donated to the MLK Scholarship Fund on behalf of your organization, company or individual Parade entry
- Full page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com website
- Recognition in parade programs, news, and social media releases
- Invitation to Sponsor reception

SERVANT LEADER LEVEL - $3,500.00

- Official Celebration sponsor will be recognized at Student Award Assembly
- $1,000 donated to the MLK Scholarship Fund on behalf of your organization, company or individual Parade entry
- Full page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com website
- Invitation to Sponsor reception

CHANGE MAKER LEVEL - $2,500.00

- $750 donated to the MLK Scholarship Fund on behalf of your organization, company or individual will be recognized at Student Award Assembly Parade entry
- Full page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com website
- Invitation to Sponsor reception

DREAM KEEPER LEVEL - $2,000.00

- $500 donated to the MLK Scholarship Fund on behalf of your organization, company or individual Parade entry
- Half page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com website
- Invitation to Sponsor reception

DRUM MAJOR FOR JUSTICE LEVEL - $1,500.00

- $375 donated to the MLK Scholarship Fund on behalf of your organization, company or individual Parade entry
- Half page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com website
- Invitation to Sponsor reception

MOUNTAIN OF HOPE LEVEL - $1,000.00

- $250 donated to the MLK Scholarship Fund on behalf of your organization, company or individual Parade entry
- Half page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com website
- Invitation to Sponsor reception

BELOVED COMMUNITY LEVEL - $500

- $75 donated to the MLK Scholarship Fund on behalf of your organization, company or individual Parade entry
- Half page ad with premium placement in official event program booklet
- Year-round presence on MLKTULSA.com
- Invitation to Sponsor reception

SCHOLARSHIP / PATRON DONATIONS

You may take a tax-deductible donation to the MLK Scholarship Fund or the Celebration without participating in the parade. Any amount would be greatly appreciated!! Donations of $25.00 or more will receive a special letter of appreciation.

Note: The Dr. Martin Luther King, Jr Commemoration Society has provided direct programming, leadership development, civic engagement and opportunities for artistic expression for more than 20,000 boys and girls across the city of Tulsa, Tulsa County and the surrounding areas since it was founded in 1978. The Society has awarded over $132,000 in scholarships over the past three decades to local high school graduates aspiring to achieve Dr. King's Dream.

For more information or inquiries, please call (918) 492-9495, leave your name, phone number and a brief message and your call will be returned as soon as possible. You can also email us at: mlktulsa@gmail.com

"The function of education is to teach one to think intensively and to think critically. Intelligence plus character – that is the goal of true education". **Martin Luther King, Jr.**

QUESTIONS? Call (918) 492-9495 and leave name, phone number and brief message Or,

email: mlktulsa@gmail.com

48th Annual Dr. Martin Luther King, Jr. Commemorative Parade

MONDAY, JANUARY 18,2027 – 11:00AM

Theme: Be The Dream

PLEASE COMPLETE FORMS AND RETURN WITH PAYMENT TO:

MLK PARADE

P.O. BOX 14025 – TULSA, OK 74159-1025

USE REGULAR MAIL – NO CERTIFIED / SIGNATURE REQUIRED MAIL

KEEP A COPY OF YOUR ENTRY AND MAKE NOTE OF THE DATE MAILED

NOTE: All-terrain vehicles (ATVs), three-wheelers, and horses are STRICTLY PROHIBITED from participating in the parade -- NO EXCEPTIONS

CHECKLIST

_____ ENTRY FORM (Please mark ALL applicable items on the form)

_____ ENTRY DESCRIPTION FORM (MANDATORY – Please print or type)

_____ ACKNOWLEDGEMENT FORM – RULES AND REGULATIONS (MANDATORY)

_____ HOLD HARMLESS FORM (MANDATORY)

_____ INSURANCE CERTIFICATES

(**ALL** motorized and/or trailer vehicles **MUST** have proof of current/valid insurance to participate in the parade. Insurance **MUST** be provided in advance and Driver/Vehicle **MUST** have proof with them on the day of the parade).

_____ ENTRY FEE(S)* Check / Money Order or Stripe
Payable to: MLK Commemoration Society

*Denote name of organization on payment so it can be applied correctly

_____ SCHOLARSHIP / PATRON DONATION (if applicable)

_____ SOUVENIR BOOK AD PLUS FEE** (If applicable) SEE ENCLOSED AD COSTS SHEET

**If you selected a “Sponsor Package” or “Individual Ad”, please follow the directions regarding artwork submission for your ad.

QUESTIONS? Call (918) 492-9495 and leave name, phone number and brief message Or,

email: mlktulsa@gmail.com

48th Annual Dr. Martin Luther King, Jr. Commemorative Parade

2027 DR. MARTIN LUTHER KING, JR. COMMEMORATION SOCIETY PARADE ENTRY FORM

COMPANY / ORGANIZATION / SCHOOL NAME: _____

MAILING ADDRESS_____

CITY: _____**STATE:** _____**ZIP:** _____**PHONE** _____

CONTACT PERSON _____

EMAIL ADDRESS: _____

TYPE OF ENTRY:

EARLY BIRD REGISTRATION: $15 OFF REGISTRATION BEFORE November 1, 2026

REGULAR REGISTRATION Received by December 31,2026

___Non-Profit* $125___

___Small Business $200___

___Corporate $350___

___Accredited Educational/Non-Profit Schools (K-12) No Charge

___Groups & Clubs: $125

___**Sponsor: SPONSORSHIP LEVEL:** _____

Car Clubs: Add an additional charge of $10 per vehicle.

***** REGISTRATIONS WILL BE EXTENDED JANUARY 1-6, 2027 – WITH AN ADDITONAL $25 FEE *****

ENTRY FEE: Check, Money Order or Stripe (Denote name of organization on payment so it can be applied correctly)

MAIL TO: MLK Commemoration Society – P.O. BOX 14025; Tulsa, OK 74159-1025

If you wish to purchase 11" x 17" posters which reflect the theme (black on white), please complete below:

Quantity Price Poster Total Cost - $3.00/ea.

DO YOU WISH FOR YOUR PARADE UNIT TO BE JUDGED? ____YES ____NO

SELECT CATEGORY (Check all that apply) (Floats and Vehicles Only):

_____Float-Professional Build (Includes vehicle/trailer)
_____Float-100% Employee Build (includes vehicle/trailer)
_____ School Band
_____Precision Dance/Drill Team
YOUTH
____Precision Dance/Drill Team
CORPORATE
_____Precision Dance/Drill Team
NONPROFIT

STAGING PURPOSES: (Please fill in numbers that apply): Number of participants: _____

Number of vehicles (cars/pickups/vans): _____ Number of commercial vehicles (CDL): _____ Number of full-size buses: ____

Number of motorcycles: _____ Number of horses: _____ Number of bicycles: _____

FOR COMMITTEE USE ONLY:

DATE RECEIVED: FEES RECEIVED: SPONSOR: YES/NO POSTED BY: CATEGORY: ASSIGNED: REVIEWED BY:

48th Annual Dr. Martin Luther King, Jr. Commemorative Parade

MONDAY, JANUARY 18, 2027 – 11:00 AM

Theme: Be The Dream.

MLK PARADE ENTRY DESCRIPTION

(MUST be submitted with Entry Form)

***PRINT NAME OF ENTRY TO BE ANNOUNCED*: _____**

ENTRY *DESCRIPTION* - In 75 words or less, describe your entry and how it reflects the parade theme:

_____

_____

_____

_____

Note: The MLK Commemoration Society may have to edit your entry description if needed. We will make every effort to announce your entry as described above.

QUESTIONS? Call (918) 492-9495 and leave name, phone number and brief message

Or email: mlktulsa@gmail.com

48th Annual Dr. Martin Luther King, Jr. Commemorative Parade

MONDAY, JANUARY 18, 2027 – 11:00 AM

Theme: Be The Dream.

DR. MARTIN LUTHER KING, JR. COMMEMORATION SOCIETY

HOLD HARMLESS AGREEMENT

(revised 11/15/2014)

With consideration to participate in activities of the Dr. Martin Luther King, Jr Parade sponsored by the Dr. Martin Luther King, Jr. Commemoration Society, Inc, I/WE (COMPANY / ORGANIZATION OR INDIVIDUAL) as a participant in the events of this organization, do hereby agree to indemnify, to the extent that the law allows, and hold harmless the Dr. Martin Luther King, Jr. Commemoration Society, Inc. and including its past, present and future members; directors; officers; volunteers, associated corporations; sponsors; partners; heirs; legal representatives and successors involved with the parade from all liability arising from any injury, loss or damage to myself or any and all members of this organization, company or third party(ies) which results directly from a negligent act or omission by me/us or any of our employees, students or participants occurring during my/our participation in this parade.

The undersigned has the authority to execute this Hold Harmless Agreement on behalf of the party named above, for whom he/she is signing.

_____ _____ Authorized

Representative Signature Date

_____ _____ Authorized

Representative Printed Name Date

QUESTIONS? Call (918) 492-9495 and leave name, phone number and brief message Or,

email: mlktulsa@gmail.com

48th Annual Dr. Martin Luther King, Jr. Commemorative Parade

MONDAY, JANUARY 18, 2027 – 11:00 AM

Theme: Be The Dream.

MLK PARADE COMMITTEE RULES AND REGULATIONS

ACKNOWLEDGEMENT FORM

I / WE (One name for Individual Entry, Two for Group or Company)

(Primary Contact Name, Email and Phone Number)

_____

(Secondary Contact Name, Email and Phone Number)

Representatives for:

_____

Individual / Group / Company Name

Do hereby acknowledge and affirm that I/We have read, fully understand, agree to and will adhere to and abide set forth by Dr. Martin Luther King, Jr. Commemoration Society Parade Rules-Regulations and Guidelines aas published and presented (copy received and retained).

I / We further affirm that all members / participants of above-named entity have been advised of and agree to abide by said Rules and Regulations. The undersigned have the authority to execute this agreement on behalf of the party for whom he/she is signing.

Signed this day of _____, 20_____

Signature of Primary Representative: _____ Title: _____

Signature of Secondary Representative: _____ Title: _____

QUESTIONS? Call (918) 492-9495 and leave name, phone number and brief message Or, email: mlktulsa@gmail.com

48th Annual Dr. Martin Luther King, Jr. Commemorative Parade

MONDAY, JANUARY 18, 2027 – 11:00 AM

Theme: Be The Dream.

DR. MARTIN LUTHER KING, JR. SOUVENIR BOOK ADVERTISEMENT PRICES **ALL ADS, WITH FEES, MUST BE SUBMITTED NO LATER THAN DECEMBER 15, 2026**

AD SIZE PRICE

FULL PAGE $300.00

HALF PAGE $200.00

QUARTER PAGE $100.00

EIGHTH PAGE $ 75.00

PATRON LISTING* $ 20.00

*Any individual, couple, group or business may have their name printed on the Patrons Page.
ANYONE MAY CHOOSE TO PURCHASE ONLY AD SPACE WITHOUT BEING IN THE PARADE

The MLK Souvenir Program Book will be printed in color.

ALL ADS MUST BE CAMERA READY (300 dpi)
Send the ads to: mlktulsa@gmail.com

Due date: No later than 12/15/26

ADVERTISING ACKNOWLEDGEMENT

_____ I have selected a Sponsorship Package that includes an ad

_____ I have enclosed $_____ (for advertising only)

_____ I will email the camera-ready (300 dpi) copy to mlktulsa@gmail.com

Ad Copy Contact: _____ Email: _____

Phone number: _____

QUESTIONS? Call (918) 492-9495 and leave name, phone number and brief message

Or, email: mlktulsa@gmail.com

Coversheet

Approval of Scholastic Agreement

Section: II. Consent Agenda
Item: G. Approval of Scholastic Agreement
Purpose: Vote
Submitted by:
Related Material: Scholastic Book Fair Service Agreement [THA MS]_2026.pdf

Contract Request Response

Submited By:
Shalyn Lindsey (Faculty)

Submitted At:
Wed, Oct 28, 2026, 2:36 PM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-10-28

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The COO approved this request.

Vendor Name
Text
Scholastic

Description of Service
Text Large
Book Fair Service Agreement for the THA Middle School Campus

Jurisdiction or Governing Law
Text
Oklahoma

Contract Start Date
Date
2027-01-11

Contract End Date
Date
2027-01-15

Funding Source
Select Custom
• No Cost

Total Cost
Number
0

THA Signer
Select Custom
• Chief Operations Officer

Who is responsible for sending the contract for signature?
Select Custom
• Vendor

Contract Contact Name
Text
Mariah Hall

Contract Contact Email
Text
mhall@scholasticbookfairs.com

Select Contract Type
• New Contract

Number
0

Termination Clause - Number of Days Notice (Required)

Contract Term
Select Custom

- Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

No answer given

Clarity
Text Large

No answer given

Additional Notes
Text Large

No answer given

Contract File Upload
File Upload

Scan the QR code to view the file

Scholastic Book Fairs (SBF)

Services Agreement

Thank you for hosting a Scholastic Book Fair! We look forward to working with you. Please read the following Services Agreement and guidelines, which have recently changed. Scholastic Book Fairs is now the retailer of books sold at the Fair. State and local sales tax must be collected on all purchases at the Fair (except for purchases made by the school with school funds for school use when the school is registered with Scholastic as tax-exempt).

As always, Scholastic will provide:

- Books and educational products
- A dedicated support and service team
- Online planning resources and tools
- Quick and easy product restocks
- Setup Kit & Kick-Off Kit with promotional materials
- An Online Fair by way of The Scholastic Store
- Convenient payment system that allows you to accept digital payments and major credit cards

The school or organization listed agrees to:

- Use Scholastic Book Fairs as the exclusive provider and retailer of all books, merchandise, and promotional materials during the Book Fair event.
- Store and display all merchandise, cash, checks, credit card machines, and sale slips in a locked and secure location when not in use at the Fair.
- Make products available to all qualified event attendees at the listed price designated by Scholastic.
- Collect sales tax on behalf of Scholastic Book Fairs as required by state and local law.
  - Ensure proper tax-exempt certificate or other documentation as required by state and local law is on file with Scholastic Book Fairs prior to making any tax-exempt purchases.
- Repack all unsold products, supplies, and displays for pickup and/or return.
- Return all payment systems, unsold products, and merchandising materials/displays (unless otherwise marked) to Scholastic Book Fairs promptly at the conclusion of the Fair.
- Within one day after ending your Fair on all payment systems, your Financial Form will be available to process Fair sales and submit payment.
- Review and comply with the following Credit Card Security Procedures:
  - Do not share or distribute the payment system or information you collect (such as credit card numbers), on behalf of Scholastic Book Fairs.
  - Do not write down or copy any information from a customer's credit card (i.e. card numbers, expiration date, or security codes).
  - Payment systems are not to be used for personal use/gain; these devices are only to be used for transactions at Scholastic Book Fairs events.
  - If a credit card has been found, follow these steps:
    - Secure the credit card in a locked area and immediately go to the Lost Credit Card form for further instructions and to submit a report on the incident.
    - If the credit card owner is not located after 3 business days, go to the Lost Credit Card form for directions on destruction of the credit card.
  - The register and any credit card receipts must be locked in a secure location overnight or when not in use.
  - If the register has been left unattended, upon return, inspect the register to ensure there are no visible signs of tampering or unauthorized devices attached, such as a USB or skimmer device. Verify that the security seal on the bottom register case is not damaged or removed from the screw hole.
  - If the seal has been removed, immediately stop using the device and notify the Scholastic customer success team.
  - Do not connect the payment system to any unauthorized networks.
  - All volunteers should use good and reasonable judgment in the event of any issues. Contact the customer success team or your Book Fair consultant for guidance as needed.
  - The Book Fair Host is responsible for informing other volunteers of the credit card security instructional awareness information provided by Scholastic. Acceptance of the Services Agreement acknowledges notice of and agreement to this credit card security instructional awareness information.

Changes to this Services Agreement may be made solely at the discretion of Scholastic Book Fairs as permissible by law and/or as business conditions deem appropriate. We will notify you of any such changes by posting the revised Services Agreement in the Book Fair Host Hub. Under certain circumstances, we may also notify you of changes to this Services Agreement by additional means, including, but not limited to, posting a notice on the Scholastic Book Fairs homepage, sending you an email if we have your email address, or by contacting you through your Book Fair Consultant. At that time, you will have the opportunity to review and accept a new Services Agreement.

Profit

If your Book Fair sales are $4,000 and above, you may opt to take profit in Scholastic Dollars, cash, or a combination of Scholastic Dollars and cash. See the chart below for all other sales levels. Online Fairs are not eligible for cash profit.

- When you elect to take a combination, Scholastic Dollars are worth double the value in cash.
- The total profit amount cannot exceed 25% of sales at cash value.
- Use the Profit Split page on the Financial Form to automatically calculate and optimize your profit elections.

Scholastic Dollars Profit

Book Fair Sales (excluding tax)	Scholastic Dollars Value		Cash Value
$4,000 and up	50% of Sales	and/or	25% of Sales
$1,700 - $3,999.99	40% of Sales		$0
$0 - $1,699.99	30% of Sales		$0

*Excluding tax & shipping.

***If a school presents an official statement from another school book fair operator evidencing that they earned more money from a fair that they ran with such other operator within one (1) year prior to their Scholastic Book Fair than they earned from such Scholastic Book Fair, Scholastic will pay the school the difference in promotional Scholastic Dollars in an amount equal to one (1) Scholastic Dollar for every $0.50 earned from the other operator. Such promotional Scholastic Dollars must be used within 6 months of receipt by the school. Guarantee applies to amounts earned from other book fairs in cash only, no other forms of payment (books or other products, services, etc.) will be considered. Offer not valid for BOGO, Tabletop, and Sponsored Fairs.*

School Information
Tulsa Honor Academy
209 S Lakewood Ave
Tulsa, OK 74112
Account #: 1667771

Fair Information
Fair Dates: 2027-01-11 to 2027-01-15
Fair ID: #6267246

Coversheet

Approval of Contract with Public Consulting Group

Section: II. Consent Agenda
Item: H. Approval of Contract with Public Consulting Group
Purpose: Vote
Submitted by:
Related Material: Public Consulting Group Contract_2026.pdf

Contract Request Response

Submited By:
Denise Maguire (Faculty)

Submitted At:
Fri, Oct 30, 2026, 4:43 PM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-10-30

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The COO approved this request.

Vendor Name
Text
Public Consulting Group

Description of Service
Text Large
They take care of the Medicaid billing.

Jurisdiction or Governing Law
Text
This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Agreement shall be brought in the State of Oklahoma, Oklahoma County.

Contract Start Date
Date
2026-11-17

Contract End Date
Date
2027-06-30

Funding Source
Select Custom
• General Fund

Total Cost
Number
1000

THA Signer
Select Custom
• Chief Operations Officer

Who is responsible for sending the contract for signature?
Select Custom
• THA

Contract Contact Name
Text
Jeni Robinson

Contract Contact Email
Text
jrobison@pcgus.com

Contract Type
Select Custom

• Renewal

Termination Clause - Number of Days Notice (Required)
Number

30

Contract Term
Select Custom

• Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

No answer given

Clarity
Text Large

No answer given

Additional Notes
Text Large

The amount is approximate. PCG submits our Medicaid clams and we pay 10% of the federal share amounts. So the amount we pay them is dependent on what we are able to get reimbursed for.

Contract File Upload
File Upload

Scan the QR code to view the file

CONTRACT FOR
OKLAHOMA SCHOOL-BASED HEALTH SERVICES PROGRAM

Tulsa Honor Academy, Inc.
Participating School District

1421 S Sheridan Rd
Street Address

Tulsa | OK | 74112
City | State | Zip Code

This Agreement is made by and among Public Consulting Group LLC ("PCG"), the Oklahoma State Department of Education ("OSDE"), and the above-referenced School District ("the DISTRICT") as of July 1, 2026 ("Effective Date").

WHEREAS, the DISTRICT is a public school district that employs or contracts with health care providers to provide school-based health-related services to students including special-needs students; and

WHEREAS, the DISTRICT requires assistance in billing Medicaid for covered services that are provided to Medicaid-eligible students, and in collecting amounts billed; and

WHEREAS, the OSDE is duly authorized to administer the Medicaid School-Based Health Services ("SBHS") program pursuant to its 2026 contract with the Oklahoma Health Care Authority ("OHCA") (the "Authorizing Agreement"); and

WHEREAS, PCG is duly authorized to provide Medicaid claiming services to the DISTRICT, pursuant to its contract with OSDE (Purchase Order 2659019714 (the "PCG Contract")); and;

WHEREAS, pursuant to the Authorizing Agreement and PCG Contract, in order to participate in the OSDE administered SBHS program, the DISTRICT must record all health-related services they provide to students as well as the necessary claims support documentation in OK EDPlan™ (which include EasyTrac™); and the PCG Claiming System; and

WHEREAS, the DISTRICT wishes to participate in the SBHS program and allow PCG to coordinate Medicaid Administrative Claim ("MAC") activities and for the DISTRICT to receive Medicaid claiming services from PCG pursuant to the terms and conditions contained in this Agreement and in accordance with Authorizing Agreement and the PCG Contract; and

THEREFORE, OSDE, PCG, and the DISTRICT agree to the terms and conditions set forth in this Agreement.

SDE REQ: 2650016483

Legal Approved 10/6/2026 RGB

I. SCOPE OF SERVICES

A. PCG will perform the services and fulfill the operational responsibilities assigned to it in the attached **Exhibit A** and **Exhibit B,** in accordance with the terms and conditions of this Agreement. The DISTRICT and OSDE will perform the services and fulfill the responsibilities assigned to them respectively in the attached **Exhibit A** and **Exhibit B,** in accordance with the terms and conditions of this Agreement. However, PCG's performance of the services described in the attached **Exhibit A** and **Exhibit B** is expressly conditioned upon the DISTRICT's performance of its responsibilities and upon OSDE's performance of its responsibilities under the Agreement and above-referenced **Exhibit A** and **Exhibit B**.

B. The parties to this Agreement may expand the scope of this Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Agreement. Amendments or modifications to this Agreement must be agreed to by the parties and be made in writing.

C. *Additional scope of work if requested by the DISTRICT.* As a participant in the OSDE SBHS program, the DISTRICT will have the option to receive disability evaluation support through third party vendor PresenceLearning, but that is outside the scope of this Agreement and would require a separate agreement directly with PresenceLearning.

This includes the following services:

- Direct evaluation support to Participating Districts of the OSDE Medicaid Program
- Virtual Evaluations
- Priority will be eligibility evaluations, followed by additional areas dictated by OSDE
- District Engagement
- Performance Reporting (Monthly)
- Service Assessments and Feedback

II. TERM

A. The term of this Agreement (the **"Term"**) shall commence on the Effective Date and shall continue through June 30, 2027.

B. Notwithstanding the foregoing, this Agreement will expire automatically upon the expiration or termination of the PCG Contract or the Authorizing Agreement, whichever occurs earlier.

III. CLAIMING AND COMPENSATION PROCEDURES

A. Pursuant to the Authorizing Agreement, the PCG Contract, and this Agreement, including the exhibits hereto, PCG will submit Medicaid reimbursement and quarterly MAC claims to OHCA on behalf of the OSDE and the DISTRICT.

B. Pursuant to Article 5.1.C of the Authorizing Agreement, for services rendered on or after July 1, 2018, OHCA will make fee-for-service payments directly to the DISTRICT, within forty-five (45) days of submission of a clean claim, and OCHA will invoice the DISTRICT for the State share of all such payments.

C. For fee-for-service claims the DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA on account of the above-referenced claims, as compensation for PCG services.

a. PCG shall invoice the DISTRICT only after reimbursement has been received by the DISTRICT. Each invoice shall state the nature of the reimbursement received and the date of reimbursement.

D. For MAC, the DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA, as compensation for PCG services. For the sake of clarity, PCG invoices and is paid by OSDE for such amount.

E. Upon agreement with the DISTRICT, PCG will convert from a performance-based fee to a flat fee if federal law at any time prohibits or restricts contingency compensation.

F. Upon expiration or termination of this Agreement, PCG shall be entitled to payments for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted or recouped by PCG after the expiration or termination date, following reimbursements received by the DISTRICT on account of such services. Accordingly, the parties agree that the provisions associated with PCG's compensation shall survive expiration or termination of this Agreement.

G. This Agreement provides a mechanism for payment to the DISTRICT by OHCA (through OSDE and PCG) using federal funds from Centers for Medicare & Medicaid Services ("CMS"), and the parties agree that it in no way creates a requirement for OHCA to reimburse any DISTRICT from OHCA state funds.

IV. DISALLOWANCES

If a reimbursement is disallowed after it was paid to the DISTRICT, the following

terms shall apply:

A. PCG shall not be obligated to reimburse the DISTRICT for a disallowance if the DISTRICT, OSDE, or OHCA does not allow PCG to fully participate in the review and audit process, including but not limited to informing PCG of upcoming reviews or audits, allowing PCG to participate in the audit process, providing audit results, and allowing PCG to participate any appeals if available.

