

SAN JUAN SOUTHERN PAIUTE TRIBE



EDUCATION ASSISTANCE APPLICATION PACKET

*Approved by Tribal Council Resolution No. 2019-03 dated January 18, 2019;
Amended by Resolution No. 2023-038 dated July 7, 2023,
Amended by Resolution No. 2026-016 dated April 14, 2026*

SAN JUAN SOUTHERN PAIUTE TRIBE

Mail to:

P.O. Box 2950
Tuba City, AZ 86045

Physical Address:

67 NW Maple St.
Tuba City, AZ 86045
(928) 212-9794 ~ (928) 233-8948 fax

www.sanjuanpaiute-nsn.gov

IMPORTANT INFORMATION – PLEASE READ

The Education Assistance Program of the San Juan Southern Paiute Tribe is governed by the requirements of Title 8, Chapters 1 and 3 of the San Juan Southern Paiute Tribe Law & Order Code (“Code”). A copy of Title 8 of the Code can be reviewed on the Tribe’s website at www.sanjuanpaiute-nsn.gov or can be obtained upon request to the Tribal Administration Office.

The Education Assistance Program provides various types of education assistance to Tribal Members who submit a complete Education Assistance Program Application (Application) and who meet the established criteria for the Program in accordance with the Tribal Law & Order Code and the San Juan Southern Paiute Tribe Education Assistance Program Handbook (Handbook). This Education Assistance Application Packet is part of the Handbook. A complete copy of the Handbook can be obtained upon request to the Tribal Administration Office. *Please note that the Code, the Handbook and this Application Packet may be updated from time to time. Prior to making an Application for Education Assistance, you should make sure that you are using the current version of the Code, Handbook and Application Packet.*

The Education Assistance Program is funded each year as part of the overall Tribal Budget and funding is limited from year to year. The review of your Application will be categorized by the type of Education Assistance you are requesting (e.g. scholarship and living allowance, etc.). The type of assistance offered by the Tribe to provide education assistance for Tribal Members, if any, may not necessarily be the type of assistance initially requested by the Applicant.

Education Assistance may be denied if:

- You do not meet the qualifications for assistance;
- Sufficient funds are not available in the Program Budget or providing the requested assistance would result in the expenditure of a significant amount of the Program Budget that would prevent the Tribe from fulfilling a sufficient number of other Tribal Member requests for Education Assistance;
- A more efficient and reasonable means of achieving education assistance is available;
- Achieving the requested Assistance is impractical or unlawful;
- The Tribe lacks the necessary resources to provide the requested Education Assistance in an adequate manner; or
- For any other non-discriminatory reason.

IMPORTANT NOTICE:

Receiving assistance from an approved Tribal Assistance Program could impact your ability to qualify for or receive other benefits or assistance from the state or federal government. Please check with your local agency providing state or federal benefits to determine the impact, if any, of receiving assistance from an approved Tribal Assistance Program.

TRIBAL LAW & ORDER CODE
TITLE 8, CHAPTER 1, SECTION 307
APPEALS AND REMEDIES

§ 307 Appeals and Remedies.

- A. Right to Appeal. Any Applicant who has submitted an Application shall have the right to appeal to the Tribal Court of the San Juan Southern Paiute Tribe, provided that the Tribal Court shall only have jurisdiction to address appeals alleging that the Constitution and/or the Law & Order Code has been violated.
- B. Where to File the Appeal. All appeals shall be filed with the Tribal Court pursuant to the appeal procedure established in Title 5 of the Law & Order Code.
- A. When to File Appeal. All initial appeals pursuant to this Article shall be filed within 30 days of the receipt of a notice informing the Applicant that their Application for assistance under a Tribal Program pursuant to this Title has been rejected or within 30 days of an alleged violation of the Tribal Constitution and/or the Law & Order Code.
- B. Remedies. With regard to appeals made pursuant to this Section, the Tribal Court shall have the jurisdiction to order compliance with the Tribal Constitution and/or Law & Order Code. Decisions of the Tribal Administration or Tribal Council shall only be set aside if arbitrary, capricious, an abuse of discretion, or otherwise not in accordance with law.

