IDAHO CROP IMPROVEMENT ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
MARCH 10, 2026
UNIVERSITY OF IDAHO TWIN FALLS R&E CENTER
COLLEGE OF SOUTHERN IDAHO CAMPUS

In Attendance
Gina Lierman, President, Jason Stoddard, Vice President, Ray Mosman, Treasurer, Brad Chambers, Laura Pickard, Chris Mio, Mike Kalisek, Chad Jackson, Matt Powell, Kathy Stewart-Williams, Sarah Plendl-Gardner, Todd Ungerecht, Legal Counsel

Call to Order
President Gina Lierman called the 2026 Spring Board of Directors Meeting to order at 10:06 am MDT on March 10, 2026.

Adoption of Agenda
A motion was made and seconded to approve and adopt the proposed agenda. All in favor; motion carried with none opposed.

Approval of Minutes- Board of Directors & Annual Membership Meeting
A motion was made and seconded to approve the December Meeting Minutes. All in favor; motion carried with none opposed.

Old Business
Database Assessment and Evaluation
The Board approved a contract to assess the database with Andrew Brown of Ezerlight Consulting, and the work began in early January. Right before this meeting, Kathy received five considerable files of the assessment, with detailed analysis. The assessment includes many hours of talking with staff, growers, and conditioners for their opinions on what is needed from their viewpoint as a user. Kathy will send out these files this week, and she would like the Board to take time to review them and come up with questions and comments for Andrew. A Board meeting will be held via Zoom, tentatively set for April 1st or 2nd, to discuss the results with Andrew and address any questions or comments. Andrew had one more interview to go, as of the time of this meeting. Kathy noted that the assessment has stayed within the budget and time parameters set in the initial contract.

Winter Grow Out Expense Summary
This cost analysis has been calculated since the winter grow out moved to Hawaii in 2013. This year's test cost more than last year, mostly due to the increase in labor. There were fewer lots than the previous year, at a cost of $364.91 per lot, however ICIA is still receiving bills for this project, and retests are still happening. There have been 3 times the number of retests than in previous years, so additional help has been hired. Retests should be done in early April. The retest virus results are similar to the results of the leaves picked in Hawaii. This is a good indicator that the process in Hawaii is still a good method. Next year, ICIA will work with Pioneer for labor needs, as the company used in the past is no longer a good fit for the needs of the project. As all of the costs associated with this project are not received at the time of the March meeting, this agenda item will be moved to the July meeting from this point forward.

ICIA Bylaws
Kathy will be setting small one hour work parties via Zoom, to start working on the bylaws that legal has gone over versus the currently filed bylaws. She would like the work to be wrapped up by July. She would like the Board to make notes and comments and will email soon to set up the first meeting for April.

FY2027 Budget
Kathy presented similar projected revenue and expense numbers for FY2027, as she did in December. She added the income and expense line item of Direct Tuber Testing, as requested by the Board. Kathy spoke about how two key positions within ICIA will be filled soon, Lab Assistant in Idaho Falls and South-Central Area Manager in Twin Falls.

A motion was made and seconded to accept the Direct Tuber Testing line items in the upcoming budget. All in favor; motion carried with none opposed.

New Business
Uncollectable ICIA Account
There is a company that no longer is in business that owes ICIA money for services. As of this meeting they owe $842.08. Various repeated efforts have been made to collect the money by ICIA. In order to have the accounting files clean for the May audit, this money needs to be cleared from Accounts Receivable.

A motion was made to write the $842.08 off as an uncollectable loss. All in favor; motion carried with none opposed.

It was also noted that Sarah watches the invoices each month, and alerts Kathy to any customers who are historically slow to pay. Kathy then monitors the customers as well and will contact them sooner than 60 days past due, especially for out of state customers.

Summer 2026 Board Meeting
The Summer 2026 Board Meeting will be held on Wednesday, July 8th, at 9 am MDT/8 am PDT via Zoom Video Meeting.

2026 Annual Board Meeting Date
The 2026 Annual Board Meeting will be held in Boise on Thursday, December 10th at 9 am MST/8 am PST.

A motion was made and seconded to adjourn the meeting. All in favor; motion carried with none opposed. Meeting was adjourned at 10:57 am MDT.

Respectfully Submitted,
Sarah Plendl-Gardner