B. PCG shall not be obligated to reimburse the DISTRICT for any disallowance resulting from the errors, acts, or omissions of the DISTRICT. PCG's billing, or preparing any MAC claim, on behalf of the DISTRICT is in good faith and the data DISTRICT enters is processed by PCG on an 'as is' basis. The DISTRICT warrants that (i) service data entered into OK EDPlan and/or the PCG Claiming System and supporting claiming data furnished is accurate and complete and that (ii) the DISTRICT has appropriate records to substantiate claims submitted on their behalf by PCG.

C. Subject to the terms provided in this Section, in the event claims are disallowed as a result of PCG's errors or omissions and federal funds are returned and all avenues for contesting the disallowance have been exhausted, PCG shall be capped at paying the DISTRICT only a refund equal to and no greater than the amount paid by the DISTRICT to PCG under this Agreement on the amount disallowed and will not otherwise be liable for any further amount.

V. RECORDS

A. Upon reasonable written notice, which will be no less than ten (10) business days, PCG shall allow the DISTRICT and/or OSDE and any of their duly authorized representatives or agents commercially reasonable access to any records of PCG that are pertinent to this Agreement for the purposes of audits or examinations, provided that (i) any audit or examination requiring physical access to PCG's records shall take place during PCG's normal business hours of operation and in a commercially reasonable manner; and (ii) absent exigent circumstances, neither the DISTRICT nor OSDE shall request more than one (1) audit or investigation within a calendar year, unless required by state or federal law.

B. PCG shall maintain its records relating to this Agreement, including all DISTRICT data, for a period of at least six (6) years from the date of service or claim payment, whichever is greater. For fee-for-service claims, upon expiration or termination of the Agreement, and if the DISTRICT elects not to participate in the next successive term, PCG will provide the DISTRICT a zip file via SFTP (Secure File Transfer Protocol) to include service log, compliance events (e.g., Medicaid parental consent), and remittance advice

("remit") information in the appropriate and available format (e.g., text, Excel, or PDF) going back six (6) years from the date of this Agreement's expiration or termination. If additional years are required, a different file format, and/or a delivery method other than SFTP are requested, PCG will provide the DISTRICT such data in the requested date range and/or format and charge a per hour rate to do so. The hours to complete the work will be priced at the prevailing PCG rates. The DISTRICT shall be obligated to pay prior to delivery of the data.

VI. CONFIDENTIALITY

A. The parties recognize that this Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (**"FERPA"**) and the Individuals with Disabilities Education Act (**"IDEA"**).

B. The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information and agree to amend this Agreement as may be necessary to reflect changes in the applicable law.

C. PCG shall request from the DISTRICT, and the DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Agreement. PCG shall take steps to safeguard all confidential information that it receives or creates pursuant to this Agreement.

D. PCG shall not use confidential information received from the DISTRICT identifying individual students for any purpose other than the purposes of this Agreement or other purposes expressly directed or allowed by the DISTRICT in a writing signed by the DISTRICT.

E. If PCG is requested or required to disclose information received from the DISTRICT pursuant to a subpoena or an order of a court or governmental agency having jurisdiction, PCG shall, prior to any disclosure of such information: (1) provide the DISTRICT with prompt written notice of the existence, terms, and circumstances surrounding the legal or governmental request or requirement, unless otherwise prohibited by law; (2) promptly consult with the DISTRICT on taking steps to resist or narrow the request; (3) cooperate and assist the DISTRICT with its efforts to obtain an order or otherwise limit or restrict the disclosure of its information that is subject to the legal or governmental request or requirement; and (4) only after fully complying with the above steps, if disclosure of such information is still required, furnish only such portion of the information as PCG is advised by counsel is legally required to be disclosed.

F. If the DISTRICT determines it necessary in order to comply with its obligations under law, the DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures as they relate to this Agreement, subject to adequate advance written notice of no less than ten (10) business days and any examination requiring physical access to PCG's facilities or records shall take place during PCG's normal business hours of operation and in a commercially reasonable manner.

G. Upon expiration or termination of this Agreement, and subject to Section V.B above, PCG shall use reasonable and secure means to return or destroy (as directed in writing by the DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the Agreement to such information and limit its further use, until such time as destruction or return is feasible.

H. Nothing in this Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than the DISTRICT, PCG, and their respective successors and assigns.

VII. TERMINATION

This Agreement may be terminated before the end of the term specified in Section II, as follows:

A. **For Convenience:** The DISTRICT or OSDE may terminate the Agreement for convenience only if the DISTRICT or OSDE determines that termination is in the best interest of the party. The DISTRICT or OSDE shall terminate the Agreement for convenience by delivering to PCG a Notice of Termination for Convenience specifying the terms and effective date of Agreement termination. The Agreement termination date shall be a minimum of thirty (30) days from the date the Notice of Termination for Convenience is issued by the DISTRICT or OSDE.

B. **For Cause:** Any party may terminate this Agreement if another party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and allows at least ten (10) business days to cure the breach before the effective date of termination stated in the notice.

C. **Authorizing Agreement**: PCG or OSDE may terminate this Agreement immediately upon written notice in the event that the PCG Contract or the Authorizing Agreement materially amended in such a manner as to materially affect the purpose of, or obligations set forth in, this Agreement.

D. **Provider Qualifications:** PCG or OSDE may terminate this Agreement immediately in the event that a health care provider for the DISTRICT fails to maintain appropriate licensure or other qualifications for providing covered services.

E. **DISTRICT Qualifications:** PCG or OSDE may terminate this Agreement immediately in the event that the DISTRICT fails to maintain appropriate qualifications for participating in the program.

VIII. OWNERSHIP INTERESTS AND LICENSE

Subject to the terms and conditions of this Agreement, including the DISTRICTS's performance of its obligations hereunder, PCG shall license its proprietary systems (i) EasyTrac (including application and related supporting professional services) and/or (ii) PCG Claiming System to the DISTRICT, as more fully described below.

A. Definitions:

(i) "EasyTrac" means: (i) the implementation of the Internet-based functionality of EasyTrac; (ii) a license for EasyTrac and any related modules; (iii) all products and work related to such services within this Agreement; (iv) Production Support for EasyTrac; and (v) the documentation developed by PCG for distribution and use in combination with the foregoing.

(ii) "PCG Claiming System" means: (i) the implementation of the Internet-based system PCG uses for MAC herein; (ii) a license for the PCG Claiming System and any related modules; (iii) all Random Moment Time Study and cost reporting services as described in this Agreement; (iv) Production Support for the PCG Claiming System; and (v) the documentation developed by PCG for distribution and use in combination with the foregoing.

(iii) "Production Support" means ongoing operations and services to maintain user support of EasyTrac and/or the PCG Claiming System following activation of the EasyTrac and/or the PCG Claiming System in the production environment, including work related to resolving unplanned system outages, work related to keeping the EasyTrac and/or the PCG Claiming System in tune and running properly, i.e., hosting, operating system updates, up time, and maintenance schedules (system unavailability), and Application Management.

(iv) "Application Management" means work related to how the EasyTrac and/or the PCG Claiming System is modified, and includes resolving defects, updating the EasyTrac and/or the PCG Claiming System for PCG system-wide national releases to the base

product rolled out on a predefined schedule, processing change requests to modify/change the EasyTrac and/or the PCG Claiming System , release schedules/processes, testing processes, and acceptance processes.

B. PCG grants to the DISTRICT, and the DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable right and license, during the Term only, to access via the Internet and use EasyTrac and/or the PCG Claiming System to the extent reasonably necessary in performing related service coordination functions.

C. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable royalty-free license under PCG's copyrights in PCG's documentation, during the Term only: (i) to incorporate PCG's documentation, in whole or in part, into other written materials prepared by or for the DISTRICT with respect to EasyTrac and/or the PCG Claiming System; and (ii) to reproduce and distribute modified and original versions of PCG's documentation, in hard copy or in an online format, as part of the DISTRICT's documentation for EasyTrac and/or the PCG Claiming System, and, if such DISTRICT's documentation is in an online format, allow the DISTRICT users to make print copies of the same.

D. The DISTRICT shall not use or grant to any person or entity other than authorized the DISTRICT users the right to use EasyTrac and/or the PCG Claiming System, which users shall be subject to the terms set forth herein. Any authorized DISTRICT user who is not otherwise a DISTRICT employee (e.g., vendors, contractors, auditors) must have agreed in writing to confidentiality and licensing obligations and restrictions that are substantially the same as those set forth herein. The DISTRICT shall not distribute, market, or sublicense EasyTrac and/or the PCG Claiming System and shall not permit any DISTRICT user or third party to do so. Before providing access to and use of the EasyTrac to any user who is not employed by the DISTRICT, the DISTRICT shall provide PCG with a written list of the contractors, vendors, auditors, and/or agencies who are being given such access.

E. The DISTRICT shall ensure that appropriate proprietary notices indicating PCG's intellectual property rights in EasyTrac and/or the PCG Claiming System and related documentation are placed on all copies of written materials distributed by the DISTRICT relating thereto. Examples of such documentation include training materials and manuals. The DISTRICT shall not remove, modify, or suppress any confidentiality legends or proprietary notices placed on or contained within EasyTrac and/or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.

F. The DISTRICT shall not distribute any PCG documentation or intellectual property made available through this Agreement to any individual or organization that is not part of the DISTRICT or an authorized DISTRICT user and shall not permit any DISTRICT user or third party to do so.

G. The DISTRICT shall not transfer, rent, or permit access to EasyTrac and/or the PCG Claiming System to any third party, and shall not permit any DISTRICT user or third party to do so.

H. The DISTRICT shall not modify, decompile, disassemble, or otherwise attempt to reverse engineer EasyTrac and/or the PCG Claiming System or any portion thereof, and shall not permit any DISTRICT user or third party to do so.

I. The DISTRICT shall not circumvent any security protection within EasyTrac™ and/or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.

J. Subject to the license rights granted to the DISTRICT by this Section, all right, title, and interest in and to EasyTrac and/or the PCG Claiming System, including the intellectual property rights and technology inherent in EasyTrac and/or the PCG Claiming System, are and at all times will remain the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display EasyTrac and/or the PCG Claiming System, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to the DISTRICT any right, title, or interest in or to PCG's intellectual property rights or other rights in and to EasyTrac and/or the PCG Claiming System or PCG's trademarks. Except as expressly authorized by this Agreement, the DISTRICT shall not use, display, copy, distribute, modify, or sublicense EasyTrac and/or the PCG Claiming System. PCG reserves all rights not expressly granted to the DISTRICT by this Agreement.

K. The DISTRICT acknowledges that PCG is and shall remain the owner of all rights, title, and interest in and to each of PCG's trademarks in any form or embodiment thereof and is also the owner of all goodwill associated with PCG's trademarks. All goodwill generated by the DISTRICT's use of EasyTrac and/or the PCG Claiming System with respect to PCG's trademarks shall inure exclusively to the benefit of PCG. The DISTRICT shall promptly notify PCG of any third-party infringements of any of the PCG trademarks used in connection with EasyTrac and/or the PCG Claiming System, or any act of unfair competition by third parties relating to the PCG trademarks, within a reasonable time of the DISTRICT's knowledge of such infringements or acts.

L. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its intellectual property rights in EasyTrac and/or the PCG Claiming System.

IX. LIABILITY AND INSURANCE

A. PCG shall defend, indemnify, and hold harmless the DISTRICT and OSDE from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against the DISTRICT or OSDE, employees, or agents arising from or connected with a claim, related to this Agreement, that any EasyTrac and/or the PCG Claiming System infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that the DISTRICT and OSDE promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. Any settlement or compromise will require the agreement of both PCG and OSDE.

B. PCG shall not be liable to the DISTRICT and OSDE for consequential, incidental, exemplary, special or punitive damages resulting from or relating to the Agreement, whether based on breach of contract, tort, or otherwise, even if such party has been advised of the possibility of such damages. Under no circumstances shall PCG's aggregate liability under this Agreement exceed an amount equal to the total compensation paid to PCG pursuant to this Agreement. PCG will maintain adequate insurance coverage for purposes of this Agreement, including commercial general liability, worker's compensation, and errors and omissions liability insurance. PCG will provide to the DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days' notice prior to modification of terms or termination

X. SUCCESSORS AND ASSIGNEES

A. The parties each binds itself, its associates, partners, successors, assigns, and legal representatives to the other parties to this Agreement with respect to all covenants of this Agreement.

B. No party shall assign any interest in this Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other parties.

XI. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Agreement shall be brought in the State of Oklahoma, Oklahoma County.

XII. COMPLIANCE WITH LAWS

A. The parties shall comply with all applicable federal and state laws and regulations.

B. This Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event this Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, the parties shall negotiate in good faith to modify the terms and provisions of this Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Agreement shall terminate at the election of any party and no party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that the parties shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.

C. This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIII. EXTENT OF AGREEMENT AND ORDER OF PRECEDENCE

A. This Agreement represents the entire and integrated agreement among the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

B. This Agreement may be amended or revised only by a written amendment signed by authorized representatives of all parties and referencing this Agreement.

C. The parties acknowledge that nothing in this Agreement is intended to conflict with the PCG Contract or the Authorizing Agreement; in the event of a conflict between those agreements and this Agreement, the terms and conditions of those agreements will govern. In the event of any conflict between the terms of this Agreement and the Attachments, the following order of precedence shall govern:

1. Agreement
2. Exhibit A – Operational Responsibilities
3. Exhibit B – Compliance Checklist

XIV. PROCUREMENT

A. The DISTRICT and OSDE are solely responsible for their compliance with applicable procurement laws and regulations.

XV. NOTICES AND CONTACT PERSONS

Any notices, requests, consents, and other communications hereunder shall be in writing and shall be effective either when delivered personally to the party for whom intended, or five days following deposit of the same into the United States mail (certified mail, return receipt requested, or first class postage prepaid), addressed to such party at the address set forth below, who shall serve as Contact Persons unless replaced by a party by written notice to the other party:

PCG
Alicia Stewart
Manager
Public Consulting Group LLC
44 Vantage Way, Suite 330
Nashville, Tennessee 37228

OSDE
Tom Newell
Chief of Staff
Oklahoma State Department of Education
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105

DISTRICT
Tulsa Honor Academy, Inc.
Alison Moore - Chief Operations Officer
1421 S Sheridan Rd
Tulsa, OK 74112

XVI. MISCELLANEOUS

A. The parties understand that PCG is not required to perform the services on a full-time basis for DISTRICT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.

B. The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement.

C. If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.

D. Except as expressly provided in this Agreement, including Attachments A & B, PCG does not make any warranty with respect to the contracted services, whether express or implied, and specifically disclaims any implied warranties, whether of merchantability, suitability, fitness for a particular purpose, or otherwise for said contracted services.

E. The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship.

F. Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.

G. The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions hereof.

H. Each party represents that: (1) it has the authority to enter into this Agreement; and (2) that the individual signing this Agreement on its behalf is authorized to do so.

I. The parties to this Agreement are independent from each other. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.

J. The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date written above.

For and on behalf of PCG:

Alicia Stewart

Signature

Name: Alicia Stewart

Title: PCG Manager

Date: October 6, 2026

For and on behalf of the OSDE:

Signature

Name: Tom Newell

Title: Chief of Staff

Date: 12/12/26

For and on behalf of District:

Signature

Name: Alison Moore

Title: Chief Operations Officer

Date Approved by School Board:

EXHIBIT A – OPERATIONAL RESPONSIBILITIES

Each of the parties to this Agreement agree to fulfill the operational responsibilities assigned to it in this Exhibit A.

EXHIBIT B – COMPLIANCE AGREEMENT

Each of the parties to this Agreement agree to fulfill the compliance responsibilities assigned to it in this Exhibit B.

EXHIBIT A
OPERATIONAL RESPONSIBILITIES
EFFECTIVE SCHOOL YEAR 2026 -2027
SCHOOL-BASED HEALTH SERVICES PROGRAM

This exhibit provides the operational responsibilities assigned to the Oklahoma State Department of Education (OSDE), the School District, and PCG in accordance with the terms and conditions of the Participation Agreement for the Oklahoma Medicaid School-Based Health Services (SBHS) program.

OSDE

OSDE is the state agency responsible for oversight of Oklahoma public School District compliance with the requirements of the Individuals with Disabilities Education Act (IDEA), 20 USC § 1400, et seq. As part of that responsibility, OSDE is tasked with collecting and monitoring School District IEPs. Pursuant to the Authorizing Agreement between OSDE and the Oklahoma Health Care Authority (OHCA), OSDE has been charged with the responsibility of developing and approving program practices and policies and for the administration of the Oklahoma School-Based Medicaid program through a contracted third-party administrator, Public Consulting Group LLC (PCG), in collaboration with OHCA.

PCG

OSDE contracts with PCG to act as a third-party administrator to fee-for-service (FFS) and Medicaid Administrative Claiming (MAC):

FFS

1. Serve as the single point of contact for School Districts that are either interested in participating or are participating in the SBHS program.
2. Provide initial training to the School District's health-related provider's program liaisons that will cover the overall program, participation requirements, and the processes for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.
3. Provide ongoing OK EDPlan and program support to the School District.
    - Email support will be provided via the email links on the OK EDPlan. Message Board page.
    - Phone support will be during the hours of 9:00 AM and 5:00 PM local time, excluding weekends and PCG-recognized holidays. PCG will provide a toll-free or local number. This number will connect the School District contact with PCG's OK EDPlan help desk.
    - Provide annual ongoing training to the School District's health-related providers and program liaisons that will cover the overall program, participation requirements, and the process for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan.
4. Prepare and update as appropriate, a Compliance Checklist identifying the relevant Medicaid documentation rules for the OK School-Based Medicaid program.
5. Based on the information entered on OK EDPlan by School District as well as the compliance check options agreed to in the Compliance Checklist, process, generate, and submit claims to OHCA on behalf of OSDE and all School Districts participating in the program for services rendered during the 2026-2027 school year.
6. Bill Medicaid for School Districts properly per Exhibit B – Compliance Checklist for logging services and claim support documentation in OK EDPlan.

7. Review Remittance Advices from OHCA to reconcile, correct denied claims, and void claims as appropriate.
8. Generate and provide claiming and compliance reports to School District.
9. Perform annual program integrity reviews pursuant to the SBHS audit plan approved by OSDE.
10. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements for 6 years from the date of service (OHCA Policies and Rules: 317:30-3-15). Records that are part of an ongoing compliance review, audit, grievance, or litigation require that the documentation be retained beyond 6 years.

MAC

PCG has developed a description of reimbursable MAC activities performed by School District contract or salaried staff. This list is in accordance with CMS guidelines. A description of the MAC activities can be found in the Time Study Implementation Guide. Therefore, PCG will:

1. Review District MAC claims for Medicaid reimbursement periodically.
2. Compile documentation as set forth by CMS guidelines and calculate a MAC claim for reimbursement.
3. Issue payment to the District representing all of the federal share of actual and reasonable costs less PCG's administrative fee for MAC activities provided by the District, as determined by CMS approved cost allocation methodologies and time study formulas.
4. Prepare claims to OHCA, on behalf of OSDE, to forward for funding to CMS for Title XIX participation.
5. Calculate MAC claims directly in the PCG Claiming System and District financial personnel will be able to view the calculation.
6. Notify the District in the event of any changes made by CMS to federal matching percentages or costs eligible for match.
7. Assist Districts via the help desk with program components including but not limited to education and training, and technical assistance for the SBHS program. The PCG Claiming System will provide a variety of resources.
8. OSDE will distribute MAC reimbursement funds to the District via Electronic Funds Transfer (EFT). OSDE is obligated to reimburse funds to the extent that OSDE receives funds from OHCA, excluding appropriate administrative fees as agreed between OSDE and PCG. OSDE reserves the right to withhold distribution of payment(s) if the District is in a payback situation for any program component.

School District

FFS

1. Designate a liaison who has decision-making authority, or reports directly to someone who has such decision-making authority with respect to all matters in the Participation Agreement (including its exhibits). The liaison will serve as the primary point of contact with OSDE and PCG.
2. Actively participate in this program and be available for training sessions in accordance with an agreed schedule and for other required tasks, activities, and approvals.
3. Enroll as a Medicaid provider. This includes notifying Medicaid of any change in address, tax ID, or other information required to keep Medicaid provider enrollment records current at all times.
4. Obtain a National Provider Identifier (NPI) for billing transaction purposes.

5. Have its rendering providers enroll as a Medicaid provider (contract with OHCA), re-enroll as a Medicaid provider (re-new contract with OHCA) and obtain an NPI. The Medicaid provider ID and its effective dates must be recorded in OK EDPlan. The School District must have all rendering providers linked to its Medicaid ID via Appendix A in OHCA's portal before submitting claims for Medicaid reimbursement.
6. Complete paperwork for PCG to submit and receive electronic claims and electronic Medicaid enrollment data on behalf of School District.
7. Obtain one-time written parental consent to disclose information and bill Medicaid for services and to provide the parent or guardian with initial and annual notice of the disclosure.
8. Obtain a separate physician referral for Physical Therapy services.
9. Ensure that its rendering providers (employees or contractors who perform direct medical services) meet all of Medicaid's licensure, certification, and other criteria to qualify as Medicaid providers and provide services for which Medicaid reimbursement is claimed.
10. Initially set up and manage ongoing access and supervisor links for its health-related service providers in OK EDPlan.
11. Have its health-related service providers record all health-related services they provide to special education students in OK EDPlan. PCG will not submit claims for any services not entered in OK EDPlan.
12. Have its liaison record all necessary claim support documentation in OK EDPlan.
13. Provide all services that are listed in the student's IEP, regardless of whether the services are Medicaid-covered and can be billed to Medicaid. (PCG will submit Medicaid claims only for Medicaid-covered services.)
14. Be responsible for the accuracy and completeness of the data its employees provide for claim submission. Errors must be corrected as soon as possible. School District, not OSDE or PCG, is accountable for any errors or omissions.
15. If audited by the State (OAC 317:30-3-2.1) or Federal (42 CFR 431.107(b)(1)-(2)) Government or their agents, disclose all Medicaid records required for audit purposes.
16. Safeguard student records in accordance with the Family Educational Rights and Privacy Act (FERPA), applicable provisions of HIPAA, and all applicable OK state laws.
17. Be responsible for informing its program participants of all relevant privacy regulations and polices.
18. Ensure the availability of non-federal (state/local) funds expended for Medicaid covered services equal to the required state share match. Districts can only use state/local monies for matching Medicaid. Districts may not use federal funds for the required match. If a federal grant has a cash match requirement, the funds used for the match cannot also be used as a match for Medicaid.
19. Participate in the program financing model by transferring state matching funds to OHCA, equaling the non-federal matching funds required for receipt of federal Medicaid funding for the service.
20. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements.
21. Comply with the requirements of the OK Medicaid Billing Services Compliance Checklist.
22. As used in this Exhibit, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of

computer data, or in any other form. In accepting any Contract with the State, the School District agrees that any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution and performance of the resultant Contract.

The District is required to retain records relative to the Contract for the duration of the Contract and for a period of six (6) years following completion and/or termination of the Contract. If an audit, litigation, or other action involving such records is started before the end of the six (6) year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved, or until the end of the six (6) year retention period, whichever is later.

23. Unless otherwise specified in the Oklahoma Open Records Act, Central Purchasing Act, or other applicable law, documents and information School District submits as part of or in connection with a contract are public records and subject to disclosure. School District claiming any portion of their contract as proprietary or confidential must specifically identify what documents or portions of documents they consider confidential and identify applicable law supporting their claim of confidentiality. The Superintendent of OSDE (STATE OF OKLAHOMA) shall make the final decision as to whether the documentation or information is confidential.

    District shall cooperate in the defense of any disallowance claim arising in connection with this Agreement. Any defense costs associated with the disallowance on claims attributable to errors or omissions caused by District shall be borne by District. District agrees and understands that the federal government may levy a disallowance on the Medicaid expenditures made in connection with this Agreement. District also agrees and understands that disallowances levied may or may not be upheld, in whole or in part, if appealed. District shall be responsible for any disallowance, deferral, or recoupment.

MAC

1. The School District will designate an employee(s) to act as a liaison with PCG for issues concerning this Agreement, administration of the MAC component of the SBHS program, and financial information. The School District may choose to designate more than one person based on roles and responsibilities as School Districts are required to have a replacement available to perform program requirements in the case of an absence. If the designated employee(s) changes roles or School Districts the School District must provide written notice to PCG within ten (10) business days.
2. The School District will meet all deadlines to submit required information to PCG for the purposes of the SBHS program.
3. The accounting system used by the School District or its contractor must comply with the requirements contained in 2 CFR 220.
4. School Districts must follow the policies and procedures contained in the "Time Study Implementation Guide" approved by CMS.
5. The School District will maintain or coordinate a contractor's assistance in maintaining an OSDE/OHCA/CMS approved MAC component to include training, the use of standardized sample forms, sampling, the development and maintenance of School District identifiable cost accounting pools, and the application of sample percentages to accounting pools in a manner which will document the process for audits.