[Legislative History: Enacted by Resolution No. 2018-72, 10/5/2018]

NOTICE:
INCOMPLETE APPLICATIONS WILL NOT BE
PROCESSED

If you do not submit a complete application:

1. A Notice will be mailed to you that informs you that your application is incomplete and it will request that you submit the items needed to complete the application.
2. If the Applicant does not provide a response within 30 days from the date of the notice, the Application shall be automatically dismissed. Any original documents will be mailed back to you at the last address provided on the application.
3. If your application is closed for failure to timely submit the requested documentation, you will be required to submit a new application with all the appropriate documentation in order to reapply for Assistance.

ALL APPLICATIONS MUST BE SUBMITTED TO:

By Mail:

San Juan Southern Paiute Tribe
ATTN: Education Assistance Application
P.O. Box 2950
Tuba City, AZ 86045

By Hand Delivery:

San Juan Southern Paiute Tribe
ATTN: Education Assistance Application
67 NW. Maple St.
Tuba City, Arizona 86045

You are responsible for ensuring that your application documents are delivered to the Tribe. It is recommended that if you are mailing your documents that you send them by Certified Mail – Return Receipt Requested or by Federal Express.

TO TRACK THE PROGRESS OF YOUR APPLICATION,
CONTACT THE TRIBE AS FOLLOWS:

By Mail:

San Juan Southern Paiute Tribe
ATTN: Tribal Administrator
P.O. Box 2950
Tuba City, AZ 86045

In Person:

San Juan Southern Paiute Tribe
ATTN: Tribal Administrator
67 NW. Maple St.
Tuba City, Arizona 86045

Phone: 928-212-9794
Fax: 928-233-8948
Email: t.talaswaima@sanjuanpaiute-nsn.gov

EDUCATION ASSISTANCE APPLICATION

CHECKLIST:

Use this Checklist to make sure you have submitted all required documentation with the Application.

- Education Assistance Application**
 - Complete, sign and date the Education Assistance Application. Note: There are two places to sign the Application.

- Continuing Education Assistance Addendum**
 - Complete, sign and date the Continuing Education Assistance Addendum. Note: The Addendum requires the Applicant to initial each requirement, as determined by the Tribal Council, which must be complied with to receive continuing Education Assistance. It is the responsibility of the Applicant to abide by the requirements set forth in the Addendum and provide the required documentation by the deadlines specified.

- Copy of Driver's License or State Issued Identification Card**
 - Provide a copy of your driver's license or state issue identification card. If you do not have one of these, provide a copy of your Tribal Identification Card.

- Proof of Enrollment/Acceptance at Educational Institution**
 - Provide proof of acceptance from the eligible institution to which the Applicant plans to attend, including proof of enrollment and schedule of courses if Applicant is enrolled at the time of completing the Application.

- Authorization and Consent to Release of Information for Tribal Assistance Programs**
 - Complete the Authorization and Consent to Release of Information and sign before a notary.

- Proof of Applying for Other Education Assistance, Scholarships and/or Grants**
 - Provide proof that the Applicant has applied for federal, state and/or private assistance, scholarships, and/or grants, regardless if assistance was approved. This may include Applicant's FAFSA application, private scholarships, grants or any other form of education assistance Applicant has attempted to receive outside of the Tribe's Education Assistance Program.

- Financial Needs Analysis Form**
 - Provide a Financial Needs Analysis Form from the institution to which Applicant has been accepted and plans to attend.

- Other Supporting Documents**
 - The Tribe may request additional supporting documents or information from Applicant based upon the type of request and information provided in the Application.

SAN JUAN SOUTHERN PAIUTE TRIBE



FOR OFFICIAL USE ONLY
Date Rec'd: _____
Rec'd By: _____

EDUCATION ASSISTANCE APPLICATION

*Approved by Tribal Council Resolution No. 2019-03 dated January 18, 2019,
Amended by Resolution No. 2026-016 dated April 14, 2026*

Fill out application entirely and complete in black or blue ink only.

