

MINUTES
BELLINGHAM SYMPHONY ORCHESTRA (BSO)
BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 4, 2023
BSO OFFICE

<u>Present:</u>		<u>Excused:</u>	<u>Absent:</u>	<u>Guest:</u>
Corey Welch, <i>President</i>	James Ray, <i>Director</i>	Deborah Arthur, <i>Director</i>		Shachaf Zahavy-Mittelman
Gena Mikkelsen, <i>Treasurer</i>	Garland Richmond, <i>Director</i>	Charli Daniels, <i>Vice President</i>		Akilah Williams
Mark Tomko, <i>Secretary</i>	Barbara Ryan, <i>Director</i>	Barry Meyers, <i>Director</i>		
Carol Comeau, <i>Past President</i>	Ted Schuman, <i>Director</i>			
	Sandra Payton, <i>Player Representative</i>			
	Jim Quist, <i>Player Representative</i>			
	Yaniv Attar, <i>Music Director</i>			

REPORTS REFERRED TO BELOW ARE POSTED TO THE SHARED DRIVE FOR REVIEW PRIOR TO MEETING.

TOPIC	DISCUSSION
CALL TO ORDER and GREETINGS:	The meeting was called to order at 5:34 by Corey Welch, and the land acknowledgement was read.
SECRETARY'S REPORT: Mark Tomko	The BSO Board reviewed the draft minutes for the September 6th, 2023, BOD meeting. ACTION: Carol Comeau moved to approve the minutes. Barbara Ryan seconded. Minutes approved by unanimous voice vote.
STAFF REPORT: Shachaf Zahavy-Mittelman	<p>Highlights:</p> <ul style="list-style-type: none"> • Yaniv and Dawn will help at the Pickford's screening of Maestra on October 9th • Volunteers requested for the screening on the 19th • BSO office registered for Trick Or Treat on October 31st • Woods donated coffee for BYCP, much appreciated by parents <p>Discussion followed of the handling of at-home dinners. ACTION: Garland Richmond moved to change the focus of at-home dinners to be used for donor appreciation rather than as a direct fundraising system, beginning next season. Barbara seconded. The motion passed unanimously. Sandra Payton suggested exploring the possibility of a donor appreciation event. Mark Tomko suggested setting up reserved tables for big donors at post-concert receptions.</p>
ARTISTIC PLANNING BUDGET: Yaniv Attar	See circulated budget estimate for details.
TREASURER'S REPORT: Gena Mikkelsen	See attached report for details.

STANDING COMMITTEE REPORTS: A) Executive (C. Welch) B) Governance (C. Welch) C) Nominating (C. Welch) D) Strategic Planning (D. Arthur) E) Finance (G. Mikkelsen) F) Development (TBD) G) Youth and Community Engagement (C. Daniels) H) Artistic Planning (Y. Attar) I) Players (BSPA Chairperson) J) AEDI (TBD)	See reports and note the following: <i>*Standing Committees did not report at this meeting*</i> A) Bellwether was notified that we would not be holding a NYE celebration B) C) Barbara has a possible board member nominee. A simplified application process was discussed. D) E) F) G) . H) We have been approached by a consortium to participate in the commission of a work by Jessica Meyer (possibly for our 50th anniversary); further details forthcoming. Yaniv proposed that for the 50th anniversary we explore the possibility of producing a semi-staged Gianni Schicchi (opera) and would like to consider hiring Heather Dudenbostel to direct. I) 4 volunteers accepted to the players' committee: Philip Thomas, Stuart Jameison, Brian Coyne, Kay Reilly; Players have concerns about the amount of space available on stage. J)
OLD BUSINESS:	<i>*No old business was reported at this meeting*</i>
NEW BUSINESS: Corey Welch	<ul style="list-style-type: none"> • Executive session held, non-board members excused • Executive session ends ACTION: Barbara Ryan moved to authorize Corey Welch and Carol Comeau to meet with Gail Ridenour to explore her availability to join the BSO as Executive Director. If Gail is not available tomorrow, Garland Richmond can fill in for Corey while he is away. Gena seconded the motion. The motion passed unanimously.
SEASON EVENTS AND ANNOUNCEMENTS:	
CLOSING ADJOURNMENT:	Meeting adjourned at 7:19 p.m.
NEXT MEETINGS AND CONCERTS:	<ul style="list-style-type: none"> • Concert 2: Sunday, November 5th at 3:00 at MBT • Next board meeting: Wednesday, November 1st 5:30 p.m. at the BSO office
MINUTES APPROVAL:	Mark Tomko, BSO Board of Directors, Secretary attests and approves these minutes.

MINUTES
BELLINGHAM SYMPHONY ORCHESTRA (BSO)
BOARD OF DIRECTORS MEETING
THURSDAY, OCTOBER 12, 2023
ONLINE ONLY

<u>Present:</u>		<u>Excused:</u>	<u>Absent:</u>	<u>Guest:</u>
Corey Welch, <i>President</i>	Garland Richmond, <i>Director</i>	Deborah Arthur, <i>Director</i>		
Charli Daniels, <i>Vice President</i>	Barbara Ryan, <i>Director</i>	Barry Meyers, <i>Director</i>		
Carol Comeau, <i>Past President</i>	Sandra Payton, <i>Player Representative</i>	Jim Quist, <i>Player Representative</i>		
Gena Mikkelsen, <i>Treasurer</i>	Yaniv Attar, <i>Music Director</i>	James Ray, <i>Director</i>		
Mark Tomko, <i>Secretary</i>		Ted Schuman, <i>Director</i>		

REPORTS REFERRED TO BELOW ARE POSTED TO THE SHARED DRIVE FOR REVIEW PRIOR TO MEETING.