6. The School District will report periodic salary and benefit, and contracted personnel costs for participants that are included on the related Random Moment Time Study (RMTS) staff pool list. Costs are reported on a cashbasis accounting methodology. Each period's costs must be certified by an authorized financial representative of the School District.
7. The School District must sign and return to PCG the non-federal matching dollars, also referred to as periodic Certification of Public Expenditures (CPE) form(s), and/or other documentation determined by OHCA to be necessary to verify that the District has expended the state / local funds reflected in the certification. The CPE form must be signed and dated by an authorized financial representative on behalf of the SCHOOL DISTRICT. The funds expended and reported in the CPE must be funds other than federal funds.
8. Periodic CPE forms are generated with the claim and distributed electronically. The School District will need to sign each period's CPE in the PCG Claiming System before disbursement of MAC funds.
9. The School District shall monitor employee participation to ensure that RMTS forms are completed. The School District must meet the minimum return rate compliance of 85% of survey moments assigned each period. After the first period of RMTS non-compliance, the School District may be required to submit a Corrective Action Plan (CAP) outlining a plan to meet compliance. After two consecutive periods of RMTS non- compliance, the School District may be required to document why the strategy in the CAP was not effective and submit a revised CAP. After three consecutive periods of RMTS non-compliance, the School District may be removed from participating in the MAC component of the SBHS program. Non-compliance measures may change at any time based on direction from OSDE/OHCA or a federal entity. Submission of and compliance with a CAP is not the exclusive remedy for non-compliance by the School District. In addition to requiring the adoption and implementation of a CAP, claims for MAC may be denied and/or recouped as a result of non-compliance.

Compliance Reviews

1. A School District receiving SBHS Program funds will be subject to periodic comprehensive compliance reviews, as determined in collaboration with PCG and OSDE. OSDE has the option to modify review selections upon request. The School District will comply with all required next steps as a result of findings..

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2. Any recoupment or disallowance of funds for any reason, including as a result of an audit exception, disallowance or comprehensive compliance review, or deferral or denial by CMS or OHCA, will be the exclusive responsibility of the School District, regardless of when the recoupment or disallowance is issued or whether the School District has withdrawn from the SBHS program. PCG shall have no liability for any such recoupment or disallowance of funds. If a recoupment is requested, payment by the School District is due on demand.
3. The School District will comply with all applicable federal, state, and local laws, rules and regulations, program requirements, OSDE and OHCA policies, and procedures governing performance of duties under this Agreement, including but not limited to an annual audit conducted in accordance with the Single Audit Act of 1984 and all applicable amendments.
4. The School District agrees to maintain and furnish records and documents from the date of payment, both medical and non-medical, as may be required by applicable federal and state laws. The School District will allow PCG or designees reasonable access during regular business hours to review, copy or obtain specific records or documents and will cooperate with PCG or designee to facilitate the information and record exchanges necessary for quality management, utilization management, or other processes required for SBHS program operations.
5. The School District shall comply with all deadlines set by PCG regarding compliance reviews, deliverable and documentation deadlines, and respond to PCG in a timely manner. It is the

responsibility of the School District to stay informed regarding deadlines and program changes through, dashboards, trainings, as well communications sent by PCG.

6. Should a School District not submit documentation that meets all SBHS program documentation requirements to substantiate cost reported or reimbursement received or fails to submit required documentation within the outlined required timeframe if/when selected for a compliance review all monies determined owed are subject to recoupment.
7. All documentation submission for compliance reviews must be made in an acceptable format depending on the content of the data and School District is responsible for delivery timelines despite service provider or methods of delivery used. All data that contains private, confidential student data must be submitted securely, and the School District is responsible for alternate submission arrangements should technology prohibit secure electronic data submission.
8. School District documentation, data certifications, and submissions should undergo a thorough review and quality check by the School District to ensure accuracy. Certification language should be reviewed carefully to understand responsibility of accuracy and acknowledgement of consequences before submission to PCG.
9. The School District will comply with all program requirements as outlined in the SBHS Program Handbook specific to school-based claiming prior to submitting costs for MAC claims. The School District will submit all financial supporting documentation upon request. The School District shall not engage in unallowable practices such as back-dating or any other alteration of the source document in order to falsify program compliance.
10. The School District will cooperate with periodic compliance reviews conducted by PCG and will comply with recommendations that result from those comprehensive compliance reviews. The School District will supply a certified CAP certified by a School District representative for areas identified as non-compliant during a compliance review.

EXHIBIT B – COMPLIANCE AGREEMENT

Each of the parties to this Participation Agreement agree to fulfill the compliance responsibilities assigned to it in this Exhibit B.

EXHIBIT B
COMPLIANCE CHECKLIST
EFFECTIVE SCHOOL YEAR 2026 - 2027
SCHOOL-BASED HEALTH SERVICES PROGRAM

Public Consulting Group LLC (PCG) has been retained by the Oklahoma State Department of Education (OSDE) to administer the School Based Health Services (SBHS) program for all participating School Districts (hereafter referred to as "School District"). PCG will provide Medicaid billing services pursuant to the contract between the Oklahoma Health Care Authority (OHCA) and OSDE, the contract between OSDE and PCG, and the Participation Agreement among OSDE, PCG, and School District.

This Medicaid Billing Services Compliance Checklist is intended to help School District comply with applicable Medicaid billing requirements. It is a requirement of the SBHS program that OSDE reviews the Checklist together with PCG before the start of each school year, that OSDE executes the Checklist and delivers it to School District before the start of each school year, and that School District complies with the Checklist throughout the school year. The current Compliance Checklist will remain in effect until a new checklist is signed.

All Medicaid billing must be in compliance with all applicable Medicaid requirements, including those relating to documentation. School District's failure to maintain the required documentation could result in a recoupment of Medicaid payments.

- **School District is responsible for the accuracy of the data it enters into OK EDPlan, hereafter referred to as "PCG System" and data that it otherwise sends to PCG for Medicaid billing purposes.**
- **School District is responsible for ensuring that claims are not submitted for direct service delivery that was not provided. For example, School District must ensure that claims for direct service delivery are not submitted on dates when student attendance data does not show student as "present" in school.**
- **School District is responsible for maintaining all documentation necessary to support the payment of Medicaid claims.**
- **In the event of a state or federal Medicaid audit, School District is responsible for producing the required documentation, including documentation that may not be referenced in this Compliance Checklist.**
- **School District is responsible for controlling School District user access to the PCG System, including managing passwords and activating and inactivating user access.**

PCG will perform a review of participating School District information based on the data provided by the School District before using that data to bill Medicaid on behalf of School District. The purpose of such "pre-billing checks" is to help School District avoid the submission of claims to Medicaid that do not satisfy Medicaid requirements.

The following Compliance Checklist covers many standard Medicaid documentation requirements for school-based Medicaid direct services billing programs. This is not a comprehensive list of every requirement of the program for which School District will be responsible to provide supporting documentation. **It remains the responsibility of School District to ensure that it is not providing inaccurate documentation to PCG, or otherwise providing information that would lead to the submission of inaccurate claims.**

Legal Approved 10/6/2026
RGB

lease

Services

The SBHS program covers the following services. PCG will provide Medicaid billing services, and pre-billing checks, for each of the following school-based services submitted by School District.

Audiology
Assistive Technology
Child Health Screening
Hearing Screening and Services
Immunizations
Nursing (LPN and RN)
Occupational Therapy
Personal Care
Physical Therapy
Psychological Evaluation and Testing
Psychotherapy Services
Speech Language Therapy Services
Therapeutic Behavioral Services
Vision Screening and Services

Pre-Billing Checks

The services selected above will be subject to the following pre-billing checks. These checks do not relieve the School District of its responsibility to provide and maintain accurate documentation and information.

1. Medicaid ID

REQUIREMENT: Every student for whom a service is provided must have a valid Medicaid ID.

School District is responsible to provide correct student demographic data necessary to determine if the student has a Medicaid ID.

☒ **PCG will check Medicaid ID, based on School District data.**

Before billing Medicaid, PCG will check Medicaid enrollment data obtained from the State Medicaid agency to confirm that the student has a valid Medicaid ID. If student does not have a valid Medicaid ID, the service will not be billed.

How should PCG expect to receive this information from School District?

☒ Enrollment information will be obtained from the PCG System. The data that generates said information comes from School District.

2. Service Date Span

REQUIREMENT: Each service submitted to Medicaid must be within the time period that the student is covered by Medicaid.

☒ **PCG will check Medicaid Service Dates, based on School District data.**

Before billing Medicaid, PCG will check Medicaid enrollment data to confirm that the service delivery dates are within the Medicaid date spans obtained from the State Medicaid agency. If the service date is not within the Medicaid date spans, the service will not be billed.

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How should PCG expect to receive this information from School District?

☒ Service information will be obtained from the PCG System generated by the data entered by School District.

3. Age

REQUIREMENT: Each service submitted to Medicaid must be age-appropriate.

School District is responsible to provide correct student demographic data necessary to determine if the student is the required age.

☒ PCG will check student Age, based on School District data

Before billing Medicaid, PCG will check that the student is the required age on the date of service, based on Medicaid rules for the type of service submitted. For example, a student must be 3 years and older to receive a school-aged service. If the student is not of the appropriate age, then the service will not be billed.

How should PCG expect to receive this information from School District?

☒ Demographic info will be obtained from the PCG System. The data that generates said information comes from School District.

Age Range: Between 3 years and less than 21 years as of the date of the school-based service.

4. Diagnosis Code

REQUIREMENT: Each service submitted to Medicaid must include a diagnosis code.

School District is responsible for verifying that the appropriate diagnosis code is selected and documented in the PCG system.

☒ PCG will check that School District provided a diagnosis code, based on School District data.

Before billing Medicaid, PCG will check that School District has provided a diagnosis code pursuant to OHCA Policies and Rules **317:30-5-4**. If a diagnosis code is not provided by School District, the service will not be billed.

Please select the method by which diagnosis codes are provided to PCG:

☒ Provider-selected diagnosis code will be documented in the service log in the PCG System by School District. PCG will extract the diagnosis codes prior to each billing cycle.

School District is responsible for verifying that the appropriate diagnosis code is selected and on file.

5. Individualized Education Program (IEP) Dates

REQUIREMENT: Each service submitted by School District to PCG that requires an IEP for Medicaid billing must be supported by an IEP effective on the date of service documented by School District. It is

School District's responsibility to make sure that the IEP includes the student's name; description of medical condition; achievable, measurable, time-related goals and objectives that are related to the functioning of the student; the type of services the student will need, and the frequency and estimated length of treatments; and the duration of treatment. Note - PCG will not check or confirm that the IEP includes these items; School District must check and confirm that the applicable IEP has all necessary information for any service that School District submitted pursuant to that IEP. The recommendation for the services identified in the IEP, and the recommendation for the appropriate scope, frequency and duration of the service, must be made by a licensed practitioner of the healing arts operating within their scope of practice.

☒ **PCG will check that service delivery dates are within the IEP date span, based on School District data.**

Before billing Medicaid, PCG will check that the service delivery dates are within the IEP date span in the PCG System. *It is the responsibility of School District to ensure that the related service is prescribed in the IEP for the appropriate duration to support billing.* If the service date is not within the IEP date span, the service will not be billed.

How should PCG expect to receive this information from School District?

☒ IEP dates will be obtained from the PCG System. The data that generates said information comes from School District.

6. Referral/Order/Physician Authorization

REQUIREMENT: Physical Therapy services must be ordered in writing by a physician (M.D. or D.O.) to be covered by Medicaid; the prescription must be updated annually and maintained in the student's health record.

School District is responsible for ensuring that services with referral/order/physician authorization, and those with dates of service within the effective date of the physician's order, authorization, or referral, are documented in the PCG System.

☒ **Before billing a therapy service for Physical Therapy services, PCG will check the date of the physician's order, referral, or authorization, based on School District data.**

Before billing Medicaid for a specified therapy service, PCG will check that the date of service is within the effective date of the physician's order, authorization, or referral provided by School District. If the service date is not within the effective dates of the order, authorization, or referral, the service will not be billed.

How should PCG expect to receive this information from the School District?

☒ School District will enter these dates into the PCG System. PCG will extract these dates prior to each billing cycle.

7. Supervisor Sign-Off

REQUIREMENT: Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, "under the direction of" means that the clinician is supervising the individual's care which, at a minimum, includes seeing the individual initially, prescribing the type of care to be provided, reviewing the need for continued services throughout treatment,

assuring professional responsibility for services provided, and ensuring that all services are medically necessary. "Under the direction of" requires face-to-face contact by the clinician at School Districts at the beginning of treatment and periodically thereafter.

School District is responsible for ensuring that providers who meet the Medicaid qualifications have access to document services in the PCG System and that services delivered by providers requiring Supervisor Sign-Off are approved.

☒ **PCG will conduct Supervisor Sign-Off checks prior to billing for Nursing, Occupational Therapy, Physical Therapy, Speech Therapy, Therapeutic Behavioral Health, Hearing and Vision services.**

For staff members who require documentation review, the supervising provider will use the service log approval wizard in the PCG System to approve appropriately supervised services. Before billing for these services, PCG will check to see if the services by providers without full licensure were approved in this way by School District. If the services are not approved in this way by School District, the services will not be billed.

How should PCG expect to receive this information from School District?

☒ Service provider (clinicians, assistants, and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to maintain and enter any supervisor signoff requirements.

Supervisor signoff information will be obtained from the PCG System. The data that generates said information comes from School District.

8. Provider Qualifications

REQUIREMENT: All School District service providers (clinicians, assistants, and aides) participating in the Medicaid school-based billing program must meet Medicaid and State license/certification requirements, as specified in State Medicaid billing rules. (Select one policy below.)

School District is responsible for ensuring that providers who meet the Medicaid and State license/certification requirements have access to document services in the PCG System. It is the responsibility of School District to obtain and maintain licensure/certification information.

☒ **PCG will conduct a pre-billing check that the date of service was a date on which provider was qualified, based on School District data.**

Before billing Medicaid for a documented therapy service, PCG will check that the date of service was within the period that the provider was met Medicaid and State license/certification requirements, based on School District data in the PCG System. If the service date is not within the qualification dates, the service will not be billed.

How should PCG expect to receive this information from the School District?

☒ Service provider (clinicians, assistants, and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to enter licensure/certification information for Health-related staff and update it at minimum annually thereafter.

Licensure/certification information will be obtained from the PCG System. The data that generates said information comes from School District.

9. Parental Consent to Access Public Benefits or Insurance

REQUIREMENT: Under 34 CFR §300.154(d)(2)(iv), a public agency must obtain a one-time written parental consent before accessing a child's or parent's public benefits or insurance for the first time. Paragraph (A) of § 300.154(d)(2)(iv) describes the specific elements of the written parental consent that a public agency must obtain under FERPA and IDEA before it may release for billing purposes a child's personally identifiable information to a public benefits or insurance program (e.g., Medicaid). Paragraph (B) of § 300.154(d)(2)(iv) requires that the onetime consent must specify that the parent understands and agrees that the public agency may access the child's or parent's public benefits or insurance to pay for services. A public agency must also provide initial and annual written notification as described in 34 CFR §300.154(d)(2)(v) to ensure that parents are fully informed of their rights before a public agency can access their or their child's public benefits or insurance to pay for services under the IDEA.

Under all circumstances, School District is responsible for maintaining copies of parental consents to access public benefits as well as written notifications and, if applicable, revocations of such consents.

☒ **PCG will conduct a pre-billing check for parental consent to access public benefits, based on School District data**

If the student has a consent date before the service date, and there is no revocation of consent documented thereafter, then the services will pass the check and be eligible for billing. If the service date does not follow an effective parental consent date, the service will not be billed.

How should PCG expect to receive this information from School District?

☒ School District will enter the date of parent consent into PCG System.

10. Non-School Days (Weekends, Holidays, etc.)

REQUIREMENT: Claims may not be submitted for services on days when school is not in session, including but not limited to holidays, professional development days, weather-related closures, and weekends.

☒ **PCG will check Non-School Days before billing, based on School District data.**

Before billing Medicaid, PCG will check that the date of service does not fall on a Non-School Day as defined in School District's PCG System calendar. If the service date falls on a Non-School Day, the service will not be billed.

☒ **PCG will check Weekends before billing, based on School District data.**

Before billing Medicaid, PCG will check that the date of service does not fall on a weekend as defined in School District's PCG System calendar. If the service date falls on a weekend, the service will not be billed.

How should PCG expect to receive this information from School District?

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☒ Calendar info will be obtained from the PCG System. The data that generates said information comes from School District.

Coversheet

Approval of Updated 8x8 Agreement

Section: II. Consent Agenda
Item: I. Approval of Updated 8x8 Agreement
Purpose: Vote
Submitted by:
Related Material: 8x8 Updated Agreement_Nov 2026.pdf

Contract Request Response

Submited By:
Alison Moore (Faculty)

Submitted At:
Tue, Nov 3, 2026, 6:13 AM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-11-03

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The COO approved this request.

Vendor Name
Text
8x8 Inc.

Description of Service
Text Large
This agreement adds a dedicated phone line for Tulsa Honor Academy Elementary School and increases the license type for the Sheridan Campus paging phone numbers to meet the need of new paging equipment.

Jurisdiction or Governing Law
Text
Oklahoma

Contract Start Date
Date
2026-11-18

Contract End Date
Date
2027-06-30

Funding Source
Select Custom
• General Fund

Total Cost
Number
698.39

THA Signer
Select Custom
• Chief Operations Officer

Who is responsible for sending the contract for signature?
Select Custom
• Vendor

Contract Contact Name
Text
N/A

Contract Contact Email
Text
N/A

Contract Type
Select Custom

• Renewal

Termination Clause - Number of Days Notice (Required)
Number

0

Contract Term
Select Custom

• Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

No answer given

Clarity
Text Large

No answer given

Additional Notes
Text Large

No answer given

Contract File Upload
File Upload

Scan the QR code to view the file


8x8
Tailored Business Solution
Prepared by the 8x8 Team
8x8 inc.
NASDAQ: EGHT
8x8.com



About 8x8

8x8, Inc. (NASDAQ: EGHT) is transforming the future of business communications as a leading Software as a Service provider of 8x8 XCaaS™ (Experience Communications as a Service), an integrated contact center, voice communications, video chat, and API solution built on one global cloud communications platform. 8x8 uniquely eliminates the silos between Unified Communications as a Service (UCaaS) and Contact Center as a Service (CCaaS) to power the communications requirements of all employees globally as they work together to deliver differentiated customer experiences.

Secure & Compliant

8x8 protects your business using the highest levels of data security, privacy and compliance - verified by 3rd party security and compliance certifications.

Reliable

8x8's platform and patented technology delivers a consistent end-user experience over inconsistent networks, supported by an end-to-end SLA that covers both volume and call quality.

Integrated

One platform with business phone, video conferencing, chat, contact center and APIs for secure, reliable communications that keep your business ready, responsive and resilient.

Insightful

From call activity reporting to AI-driven speech analytics and virtual agents, 8x8's unique ability to bring together and analyze data from across all your communication touch points provides unique insights that drive productivity improvements, cost savings and revenue growth.

Powered by BoardOnTrack

8x8

Let's get started.

In the world of hybrid work and ever-increasing customer expectations, your choice of communications platform can make all the difference. It means the world to us that you are considering this partnership, and the team at 8x8 is 100% committed to helping you **break down barriers** to work better, connect faster, and engage customers in new ways.

The 8x8 experience Communications-as-a-Service (XCaaS) Platform bridges the gap between customer and employee experience. This can make your organization faster, flatter, and more agile. We take that claim seriously, and have dedicated years of R&D to build what our customers need: a single platform for contact center, voice, video, chat, and APIs.

By combining the essential modes of communication, we are offering you **one easy app** across devices for everyone, everywhere. It's backed by a **unified global platform** with a 99.999% uptime SLA. It's easy to manage and can save thousands. And it's supported by a team of experts dedicated to driving success and satisfaction.

We have put the same dedication and thought into the enclosed proposal.

We look forward to working with you.

Regards,



Stephen Hamill
Chief Revenue Officer
8x8,Inc.

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Upgrade/Downgrade Order Form

Prepared for:

Tulsa Honor Academy
209 S LAKEWOOD AVE
TULSA, OK 74112
United States

Overview:

Document Number:	O-00701617
Creation Date:	Nov 2, 2026 10:15 AM
Offer Expiration Date (i.e., Order must be signed by)	Nov 30, 2026
Order Effective Date:	Upon Execution
Service Non-Renewal Notice	30 days before Renewal Subscription Period starts
Currency:	USD
Recurring Billing Cycle	Monthly
Payment Terms	Net 30
Number of Locations:	2

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Order Totals

Recurring Services	
Service Fees	**Grand Total**
Recurring Services	USD 45.00
Recurring Project Services	USD 0.00
Other Recurring Services	USD 0.00
ICA Services	USD 0.00
Regulatory Fees & Taxes	USD 24.00
Total Recurring	**USD 69.00**

Non-Recurring Services	
	Grand Total
One-Time Fees	USD 0.00
Shipping	USD 0.00
Sales Tax	USD 0.00
One-Time Total	**USD 0.00**

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TYPES OF FEES AND CHARGES

Where applicable, 8x8 charges the following types of "***Fees***":

1. ***Service Fees:*** base fees for 8x8 Solutions charged on a recurring basis set forth in an Order, incurred when each recurring period begins.
2. ***Usage:*** charges set forth at www.8x8.com/terms-and-conditions/usage or elsewhere in the Agreement that result from your use of the 8x8 SaaS Services, incurred at the rates applicable when the usage occurs and billed in arrears.
3. ***Taxes:*** Any taxes or similar governmental assessments imposed by a federal, state or local governing body, including (but not limited to) sales and use taxes, value-added taxes, goods and services taxes, withholding taxes, Federal and State Universal Service Funds (USF), and emergency services surcharges (e.g. E911, 988, 999, etc.).
4. ***Regulatory Fees:*** Regulatory compliance fees or charges (e.g. recurring E911 service fees and regulatory fees that 8x8 or its Affiliate charges for each number associated with telephony 8x8 SaaS Services.
5. ***Administrative Fees:*** fees or charges directly or indirectly imposed by carriers or suppliers on 8x8 for your use of 8x8 SaaS Services.
6. ***One-Time Fees:*** fees billed on a one-time basis, incurred when the Order for them becomes effective or, for Equipment, when it ships.
7. Other fees or charges set forth in the Agreement (e.g. recurring fees for certain financing plans or enhanced support services).

8x8 will bill your first set of Service Fees, Regulatory Fees, Administrative Fees, and Taxes when your initial Order becomes effective, and thereafter around the beginning of each recurring billing cycle (prorating the final invoice(s) for the remainder of the applicable Subscription Period). 8x8 will bill the first set of those Fees for subsequent Orders when they become effective and thereafter on the same dates as your existing billing schedule.

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TERMS AND CONDITIONS

A. GENERAL AND SPECIFIC TERMS. If they conflict, product-specific terms/product schedules control over these general Order terms and conditions.

B. RESOLD PRODUCTS. Any Third-Party Products in this Order are subject to the applicable third-party product schedules in the Legal Information Hub.

C. STORAGE. If this Order includes 8x8 hot or cold storage, please note that you must activate your storage plan through the 8x8 Admin Portal (also called the 8x8 support portal) before you can use it. Invoicing for storage plans starts when your Order becomes effective, so please activate it immediately. See https://docs.8x8.com/8x8WebHelp/8x8-storage-and-retrieval/Content/StorageAndRetrieval/About8x8StorageAndPolicy.htm for details relating to 8x8 storage plans.

D. REGIONAL TERMS. Certain geographies may require region-specific terms (e.g. relating to number porting or emergency calling). The Parties agree to comply with the “Regional Terms” posted on the Customer Legal Information Hub as to services ordered in a listed region.

E. Up-Front Payment. Unless 8x8 approves you for invoice billing you must keep on file with 8x8 complete and accurate information for a valid account sufficient to permit ACH or direct debit withdrawals, and authorize 8x8 to withdraw billed amounts at or near time of billing. 8x8 will post a statement of billed amounts in the relevant account at or near the time of the first attempted withdrawal and make commercially reasonable efforts to notify you by email or telephone if withdrawal is unsuccessful. Billed amounts are due within fourteen days of posting. You must dispute amounts you believe were posted erroneously within thirty days after posting (and otherwise in accordance with the Service Agreement).

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This Order becomes effective when the customer identified below ("**Customer**" or "**you**") executes it through its authorized representative, unless this Order contains an 8x8 signature block, in which case this Order only becomes effective when both you and the 8x8 party identified below (through its authorized representative) have both executed it. When this Order goes into effect, it creates the "**Agreement**" between you and 8x8 (if you do not already have one in place), which consists of this Order, the Service Agreement attached to it (if there is one) or posted to https://www.8x8.com/service-agreement (if not), any special terms or amendments attached to this Order, and any applicable SOWs. If you already have an Agreement, this Order is placed under it.

Customer

Entity Name: Tulsa Honor Academy

Entity's Jurisdiction: Jurisdiction

Required Field - Enter the jurisdiction (state, province or country) where your company is legally formed or incorporated.

