

**MINUTES**  
**BELLINGHAM SYMPHONY ORCHESTRA (BSO)**  
**BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, MAY 3RD, 2023**  
**MBT ENCORE ROOM**

<b><u>Present:</u></b>		<b><u>Excused:</u></b>	<b><u>Absent:</u></b>	<b><u>Guest:</u></b>
Corey Welch, <i>President</i>	Ken Bronstein, <i>Past President</i>	Marcela Berg, <i>Director</i>		
Charli Daniels, <i>Vice President</i>	Donald Clausen, <i>Director</i>	Barbara Ryan, <i>Director</i>		
Debbie Arthur, <i>Secretary</i>	Kristi Kilgore, <i>Director</i>	Yaniv Attar, <i>Music Director</i>		
Gena Mikkelsen, <i>Treasurer</i>	Barry Meyers, <i>Director</i>			
Eileen Brownell, <i>Exec Director</i>	Barbara Ryan, <i>Director</i>			
	James Ray, <i>Director</i>			
	Trisha Norman, <i>Director</i>			

**REPORTS REFERRED TO BELOW ARE POSTED TO THE SHARED DRIVE FOR REVIEW PRIOR TO MEETING.**

<b>TOPIC</b>	<b>DISCUSSION</b>
<b>CALL TO ORDER and GREETINGS:</b>	Corey Welch, BSO Board acting President, called the meeting to order at 5:36pm and Gena Mikkelsen read the Land Acknowledgement.
<b>SECRETARY'S REPORT:</b> Debbie Arthur	The BSO Board reviewed the draft minutes for the March 29th, 2023, BOD meeting. <b>ACTION:</b> The board approved the minutes with anonymous consent.

<p><b>TREASURER’S REPORT:</b> Gena Mikkelsen</p>	<p>See report and note the following:</p> <ul style="list-style-type: none"> <li>• Individual ticket sales continue to be strong and are a significant factor in our positive financial position.</li> <li>• Gena and Ken shared an overview of the BSO’s Federal 990 Tax Return draft. The 990 is a good indicator of organization health</li> </ul> <p><b>ACTION:</b> There was a motion, at the recommendation of the Finance Committee, to give Way Cross approval to move \$98K into a 5.1% bond for 3 months and roll it for an additional 3 months. Corey Welch moved, and Charli Daniels seconded, and the board approved the motion unanimously.</p> <p><b>ACTION:</b> There was a motion to accept the draft Federal 990 Tax Return draft. Ken Bronstein moved, and Trisha Norman seconded, and the board approved the motion unanimously.</p> <p><b>ACTION:</b> There was a motion to update the WECU account authorized signatories to include Eileen Brownell and Corey Welch and to maintain Gena Mikkelsen. James Ray moved, and Ken Bronstein seconded, and the board approved the motion unanimously.</p> <p><b>ACTION:</b> There was a motion to update the Waycross account authorized signatories to include Eileen Brownell and Corey Welch and to maintain Gena Mikkelsen. James Ray moved, and Ken Bronstein seconded, and the board approved the motion unanimously.</p> <p><b>ACTION (added 5/24/23):</b> There was a motion to update the People’s account authorized signatories to include Eileen Brownell and Corey Welch and to maintain Gena Mikkelsen. The Executive Board approved the motion unanimously by email vote.</p> <p><b>ACTION (added 5/24/23):</b> There was a motion to remove Thom Mayes and Kathy Gustafson as account signatories on the WECU, Waycross and People’s Bank accounts. The Executive Board approved the motion unanimously by email vote.</p>
<p><b>EXECUTIVE DIRECTOR REPORTS:</b> Eileen Brownell</p>	<p>Note the following:</p> <ul style="list-style-type: none"> <li>• Eileen is working on contracts for next year and starting to contact donors to introduce herself. She is meeting with Porsche Audi this week.</li> <li>• Eileen registered for the League of American Orchestras Conference next month in Pittsburgh, PA. Total expenses will be around \$2000.</li> <li>• Ken suggested that Eileen reach out to John Purdy, manager of MBT.</li> </ul> <p><b>ACTION:</b> There was a motion to reimburse Eileen for the expenses for travel to the League of American Orchestras Conference. Corey Welch moved, and Charli Daniels seconded, and the board approved the motion unanimously.</p>

<b>STANDING COMMITTEE REPORTS:</b> A) Executive (C. Welch) B) Governance (C. Welch) C) Nominating (C. Welch) D) Strategic Planning (D. Arthur) E) Finance (G. Mikkelsen) F) Development (TBD) G) Youth and Community Engagement (C. Daniels) H) Artistic Planning (Y. Attar) I) Players (BSPA Chairperson) J) AEDI (TBD)	See reports and note the following: A) Board Retreat- There is planning in place and suggestions are welcome for topics at the retreat. Corey will send a link to the goggle document. Player Gathering- We're planning on a player gathering in September. Please put forth suggestions about timing and location. End of Season Gathering- Could we do a potluck or gathering after the dress rehearsal or concert or? A discussion followed. Corey will send out a survey to the players for date and time preferences. B) C) Take a look at the new board member applications. We are planning on voting at the June board meeting. We would like to diversify our board members. D) Debbie reviewed the Strategic Plan with Eileen. The committee needs to meet and compile a status report from FY22-23. E) F) G) Charli would like to meet with Eileen and give her an update on community engagement. H) I) J)
<b>OLD BUSINESS:</b>	Masking Policy (Corey Welch) <ul style="list-style-type: none"> <li>The updated policy for the audience will be in line with MBT's policy. The new policy will allow staff and players to have the option to wear a mask. A discussion followed about whether the changed masking policy should go into effect for the last concert cycle.</li> <li>The masking policy for players and staff will remain unchanged for the June concert cycle and the board will review changes in the fall.</li> <li>Corey shared a draft survey to gather suggestions from players and staff about messaging and roll outs of masking and other policy updates. A discussion followed about the timing of the survey in regard to the compressed rehearsal schedule. Corey suggested not to send the survey at this time.</li> <li>Corey and Eileen will send a communication to the players about the updates to the masking policies for the fall.</li> </ul> <b>ACTION:</b> There was a motion to change the masking policy for the only the BSO audience to comply with the MBT's policy immediately. Corey Welch moved, and Charli Daniels seconded, and the board approved the motion 5 to 1 (1 abstained vote)
	<ul style="list-style-type: none"> <li>No new business to cover.</li> </ul>
<b>SEASON EVENTS AND ANNOUNCEMENTS:</b>	Upcoming Concert: <ul style="list-style-type: none"> <li>June 4, 2023 (Transported)</li> </ul>
<b>CLOSING ADJOURNMENT:</b>	Corey Welch, BSO Board President, adjourned the meeting at 7:11pm
<b>NEXT MEETINGS:</b>	Next Executive Board Meeting: Wednesday, May 31st, 2023 Next Board Meeting: Wednesday, June 7th, 2023
<b>MINUTES APPROVAL:</b>	Debbie Arthur, BSO Board of Directors, Secretary attest and approves these minutes.