TOPIC	DISCUSSION
CALL TO ORDER:	The meeting was called to order at 7:01 by Corey Welch.
NEW BUSINESS: Corey Welch	Discussion of all ED applications received through 10/9. ACTION: Garland Richmond moved to offer the position of Executive Director to Gail Ridenour starting part time at a rate of \$40/hr immediately as her time allows, and continuing as the full-time Executive Director at the end of the school year for five years at a salary of \$80,000 per year, with the compensation and contract terms to be reviewed at the end of one year of full time employment. Barbara Ryan seconded the motion. The motion passed unanimously.
CLOSING ADJOURNMENT:	Meeting adjourned at 7:59 p.m.
NEXT MEETINGS AND CONCERTS:	<ul style="list-style-type: none"> • Concert 2: Sunday, November 5th at 3:00 at MBT • Next board meeting: Wednesday, November 1st 5:30 p.m. at the BSO office
MINUTES APPROVAL:	PENDING: Mark Tomko, BSO Board of Directors, Secretary attest and approves these minutes.

MINUTES
BELLINGHAM SYMPHONY ORCHESTRA (BSO)
BOARD OF DIRECTORS MEETING
THURSDAY, OCTOBER 23, 2023
ONLINE ONLY

<u>Present:</u>		<u>Excused:</u>	<u>Absent:</u>	<u>Guest:</u>
Corey Welch, <i>President</i>	Barry Meyers, <i>Director</i>	Deborah Arthur, <i>Director</i>		
Charli Daniels, <i>Vice President</i>	Sandra Payton, <i>Player Representative</i>	Ted Schuman, <i>Director</i>		
Carol Comeau, <i>Past President</i>	Jim Quist, <i>Player Representative</i>			
Gena Mikkelsen, <i>Treasurer</i>	James Ray, <i>Director</i>			
Mark Tomko, <i>Secretary</i>	Garland Richmond, <i>Director</i>			
	Barbara Ryan, <i>Director</i>			
	Gail Ridenour, <i>Executive Director</i>			
	Yaniv Attar, <i>Music Director</i>			

REPORTS REFERRED TO BELOW ARE POSTED TO THE SHARED DRIVE FOR REVIEW PRIOR TO MEETING.

TOPIC	DISCUSSION
CALL TO ORDER:	The meeting was called to order at 7:02 by Corey Welch.

<p>NEW BUSINESS: Corey Welch</p>	<p>Acceptance of resignations. The board received resignations effective after the concert on November 5th from Akilah Williams, Kare Bailor, and Mikyn S.</p> <p>Garland moved to accept resignations from Akilah Williams and Kare Bailor and to put Mikyn's resignation on hold until we can act on it. Carol seconded. Motion passed unanimously.</p> <p>Transfer of accounts and passwords. Meeting scheduled on Thursday, October 25th with Akilah to provide the board access to various online accounts.</p> <p>Hiring process. Gail's full-time contract is being reviewed by Kirstin. EC will handle the contract, and will circulate the contract for comments to the whole board.</p> <p>Communications to Players. Letter to players, etc, should we notify the players about the resignation and how.</p> <p>Charli moved that Corey announce Gail's hiring at the rehearsal on Tuesday, October 24th. Barbara seconds. Motion passed unanimously.</p> <p>Communications to ED Candidates. Mark will send his draft letter to the whole board for comment, comments due Thursday. We have several days to actually notify people.</p> <p>Communications to Donors. Corey/Mark will draft a letter for donors. Players will be informed first, donors to be notified immediately after.</p> <p>Financial/Tax compliance. Our usual firm for filing our IRS 990 extension is not available due to a health crisis. Gena asked for a motion to contract with Toomey and Associates to handle it in the meantime. Barbara Ryan moved; Garland Richmond seconded. Motion passed unanimously.</p> <p>Gena asked for a motion to add Gail Ridenour to People's Bank, WECU, and Waycross. Barbara Ryan moved; Carol Comeau seconded. Motion passed unanimously.</p> <p>Gena asked for a motion to revoke Kare Bailor's debit card from People's Bank. Charli Daniels moved; Carol Comeau seconded. Motion passed unanimously.</p> <p>Gena asked for a motion to remove Akilah Williams from Waycross, WECU, and any People's accounts after November 5th. Babara Ryan moved; Carol Comeau seconded. Motion passed unanimously.</p> <p>Executive session began at 8:00 p.m.</p>
<p>CLOSING ADJOURNMENT:</p>	<p>Meeting adjourned at 8:37 p.m.</p>
<p>NEXT MEETINGS AND CONCERTS:</p>	<ul style="list-style-type: none"> • Concert 2: Sunday, November 5th at 3:00 at MBT • Next board meeting: Wednesday, November 1st 5:30 p.m. at the BSO office
<p>MINUTES APPROVAL:</p>	<p>PENDING: Mark Tomko, BSO Board of Directors, Secretary attest and approves these minutes.</p>