Entity's HQ address: 209 S LAKEWOOD AVE TULSA OK 74112 United States

By:

Name: Alison Moore

Title: Chief Operaitons Officer

Date:

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Ordered Products

The products and services 8x8 sells under your Agreement are the "**8x8 Solutions.**" They include 8x8 SaaS Services and Project Services ("**8x8 Products**"), plus any Third-Party Products and Equipment that 8x8 resells. 8x8 posts terms specific to the 8x8 Solutions (e.g. product-specific terms, third-party service terms, etc.) to the "Legal Information Hub" at www.8x8.com/legal (although an Order may alter those terms).

Recurring Services

Location Address: 209 S Lakewood Ave, Tulsa, OK, USA, 74112

Product	Qty	Per-Unit Price (Per Recurring Billing Cycle)	Total Service Fees (Per Recurring Billing Cycle)	Usage	Subscription Start	Subscription End	Renewal Subscription Period	Initial Free Period (# of months/ Free period end date)
X Series - X1 (USA) USA-DID	1 Named License	USD 15.00 per Named License	USD 15.00		Order Effective Date	Aug 20, 2027	12 Months	N/A
X Series - X1 (USA) USA-DID	1 Named License	USD 15.00 per Named License	USD 15.00		Order Effective Date	Aug 20, 2027	12 Months	N/A
Total Recurring Services Fees (Per Recurring Billing Cycle)			**USD 30.00**					

Location Address: 1421 S Sheridan Rd , ,Tulsa,OK,US,74112

Product	Qty	Per-Unit Price (Per Recurring Billing Cycle)	Total Service Fees (Per Recurring Billing Cycle)	Usage	Subscription Start	Subscription End	Renewal Subscription Period	Initial Free Period (# of months/ Free period end date)
X Series - X1 (USA) USA-DID	1 Named License	USD 15.00 per Named License	USD 15.00		Order Effective Date	Aug 20, 2027	12 Months	N/A
Total Recurring Services Fees (Per Recurring Billing Cycle)			**USD 15.00**					

*See applicable product-specific terms and/or Product Schedules in this Order or the Customer Legal Information Hub.

Taxes and Regulatory Fees

Location Address: 209 S Lakewood Ave, Tulsa, OK, USA, 74112

Regulatory Fees	
E911 Service Fee	USD 3.98
Regulatory Recovery Fee	USD 6.98
Taxes and Surcharges	
Federal Universal Service Fund	USD 2.54
OK State and Local 911 Tax	USD 2.50
Total Fees, Taxes and Surcharges	**USD 16.00**

Location Address: 1421 S Sheridan Rd , ,Tulsa,OK,US,74112

Regulatory Fees	
E911 Service Fee	USD 1.99
Regulatory Recovery Fee	USD 3.49
Taxes and Surcharges	
Federal Universal Service Fund	USD 1.27
OK State and Local 911 Tax	USD 1.25
Total Fees, Taxes and Surcharges	**USD 8.00**

docusign

Certificate Of Completion

Envelope Id: 9FD7DA9F-900F-8232-8348-50F19AF7A632
Status: Delivered
Subject: 8x8 order for your review and confirmation
Source Envelope:
Document Pages: 10
Signatures: 0
Envelope Originator:
Certificate Pages: 4
Initials: 0
Account Ma Lala Miranda
AutoNav: Enabled
675
EnvelopeId Stamping: Enabled
Creekside Way
Time Zone: (UTC-08:00) Pacific Time (US & Canada)
Campbell, CA 95008
lala.miranda@8x8.com
IP Address: 155.226.157.255

Record Tracking

Status: Original
11/2/2026 10:17:00 AM
Holder: Account Ma Lala Miranda
lala.miranda@8x8.com
Location: DocuSign

Signer Events	Signature	Timestamp
Alison Moore amoore@tulsahonor.org Chief Operaitons Officer Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/3/2026 4:12:19 AM ID: 25e8aa21-864f-4c5a-b802-0d4708805442		Sent: 11/2/2026 10:17:51 AM Viewed: 11/3/2026 4:12:19 AM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/2/2026 10:17:51 AM
Certified Delivered	Security Checked	11/3/2026 4:12:19 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Parties agreed to: Alison Moore

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, 8x8, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact 8x8, Inc.:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: madhu.chalasani@8x8.com

To advise 8x8, Inc. of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at madhu.chalasani@8x8.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..
In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.
To request paper copies from 8x8, Inc.
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to madhu.chalasani@8x8.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.
To withdraw your consent with 8x8, Inc.
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to madhu.chalasani@8x8.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically
To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify 8x8, Inc. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by 8x8, Inc. during the course of my relationship with you.


8x8
Tailored Business Solution
Prepared by the 8x8 Team
8x8 inc.
NASDAQ: EGHT
8x8.com



About 8x8

8x8, Inc. (NASDAQ: EGHT) is transforming the future of business communications as a leading Software as a Service provider of 8x8 XCaaS™ (Experience Communications as a Service), an integrated contact center, voice communications, video chat, and API solution built on one global cloud communications platform. 8x8 uniquely eliminates the silos between Unified Communications as a Service (UCaaS) and Contact Center as a Service (CCaaS) to power the communications requirements of all employees globally as they work together to deliver differentiated customer experiences.

Secure & Compliant

8x8 protects your business using the highest levels of data security, privacy and compliance - verified by 3rd party security and compliance certifications.

Reliable

8x8's platform and patented technology delivers a consistent end-user experience over inconsistent networks, supported by an end-to-end SLA that covers both volume and call quality.

Integrated

One platform with business phone, video conferencing, chat, contact center and APIs for secure, reliable communications that keep your business ready, responsive and resilient.

Insightful

From call activity reporting to AI-driven speech analytics and virtual agents, 8x8's unique ability to bring together and analyze data from across all your communication touch points provides unique insights that drive productivity improvements, cost savings and revenue growth.

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Let's get started.

In the world of hybrid work and ever-increasing customer expectations, your choice of communications platform can make all the difference. It means the world to us that you are considering this partnership, and the team at 8x8 is 100% committed to helping you **break down barriers** to work better, connect faster, and engage customers in new ways.

The 8x8 experience Communications-as-a-Service (XCaaS) Platform bridges the gap between customer and employee experience. This can make your organization faster, flatter, and more agile. We take that claim seriously, and have dedicated years of R&D to build what our customers need: a single platform for contact center, voice, video, chat, and APIs.

By combining the essential modes of communication, we are offering you **one easy app** across devices for everyone, everywhere. It's backed by a **unified global platform** with a 99.999% uptime SLA. It's easy to manage and can save thousands. And it's supported by a team of experts dedicated to driving success and satisfaction.

We have put the same dedication and thought into the enclosed proposal.

We look forward to working with you.

Regards,



Stephen Hamill
Chief Revenue Officer
8x8,Inc.

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Add-On Order Form

Prepared for:

Tulsa Honor Academy
209 S LAKEWOOD AVE
TULSA, OK 74112
United States

Overview:

Document Number:	O-00701613
Creation Date:	Nov 2, 2026 10:04 AM
Offer Expiration Date (i.e., Order must be signed by)	Nov 30, 2026
Order Effective Date:	Upon Execution
Service Non-Renewal Notice	30 days before Renewal Subscription Period starts
Currency:	USD
Recurring Billing Cycle	Monthly
Payment Terms	Net 30
Number of Locations:	1

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Order Totals

Recurring Services	
Service Fees	**Grand Total**
Recurring Services	USD 25.00
Recurring Project Services	USD 0.00
Other Recurring Services	USD 0.00
ICA Services	USD 0.00
Regulatory Fees & Taxes	USD 5.77
Total Recurring	**USD 30.77**

Non-Recurring Services	
	Grand Total
One-Time Fees	USD 0.00
Shipping	USD 0.00
Sales Tax	USD 0.00
One-Time Total	**USD 0.00**

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TYPES OF FEES AND CHARGES

Where applicable, 8x8 charges the following types of "***Fees***":

1. ***Service Fees:*** base fees for 8x8 Solutions charged on a recurring basis set forth in an Order, incurred when each recurring period begins.
2. ***Usage:*** charges set forth at www.8x8.com/terms-and-conditions/usage or elsewhere in the Agreement that result from your use of the 8x8 SaaS Services, incurred at the rates applicable when the usage occurs and billed in arrears.
3. ***Taxes:*** Any taxes or similar governmental assessments imposed by a federal, state or local governing body, including (but not limited to) sales and use taxes, value-added taxes, goods and services taxes, withholding taxes, Federal and State Universal Service Funds (USF), and emergency services surcharges (e.g. E911, 988, 999, etc.).
4. ***Regulatory Fees:*** Regulatory compliance fees or charges (e.g. recurring E911 service fees and regulatory fees that 8x8 or its Affiliate charges for each number associated with telephony 8x8 SaaS Services.
5. ***Administrative Fees:*** fees or charges directly or indirectly imposed by carriers or suppliers on 8x8 for your use of 8x8 SaaS Services.
6. ***One-Time Fees:*** fees billed on a one-time basis, incurred when the Order for them becomes effective or, for Equipment, when it ships.
7. Other fees or charges set forth in the Agreement (e.g. recurring fees for certain financing plans or enhanced support services).

8x8 will bill your first set of Service Fees, Regulatory Fees, Administrative Fees, and Taxes when your initial Order becomes effective, and thereafter around the beginning of each recurring billing cycle (prorating the final invoice(s) for the remainder of the applicable Subscription Period). 8x8 will bill the first set of those Fees for subsequent Orders when they become effective and thereafter on the same dates as your existing billing schedule.

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TERMS AND CONDITIONS

A. GENERAL AND SPECIFIC TERMS. If they conflict, product-specific terms/product schedules control over these general Order terms and conditions.

B. RESOLD PRODUCTS. Any Third-Party Products in this Order are subject to the applicable third-party product schedules in the Legal Information Hub.

C. STORAGE. If this Order includes 8x8 hot or cold storage, please note that you must activate your storage plan through the 8x8 Admin Portal (also called the 8x8 support portal) before you can use it. Invoicing for storage plans starts when your Order becomes effective, so please activate it immediately. See https://docs.8x8.com/8x8WebHelp/8x8-storage-and-retrieval/Content/StorageAndRetrieval/About8x8StorageAndPolicy.htm for details relating to 8x8 storage plans.

D. REGIONAL TERMS. Certain geographies may require region-specific terms (e.g. relating to number porting or emergency calling). The Parties agree to comply with the “Regional Terms” posted on the Customer Legal Information Hub as to services ordered in a listed region.

E. Up-Front Payment. Unless 8x8 approves you for invoice billing you must keep on file with 8x8 complete and accurate information for a valid account sufficient to permit ACH or direct debit withdrawals, and authorize 8x8 to withdraw billed amounts at or near time of billing. 8x8 will post a statement of billed amounts in the relevant account at or near the time of the first attempted withdrawal and make commercially reasonable efforts to notify you by email or telephone if withdrawal is unsuccessful. Billed amounts are due within fourteen days of posting. You must dispute amounts you believe were posted erroneously within thirty days after posting (and otherwise in accordance with the Service Agreement).

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This Order becomes effective when the customer identified below ("**Customer**" or "**you**") executes it through its authorized representative, unless this Order contains an 8x8 signature block, in which case this Order only becomes effective when both you and the 8x8 party identified below (through its authorized representative) have both executed it. When this Order goes into effect, it creates the "**Agreement**" between you and 8x8 (if you do not already have one in place), which consists of this Order, the Service Agreement attached to it (if there is one) or posted to https://www.8x8.com/service-agreement (if not), any special terms or amendments attached to this Order, and any applicable SOWs. If you already have an Agreement, this Order is placed under it.

Customer

Entity Name: Tulsa Honor Academy

Entity's Jurisdiction: Jurisdiction

Required Field - Enter the jurisdiction (state, province or country) where your company is legally formed or incorporated.

Entity's HQ address: 209 S LAKEWOOD AVE TULSA OK 74112 United States

By:

Name: Alison Moore

Title: Chief Operaitons Officer

Date:

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Ordered Products

The products and services 8x8 sells under your Agreement are the "**8x8 Solutions.**" They include 8x8 SaaS Services and Project Services ("**8x8 Products**"), plus any Third-Party Products and Equipment that 8x8 resells. 8x8 posts terms specific to the 8x8 Solutions (e.g. product-specific terms, third-party service terms, etc.) to the "Legal Information Hub" at www.8x8.com/legal (although an Order may alter those terms).

Recurring Services

Location Address: 209 S Lakewood Ave, Tulsa, OK, USA, 74112

Product	Qty	Per-Unit Price (Per Recurring Billing Cycle)	Total Service Fees (Per Recurring Billing Cycle)	Usage	Subscription Start	Subscription End	Renewal Subscription Period	Initial Free Period (# of months/ Free period end date)
X Series - X2 (USA) USA-DID	1 Named License	USD 25.00 per Named License	USD 25.00		Order Effective Date	Aug 20, 2027	12 Months	N/A
Total Recurring Services Fees (Per Recurring Billing Cycle)			**USD 25.00**					

*See applicable product-specific terms and/or Product Schedules in this Order or the Customer Legal Information Hub.

Taxes and Regulatory Fees

Location Address: 209 S Lakewood Ave, Tulsa, OK, USA, 74112

Regulatory Fees	
E911 Service Fee	USD 1.00
Regulatory Recovery Fee	USD 2.00
Taxes and Surcharges	
Federal Universal Service Fund	USD 1.52
OK State and Local 911 Tax	USD 1.25
Total Fees, Taxes and Surcharges	**USD 5.77**

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Certificate Of Completion

Envelope Id: 42880A84-194E-8500-8369-ED046ED379C0
Status: Delivered
Subject: 8x8 order for your review and confirmation
Source Envelope:
Document Pages: 10
Signatures: 0
Envelope Originator:
Certificate Pages: 4
Initials: 0
Account Ma Lala Miranda
AutoNav: Enabled
675
EnvelopeId Stamping: Enabled
Creekside Way
Time Zone: (UTC-08:00) Pacific Time (US & Canada)
Campbell, CA 95008
lala.miranda@8x8.com
IP Address: 155.226.157.253

Record Tracking

Status: Original
11/2/2026 10:04:53 AM
Holder: Account Ma Lala Miranda
lala.miranda@8x8.com
Location: DocuSign

Signer Events	Signature	Timestamp
Alison Moore amoore@tulsahonor.org Chief Operaitons Officer Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/3/2026 4:11:36 AM ID: b5e75410-6ee9-4f36-b69e-58d1a36b2c9f		Sent: 11/2/2026 10:05:15 AM Viewed: 11/3/2026 4:11:36 AM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/2/2026 10:05:15 AM
Certified Delivered	Security Checked	11/3/2026 4:11:36 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Parties agreed to: Alison Moore

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, 8x8, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

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All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact 8x8, Inc.:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: madhu.chalasani@8x8.com

To advise 8x8, Inc. of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at madhu.chalasani@8x8.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..
In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.
To request paper copies from 8x8, Inc.
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to madhu.chalasani@8x8.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.
To withdraw your consent with 8x8, Inc.
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to madhu.chalasani@8x8.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically
To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify 8x8, Inc. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by 8x8, Inc. during the course of my relationship with you.

Coversheet

Review of Opaa! October 2026 Food Service Report

Section: II. Consent Agenda
Item: J. Review of Opaa! October 2026 Food Service Report
Purpose: Vote
Submitted by:
Related Material: Opaa! October 2026 Food Service Report.pdf

MONTHLY FOOD SERVICE REPORT

TULSA HONOR ACADEMY | OCTOBER 2026

Breakfast	Lunch
7617	20645

Thank you for continuing to partner with Opaa! Food Management!









Highlights from October

October was filled with fun events and valuable feedback! We kicked off our first Opaa! Try It Tuesday, giving students the chance to sample new menu items and share their thoughts. We also celebrated National School Lunch Week, Cafeteria Circus: Where Nutrition Takes Center Stage! theme, featuring festive meals and activities. Thank you to everyone who participated in our 2026 Fall Student Survey! Your feedback helps us improve the dining experience for all students. We wrapped up the month with Halloween celebrations and plenty of creative costumes!

Looking Ahead to November

November will be filled with gratitude and celebration! We'll bring school communities together for our annual Thanksgiving Feast.

CONTACT INFORMATION

Jamie Looney
Operations Manager
OK N Area
jlooney@opaafood.com

Carmela Kegley
Director of Nutrition Services
Tulsa Honor Academy
ckegley@opaafood.com

LEARN ABOUT OPAA!

Opaa! brings nutritious, delicious, meals to students in schools across the Midwest.

Visit www.opaafood.com

Coversheet

Approval of Scholastic Agreement for THA FMS

Section:	II. Consent Agenda
Item:	K. Approval of Scholastic Agreement for THA FMS
Purpose:	Vote
Submitted by:	
Related Material:	Scholastic Book Fair Service Agreement [THA FMS]_2026.pdf

Contract Request Response

Submited By:
Sarah Luna (Faculty)

Submitted At:
Tue, Nov 3, 2026, 12:59 PM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-11-03

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The CEO approved this request.

Vendor Name
Text
Scholastic

Description of Service
Text Large
FMS would like to host our first ever Scholastic Book Fair from January 11th-15th. This is an event that is tied directly to our WIP.

Jurisdiction or Governing Law
Text
None Listed

Contract Start Date
Date
2027-01-11

Contract End Date
Date
2027-01-15

Funding Source
Select Custom
• No Cost

Total Cost
Number
0

THA Signer
Select Custom
• Chief Operations Officer

Who is responsible for sending the contract for signature?
Select Custom
• Vendor

Contract Contact Name
Text
Mariah Hall

Contract Contact Email
Text
mhall@scholasticbookfairs.com

Contract Type
Select Custom

• New Contract

Termination Clause - Number of Days Notice (Required)
Number

0

Contract Term
Select Custom

• Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

No answer given

Clarity
Text Large

No answer given

Additional Notes
Text Large

No answer given

Contract File Upload
File Upload

Scan the QR code to view the file

Scholastic Book Fairs (SBF)

Services Agreement

Thank you for hosting a Scholastic Book Fair! We look forward to working with you. Please read the following Services Agreement and guidelines, which have recently changed. Scholastic Book Fairs is now the retailer of books sold at the Fair. State and local sales tax must be collected on all purchases at the Fair (except for purchases made by the school with school funds for school use when the school is registered with Scholastic as tax-exempt).

As always, Scholastic will provide:

- Books and educational products
- A dedicated support and service team
- Online planning resources and tools
- Quick and easy product restocks
- Setup Kit & Kick-Off Kit with promotional materials
- An Online Fair by way of The Scholastic Store
- Convenient payment system that allows you to accept digital payments and major credit cards

The school or organization listed agrees to:

- Use Scholastic Book Fairs as the exclusive provider and retailer of all books, merchandise, and promotional materials during the Book Fair event.
- Store and display all merchandise, cash, checks, credit card machines, and sale slips in a locked and secure location when not in use at the Fair.
- Make products available to all qualified event attendees at the listed price designated by Scholastic.
- Collect sales tax on behalf of Scholastic Book Fairs as required by state and local law.
  - Ensure proper tax-exempt certificate or other documentation as required by state and local law is on file with Scholastic Book Fairs prior to making any tax-exempt purchases.
- Repack all unsold products, supplies, and displays for pickup and/or return.
- Return all payment systems, unsold products, and merchandising materials/displays (unless otherwise marked) to Scholastic Book Fairs promptly at the conclusion of the Fair.
- Within one day after ending your Fair on all payment systems, your Financial Form will be available to process Fair sales and submit payment.
- Review and comply with the following Credit Card Security Procedures:
  - Do not share or distribute the payment system or information you collect (such as credit card numbers), on behalf of Scholastic Book Fairs.
  - Do not write down or copy any information from a customer's credit card (i.e. card numbers, expiration date, or security codes). Payment systems are not to be used for personal use/gain; these devices are only to be used for transactions at Scholastic Book Fairs events.
  - If a credit card has been found, follow these steps:
    - Secure the credit card in a locked area and immediately go to the Lost Credit Card form for further instructions and to submit a report on the incident.
    - If the credit card owner is not located after 3 business days, go to the Lost Credit Card form for directions on destruction of the credit card.
  - The register and any credit card receipts must be locked in a secure location overnight or when not in use.
  - If the register has been left unattended, upon return, inspect the register to ensure there are no visible signs of tampering or unauthorized devices attached, such as a USB or skimmer device. Verify that the security seal on the bottom register case is not damaged or removed from the screw hole.
  - If the seal has been removed, immediately stop using the device and notify the Scholastic customer success team.
  - Do not connect the payment system to any unauthorized networks.
  - All volunteers should use good and reasonable judgment in the event of any issues. Contact the customer success team or your Book Fair consultant for guidance as needed.
  - The Book Fair Host is responsible for informing other volunteers of the credit card security instructional awareness information provided by
  - Scholastic. Acceptance of the Services Agreement acknowledges notice of and agreement to this credit card security instructional awareness information.

Changes to this Services Agreement may be made solely at the discretion of Scholastic Book Fairs as permissible by law and/or as business conditions deem appropriate. We will notify you of any such changes by posting the revised Services Agreement in the Book Fair Host Hub. Under certain circumstances, we may also notify you of changes to this Services Agreement by additional means, including, but not limited to, posting a notice on the Scholastic Book Fairs homepage, sending you an email if we have your email address, or by contacting you through your Book Fair Consultant. At that time, you will have the opportunity to review and accept a new Services Agreement.

Profit

If your Book Fair sales are $4,000 and above, you may opt to take profit in Scholastic Dollars, cash, or a combination of Scholastic Dollars and cash.
See the chart below for all other sales levels. Online Fairs are not eligible for cash profit.

- When you elect to take a combination, Scholastic Dollars are worth double the value in cash.
- The total profit amount cannot exceed 25% of sales at cash value.
- Use the Profit Split page on the Financial Form to automatically calculate and optimize your profit elections.

Scholastic Dollars Profit

Book Fair Sales (excluding tax)	Scholastic Dollars Value		Cash Value
$4,000 and up	50% of Sales	and/or	25% of Sales
$1,700 - $3,999.99	40% of Sales		$0
$0 - $1,699.99	30% of Sales		$0

*Excluding tax & shipping.

***If a school presents an official statement from another school book fair operator evidencing that they earned more money from a fair that they ran with such other operator within one (1) year prior to their Scholastic Book Fair than they earned from such Scholastic Book Fair, Scholastic will pay the school the difference in promotional Scholastic Dollars in an amount equal to one (1) Scholastic Dollar for every $0.50 earned from the other operator. Such promotional Scholastic Dollars must be used within 6 months of receipt by the school. Guarantee applies to amounts earned from other book fairs in cash only, no other forms of payment (books or other products, services, etc.) will be considered. Offer not valid for BOGO, Tabletop, and Sponsored Fairs.*

Coversheet

Approval of Service Agreement with Jostens, Inc

Section: II. Consent Agenda
Item: L. Approval of Service Agreement with Jostens, Inc
Purpose: Vote
Submitted by:
Related Material: Jostens Service Agreement_2026-27.pdf

Contract Request Response

Submited By:
Kimberly Siftar (Faculty)

Submitted At:
Thu, Nov 5, 2026, 3:45 PM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-11-05

Board Meeting Date
Date
2026-12-15

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The COO approved this request.

Vendor Name
Text
Josten's

Description of Service
Text Large
Graduation supplies

Jurisdiction or Governing Law
Text
Not Listed

Contract Start Date
Date
2027-06-01

Contract End Date
Date
2028-05-31

Funding Source
Select Custom
• General Fund

Total Cost
Number
0

THA Signer
Select Custom
• Chief Operations Officer

Who is responsible for sending the contract for signature?
Select Custom
• THA

Contract Contact Name
Text
Bailee Frazier

Contract Contact Email
Text
Bailee.Frazier@jostens.com

Contract Type
Select Custom

• Renewal

Termination Clause - Number of Days Notice (Required)
Number

0

Contract Term
Select Custom

• Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

No answer given

Clarity
Text Large

No answer given

Additional Notes
Text Large

No answer given

Contract File Upload
File Upload

Scan the QR code to view the file

TOTAL SERVICE AGREEMENT

TULSA HONOR ACADEMY has selected Jostens, Inc. to provide the products noted below. Pursuant to that selection, the parties agree as follows:

1. Jostens will provide preferred production time for the manufacturing of your school's custom products.

2. Jostens guarantees all products to be free from defects in workmanship and materials at the time of delivery.

3. Jostens agrees to deliver your school's products in a timely manner.

4. This agreement is in effect for the products and school years indicated below:

Diplomas	2028
Student Caps/Gowns	2028
Grad Announcements and Accessories	2028
Champ/Class Rings	2028

This agreement is approved by the following school official, who by signing below, represent that they have the authority to execute this agreement on behalf of the school listed below.

_____
ADMINISTRATOR SIGNATURE

_____
ADMINISTRATOR PRINTED NAME

Date:_____

Robert Howard
_____
JOSTENS REPRESENTATIVE

THANK YOU FOR SELECTING JOSTENS!

Coversheet

Aproval of OSU Student Union Catering Contract

Section: II. Consent Agenda
Item: M. Aproval of OSU Student Union Catering Contract
Purpose: Vote
Submitted by:
Related Material: OSU Student Union Catering Contract_2026.pdf

Contract Request Response

Submited By:
Perla Alvarado (Faculty)

Submitted At:
Tue, Nov 10, 2026, 4:58 PM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-11-17

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The CEO approved this request.

