



## MD&A Required Sections Under GASB 103

### 1. Overview of the Financial Statements

Briefly explain the types of financial statements included, their purpose, and the differences in measurement focus and basis of accounting (e.g., government-wide vs. fund financials).

### 2. Financial Summary (Two-Year Comparison)

Include condensed financial information comparing the current and prior year. Use tables where appropriate.

#### Suggested items:

- Total assets (capital vs. other)
- Deferred inflows/outflows
- Total liabilities (long-term vs. other)
- Net position (restricted, unrestricted, net investment in capital assets)
- Revenues by source- Expenses by function
- Transfers, unusual/infrequent items
- Changes in net position

### 3. Detailed Analyses

#### a. Government-Wide Financial Position and Results:

- Discuss significant changes and the reasons behind them
- Include economic/policy factors (e.g., tax base, service expansions)

#### b. Major Fund Analysis:

- For each major fund, explain fund balance or net position changes
- Discuss constraints affecting fund availability

### 4. Significant Capital Asset and Long-Term Financing Activity

Describe major asset additions/disposals, new debt, lease agreements, PPPs, or SBITAs. Explain credit rating or policy changes.

### 5. Currently Known Facts, Decisions, or Conditions

List facts known as of the report date that may significantly affect the future (e.g., economic conditions, legal changes, new programs, rate/fee changes).