Vendor Name
Text
Student Union Meeting & Conference Services - Oklahoma State University

Description of Service
Text Large
Catering contract for Fall field trips

Jurisdiction or Governing Law
Text
Oklahoma

Contract Start Date
Date
2026-11-10

Contract End Date
Date
2026-11-19

Funding Source
Select Custom
• Activity Fund

Total Cost
Number
3312

THA Signer
Select Custom
• Chief Executive Officer

Who is responsible for sending the contract for signature?
Select Custom
• Vendor

Contract Contact Name
Text
Student Union Meeting & Conference Services

Contract Contact Email
Text
catering@okstate.edu

Contract Type
Select Custom

• New Contract

Termination Clause - Number of Days Notice (Required)
Number

0

Contract Term
Select Custom

• Term is within one fiscal year (preferable)

THA Relationships or Conflicts of Interest
Text Large

No answer given

Clarity
Text Large

I have been in communication with Blaine Gulick, his email is blaine.gulick@okstate.edu

Additional Notes
Text Large

This contract does not have next week's catering order and cost.

Contract File Upload
File Upload

Scan the QR code to view the file

Student Union Meeting & Conference Services
179 Student Union
Stillwater OK 74078

Phone: 405-744-5232

Catering Contract

Group

Perla Alvarado
Tulsa Honor Academy
1421 S Sheridan Road
Tulsa , OK 74112

Reservation: 51126

Event Name:	Tulsa Honor Academy
Phone:	918-324-4768
Email Address:	palvarado@tulsahonor.org

Bookings / Details	Quantity	Price	Amount
Account Number Allocation			
100%			
Tuesday, November 10, 2026			
8:00 AM - 8:30 AM Tulsa Honor Academy (Confirmed Catering - Private)			
Catering Pick Up			
Catering:			
8:00 AM - 8:30 AM Meal Cards			
Meal Card Information	230	$14.00	$3,220.00
Card Activation Fee	230	$0.40	$92.00
Catering			$3,312.00
Subtotal			$3,312.00
Grand Total			$3,312.00

OSU Student Union Building Hours are subject to change due to University Schedule and Holidays.

Please sign one copy and return it to: Oklahoma State University, Celebrations Catering, 179 Student Union, Stillwater, OK, 74078, within five (5) days of receipt, or you may fax it to (405) 744-6759.

This CONTRACT is subject to the following terms and conditions:

The Student Union reserves the right, if necessary, to make room changes at any time to maximize the use of the Student Union facility and better accommodate the specific needs of the customer. Considerable care will be given to ensure comparable meeting space. If a room change is necessary, the customer will be notified in advance. Customer agrees to hold Oklahoma State University and the Student Union harmless and not responsible for the loss of, or damage to personal property of Customer.

Pricing: Prices are subject to change. Prices quoted do not include tax or additional fees. A late reservation fee

of 30% will be added if the catering order is placed within seven (7) full business days of desired the event. Events occurring outside of the Student Union may incur additional charges depending on the location.

Minimum Guest Count: A minimum guest count is due, by 11:30 am, seven (7) full business days prior to your event. If the attendance falls below the minimum guarantee, you will be charged for the guaranteed number of guest. Celebrations Catering reserves the right to add an additional fee if your meal count is increased after the guarantee has been given.

Payment: Payment method is due, by 11:30 am, three (3) full business days prior to your event.

Cancellation: Notification of cancellation is required in writing/email, and we must be notified by 11:30 am, three (3) full business days prior to your event. If a cancellation occurs after the above due date, any expenses incurred on your behalf will be billed to you.

Food Items Remaining After Event: Due to Health Department regulations, any remaining food items may not be removed from the premises. Credits for those portions unused will not be made available.

Meal Cards: Meal cards are available for anyone that chooses to dine in the Student Union. Each card will incur a nonrefundable, forty cent (.40) activation fee in addition to the amount chosen for the card. The card will be charged the full amount that is ordered by the client regardless of usage. If a card is lost there will be a five dollar ($5.00) replacement fee. A Catering Specialist will send you the final total after the card activation date. Please do not send payment before the final total is billed.

By your signature below, you are acknowledging you have received, read, understand, and agree to the following applicable policies relating to this contract:

_____ _____ _____ _____

Customer Signature Date Catering Specialist Date

Oklahoma State University
Celebrations Catering
179 Student Union
Stillwater, OK 74078
Phone: (405) 744-5232
Fax: (405) 744-6759
Email: catering@okstate.edu
Web: http://dining.okstate.edu

Coversheet

Approval of ACE Scholarship Granting Organization for FSTC Agreement

Section: II. Consent Agenda
Item: N. Approval of ACE Scholarship Granting Organization for FSTC Agreement
Purpose: Vote
Submitted by:
Related Material: ACE SGO Agreement_2026.pdf

Contract Request Response

Submited By:
Alison Moore (Faculty)

Submitted At:
Mon, Nov 16, 2026, 9:23 AM

Current Status:
In Review

Faculty Involved:
No faculty involved in this response

Responses

Contract Request Date
Date
2026-11-16

Board Meeting Date
Date
2026-11-17

Did you receive approval from a chief to submit this contract request?
Select Custom
• Yes - The COO approved this request.

Vendor Name
Text
ACE Scholarships Education Freedom Tax Credit Scholarship Granting Organization

Description of Service
Text Large
ACE serves as a non-profit Scholarship Granting Organization that will support the engagement of THA, our donors, and our qualifying families in participation of the Family Scholarship Tax Credit starting on Jan. 1, 2027.

Jurisdiction or Governing Law
Text
Colorado

Contract Start Date
Date
2026-11-18

Contract End Date
Date
2028-06-30

Funding Source
Select Custom
• No Cost

Total Cost
Number
0

THA Signer
Select Custom
• Chief Operations Officer

Who is responsible for sending the contract for signature?
Select Custom
• Vendor

Contract Contact Name
Text
Lauren Aulenbach

Contract Contact Email
Text
laulenbach@acescholarships.org

Contract Type
Select Custom

• New Contract

Termination Clause - Number of Days Notice (Required)
Number

30

Contract Term
Select Custom

• Term is multi-year and with termination clause

THA Relationships or Conflicts of Interest
Text Large

N/A

Clarity
Text Large

There is no fee associated with this agreement. By law, the SGO is allowed to keep 10% of donated funds for operational costs. ACE send 5% of that back to THA to use at our discretion. The agreement does not prevent THA from engaging with other SGOs.

Additional Notes
Text Large

This SGO comes recommended from Charter School Growth Fund as a part of their FSTC Pilot program.

Contract File Upload
File Upload

Scan the QR code to view the file

Collaboration Agreement

This Collaboration Agreement (this "**Agreement**") is entered into as of [DATE] ("**Effective Date**") by and between ACE Scholarships Education Freedom Tax Credit SGO a Texas nonprofit corporation exempt from taxation under Section 501(c)(3) of the Code, with its principal place of business at 251 DTC Pkwy Ste 300, Greenwood Village, CO 80111 ("**ACE FTC SGO** "), and [PARTNER ENTITY] a [STATE] [ENTITY TYPE] with its principal place of business at [ADDRESS] ("**Partner Organization**," and together with ACE FTC SGO, the "**Parties**," and each, a "**Party**").

WHEREAS, the One Big Beautiful Bill Act (P.L. 119-21), signed July 4, 2025, added Section 25F ("**Section 25F**") to the Internal Revenue Code of 1986 (as amended, the "**Code**"), which provides a federal tax credit for individual contributions to scholarship granting organizations (as that term is defined under Section 25F(c)(5) of the Code, "**SGOs**") beginning in the 2027 tax year;

WHEREAS, during calendar year 2026, ACE FTC SGO intends to award scholarships to Eligible Students (defined below) in each designated State and administer scholarships in a manner as close as practicable to the requirements applicable to an SGO under Section 25F, including using at least ninety percent (90%) of its income for scholarships, with any remaining income dedicated to administrative expenses; and

WHEREAS, ACE FTC SGO intends to operate as an SGO in multiple States beginning January 1, 2027;

WHEREAS, the Partner Organization desires to either provide certain contact information of its supporters or members, or provide its supporters or members with ACE FTC SGO's contact information for purposes of raising scholarship funds that will be allocated to students at the School, Schools or type of Schools designated by the Partner Organization, subject to ACE FTC SGO's compliance with any legal requirements applicable to SGOs, ("**Partner Organization Scholarships**") each in exchange for a percentage of qualified contributions to ACE FTC SGO that are attributed to the Partner Organization, all in accordance with, and subject to, the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. **Definitions.** For purposes of this Agreement:

"**Eligible Student**" has the meaning set forth in Section 25F and includes an individual who is eligible to enroll in public elementary or secondary school and is a member of a household with income of less than or equal to 300% of the area median income in the year prior to the year that includes the date of the person's scholarship application.

"**Fundraising Services**" means Partner Organization's activities, undertaken at ACE FTC SGO's request and direction, to encourage supporters or members to make Qualified Contributions directly to ACE FTC SGO, which may include: Partner Organization actively promoting contributions to ACE FTC SGO to its supporters and members, providing such supporters and members with a QR code or URL that would enable them to access a contribution site specific to the Partner Organization, running promotions such as emails, newsletters, social media, phone calls, website, and text messages.

"**Intellectual Property**" means a Party's trademarks, service marks, trade names, logos, domain names, copyrights, designs, artwork, documentation, software, databases, promotional and marketing materials, written content, trade secrets and know-how, inventions (patentable and unpatentable), and any other proprietary information or materials.

"**Qualified Contributions**" has the meaning set forth in Section 25F(c)(3) of the Code and includes any eligible individual's contribution made directly to ACE FTC SGO that is designated for and used in a State in which ACE FTC SGO is recognized as an SGO.

"**School**" has the meaning set forth in Section 530(b)(3)(B) of the Code and includes any school which provides elementary or secondary education, as determined under State law.

"**Supporter Information**" means the Partner Organization's supporter, member, or contact lists, as provided to ACE FTC SGO under this Agreement.

2. Non-Exclusive Engagement. ACE FTC SGO hereby engages Partner Organization, and the Partner Organization accepts such engagement, on a mutually non-exclusive basis, to perform either or both of the following: (a) provide ACE FTC SGO with Supporter Information for use in soliciting Qualified Contributions; and/or (b) perform certain fundraising, promotional, or awareness services to encourage supporters or members to make Qualified Contributions directly to ACE FTC SGO for Partner Organization Scholarships. Each Party is an independent contractor and neither Party has any authority to bind the other Party or to incur any obligations on the other Party's behalf. Any charitable solicitation activities undertaken by the Partner Organization must comply with applicable federal, state, and local charitable solicitation laws and regulations, including registration and disclosure requirements where required. ACE FTC SGO may engage other organizations or individuals to perform services similar to those described herein.

3. ACE FTC SGO Responsibilities

3.1. **Compliance**. ACE FTC SGO shall administer all Qualified Contributions and scholarship activities in accordance with Section 25F, including: (a) using at least ninety percent (90%) of ACE FTC SGO's income for scholarships; (b) segregating Qualified Contributions by State based on donor's designation at time of contribution; (c) awarding scholarships only to Eligible Students; and (d) complying with applicable State SGO registration and listing requirements.

3.2. **Accounting and Reporting**. ACE FTC SGO will maintain accurate records of all Qualified Contributions attributable to Partner Organization and will provide reasonable reporting on contribution amounts, donor attribution, and compensation due under this Agreement. ACE FTC SGO will respond directly to any reasonable requests for information regarding the Qualified Contributions and compensation under this Agreement, as submitted in writing by Partner Organization's certified public accountants for purposes their performance of Partner Organization's annual audit.

3.3. **Scholarship Administration**. Except as otherwise specified in this Section 3.3, Partner Organization and ACE FTC SGO will coordinate to develop and implement the administrative policies and procedures applicable to Partner Organization Scholarships, including scholarship decisions, prioritization requirements and eligibility determinations. ACE FTC SGO will use its reasonable best efforts to adopt and implement the administrative policies and procedures compliant with Partner Organization's directions, subject to any applicable system limitations and applicable law, as determined by ACE FTC SGO in its discretion. For clarity, ACE FTC SGO will, in its discretion, develop and implement compliance procedures that will be applicable to all ACE FTC SGO scholarships, including the Partner Organization Scholarship.

3.3.1. *Partner Designated Schools.* ACE FTC SGO will allow Partner Organizations to specify the School, Schools or type of School whose students are eligible to receive Partner Organization Scholarships from Qualified Contributions received by ACE FTC SGO pursuant to this Agreement, subject to applicable law.

3.3.2. *Prioritization of Students.* ACE FTC SGO will award Partner Organization Scholarships using a random lottery or income-based approach from lowest to highest, as designated by Partner Organization, subject to applicable law.

3.3.3. *Scholarship Amounts.* Partner Organization may set the dollar amount of the Partner Organization Scholarships, which may differ by grade level, subject to applicable law.

3.4. **Tax Support**. ACE FTC SGO will not provide tax or legal advice to Partner Organization or its supporters or members.

3.5. **State Opt-in.** ACE FTC SGO shall only distribute scholarships in States where the Governor or other designated individual has elected to participate in scholarships under Section 25F for the year in which the scholarships would be awarded, and ACE FTC SGO is included on the list of SGOs for such State in that year. Students who are not within such States, as determined in accordance with Section 25F, will not be eligible to receive scholarships under this Agreement.

4. **Partner Organization Responsibilities**

4.1. **Permitted Activities**. Partner Organization will be responsible for performing the Fundraising Services to engage its supporters or members by directing them to contribute to ACE FTC SGO, no earlier than January 1st, 2027, via a co-branded donation site set up and maintained by ACE FTC SGO. Partner Organization shall: (a) provide ACE FTC SGO with Supporter Information for use in soliciting Qualified Contributions; and/or (b) encourage its supporters or members to make Qualified Contributions directly to ACE FTC SGO. Partner Organization may, in its discretion, use ACE FTC SGO provided URLs, QR codes and other materials to allow access for Partner Organization supporters and members to make Qualified Contributions to ACE FTC SGO.

4.2. **Restrictions**. Partner Organization shall not: (a) collect contributions on behalf of ACE FTC SGO; (b) handle, accept, or process any contributions intended for ACE FTC SGO; (c) make any representation that contributions will benefit Partner Organization, other than to fund Partner Organization Scholarships; (d) provide any information suggesting that contributions may be earmarked for any particular student; or (e) engage in any activity inconsistent with Section 25F or applicable charitable solicitation laws.

4.3. **Required Disclosures to Supporters**. Any information disseminated by the Partner Organization to supporters or members concerning ACE FTC SGO shall clearly state that contributions are made directly to ACE FTC SGO, not to the Partner Organization, and may include general information regarding the tax credit opportunity provided under Section 25F. Partner Organization shall not provide tax or legal advice to supporters or members.

4.4. **Scholarship Administration.** Partner Organization shall coordinate with ACE FTC SGO to develop and implement the administrative policies and procedures applicable to Partner Organization Scholarships in accordance with Section 3.3, subject to applicable law.

4.5. **Remaining Funds**. Partner Organization agrees and acknowledges that ACE FTC SGO will pool and distribute any remaining funds in accordance with its policies and procedures, as amended from time to time, after awarding the maximum legally permissible scholarships to Eligible Students at the School, Schools or type of School designated by Partner Organization for Partner Organization Scholarships.

5. **Compensation**

5.1. **Compensation Structure.** In exchange for Fundraising Services or access to Supporter Information, ACE FTC SGO agrees to pay Partner Organization in accordance with **Exhibit A** Compensation). All compensation: (a) constitutes administrative expenses of ACE FTC SGO under Section 25F; (b) shall not exceed reasonable fair market value for the services or list provided; (c) shall not be based on, or payable with respect to, any contribution that violates Section 25F or any other applicable law.

5.2. **Payment Terms.** ACE FTC SGO shall remit amounts owed under this Section to Partner Organization as set forth in **Exhibit A**.

6. **Compliance With Law**

6.1. **Charitable Solicitation Requirements.** Partner Organization shall comply with all applicable federal and State charitable solicitation requirements and shall not conduct any fundraising in States where such activities are restricted.

6.2. **Section 25F Requirements.** Both Parties acknowledge that ACE FTC SGO's ability to participate in the Section 25F program depends on compliance with requirements that may be clarified by future regulations or guidance. Partner Organization understands and agrees that ACE FTC SGO may, in its sole but reasonable discretion, amend policies or procedures prospectively to implement such guidance. Notwithstanding anything to the contrary in this Agreement, ACE FTC SGO may suspend or limit Partner Organization's activities, or terminate this Agreement, immediately upon notice if ACE FTC SGO determines in good faith that such action is necessary to maintain compliance with Section 25F or other applicable law. No such suspension or limitation of Partner Organization's activities or termination of this Agreement shall affect ACE FTC SGO's compensation obligations with respect to Partner Organization pursuant to Section 5 with respect to any period prior to such suspension, limitation or termination; provided, however, that no such compensation payment shall be made unless it is legally permissible.

6.3. **No Disqualified Persons.** Partner Organization shall not encourage contributions from, nor provide services benefiting, any person if ACE FTC SGO notifies Partner Organization that such person is considered a disqualified person under Section 4946 of the Code or would otherwise adversely affect ACE FTC SGO's compliance obligations.

7. Intellectual Property Ownership

7.1. **ACE FTC SGO Ownership.** All Intellectual Property owned or controlled by ACE FTC SGO (collectively, "**ACE FTC SGO IP**") is and shall remain the sole and exclusive property of ACE FTC SGO. Except as expressly provided in Section 8, no rights or licenses in ACE FTC SGO IP are granted to Partner Organization, whether by implication, estoppel, or otherwise.

7.2. **Partner Organization Ownership.** All Intellectual Property owned or controlled by Partner Organization (collectively, "**Partner IP**") is and shall remain the sole and exclusive property of Partner Organization. Except as expressly provided in Section 8, no rights or licenses in Partner IP are granted to ACE FTC SGO, whether by implication, estoppel, or otherwise.

8. **Licenses**

8.1. **Limited License to Use ACE FTC SGO IP.** ACE FTC SGO hereby grants Partner Organization a limited, nonexclusive, revocable, non-transferable, non-sublicensable license to use ACE FTC SGO IP solely to the extent reasonably necessary to perform the Fundraising Services or other permitted activities set forth under this Agreement. Partner Organization shall use ACE FTC SGO IP only in the form and manner approved in writing by ACE FTC SGO and shall not alter, modify, or create derivative works of any ACE FTC SGO IP without ACE FTC SGO's prior written consent.

8.2. **Limited License to Use Partner IP.** Partner Organization hereby grants ACE FTC SGO a limited, nonexclusive, revocable, non-transferable, non-sublicensable license to use Partner IP solely to the extent reasonably necessary for ACE FTC SGO to acknowledge Partner Organization, attribute Qualified Contributions, or otherwise perform ACE FTC SGO's obligations or exercise its rights under this Agreement. ACE FTC SGO shall use Partner IP only in the form and manner approved in writing by Partner Organization and shall not alter, modify or create derivative works of any Partner IP without Partner Organization's prior written consent.

8.3. **Use of Supporter Information.** To the extent Partner Organization provides any Supporter Information, ACE FTC SGO shall treat such information as confidential and may use it only to comply with its obligations and exercise its rights under this Agreement, including in connection with conducting outreach and fundraising in accordance with this Agreement, including the Data Protection Addendum attached hereto as **Exhibit B**, and applicable law. ACE FTC SGO shall not use Supporter Information for any other purpose without Partner Organization's written consent, except as required by law.

8.4. **Marks.** Partner Organization consents to ACE FTC SGO's use of its name, trademarks, service marks, logos, or other brand identifiers ("**Marks**") in the development of a co-branded website for Partner Organization on ACE FTC SGO's platform and marketing materials for Partner Organizations use. ACE FTC SGO consents to Partner Organization's use of its Marks in connection with the Fundraising Services and to publicize and promote ACE FTC SGO's and Partner Organization's arrangement under this Agreement. Except as provided in this Section 8.4, neither Party may use the other Party's Marks in any publicity, marketing materials, announcements, or communications without the prior written consent of the owning Party, except as expressly permitted under this Agreement. Any approved use of a Party's Marks shall comply with that Party's branding guidelines and may be revoked upon written notice. The placement and use of either Party's Marks by the other Party and the content of the medium in which either Party's Marks are placed by the other Party (i) will be in a favorable context and will not be in a manner that could be construed by the general public as being in bad taste; and (ii) will in no way negatively reflect upon the Party whose Marks are being used or its services, products or activities. Each Party acknowledges the other Party's exclusive rights in its Marks and any goodwill associated therewith, and acknowledges that any and all use of such Party's Marks issues to the sole benefit of that Party.

8.5. **Termination of License Rights.** Upon termination or expiration of this Agreement, all licenses granted under this Section 8 shall automatically terminate. Each Party shall promptly discontinue use of the other Party's Intellectual Property, remove such materials from websites and public-facing locations, and return or destroy (at the disclosing Party's option) any Intellectual Property-containing materials not otherwise retained pursuant to applicable law.

8.6. **Reservation of Rights.** Each Party reserves all rights not expressly granted in this Agreement. All goodwill arising from either Party's permitted use of the other Party's Intellectual Property shall inure to the benefit of the owning Party.

9. **Data Protection.** The Parties agree that all data protection and privacy terms applicable to Personal Information processed under or in connection with this Agreement are set forth in **Exhibit B** (Data Protection Addendum), which is hereby incorporated by reference and governs such processing. In the event of any conflict between **Exhibit B** and the terms of this Agreement regarding privacy or data protection, **Exhibit B** controls.

10. **Confidential Information**

10.1. In connection with this Agreement, each Party (as the "**Disclosing Party**") may disclose or make available Confidential Information to the other Party (as the "**Receiving Party**"). "**Confidential Information**" means non-public, confidential, and/or proprietary information in any form or medium (whether oral, written, electronic, or other) that the Disclosing Party provides or makes available to the Receiving Party hereunder, including without limitation, information consisting of or relating to the Disclosing Party's finances, services, trade secrets, know-how, operations, plans, strategies, policies, procedures, and any other information that a reasonable person would understand to be confidential given the nature of the information or the circumstances of disclosure, in each case whether or not marked, designated, or otherwise identified as "confidential". Without limiting the foregoing, the Supporter Information is the

Confidential Information of Partner Organization's and the terms of this Agreement are the Confidential Information of each of the Parties. Notwithstanding the foregoing, Confidential Information does not include information that: (a) was rightfully known to the Receiving Party without restriction on use or disclosure prior to such information's being disclosed or made available to the Receiving Party in connection with this Agreement; (b) was or becomes generally known by the public other than by the Receiving Party's or any of its Representatives' noncompliance with this Agreement; (c) was or is received by the Receiving Party on a non-confidential basis from a third party that was not or is not, at the time of such receipt, under any obligation to maintain its confidentiality; or (d) was or is independently developed by the Receiving Party without reference to or use of any Confidential Information.

10.2. **Protection of Confidential Information**. As a condition to being provided with any disclosure of or access to Confidential Information, the Receiving Party shall: (a) not access or use Confidential Information other than as necessary to exercise its rights or perform its obligations under and in accordance with this Agreement; (b) except as may be permitted by and subject to its compliance with Section 10.3, not disclose or permit access to Confidential Information other than to its Representatives who: (i) need to know such Confidential Information for purposes of the Receiving Party's exercise of its rights or performance of its obligations under and in accordance with this Agreement; (ii) have been informed of the confidential nature of the Confidential Information and the Receiving Party's obligations under this Section 10; and (iii) are bound by confidentiality and restricted use obligations at least as protective of the Confidential Information as the terms set forth in this Section 10; (c) safeguard the Confidential Information from unauthorized use, access, or disclosure using at least the degree of care it uses to protect its similarly sensitive information and in no event less than a reasonable degree of care; (d) promptly notify the Disclosing Party of any unauthorized use or disclosure of Confidential Information and take all reasonable steps and cooperate with Disclosing Party to prevent further unauthorized use or disclosure; and (e) ensure its Representatives' compliance with, and be responsible and liable for any of its Representatives' non-compliance with, the terms of this Section 10.

10.3. **Compelled Disclosures**. If the Receiving Party or any of its Representatives is compelled by applicable law to disclose any Confidential Information then, to the extent permitted by applicable law, the Receiving Party shall: (a) promptly, and prior to such disclosure, notify the Disclosing Party in writing of such requirement so that the Disclosing Party can seek a protective order or other remedy or waive its rights under Section 10; and (b) provide reasonable assistance to the Disclosing Party, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If the Disclosing Party waives compliance or, after providing the notice and assistance required under this Section, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose only that portion of the Confidential Information that the Receiving Party is legally required to disclose.

11. Term and Termination

11.1. **Term**. This Agreement commences on the Effective Date and shall remain in effect until June 30th, 2028 and shall automatically renew for subsequent periods of 12 months, unless earlier terminated in accordance with this Section 11 (the "**Term**").

11.2. **Termination for Cause.** Either Party may terminate this Agreement upon written notice if the other Party materially breaches this Agreement and fails to cure such breach within thirty (30) days after receiving written notice thereof. ACE FTC SGO may terminate this Agreement, effective on written notice to Partner Organization, if (a) Partner Organization engages in conduct that, in ACE FTC SGO's reasonable but sole judgment, may jeopardize ACE FTC

SGO's tax-exempt status or its compliance with Section 25F such that it may, as determined by ACE FTC SGO, cease to qualify as an SGO, (b) there is a change in applicable law, including any applicable statute, law, ordinance, regulation, rule code, order, constitution, treaty, common law, judgment, decree or rule of law of any governmental authority that, in ACE FTC SGO's reasonable but sole judgment will adversely impact its status as an SGO or its ability to either satisfy its obligations under this Agreement or advance its charitable purpose. Termination under this Section 11.2 shall be effective immediately upon written notice or, where applicable, upon expiration of the cure period.

11.3. **Termination for Convenience.** Either Party may terminate this Agreement for any reason upon thirty (30) days' prior written notice to the other Party.

11.4. **Effect of Termination.** Upon expiration or termination of this Agreement: (a) all licenses granted hereunder, including under Section 8, shall immediately cease; (b) each Party shall promptly discontinue all use of the other Party's IP and return or, at the other Party's written request, destroy any of the other Party's Confidential Information in its possession or control; and (c) ACE FTC SGO shall pay Partner Organization any compensation earned but unpaid as of the effective date of termination within thirty (30) days of the effective date of such expiration or termination, subject to any applicable limitations under Section 6.2. Sections intended by their nature to survive the termination or expiration of this Agreement, including without limitation, Sections 5, 8, 9, 10, 12, 13, and 14, and Exhibit B) shall survive termination or expiration.

12. **Representations and Warranties**.

12.1. Each Party represents and warrants that: (a) it is duly organized, validly existing, and in good standing under the laws of its jurisdiction of formation; (b) it has full power and authority to enter into and perform this Agreement; (c) this Agreement constitutes a legal, valid, and binding obligation of such Party, enforceable in accordance with its terms; and (d) its execution and performance of this Agreement will not conflict with or violate any other agreement to which it is a party or any applicable laws.

12.2. Partner Organization further represents and warrants that: (a) any Supporter Information provided has been collected and shared in compliance with applicable law and applicable privacy notices; (b) it holds all necessary rights to grant ACE FTC SGO the licenses herein; (c) it and its personnel are, and will remain, properly registered where required to conduct any charitable solicitations; (d) all outreach under this Agreement will be truthful, not misleading, and consistent with ACE FTC SGO-approved content; and (e) it will not offer, provide, or imply any incentive, premium, or quid pro quo to induce contributions.

12.3. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 12, ACE FTC SGO MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, OR ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

13. **Indemnification**.

13.1. Partner Organization shall indemnify, defend, and hold harmless ACE FTC SGO and its directors, officers, employees, and agents from and against any and all claims, losses, liabilities, damages, costs, and expenses (including reasonable attorneys' fees) arising out of or related to any allegation that ACE FTC SGO's authorized use of Partner IP or Supporter Information infringes or violates a third party's rights. ACE FTC SGO shall promptly notify Partner Organization of any claim, permit Partner Organization to control the defense and settlement, and reasonably cooperate at the Partner Organization's expense. Partner Organization shall not

settle any claim that imposes obligations or admissions on ACE FTC SGO without ACE FTC SGO's prior written consent.

13.2. ACE FTC SGO shall indemnify, defend, and hold harmless Partner Organization and its directors, officers, employees, and agents from and against any and all claims, losses, liabilities, damages, costs, and expenses (including reasonable attorneys' fees) arising out of or related to any allegation that Partner Organization's authorized use of ACE FTC SGO IP infringes or violates a third party's rights. Partner Organization shall promptly notify ACE FTC SGO of any claim, permit ACE FTC SGO to control the defense and settlement, and reasonably cooperate at ACE FTC SGO's expense. ACE FTC SGO shall not settle any claim that imposes obligations or admissions on Partner Organization without Partner Organization's prior written consent.

14. **Limitations of Liability**. EXCEPT FOR A PARTY'S INDEMNIFICATION OBLIGATIONS: (a) IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, COVER, OR PUNITIVE DAMAGES, OR LOST PROFITS, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; AND (b) EACH PARTY'S TOTAL LIABILITY UNDER OR RELATING TO THIS AGREEMENT SHALL NOT EXCEED THE TOTAL AMOUNT PAID OR PAYABLE BY ACE FTC SGO TO PARTNER ORGANIZATION UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM.

15. **Audit and Verification**. During the Term and for one (1) year thereafter, ACE FTC SGO may review Partner Organization’s records relating to Partner Organization’s performance under this Agreement and the calculation and accuracy of gross Qualified Contributions received pursuant to this Agreement claimed for compensation, solely to verify compliance with this Agreement and the accuracy of amounts claimed for compensation under Section 5. Any such review shall occur upon reasonable notice, during regular business hours, and subject to reasonable confidentiality obligations.

16. **Miscellaneous**

16.1. **Dispute Resolution; Governing Law; Venue**. This Agreement is governed by and construed in accordance with the internal laws of the State of Colorado without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Colorado. Any dispute, claim, or controversy arising out of or relating to this Agreement shall first be submitted to non-binding mediation administered by a mutually agreed mediator in Denver, Colorado. The Parties shall cooperate with one another in selecting a mediation service, and shall cooperate with the mediation service and with one another in selecting a neutral mediator and in scheduling the mediation proceedings. The mediator’s fees and expenses and the costs incidental to the mediation shall be shared equally between the Parties. If the dispute is not resolved through mediation within thirty (30) days after the mediation is initiated (or such longer period as the Parties may agree in writing), the dispute shall be finally resolved by binding arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules then in effect. The arbitration shall take place in Denver, Colorado, before a single arbitrator, and judgment on the award rendered by the arbitrator may be entered in any court of competent jurisdiction. To the fullest extent permitted by law, the Parties shall maintain in confidence the fact that arbitration has been commenced, all documents and information exchanged during the course of the arbitration proceeding, and the arbitrator's decision. Each Party irrevocably consents to the exclusive jurisdiction of the state and federal courts located in the State of Colorado solely for purposes of enforcing this arbitration provision, compelling arbitration, or confirming, vacating, or enforcing any arbitral award.

16.2. **Notices**. All notices under this Agreement shall be in writing and delivered by personal delivery, nationally recognized overnight courier, certified mail (return receipt requested), or

email to the addresses set forth above (or as updated by notice). Notices are deemed given upon receipt, except email is deemed given when sent if also delivered by one of the foregoing methods.

16.3. **Assignment**. Neither Party may assign or transfer this Agreement, in whole or in part, without the other Party's prior written consent, except ACE FTC SGO may assign to a successor in connection with a merger, reorganization, or sale of substantially all assets, provided the assignee assumes all obligations hereunder. Any prohibited assignment is void. This Agreement binds and benefits the Parties and their permitted successors and assigns.

16.4. **Independent Contractors**. The Parties are independent contractors. Nothing in this Agreement creates a partnership, joint venture, fiduciary, or employment relationship between the Parties. The Parties acknowledge and agree that this Agreement is non-exclusive, and nothing in this Agreement restricts either Party from entering into similar agreements or arrangements with third parties.

16.5. **Entire Agreement; Order of Precedence**. This Agreement, including its Exhibits, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous understandings. In the event of conflict, the main body controls over the Exhibits unless expressly stated otherwise.

16.6. **Amendments; Waivers**. Any amendment or modification must be in writing and signed by both Parties. No waiver is effective unless in writing and signed by the waiving Party.

16.7. **Severability**. If any provision is held invalid or unenforceable, the remaining provisions shall remain in full force and effect, and the Parties shall replace the invalid provision with a valid provision that most closely reflects the Parties' original intent.

16.8. **Force Majeure**. Neither Party shall be liable for delays or failures to perform due to events beyond its reasonable control, including acts of God, pandemic, governmental actions, labor disputes, or failures of suppliers or internet service providers, provided the affected Party uses reasonable efforts to mitigate the impact.

16.9. **Counterparts; Electronic Signatures**. This Agreement may be executed in counterparts, each of which is deemed an original, and by electronic signatures or delivery, each of which shall be deemed to have the same legal effect as manual signatures.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

ACE Scholarships Education Freedom Tax Credit SGO

By:_____

Name:_____

Title:_____

[PARTNER ORGANIZATION]

By:_____

Name:_____

Title:_____

EXHIBIT A

Compensation

ACE FTC SGO will maintain accurate records of all Qualified Contributions received pursuant to this Agreement, and will provide reasonable reporting on contribution amounts, donor attribution, and compensation due under this Agreement.

ACE FTC SGO shall calculate the gross amount of Qualified Contributions received pursuant to this Agreement annually and within thirty-one (31) days (January 31) of the end of each calendar year end (December 31).

ACE FTC SGO shall remit 3% of the gross amount of Qualified Contributions received pursuant to this Agreement within fifty-nine (59) days (February 28) of the end of each calendar year end (December 31). This remittance is compensation in exchange for Fundraising Services or access to Supporter Information. All compensation: (a) constitutes administrative expenses of ACE FTC SGO under Section 25F; (b) shall not exceed reasonable fair market value of the Fundraising Services; (c) shall not be based on, or payable with respect to, any contribution that violates Section 25F or any other applicable law.

EXHIBIT B

Data Protection Addendum

1. **Definitions**. For purposes of this Addendum:

   1.1. "**Controller**" means the Party that determines the purposes and means of processing Personal Information.

   1.2. "**Deidentified**" means information that cannot reasonably be linked to an identified or identifiable individual, subject to obligations under Privacy Law.

   1.3. "**Personal Information**" means any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular individual or household, including as defined under Privacy Law.

   1.4. "**Privacy Law**" all applicable federal, state, and local laws and regulations governing the privacy, security, or processing of Personal Information and student data, including as applicable, the California Consumer Privacy Act of 2018, Cal. Civ. Code § 1798.100 et seq., as amended by the California Privacy Rights Act; the Colorado Privacy Act, Colo. Rev. Stat. § 6-1-1301 et seq.; the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and 34 C.F.R. Part 99; the Children's Online Privacy Protection Act, 15 U.S.C. §§ 6501–6506 and 16 C.F.R. Part 312; and any other comparable federal or state privacy or data security laws.

   1.5. "**Processor**" means the Party that processes Personal Information on behalf of a Controller.

   1.6. "**Sale**" and "**Share**" mean disclosures for monetary or other valuable consideration, and disclosures for cross-context behavioral advertising, respectively, as those terms are interpreted under applicable Privacy Law.

   1.7. "**Sensitive Personal Information**" means personal information considered sensitive under Privacy Law, which may include government identifiers, precise geolocation, financial account information with access credentials, racial or ethnic origin, religious or philosophical beliefs, health information, genetic or biometric data for identification, information about children, and contents of communications.

   1.8. "**Targeted Advertising**" means displaying advertisements to an individual based on personal information obtained from that individual's activities over time and across nonaffiliated websites or online applications to predict preferences or interests.

2. **Roles and Scope of Processing**.

   2.1. Each Party is a Controller of Personal Information it independently collects in connection with its activities under the Agreement. To the extent either Party processes Personal Information on behalf of the other Party, it acts as a Processor and shall process Personal Information only on documented instructions from the Controller and as permitted under the Agreement, including without limitation, for outreach and fundraising communications, attribution and reconciliation of contributions, compliance with legal and regulatory obligations, fraud prevention and security, and performance of the Agreement.

   2.2. Partner Organization acknowledges and agrees that ACE FTC SGO is not purchasing Supporter Information and will not treat Supporter Information as its own customer list. ACE FTC SGO will use Supporter Information only as permitted under the Agreement and this Addendum.

3. **Processor Obligations**. Where a Party acts as Processor for the other Party, and the other Party is acting as the Controller, the Processor shall:

3.1. process Personal Information only on documented instructions from the Controller, including regarding transfers, retention, deletion, or anonymization, and promptly notify the Controller if any instruction violates applicable law;

3.2. implement and maintain reasonable administrative, technical, and physical safeguards appropriate to the nature of the Personal Information and the processing, designed to protect against unauthorized access, use, disclosure, alteration, or destruction;

3.3. ensure personnel are subject to confidentiality obligations and trained on privacy and security requirements relevant to their roles;

3.4. not Sell, Share, or use Personal Information for Targeted Advertising, profiling in furtherance of decisions that produce legal or similarly significant effects, or for any purpose other than as set forth in the Agreement;

3.5. not combine Personal Information with personal information obtained from other sources except as necessary for the Processor to exercise its rights or perform its obligations under the Agreement, and to the extent permitted by Privacy Law;

3.6. assist the Controller in honoring consumer requests and rights under Privacy Law, including as applicable, access, deletion, correction, portability, opt-out of Sale, Sharing, or Targeted Advertising, and limitation of Sensitive Personal Information processing, within the timeframes required by law;

3.7. assist the Controller in meeting its obligations to conduct and document data protection assessments where required for Targeted Advertising, Sale/Sharing, processing of Sensitive Personal Information, or other high-risk processing;

3.8. maintain appropriate measures to honor opt-out preferences recognized under Privacy Law where applicable;

3.9. upon the Controller's written request or upon termination or expiration of the applicable processing, promptly delete or return Personal Information and any copies, unless retention is required by law, in which case Processor will continue to protect the Personal Information as required herein; and

3.10. make available to the Controller information reasonably necessary to demonstrate compliance and, no more than once annually, submit to audits or assessments by the Controller or an independent auditor mutually agreed by the Parties, subject to reasonable confidentiality and security controls.

4. **Subprocessors**. The Processor may engage subcontractors that process Personal Information ("**Subprocessors**") only: (a) with prior written authorization from the Controller, to the extent required by Privacy Law; (b) under a written agreement imposing privacy, security, and data protection obligations no less protective than those in this Addendum; and (c) provided Processor remains fully responsible for each Subprocessor's acts and omissions.

5. **Consumer Disclosures and Consent Management**. Each Party, as Controller, shall maintain a publicly available privacy notice that accurately describes its processing of Personal Information under the Agreement and the consumer rights available under Privacy Law, and shall provide any legally required disclosures and obtain any legally required consents.

6. **Deidentified and Aggregated Data**. A Party may create and use Deidentified data derived from Personal Information for analytics, reporting, and improvement of operations, provided it: (a) takes reasonable measures to prevent reidentification; (b) publicly commits (or commits in a written policy) to maintain and use such data without attempting to reidentify it; and (c) contractually obligates any recipients to do the same.

7. **Security Incidents and Breach Notification**. Each Party shall maintain an incident response program and promptly investigate suspected unauthorized access to, or acquisition, use, or disclosure of Personal Information processed under the Agreement (a "**Security Incident**"). The impacted Party shall provide prompt written notice without undue delay to the other Party upon confirming a Security Incident likely to pose risk of harm to individuals or triggering notification obligations, and shall include available information to enable the other Party to meet its legal obligations. The Parties shall reasonably cooperate on investigation, remediation, notifications to individuals or regulators where required by law, and communications.
8. **Data Minimization; Retention**. Each Party shall (a) collect only Personal Information reasonably necessary for the purposes set forth in the Agreement, (b) maintain legally compliant retention schedules, and (c) delete Personal Information when no longer needed for such purposes or as required by law.
9. **Children and Students**. The Parties shall not knowingly process Personal Information of children under thirteen without verified parental consent and shall comply with applicable student and minor privacy requirements under Privacy Law and other applicable laws.
10. **Conflicts; Survival**. In the event of conflict between this Addendum and the Agreement regarding privacy or data protection, this Addendum controls. This Addendum shall survive termination or expiration of the Agreement.

Coversheet

Approval of Metcalf Media Contract

Section: II. Consent Agenda
Item: O. Approval of Metcalf Media Contract
Purpose:
Submitted by:
Related Material: THA Enrollment Strategy + Production 2026-2027.pdf

Metcalf Media Marketing & Content Agreement

This Agreement (“Agreement”) is entered into as of 11/16/2026 , by and between:
Service Provider: Metcalf Media LLC (“Provider”) and
Client: Tulsa Honor Academy (“Client”)

This Agreement governs all services provided by Provider to Client in connection with the 2027-28 Enrollment Campaign, covering Enrollment Window 1 and Enrollment Window 2, and Client’s obligations to Provider hereunder.

1. MASTER SERVICES AGREEMENT

1.1 Relationship

Provider is an independent contractor and not an employee, agent, or partner of Client.

1.2 No Guarantees

Provider makes no guarantees regarding enrollment numbers, applications, inquiries, revenue, or campaign outcomes. Services are advisory, creative, and executional in nature and results may vary based on market conditions, messaging resonance, timing, and Client responsiveness.

1.3 Limitation of Liability

Provider’s total liability to Client under or in connection with this Agreement shall not exceed the total fees paid by Client under this Agreement. Provider shall not be liable to Client for indirect, incidental, or consequential damages that may arise under or in connection with the services performed by Provider under, in connection with, or related to this Agreement.

1.4 Confidentiality

Each party agrees to keep confidential all non-public business information shared by the other party during the course of this engagement.

1.5 Ownership and Usage

Upon full payment, Client owns all final delivered video assets. Provider retains the right to display completed work for portfolio, case study, and promotional purposes. Raw footage and work product captured and/or generated by Provider shall remain the property of Provider unless otherwise agreed in writing.

1.6 Client Responsibilities

Client agrees to:

- Provide all Spanish-language copy for ads and captions within forty-eight (48) hours of Provider’s request;
- Review and approve messaging and deliverables within forty-eight (48) hours of receipt, through one named approver;
- Build and maintain all landing pages and application pages through Client’s own web designer;
- Have Client’s web designer install Provider’s Meta pixel and tracking on all campaign landing pages before December 1, 2026, and on Client’s own application page before Window 2 begins;
- Grant Provider partner access to Client’s Meta Business Manager and ad account for the term of this Agreement;

- Not delete, archive, or edit campaigns, ad sets, ads, or audiences created by Provider without first notifying Provider in writing;
- Collect signed photo and video releases for all students, children, and families who appear on camera, using release forms supplied by Provider; and
- Confirm that Client holds the rights to any existing footage it supplies for use in paid advertising.

1.7 Client Delays

Delays caused by Client availability, approvals, copy, or access do not pause or alter payment obligations. Campaign launch dates shift by the length of any such delay.

1.8 Ad Spend

Ad spend is not included in Provider's fees. All ad spend is billed by Meta directly to Client's payment method on file. The recommended ad spend for this campaign is $3,750.00 across both windows. Provider will not exceed the ad spend amount approved by Client in writing.

1.9 Governing Law

This Agreement shall be governed by the laws of the State of Oklahoma and any legal action taken to enforce the terms of this Agreement or any provision or obligations contained herein shall be asserted if at all in the District Court of Tulsa County, State of Oklahoma located in Tulsa County, Oklahoma.

2. STATEMENT OF WORK "A": ENROLLMENT STRATEGY & MESSAGING

Scope of Services

Provider will deliver enrollment strategy and messaging for both enrollment windows, including:

- Campaign strategy for Start Strong (elementary, 5th grade at THA Middle School, and 6th grade) and Next Chapter (9th grade);
- Messaging framework and creative guardrails for all campaign ads, in English, with Spanish-language copy supplied by Client;
- Window 2 messaging updated for Client's own application;
- A one-page messaging brief for Client's web designer; and
- One kickoff call and one strategy call at the start of each enrollment window.

3. STATEMENT OF WORK "B": VIDEO PRODUCTION.

Scope of Services

Provider will produce the following for the campaign:

- One (1) December production session, up to four (4) hours on site, capturing the elementary principal and elementary-age children;
- One (1) spring production session, up to four (4) hours on site, capturing teachers and founding families for Window 2;
- Two (2) elementary principal videos (60 to 90 seconds each), one recorded in English and one recorded in Spanish;

- Window 1: four (4) video ads, each delivered in an English and a Spanish version, drawn from existing Client footage and the December session;
- Window 2: two (2) video ads, each delivered in an English and a Spanish version, drawn from the spring session; and
- English and Spanish captions on all delivered videos, using Spanish copy supplied by Client.

Production Terms

- Production dates are scheduled at least two (2) weeks in advance and coordinated with Client availability;
- A production session canceled by Client within forty-eight (48) hours of its scheduled start incurs a cancellation fee of $500.00 per session;
- Each video includes up to two (2) rounds of revisions; and
- Additional revisions or deliverables require a written change order.

4. STATEMENT OF WORK “C”: META ADS MANAGEMENT

Scope of Services

Provider will set up and run Client’s Meta advertising for both enrollment windows, including:

- Campaign, ad set, and audience setup for Window 1 and Window 2, including retargeting audiences;
- Verification that pixel and tracking are recording before ads launch;
- Launching, monitoring, and pausing underperforming ads;
- Rebuilding campaigns for Window 2 to point to Client’s own application; and
- A monthly one-page performance report.

Exclusions

- Ad spend;
- Budget reallocation reviews every two weeks, reports every two weeks, and window debriefs (available as an upgrade by change order);
- Landing page design, copy, or development;
- CRM, text message, or automation development;
- Platform management beyond Meta; and
- Guarantees of performance, applications, or enrollment.

Term

Ads management runs from December 1, 2026 through May 31, 2027.

5. FEES & PAYMENT

Total fee for Statements of Work “A”, “B”, and “C”: **$16,250.00**, payable as follows:

- 40% ($6,500.00) due upon execution of this Agreement;
- 30% ($4,875.00) due January 11, 2027; and
- 30% ($4,875.00) due April 12, 2027.

All payments are non-refundable and due via Provider-approved payment methods. Late payment beyond seven (7) days from the date due shall be subject to a 5% late fee.

6. OPTIONAL ADD-ONS

The following services may be added at any time by written change order, at the prices below, through May 31, 2027:

- Window 2 active management: budget reallocation reviews and performance reports every two weeks, plus a Window 2 debrief, April 12 through May 31, 2027: $2,250.00
- Lakewood campaign: spotlight video and “Welcome to Lakewood” offer video in English and Spanish, with dedicated ad sets: $4,000.00
- Elementary launch film, 2 to 3 minutes, in English and Spanish: $6,250.00
- Offer-acceptance campaign, February 6 through April 11, 2027: $2,500.00, plus ad spend
- Summer campaign extension, June 1 through July 31, 2027: $2,750.00, plus ad spend
- “The Next Four Years” 8th grade video: $1,500.00
- Event photography and recap reel: $1,250.00 per event

7. CAMPAIGN-BASED ENGAGEMENT

This engagement is a defined, time-bound enrollment campaign and not an open-ended retainer. Services under this Agreement conclude on May 31, 2027 unless extended by written agreement.

8. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding between Client and Provider relative to the services to be furnished by Provider. Any modification to the terms of this Agreement shall be ineffective and non-binding on Provider unless such modification is made in a mutually agreeable writing and signed by both Client and Provider. This Agreement is governed by the laws of the State of Oklahoma and enforcement hereof shall be exclusively in the district courts of Tulsa County, Oklahoma.

Signatures

Metcalf Media (Provider)

Name: Jeffrey S. Metcalf Title: Manager

Signature: Jeffrey S. Metcalf Date:

Tulsa Honor Academy (Client)

Name: Madison Dominguez Title: Chief of Staff

Signature: Date:

Coversheet

Activity Fund Report

Section: III. Information Agenda
Item: F. Activity Fund Report
Purpose: Discuss
Submitted by:
Related Material: Activity Fund Report- October 2026.pdf

Activity Fund Report

October 2026

Activity Fund Deposits

Description	Date	Project Code	Total
September 2026 Carryover	9/1/2026	801 THA HIGH SCHOOL	$2,659.37
September 2026 Carryover	9/1/2026	802 THA HS STUDENT COUNCIL	$1,033.28
September 2026 Carryover	9/1/2026	830 THA MIDDLE SCHOOL	$2,027.09
September 2026 Carryover	9/1/2026	861 FLORES MS STUDENT COUNCIL	$1,869.49
September 2026 Carryover	9/1/2026	862 FLORES MIDDLE SCHOOL ATHLETICS	$924.16
September 2026 Carryover	9/1/2026	863 FLORES MIDDLE SCHOOL CLUBS	$1,778.69
September 2026 Carryover	9/1/2026	897 COLLEGE READINESS	$5,953.19
September 2026 Carryover	9/1/2026	898 STAFF FUND	$0.00
September 2026 Carryover	9/1/2026	899 GENERAL FUND REFUND	$819.40
SQUARE: HS Volleyball Admissions	10/4/2026	801 THA HIGH SCHOOL	$14.31
HS Socer Field Rent	10/8/2026	801 THA HIGH SCHOOL	$60.00
HS Spirit Squad Fees	10/8/2026	801 THA HIGH SCHOOL	$400.00
HS Volleyball Tickets	10/8/2026	801 THA HIGH SCHOOL	$60.00
OC Volleyball Tickets	10/8/2026	830 THA MIDDLE SCHOOL	$35.00
FMS Volleyball Tickets	10/8/2026	862 FLORES MIDDLE SCHOOL ATHLETICS	$30.00
SQUARE: HS StuCO Movie Night	10/13/2026	802 THA HS STUDENT COUNCIL	$7.49
SQUARE: HS StuCO Movie Night	10/13/2026	802 THA HS STUDENT COUNCIL	$60.17
HS StuCo Movie Night Tickets	10/13/2026	802 THA HS STUDENT COUNCIL	$190.00
HS StuCO Movie Night Concessions	10/13/2026	802 THA HS STUDENT COUNCIL	$166.00
SQUARE: Volleyball Tickets	10/14/2026	801 THA HIGH SCHOOL	$28.62
SQUARE: Volleyball Tickets	10/14/2026	830 THA MIDDLE SCHOOL	$14.31
SQUARE: Volleyball Tickets	10/14/2026	862 FLORES MIDDLE SCHOOL ATHLETICS	$14.31
HS Volleyball Admissions	10/15/2026	801 THA HIGH SCHOOL	$135.00
College Visit Fees: OC	10/15/2026	897 COLLEGE READINESS	$480.00
College Visit Fees: FMS	10/15/2026	897 COLLEGE READINESS	$1,740.00
College Visit Fees: HS	10/15/2026	897 COLLEGE READINESS	$500.00
FMS Volleyball Fee	10/15/2026	862 FLORES MIDDLE SCHOOL ATHLETICS	$50.00
College Visit Fees: HS	10/16/2026	897 COLLEGE READINESS	$780.00
College Visit Fees: OC	10/16/2026	897 COLLEGE READINESS	$400.00
HS Spirit Squad Fees	10/16/2026	801 THA HIGH SCHOOL	$200.00
HS StuCO State Fees	10/16/2026	802 THA HS STUDENT COUNCIL	$200.00
FMS Volleyball Fees	10/19/2026	862 FLORES MIDDLE SCHOOL ATHLETICS	$50.00
HS StuCO State Fees	10/19/2026	802 THA HS STUDENT COUNCIL	$250.00
OC Volleyball Fees	10/19/2026	830 THA MIDDLE SCHOOL	$50.00
College Visit fees: HS	10/19/2026	897 COLLEGE READINESS	$854.00
College Visit Fees: OC	10/20/2026	897 COLLEGE READINESS	$970.00
College Visit Fees: HS	10/20/2026	897 COLLEGE READINESS	$560.00
College Visit Fees: HS	10/21/2026	897 COLLEGE READINESS	$140.00
College Visit Fees: FMS	10/21/2026	897 COLLEGE READINESS	$773.00
College Visit Fees: OC	10/21/2026	897 COLLEGE READINESS	$200.00
HS StuCo Donation	10/22/2026	802 THA HS STUDENT COUNCIL	$100.00
NHS Fees	10/22/2026	801 THA HIGH SCHOOL	$60.00
College Visit fees: HS	10/22/2026	897 COLLEGE READINESS	$420.00
College Visit Fees: OC	10/22/2026	897 COLLEGE READINESS	$210.00
College Visit Fees: FMS	10/22/2026	897 COLLEGE READINESS	$120.00
SQUARE: HS Water Bottles	10/26/2026	802 THA HS STUDENT COUNCIL	$7.08
SQUARE: HS Water Bottles	10/26/2026	801 THA HIGH SCHOOL	$7.08
SQUARE: HS Water Bottles	10/26/2026	802 THA HS STUDENT COUNCIL	$132.83
SQUARE: HS Water Bottles	10/26/2026	801 THA HIGH SCHOOL	$132.84
HS Water Bottle Sales	10/26/2026	802 THA HS STUDENT COUNCIL	$235.00
HS Water Bottle Sales	10/26/2026	801 THA HIGH SCHOOL	$235.00

Cleared Activity Fund Expenditures

Description	Date	Project Code	Total
Square: Refund of Volleyball Admissions	10/07/26	801 THA HIGH SCHOOL	$0.82
Prosperity: Kermes Sams Supplies	10/13/26	830 THA MIDDLE SCHOOL	$58.00
Prosperity: Kermes Target Supplies	10/13/26	861 FLORES MS STUDENT COUNCIL	$59.22
Prosperity: Kermes Target Supplies	10/13/26	830 THA MIDDLE SCHOOL	$63.91
Prosperity: Kermes Food Truck Fee	10/13/26	802 THA HS STUDENT COUNCIL	$166.66
Prosperity: Kermes Food Truck Fee	10/13/26	830 THA MIDDLE SCHOOL	$166.67
Prosperity: Kermes Food Truck Fee	10/13/26	861 FLORES MS STUDENT COUNCIL	$166.67
Volleyball Ref: James Knapp	10/02/26	862 FLORES MIDDLE SCHOOL ATHLETICS	$32.50
Volleyball Ref: James Knapp	10/02/26	830 THA MIDDLE SCHOOL	$32.50
Amazon: Volleyball Equipment	10/09/26	862 FLORES MIDDLE SCHOOL ATHLETICS	$39.54
Volleyball Ref: Zane Whitlow	10/19/26	801 THA HIGH SCHOOL	$40.00
Volleyball Ref: Zane Whitlow	10/19/26	830 THA MIDDLE SCHOOL	$20.00
Volleyball Ref: Zane Whitlow	10/19/26	862 FLORES MIDDLE SCHOOL ATHLETICS	$20.00
Norman Public Schools: State Convention Fees	10/28/26	801 THA HIGH SCHOOL	$600.00
Volleyball Ref: Bob Pasha	10/08/26	801 THA HIGH SCHOOL	$65.00
Volleyball Ref: Bob Pasha	10/08/26	830 THA MIDDLE SCHOOL	$20.00
Volleyball Ref: Bob Pasha	10/08/26	862 FLORES MIDDLE SCHOOL ATHLETICS	$20.00
Volleyball Ref: Susan Vaughn	10/20/26	801 THA HIGH SCHOOL	$65.00
Volleyball Ref: Susan Vaughn	10/20/26	830 THA MIDDLE SCHOOL	$40.00
Volleyball Ref: Susan Vaughn	10/20/26	862 FLORES MIDDLE SCHOOL ATHLETICS	$40.00

Activity Fund Report

October 2026

HS Spirit Squad Fees	10/27/2026	801 THA HIGH SCHOOL	$300.00
College Visit fees: HS	10/27/2026	897 COLLEGE READINESS	$1,650.00
College Visit Fees: FMS	10/27/2026	897 COLLEGE READINESS	$200.00
College Visit Fees: OC	10/27/2026	897 COLLEGE READINESS	$290.00
HS StuCO State Fees	10/29/2026	802 THA HS STUDENT COUNCIL	$100.00
HS Basketball Fees	10/29/2026	801 THA HIGH SCHOOL	$75.00
HS Water Bottle Sales	10/29/2026	802 THA HS STUDENT COUNCIL	$22.50
HS Water Bottle Sales	10/29/2026	802 THA HS STUDENT COUNCIL	$22.50
SQUARE: HS Water Bottles	10/30/2026	802 THA HS STUDENT COUNCIL	$2.33
SQUARE: HS Water Bottles	10/30/2026	801 THA HIGH SCHOOL	$2.34

Total Previous Month Carryover	$17,064.67
Total Current Month Deposits	$13,736.71
Total Current Month Expenditures	-$1,716.49
End of Month Balance	***$29,084.89***

Activity Fund Custodian — Date

Chief Executive Officer — Date 11/3/26

Total Cleared Expenditures $1,716.49

Subaccount	Amount
801 THA HIGH SCHOOL	$3,598.74
802 THA HS STUDENT COUNCIL	$2,362.52
830 THA MIDDLE SCHOOL	$1,725.32
861 FLORES MS STUDENT COUNCIL	$1,643.60
862 FLORES MIDDLE SCHOOL ATHLETICS	$916.43
863 FLORES MIDDLE SCHOOL CLUBS	$1,778.69
897 COLLEGE READINESS	$16,240.19
898 STAFF FUND	$0.00
899 GENERAL FUND REFUND	$819.40

Coversheet

Approval of 2027 Board Meeting Calendar

Section: IV. Action Agenda
Item: A. Approval of 2027 Board Meeting Calendar
Purpose: Vote
Submitted by:
Related Material: 2027 Board Meeting Dates.pdf

TULSA HONOR ACADEMY
ACADEMICS - CHARACTER - EXCELLENCE

2027 REGULAR BOARD MEETING SCHEDULE

DATES

With few exceptions, most regular board meetings are held the third Tuesday of each month. Those exceptions are italicized.

- January 19, 2027
- February 16, 2027
- *March 9, 2027*
- April 20, 2027
- May 18, 2027
- June 15, 2027
- July 20, 2027
- August 17, 2027
- September 21, 2027
- October 19, 2027
- November 16, 2027
- *December 14, 2027*

TIMES

All meetings will begin at 5:00 PM, unless otherwise posted with notice given 10 days prior.

LOCATION

All board meetings will be held at 1421 S. Sheridan Rd. Tulsa, OK 74112, unless otherwise posted with notice given 10 days prior.

Coversheet

Approval of Simon Management Associates II, LLC Contract

Section: IV. Action Agenda
Item: B. Approval of Simon Management Associates II, LLC Contract
Purpose: Vote
Submitted by:
Related Material: Simon_Agreement_Tulsa_Honor_Academy_-_Multi_.pdf

In Process

November 12, 2026

Tulsa Honor Academy, Inc.
1421 S. Sheridan Rd.
Tulsa, OK 74112

Attn: Madison Dominguez

Dear :

Enclosed is Lease Agreement #4631-1126-SBV-05860 for the period of 11/21/2026 to 1/15/2027. Please execute both copies of the lease agreement and also initial the Term: Landlord's Right of Early Termination. Please return the executed leases to our office by . A fully executed copy will then be returned to you for your file.

Please refer to the Insurance paragraph in the Lease Agreement for your insurance coverage. **A Certificate of Insurance will need to be forwarded to Rachel Garrison at the remittance address below before the space can be used.** The additional insured paragraph must read as follows:

Tulsa Premium Outlets	TULSA PREMIUM OUTLETS, LLC, a Delaware limited liability company
Woodland Hills Mall	Woodland Hills Mall, LLC, a Delaware limited liability company

All rent payments, in the form of a business or personal check, should be made payable to Simon Management Associates II, LLC at remittance address:
Simon Management Associates II,LLC
PO Box 7070
Indianapolis, IN 46207-7070

Any and all permits must be obtained and all city and government regulations must be met, where applicable.

Please note the attached does not constitute an offer or promise to lease, and is subject to approval by landlord and landlord lenders. It is also not a promise to hold a space nor a commitment to finalize or negotiate a lease. The lease agreement should not be changed or modified in any way. The lease will not be binding and enforceable until it has been fully executed by both Tenant and Landlord. Landlord reserves the right to withdraw and reject any offer to enter into a lease agreement.

If you should have any questions, please call our office at 918-252-7511.

Very truly yours,

In Process

Rachel Garrison

In Process

Lease Agreement

* * * * *

Table 1: Summary of Material Terms

Lease Name (DBA) Tulsa Honor Academy, Inc.		**Lease Number:**	4631-1126-SBV-05860
		Lease Date:	11/12/2026
		Start Date: 11/21/2026	**End Date:** 1/15/2027
Tenant Name (Legal): Tulsa Honor Academy, Inc.		**Landlord Agent:** Simon Management Associates II, LLC	
Office Address: 1421 S. Sheridan Rd. Tulsa, OK 74112		**Shopping Center Trade Name and Address:** See Below	
Tenant's Telephone Number:		**Remit Payment to:** Simon Management Associates II,LLC PO Box 7070 Indianapolis, IN 46207-7070	
Contact Name: Madison Dominguez		**Sole purpose for which space can be used by Tenant:** For the purpose of utilizing three (3) digital ad panels at Tulsa Premium Outlets and three (3) digital ad panels at Woodland Hills Mall with one (1) :15 spot on each digital ad panel unit during the dates outlined in the rent tables below promoting Tulsa Honor Academy. Includes (1) 10x10 space at Tulsa Premium Outlet during Tree Lighting event, and (1) 10x10 space at Woodland Hills Mall during Elf Academy event. The overall look of the setup is up to mall management approval. Brand Ambassadors must stay at designated location as identified by landlord and may not roam the shopping center. All artwork must be pre-approved by landlord prior to production and installation. Management must approve all displays. If this Agreement contains a Media Rent Table, the display posting period for any advertising medium or component shall be limited to the respective dates therefor set forth in such Media Rent Table.	
	Total Contract Amount: $3,200.00 **Total Taxes:** $0.00 **Grand Total:** $3,200.00	**Security/Damage Deposit Amount:**	**Security/Damage Deposit Due Date:**

Payment Schedule

Payment Due Date	Amount Due
12/15/2026	$3,200.00
Total Due	$3,200.00

Insurance Required Date: 11/20/2026

Landlords/Additional Insureds for Certificate of Insurance:

Simon Management Associates II, LLC, a Delaware limited liability company
[Tulsa Premium Outlets] -- TULSA PREMIUM OUTLETS, LLC, a Delaware limited liability company

[Woodland Hills Mall] -- Woodland Hills Mall, LLC, a Delaware limited liability company

Space Rent Table

Shopping Center Name	City/State	Sub Use Type	Location	Sq. Ft. / Dimen.	Space Start Date	Space End Date
Tulsa Premium Outlets	Tulsa/OK	Sampling/Tabling	Common Area	10x10	11/21/2026	11/21/2026
Woodland Hills Mall	Tulsa/OK	Sampling/Tabling	Common Area	10x10	12/12/2026	12/12/2026

Media Rent Table

Shopping Center Name	City/State	Advertising Medium	Quantity	Display Posting Date	Termination Date
Tulsa Premium Outlets	Tulsa/OK	Ad Panel Digital	1	1/1/2027	1/15/2027
Tulsa Premium Outlets	Tulsa/OK	Ad Panel Digital	1	1/1/2027	1/15/2027
Tulsa Premium Outlets	Tulsa/OK	Ad Panel Digital	1	1/1/2027	1/15/2027
Tulsa Premium Outlets	Tulsa/OK	Ad Panel Digital	1	12/15/2026	12/31/2026
Tulsa Premium Outlets	Tulsa/OK	Ad Panel Digital	1	12/15/2026	12/31/2026
Tulsa Premium Outlets	Tulsa/OK	Ad Panel Digital	1	12/15/2026	12/31/2026
Woodland Hills Mall	Tulsa/OK	Ad Panel Digital	1	12/15/2026	12/31/2026
Woodland Hills Mall	Tulsa/OK	Ad Panel Digital	1	12/15/2026	12/31/2026
Woodland Hills Mall	Tulsa/OK	Ad Panel Digital	1	12/15/2026	12/31/2026
Woodland Hills Mall	Tulsa/OK	Ad Panel Digital	1	1/1/2027	1/1/2027
Woodland Hills Mall	Tulsa/OK	Ad Panel Digital	1	1/1/2027	1/1/2027
Woodland Hills Mall	Tulsa/OK	Ad Panel Digital	1	1/1/2027	1/1/2027

In Process

In consideration of the premises, covenants and agreements as stated above and hereinafter set forth, it is agreed by and between the parties as follows:

1. Lease to Occupy and Use: Subject to all of the terms and conditions hereof, additional insured Simon Management Associates II, LLC, Simon Brand Ventures, LLC (SBV), and each respective Landlord set forth in "Table 1" hereinabove (individually and collectively the "Landlord"), rents to Tenant, and Tenant rents from Landlord, that particular area(s) of each respective Shopping Center set forth on Table 1 (individually and collectively the "Space") containing the agreed approximate square footage of floor area specified above and/or more precisely described in Table 1.

2. Permitted Use: (a) The Space may be occupied and used by the Tenant solely for the purpose stated above, and for no other purpose. Addition of product other than those specified above is subject to Landlord's advance written approval, in Landlord's sole discretion. Tenant's display(s), and any and all of Tenant's promotional, marketing, advertising or collateral materials, shall be subject to Landlord approval, not to be unreasonably withheld. No third-party displays, signage or materials of any kind will be permitted. (b) Tenant shall use the Space under the trade name specified above; and said trade name shall not be changed at any time during the term without prior written consent by Landlord. (c) Tenant has made its own determination of the suitability of the Space and the Shopping Center for Tenant's use and business, and acknowledges that it is entering into this Lease based solely on its own investigation and not based on any representations or warranties of Landlord or its representatives. Tenant acknowledges that Landlord has made no representations to Tenant as to sales volume. (d) Tenant shall at all times maintain the Space and all portions thereof, in good condition and repair, at Tenant's sole cost and expense. (e) Tenant shall comply with all laws, rules, regulations, orders, ordinances, directions and requirements of any governmental authority or agency, now in force or which may hereafter be in force, including without limitation those which shall impose upon Landlord or Tenant any duty with respect to or triggered by a change in the use or occupation of, or any improvement or alteration to, the Space. (f) Tenant shall not make any use of the Space which is offensive as determined by Landlord at its sole discretion; nor to do any act tending to injure the reputation of the Shopping Center, and Tenant shall abide by all rules and regulations established by Landlord. Tenant shall not store any inventory, equipment or any other materials outside the Space, or do or permit anything to be done in or about the Space or appurtenant common areas which would constitute a nuisance or hazard, or which will in any way obstruct or interfere with the rights of other tenants or occupants of the Shopping Center or injure or annoy them. Tenant shall not obstruct the free flow of pedestrian or vehicular traffic on walkways, sidewalks, stairways, escalators, roads, driveways, parking lots or any other area

regularly used for such traffic within the Shopping Center. (g) Tenant's use of display fixtures and Tenant's over-all display of goods or merchandise is subject to Landlord's approval. Landlord shall not be responsible to Tenant for the nonperformance by any other tenant or occupant of the Shopping Center of its lease or of any rules or regulations.

3. Term: Landlord's Right Of Early Termination: Tenant shall occupy and use the Space for the period, stated above, commencing on the Start Date (which may also be referred to herein as the "Commencement Date") and ending on the Ending Date, unless sooner terminated as herein provided. Notwithstanding anything to the contrary herein contained, Landlord may, at any time during the term of this Lease, in its sole discretion and with or without cause, elect to terminate this Lease upon thirty (30) days advance written notice to Tenant. In the event of such election by Landlord, Tenant's obligation hereunder shall be apportioned as of the effective date of such termination. Tenant understands and agrees that it is receiving terms and conditions which have been requested by and are advantageous to Tenant in return for granting Landlord flexibility with regard to the Space on account of the short term of this Lease, the Landlord's right to terminate the Lease on the short notice provided herein, and the other terms and conditions hereof; Tenant understands and agrees that it has no rights to the Space beyond the term set forth herein; and Tenant acknowledges that no one has made any representations or promises to Tenant with regard to renewal or extension of the term hereof, or limiting or eliminating the Landlord's right to terminate on short notice as set forth herein, or regarding relocation or possession of other space in the Shopping Center, or in any other manner contradicting, qualifying, or limiting the express provisions hereof.

This Lease shall terminate without further notice at the expiration of its specified term. Any holding over by Tenant after expiration of the Term hereof shall not constitute a renewal or extension of the Lease or give Tenant any rights in or to the Premises except as expressly provided in this Lease. Any holding over after such expiration with the express written consent of Landlord shall be construed to be a tenancy from month to month on the same terms and conditions herein specified insofar as applicable except that Minimum Rent shall be increased to an amount equal to 250% of the Minimum Rent payable during the last full calendar month of the term hereof. Any holding over without the Landlord's written consent (including any such holdover where the Tenant claims that the Landlord has given oral consent, has consented by conduct, has waived its right to withhold consent, or is stopped from withholding consent) shall constitute only a tenancy at sufferance, terminable by Landlord immediately on delivery of written notice, and during such unconsented holdover, Tenant shall be obligated to pay Landlord daily damages equal to one thirtieth of 250% of the Minimum Rent payable during the last full calendar month of the Lease Term.

Tenant initials: _____ Landlord: _____

4. Minimum Rent: Late Charge: On or before the first day of each Payment Period specified above, Tenant shall pay Minimum Rent to Landlord, without notice, demand, or offset at the Landlord's office address specified above. The parties recognize that damages will be suffered by Landlord on account of late payment which will be extremely difficult and impractical to quantify. Accordingly, the parties have made their best estimate of damages and hereby agree that Tenant shall pay Landlord as liquidated damages on account of late payment of rent a sum equal to Ten Percent (10%) of any payment of Minimum Rent or Percentage Rent which is not delivered to Landlord within five (5) days of due date

5. Insurance: Tenant shall maintain, with financially sound and reputable insurers, the following insurance coverages, with an insurance carrier reasonably acceptable to Landlord: (i) a comprehensive or commercial general liability policy including contractual liability products/completed operation and broad form property damage coverage, affording protection on an occurrence basis for claims arising out of bodily injury, death, and property damage, and having limits of not less than: a combined single limit of $2,000,000.00 per occurrence with a $3,000,000.00 aggregate limit of liability and which such policy shall not contain explosion, collapse and/or underground exclusions; (ii) an Automobile Comprehensive Liability policy with combined single limits of not less than $1,000,000.00 per occurrence; (iii) Worker's Compensation insurance as required by the laws of the state where the Shopping Centers are located, and (iv) Employer's Liability insurance with a $1,000,000.00 per occurrence limit. Tenant shall cause: (x) each Shopping Center, (y) the respective Landlord parties designated on Table 1, and (z) each Landlord's respective property manager, to be named as additional insureds on all insurance policies covering the scope of business provided for in this Agreement and, on the Effective Date, shall provide a certificate showing the coverage to Landlord. Tenant shall, in addition, maintain umbrella liability insurance covering all of the Shopping Centers, with a combined single limit of not less than $5,000,000.00 which will not be limited in amount or otherwise impaired as a result of the payment of losses with respect to any single location, and any such policy shall not contain any clause

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permitting any insured to become a co-insurer of any loss with the insurer by reason of failure to insure in a sufficient amount with respect to property or operation at any single location. All insurance procured or maintained by Tenant, with respect to this agreement, shall be primary and have an A.M. Best rating of at least AVIII. Any insurance covered by Landlord shall be considered excess and non-contributing. Each policy shall provide that the coverage thereunder shall not be modified or terminated without at least 30 days' prior written notice to Landlord. Tenant shall thereafter provide to Landlord evidence of the existence or renewal of that insurance. Tenant and any and all parties caused by, through or under Tenant release and discharge each Shopping Center together with the parties designated on Table 1 from all claims and liabilities arising from or caused by any casualty, whether required hereunder to be covered or not, in whole or in part by insurance on the premises or in connection with property on or activities conducted on the premises and waive any right of subrogation which might otherwise exist in or accrue to any person on account thereof.

6. Indemnity and Exculpation of Landlord:

(a) Tenant shall assume liability for and shall indemnify, defend, and hold harmless Landlord and any other owners of the Shopping Center, and all their shareholders, partners, directors, related and affiliated entities, ground lessors, managers, management companies, employees, agents, guests, customers and invitees (with Landlord, collectively the "Landlord Parties") against and from any and all liabilities, obligations, losses, penalties, actions, suits, claims, damages, expenses, disbursements (collectively, "Claims", including legal fees and expenses), or costs of any kind and nature whatsoever in any way relating to or arising out of; (i) any act or omission of Tenant (including without limitation the acts or omissions of the Tenant's officers, directors, employees, agents, contractors, invitees, and/or licensees within the Shopping Center), (ii) any occurrence which takes place in or about the Space as the result of Tenant's negligence or willful misconduct, (iii) any damages to the Space excluding claims arising solely from the gross negligence or willful misconduct of Landlord Parties. To the extent permitted by applicable law, Tenant's duty to indemnify Landlord under this paragraph will apply regardless of and will extend to cover losses caused by either Tenant's or Landlord's concurrent, comparative, or contributory negligence.

(b) The Landlord Parties shall not be liable to Tenant for, and Tenant waives all claims against such parties, for injury, death, or damage to person or property sustained by Tenant or any person claiming through Tenant resulting from any condition, accident or occurrence in or upon the Space, or any other part of the Shopping Center, unless such matters arise solely from the gross negligence or willful misconduct of Landlord Parties.

(c) Tenant agrees that the rent payable hereunder does not include the cost of guard services or other security measures, and that Landlord shall have no obligation to provide same. Tenant assumes full responsibility for the protection of the Space, Tenant, and Tenant's employees, invitees, licensees, guests and customers against the acts of third party, and will indemnify, defend, and hold harmless Landlord from any such claims made by the above specified persons of any damages, including attorneys' fees, resulting therefrom.

(d) To the fullest extent permitted by applicable law, Tenant shall indemnify and save Landlord harmless from any and all claims, demands, or suits that may be brought against Landlord by any employee, representative, or agent of Tenant, or any legal representative or successor of any of them, in any way arising out of or incident to this Lease, unless such suits are brought about solely by the gross negligence or willful misconduct of Landlord Parties.

(e) The indemnification and waivers contained in this Section 6 shall survive expiration or early termination of this Lease.

7. Supervision and Control: Tenant shall at all times during its occupancy of the Space provide sufficient supervision and maintain adequate control of its employees, guests, customers, and invitees while the same are at or about the Shopping Center, so as to prevent unlawful or offensive actions and actions which are a breach of this Lease.

8. Licenses or Permits: In the event there are any licenses, or permits required by and any governmental agency or authority with respect to the type of activity carried on and/or in use of the Space, Tenant shall be responsible for obtaining such licenses, authorizations and permits. No unlawful activities shall be permitted in the use of the Space, including but not limited to, the use of alcoholic beverages or gambling. Tenant must contract in its own name and timely pay for installation and all service charges in regard to all telephone and other utility services to the Space.

9. Return of Space: Immediately upon the expiration or early termination of this Lease, Tenant will return the Space to Landlord and remove all of Tenant's personal property, trade fixtures, goods and effects; repair any damage caused

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by such removal, and peaceably yield up the Space, broom clean and in good order, repair and condition, damage by fire or unavoidable casualty and ordinary wear and tear excepted. Tenant agrees that all personal property remaining within the Space after Landlord takes possession of the Space is conclusively deemed to be abandoned by Tenant and the property of Landlord. Tenant waives its rights, if any, under any statues or other legal doctrines requiring Landlord to remove, store, return or auction such property, and Landlord may dispose of such property as it sees fit, free of any claims of Tenant or other claiming through Tenant.

10. Fixtures and Alterations: All improvements to the Space constructed by Tenant, including but not limited to paneling, floor tile or covering, decorations, partitions, walls, wall mirrors, railings and counters which are attached to the floor coverings, walls, or ceiling of the building, as well as all other items which have been attached to the building or building systems, shall become Landlord's property on expiration or earlier termination of this Lease, without compensation to Tenant, unless Landlord and Tenant agree otherwise in writing. However, if Landlord so requests in writing at least fifteen (15) days before the expiration of earlier termination hereof, Tenant shall, prior to the expiration or sooner termination of this Lease, remove any of such matters as are specified for removal by Landlord's notice, repair all damage caused by such removal, and return the Space or any part thereof to its original configuration existing when delivered to Tenant. If the Space is not so surrendered at the expiration or earlier termination of this Lease, Tenant shall be liable to Landlord for all costs incurred by Landlord in returning the Space to the required condition and shall indemnify Landlord against loss or liability resulting from delay by Tenant in surrendering the Space, including, without limitation, any claims made by any succeeding tenant or losses to Landlord due to lost opportunities to lease to succeeding tenants.

11. Additional Rent: Any liquidated damages provided in this Lease or by rules and regulations promulgated by Landlord, as well as any and all other payments, fees or charges provided herein or in such rules and regulations, shall be considered to be additional rent which shall be immediately due from Tenant to Landlord on delivery of notice thereof.

12. Violation of Law: Counterfeit Goods:

(a) If Tenant or the Space is deemed to be in violation of any federal, state, municipal, or local fire, building or other code by virtue of Tenant's occupancy thereof, Tenant shall immediately cure any and all violations at its own cost and expense and immediately pay any and all costs, fines and/or penalties attributed to all such violation(s). If Tenant fails to immediately cure said violation(s), Landlord may at its sole discretion and without waiving any other rights or remedies either (i) cure the violations at Tenant's expense, to be paid by Tenant immediately on receipt of Landlord's written statement, or (ii) immediately terminate this Lease without notice, opportunity to cure, or liability to Tenant whatsoever. Landlord's election to exercise the provisions of the preceding sentence, shall not relieve Tenant of paying any and all costs, fines and/or penalties attributed to any such violation, nor shall it relieve Tenant of its default.

(b) Tenant covenants that it shall not use the Space for the storage, marketing, display or sale of any product or merchandise that Landlord in its sole discretion may consider to be a counterfeit, knockoff, imitation, lookalike, replica, facsimile of or in any manner an infringement upon any trademarked or copyrighted product or merchandise of any third party. The foregoing covenant is a material term of the Lease. In the event Tenant breaches this covenant, Landlord may, without notice, demand or affording Tenant an opportunity to cure, immediately terminate this Lease.

13. Alterations, Additions, Signs: Tenant shall not make any alterations or additions, or permit the making of any holes in the walls, partitions, ceilings, or floor, or permit the painting or placing of any exterior signs, placards, or other advertising media, banners, pennants, awnings, aerials, antennas, or the like, nor cause or permit the placement of any signs, placards, or other advertising media within the Space where it is visible from outside the Space, without on each occasion obtaining prior written consent from Landlord, which may be withheld in Landlord's sole discretion. Tenant irrevocably grants Landlord permission to enter the Space, at any time, by any convenient method, without prior notice, to remove and dispose of any sign, placard, or other media which is being displayed in violation hereof, without liability to Tenant.

14. No Mechanic's Liens: Tenant shall not suffer any mechanic's lien to be filed against the Space or Shopping Center by reason of any work, labor, services, or materials performed at or furnished to the Space or to the Tenant, or to anyone acting in concert with Tenant. Nothing contained in this Lease shall be construed as a consent on the part of the Landlord to subject the Landlord's estate in the Space or Shopping Center to any lien or liability under the lien laws of the state in which the Shopping Center is located.

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15. Tenant Default: In the event of any failure of Tenant to pay timely any sums or to perform timely any of the terms, conditions or covenants of this Lease to be observed or performed by Tenant, or if Tenant shall become bankrupt or insolvent or file any debtor proceedings, or take or have taken in any state a petition in bankruptcy or insolvency or for reorganization or for the appointment of a receiver of trustee of all or a portion of Tenant's property, or if Tenant makes an assignment for the benefit of creditors, or petitions for or enters into an arrangement, or if Tenant shall abandon the Space, the Landlord may at any time thereafter, terminate this Lease and Tenant's right to possession by written notice to Tenant and/or pursue all other legal remedies available to Landlord.

16. Assigning or Subletting: Tenant shall not sell, assign, mortgage, pledge, or in any manner transfer this Lease or any interest therein, nor sublet all or any part of the Space, nor license concessions nor departments therein. Any attempted assignment, sublease, or transfer shall be void and shall further constitute a breach of this Lease. The person identified as Tenant hereunder shall be the sole person or entity having the right to occupancy or possession, and any principals or partners who are not identified herein as the Tenant, or who become principals or partners in Tenant hereafter and do not obtain written recognition as the Tenant hereunder from Landlord, shall not have any rights of occupancy or possession hereunder.

17. Limitation on Landlord Liability: There shall be absolutely no personal liability on persons, firms, or entities who constitute Landlord, or any management company acting under contract with Landlord, or any agent, employee, officer, partner, shareholder, or joint venturer of Landlord or such management company ("Landlord Affiliates") with respect to any of the terms, covenants, conditions, and provisions of this Lease, or of any other events, acts, omissions, or occurrences arising from or related to this Lease, and Tenant shall look solely to the interest of the Landlord in the Shopping Center for satisfaction of each and every right or remedy of Tenant in the event of default or other liability of Landlord or Landlord's Affiliates. Such exculpation of personal liability is absolute and without any exception whatsoever.

18. Entry: In addition to any other rights of entry granted hereby, Landlord shall have the right to enter the Space (a) by any means necessary in the event of an emergency involving danger to person or property, (b) upon notice to Tenant to show the Space to prospective lenders, buyers, or lessees or to perform construction or maintenance on the Space or the building in which the Space is located.

19. Brokers: Tenant has not contracted or dealt with any broker agent, or finder in regard to this Lease, and will indemnify and defend Landlord against any claim of commission, fee, or entitlement by a broker, agent, or finder arising from the claimant's relationship with Tenant.

20. Operation of Antenna: Tenant shall not operate or maintain within the Space any antenna or other device for the transmission of wireless signal without the written consent of Landlord. In any event, the strength of the signal propagated or distributed from the antenna shall not be stronger than -105dBm at the boundaries of the Space, and the purpose of the Antenna System shall be limited and ancillary to the Tenant's use of the Space for the retail sales use permitted hereunder.

21. Lawsuits: Venue and Jurisdiction:

(a) Time Limitation for Lawsuits: Tenant shall be barred from bringing any action or cross-action against Landlord and/or Landlord's Affiliates unless Tenant files such action or cross-action in court no later than six (6) months after the occurrence, event, act or omission from which the claim arises.

(b) Attorney's and Collector's Fees: If Landlord is required to bring or defend any litigation arising out of this Lease, or to enforce or defend the provisions hereof, Landlord shall recover from Tenant its reasonable attorney's fees and costs. Tenant further agrees to pay all of Landlord's costs of collection, including any collection fees charged by a collection agency, in the event of any default hereunder.

(c) Waiver of Jury Trial: Landlord and Tenant hereby waive trial by jury in any action or proceeding brought by Landlord for possession of the Space, whether or not including a claim for damages, and in any other action arising under this Lease. Tenant shall not interpose any counterclaim or cross-complaint in any action brought by Landlord for possession of the Space or to collect rent hereunder.

(d) Venue and Jurisdiction: This Lease shall be construed and enforced in accordance with the laws of the state where the Shopping Center is located. Any action, suit or proceeding relating to, arising out of or in connection with the terms,

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conditions and covenants of this Lease may be brought by Landlord against Tenant in a court possessing appropriate jurisdiction in the State in which the Center is located. Tenant hereby waives any objection to jurisdiction or venue in any proceeding before said Court. Nothing contained herein shall affect the right of Landlord to bring any action, suit or proceeding against Tenant in the courts of any other jurisdictions.

22. Miscellaneous; Additional Provisions: If any provision hereof is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect, impair or invalidate any other provision hereof. No waiver of any rights hereunder shall be valid unless in writing, signed by the party to be charged, and no waiver except as specified in writing, shall waive any other rights of the party nor the party's future right to enforce the provisions waived. All notices to Tenant required or permitted by this Lease or relating to the Space may be delivered by hand delivery to the Space (to the person apparently in charge thereof) or by U.S. Mail, registered, return receipt requested (in which case, they shall be deemed to have been received by Tenant three (3) days after deposit in the U.S. Mail), or by recognized overnight courier service (in which case they shall be deemed delivered on the date of the courier service's proof of delivery). Time is of the essence with respect to Tenant's performance of every provision of this Lease. This Lease shall, subject to the provisions regarding assignment and subletting, bind the respective heirs, successors, executors, administrator and assigns of Landlord and Tenant. All persons constituting Tenant shall be jointly and severally liable hereunder. The language in all parts of this Lease shall in all cases be construed as a whole according to its fair meaning, and not strictly for or against either Landlord or Tenant. All provisions hereof to be performed by Tenant are both conditions and covenants.

Any payments under the Lease should be made payable, with respect to each respective Shopping Center, to the business entity identified as Landlord thereof, or as may be otherwise required pursuant to Table 1. Violation of this requirement is grounds for termination of this Lease.

Tenant agrees that any and all provisions of this Lease Agreement including monetary figures, Tables, addenda, and amendments are to remain confidential between Landlord, Tenant, Tenant's Legal Counsel, and Tenant's Accountant, or as may be required by law.

The following additional provisions apply to this Lease Agreement (which, if more than one such provision, may not be lettered sequentially):

A. Mall Media Component Requirements:

(a) Tenant-produced advertising materials must be delivered to the location at which same are to be displayed, or other location specified in advance by Simon Brand Ventures, LLC ("SBV"), as designee of Landlord Agent: (i) in accordance with the specifications for display space and (ii) no later than 7 days prior to Display Posting Date (as set forth in Table 1 hereinabove in this Lease). Failure to deliver advertising materials 7 days prior to the Display Posting Date could result in delay of installation and/or expedited installation fee. Tenant acknowledges sole responsibility for complete compliance with display space specifications and deadline submission of advertising materials. In the event of any time delay and/or any non-compliance, Tenant agrees to the full payment of monthly display space cost commencing and based upon contracted Display Posting Date (as set forth on Page 1).

(b) SBV reserves the right to refuse to display or withdraw from display any graphic, production or advertising copy which it deems inappropriate for any reason in SBV's sole discretion (including, without limitation, objection of Shopping Center management or tenants). In the event a graphic, production or advertising copy is refused or withdrawn as inappropriate, SBV may terminate the Mall Media component described in this Section, or this Lease in its entirety, immediately without further obligation and Tenant shall only be obligated to pay SBV for the period prior to cancellation. Tenant acknowledges that SBV may use photographs or other reproductions of Tenant's copy to promote SBV's services and releases SBV from any claims regarding same.

(c) If Tenant is an agency, Tenant expressly represents and warrants that it has all requisite rights, approvals, licenses, and/or any other required authorization, from its principal and/or any applicable third party, to enter into this Agreement and perform or cause to be performed all of its obligations hereunder, and that Tenant and from its principal shall be jointly liable for the payment of all amounts due SBV hereunder. Without modifying, or limiting the generality, of any provision of this Lease, Tenant expressly indemnifies and holds Simon Management Associates II, LLC, Simon Brand Ventures, LLC and each respective Landlord, harmless for and against any loss, claim, damages or action including attorneys' fees, arising from or related to a breach or alleged breach of the provisions of the preceding sentence.

In Progress

(d) In addition to and without limiting or modifying any other provision of this Lease, Tenant agrees to defend, indemnify and hold harmless SBV and its successors, assigns, affiliates and employees against any claims or liability arising or resulting from the display of Tenant's advertising materials, including but not limited to the breach of any representation or warranty contained herein, and/or any and all claims or demands on account of any allegation that the use of any name, visual presentation of any kind, or other material in any graphic or production authorized for display by this Agreement is illegal, unauthorized, or damaging in any way to any person or entity. Tenant represents it either owns the artwork and/or printed portion of the advertising copy provided to SBV, or has obtained the consent of all third parties necessary for its use, and such copy does not infringe upon the proprietary rights of any such third parties. Tenant represents that it has media/personal and advertising injury coverage including but not necessarily limited to coverage for (i) oral or written material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services; (ii) oral or written publication of material that violates a person's right of privacy; and (iii) infringement of a third party's copyright, trade dress or other intellectual property, all such coverages affording protection for claims arising out of bodily injury, death, and property damage, having limits in a commercially reasonable amount but in no event less than $2,000,000 per occurrence, and upon SBV's request therefor, shall provide evidence of such coverage naming SBV as additional insured thereon.

(e) Cancellation by Tenant must be done in writing no less than 90 days prior to date of first posting. As a condition of cancellation, Tenant shall pay SBV the charges otherwise due hereunder through the effective date of such cancellation. In the event Tenant fails to make any payment due hereunder, in addition to all other rights of and remedies available to SBV and Landlord hereunder, SBV may, upon written notice, immediately remove the graphic or production from the display location. Upon such removal, Tenant shall pay to SBV the charges applicable up until the end of the month of such removal, plus ninety (90) additional days.

(f) SBV shall have the option to cancel the Mall Media component described in this Section at any time upon the loss of any display space resulting from any act or cause beyond SBV's control, including any termination of a location lease, change in law, ordinance, rule or regulation; in such event, for a display(s) containing otherwise acceptable copy, at the option of SBV, Tenant shall receive: (i) an equivalent amount of advertising service on any other display(s) authorized hereby at the end of the term of this Lease for such display(s), or advertising service on other displays owned by SBV, or (ii) a refund of amounts actually paid to SBV on account of this Mall Media component for the unexpired term. Notwithstanding any other provisions of this Lease, in no event shall SBV be liable to Tenant as a result of any default by SBV in an amount in excess of the total advertising charges annually collected by SBV hereunder on account of this Mall Media component. All other monetary and non-monetary remedies are expressly excluded. Without limiting the foregoing, under no circumstance shall SBV be liable for consequential, special or incidental damages arising out of this Agreement.

B. Sampling Guidelines:

(a) Marketing Approval. The Tenant will seek the Marketing Director's approval prior to all advertising.

(b) Locations. The Tenant is responsible for meeting with the Marketing Director or a person of the Marketing Director's discretion to determine the locations available prior to set up.

(c) Tables. The Tenant is responsible for providing all the tables, and if applicable, chairs. The tables must have a flame retardant cloth table skirting which covers the top of the table and reaches the floor. The cloth skirting must be all the same color and be approved by the Marketing Director. All tables must have rubber caps at the bottom of the legs to avoid floor damage.

(d) Signage. There are to be no hand written signs. Posted signs shall be allowed only at the Sampling areas, as specifically approved by Shopping Center management. Signs may not be attached to any mall surface. Nails screw in hooks or thumbtacks are specifically not allowed on any Shopping Center surface.

(e) Common Area Fixtures. Shopping Center property such as trash containers, benches, sign holders, carts or plants are not to be used or moved without Shopping Center management approval.

(f) Advertising and Solicitation. The following items are prohibited at displays: flashing lights, heat-producing equipment, open flames, flammable liquids or fuels, loud noises, loud speakers, sound systems, odors, radios, televisions. Helium tanks are not permitted. Carnival type "barking" or any similar forms of or badgering of shoppers is not permitted. Tenant employees/contracted staff shall be appropriately attired and shall conduct themselves in a

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In Process

professional and inoffensive manner; any item or activity that could prove a hazard or an annoyance to Shopping Center merchants or Shopping Center shoppers, as shall be determined in Landlord's sole discretion, must be removed or ceased immediately. Failure to adhere to these guidelines may result in Landlord terminating the activities and requiring Tenant to vacate the premises.

(g) Food. Tenant is not allowed to drink or eat at its tables or set-ups.

(h) Insurance. The Tenant is responsible for submitting the certificate of insurance, naming the Shopping Center as an additional insured.

(i) Security. The Shopping Center is not responsible for the merchandise left unattended by the Tenant during the activities and/or after the Shopping Center closes. Should the activity require security, the Tenant will be responsible for hiring and paying for security officers, subject to the Public Safety Director's approval.

(j) Tenant Contact Availability. The Tenant must provide the Mall Management Office with a phone number and location to be reached during the duration of the Term hereof.

(k) Placement. Tenant cannot be within 10'-0' of a cart or kiosk in the Shopping Center. No exhibits shall obstruct walkways, storefronts, directories or signs. No person shall block, obstruct or interfere with the free flow of pedestrian traffic.

(l) Display Height. No displays are allowed that are over 6'-0' in height.

(m) Carts. Hand carts, dollies and flat beds are not supplied by the Shopping Center. If these items are brought into the Shopping Center, they must be equipped with pneumatic rubber wheels and can be used only during non-operating hours of the Shopping Center.

(n) Electric. Electricity may not be available in every location. If electricity is available, it will be a 110 - 20 amp circuit. Exposed, loose, or taped cords are not allowed. Only 30 amp, 3-prong cords may be used. No household extension cords will be permitted.

(o) Parking. The Tenant will park in the area designated by the Shopping Center. Self contained campers will not be allowed to remain on the Shopping Center parking lot overnight.

(p) Trash. Trash will be disposed in the manner directed by Shopping Center management. Under no circumstances shall boxes, packing materials or other waste be left in the Shopping Center common area. The Tenant's failure to remove trash from the common area will result in the Shopping Center charging the Tenant for such services.

U. **Hours Of Operation:** Tenant shall be open for business during all Shopping Center hours as determined by Landlord. It is agreed that violation of this policy causes damage to Landlord the amount of which is difficult to determine. Accordingly, Landlord and Tenant have agreed that Tenant will be charged and will pay liquidated damages in the amount of an additional Fifty Percent (50%) of Tenant's normal daily rent for any day on which it is not open during Center hours, or $25.00, whichever is greater. Any failure to open for at least 50% of Shopping Center hours on a single day, or any non-compliance with Shopping Center hours recurring more than 3 times in any sixty (60) day period is, in addition, a breach of this Lease on which Landlord may terminate this Lease by notice and without further opportunity to cure.

[signature page follows]

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In Process

Landlord Agent
By: Simon Management Associates II, LLC

Tenant:
Tulsa Honor Academy, Inc.
Tenant acknowledges and accepts the foregoing Lease Agreement, subject to all of the Terms, Conditions, and Covenants set forth above and which may be contained on any exhibits attached hereto.

By: _____

Title: _____

By: _____

Title: _____

Coversheet

Approval of New & Modified General Fund, Gift Fund, Activity Fund, and Building Fund Encumbrances

Section: IV. Action Agenda
Item: C. Approval of New & Modified General Fund, Gift Fund, Activity Fund, and Building Fund Encumbrances
Purpose: Vote
Submitted by:
Related Material: PO Board Report - Nov. 17, 2026.pdf

PO Board Report | Nov. 17, 2026

PO Number	Vendor	Amount	Description
11-178	4MATIV Technologies, Inc.	66,044.48	Transportation Management Services
11-180	Jill Dunchick Consulting	30,750.00	Leader Coaching

Tulsa Honor Academy

Purchase Order Register

Options: Year: 2026-2027, Fund(s): General Fund, Date Range: 10/20/2026 - 11/16/2026, PO Type(s): A, B, P, Q

PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
177	A	10/21/2026	2023	DANIEL OLUWATUMININU MARSH	Reimbursement for fingerprint costs.	58.25
178	A	10/26/2026	2035	4MATIV Technologies, Inc.	Transportation Management Services	66,044.48
179	A	10/26/2026	2034	SchoolMint Inc	SchoolMint Enrollment Program	14,207.50
180	A	10/28/2026	1285	Jill Dunchick Consulting	Leader Coaching	30,750.00
181	A	10/28/2026	1662	CARLA ADAIR	Reimbursement for PD costs.	194.30
182	A	10/23/2026	1896	GH2ARCHITECTS	SCHEMATIC DESIGN	0.00
183	A	11/05/2026	2039	EdFuel	Compensation Study Report	100.00
184	A	11/05/2026	1756	OSU IT	Meals for High School College Visit	1,000.00
185	A	11/05/2026	1349	Oklahoma State University	Meals for High School College Visit	1,000.00
186	A	11/06/2026	2036	JOSHUA BELL	Reimbursement for fingerprint costs.	58.25
187	A	11/06/2026	2038	MAXINE DENISE SHELTON	Reimbursement for fingerprint costs.	58.25
188	A	11/06/2026	2037	TOYA TREDELL FORBES	Reimbursement for fingerprint costs.	58.25
189	A	11/10/2026	2042	Sodexo Inc. and Affiliates	TU Meal Cards	1,000.00
190	A	11/11/2026	1907	Air Comfort Solutions Tulsa LLC	HVAC & Plumbing services	6,754.00
191	A	11/11/2026	2044	Pioneer College Caterers, INC	Meal Cards for MACU	1,715.00
192	A	11/12/2026	1119	Winward Academy	ACT PREP SOFTWARE FOR HS JUNIORS	27,598.20
193	A	11/13/2026	2045	DC Bilingual Public Charter School	Elementary School Visit	5,000.00
50157	P	10/30/2026	2023	DANIEL OLUWATUMININU MARSH	PAYROLL	4,418.38

Non-Payroll Total:	**$155,596.48**
Payroll Total:	**$4,418.38**
Report Total:	**$160,014.86**

Tulsa Honor Academy

Purchase Order Register

Options: Year: 2026-2027, Fund(s): SCHOOL ACTIVITY FUND, Date Range: 10/20/2026 - 11/16/2026, PO Type(s): A, B, P, Q

PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
19	A	11/04/2026	1775	Clyde L Moore Jr	Basketball Ref	200.00
20	A	11/04/2026	1900	Mya English	Basketball Ref	200.00
					Non-Payroll Total:	**$400.00**
					Payroll Total:	**$0.00**
					Report Total:	**$400.00**

Tulsa Honor Academy

Purchase Order Register

Options: Year: 2026-2027, Fund(s): BUILDING FUND, Date Range: 10/20/2026 - 11/16/2026, PO Type(s): A, B, P, Q

PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
21	A	11/11/2026	1907	Air Comfort Solutions Tulsa LLC	HVAC & Plumbing services	7,000.00

Non-Payroll Total:	**$7,000.00**
Payroll Total:	**$0.00**
Report Total:	**$7,000.00**

11/16/2026 9:47:11 AM

Tulsa Honor Academy

Change Order Listing

Options: Fund(s): General Fund, Year: 2026-2027, ReferenceDate: Prior To Begin Date, Date Range: 10/20/2026 - 11/16/2026, Include Negative Changes: False, PO Type(s): A, B

PO No	Po Type	Date	Vendor No	Vendor	Description	Amount
43	A	07/01/2026	1420	S & P Financial Services, LLC	Credit Rating Analytics	200.00
77	A	07/01/2026	1024	Cox Business	Internet Service Provider	3,595.42
					Non-Payroll Total:	**$3,795.42**
					Payroll Total:	**$0.00**
					Report Total:	**$3,795.42**

Tulsa Honor Academy

Change Order Listing

Options: Fund(s): SCHOOL ACTIVITY FUND, Year: 2026-2027, ReferenceDate: Prior To Begin Date, Date Range: 10/20/2026 - 11/16/2026, Include Negative Changes: False, PO Type(s): A, B

PO No	Po Type	Date	Vendor No	Vendor	Description	Amount
5	A	07/01/2026	1019	Prosperity Bank	Activity Fund Purchases	671.88
6	A	07/01/2026	604	Townsend Marketing	THA Branded Gear	124.87
					Non-Payroll Total:	**$796.75**
					Payroll Total:	**$0.00**
					Report Total:	**$796.75**