SECTION 1: APPLICANT INFORMATION

Biographical Information			
Full Name (First Middle Last):			
Maiden Name or Other Names:			
Date of Birth: ____/____/____	Age: _____	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Place of Birth: City: _____		State: _____	
Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widow/Widower			
Social Security #: _____ - ____ - _____		Tribal Enrollment #: _____	
Driver's License or State ID #:		State of Issue: _____	
Mailing Address (P.O. Box or Street): _____			
City: _____		State: _____	Zip Code: _____
Physical Address (if no street address, provide major cross streets / intersections): _____			
City: _____		State: _____	Zip Code: _____
<i>Location of Residence: For Applicant's without a physical address for their residence, use the space below to map the location of your primary residence showing major cross streets / intersections:</i>			

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Home Phone: () -		Cell Phone: () -	
Email Address:			
Emergency Contact Name:		Phone: () -	
Education Information			
Education Attained: <input type="checkbox"/> GED <input type="checkbox"/> High School Diploma <input type="checkbox"/> Technical or Vocation Degree <input type="checkbox"/> Associates Degree <input type="checkbox"/> Bachelor's Degree <input type="checkbox"/> Master's Degree <input type="checkbox"/> PhD <input type="checkbox"/> Other: _____			
Do you have any specialized training or training certificates (<i>e.g. journeyman, precision machining, paralegal, CDL etc.</i>)? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, what?:			

Employment Information	
Are you employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
If YES, name of employer and job title:	
Address of employer (<i>if any</i>):	
How long have you been at this job?	
If NO, how long unemployed:	
Do you plan to work while in school?	
If YES, will you work <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

SECTION 2: HOUSEHOLD MEMBER INFORMATION

Household Member Information For Household Members Under the Age of 18		
Name	Date of Birth	Member of SJSPT
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

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SECTION 3: TYPE OF EDUCATION ASSISTANCE REQUESTED

SCHOLARSHIP AND LIVING ALLOWANCE – Provides for expenses associated with assisting students to complete the following degrees: Associate; Bachelor; Masters; Doctoral; and Post-doctoral degree and funding for expenses to assist students to complete vocational programs. This assistance includes, but may not be limited to, allowances for room and board on or off campus. *Applicant must provide all required documentation listed in the Education Training Assistance Packet, including the **CONTINUING EDUCATION ADDENDUM** to be eligible for the Scholarship and Living Allowance.*

Describe your need: _____

EDUCATION LOAN REPAYMENT – Financial assistance for Tribal Members who have successfully completed their program or degree and are indebted by either a public or private education loan that was granted and used expressly for the purposes of obtaining said degree or completing said program.

Describe your need: _____

OTHER – Other Education assistance.

Describe your need: _____

SECTION 5: PREVIOUS ASSISTANCE and CONFLICT OF INTEREST STATEMENT

Previous Assistance and Conflict of Interest Statement
Have you ever received Education assistance from the San Juan Southern Paiute Tribe, another Tribe or Tribal Authority, a federal, state, or local authority such as FAFSA, or Veteran's Affairs? <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
If YES, in what year(s) was assistance provided:
If YES, describe the assistance provided:

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Do you or your spouse have any immediate relative(s) (e.g. <i>parents, grandparents, children, brothers, sisters</i>) presently working for or holding office with the San Juan Southern Paiute Tribe? <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
If YES, provide the name(s) of relative(s), and their relation to you:

<i>For Tribal Use Only:</i>

**SAN JUAN SOUTHERN PAIUTE TRIBE
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APPLICANT CERTIFICATION

I certify that the information and supporting documents provided with this Application are accurate and complete to the best of my knowledge and belief. I understand that providing false statements or information is punishable by law and may result in the Tribe seeking to recover the assistance provided to me and/or refusing to provide any future assistance to me in addition to any other remedies available to the Tribe. I also understand that providing false statements or information is grounds for immediate termination of assistance.

I certify that if I receive assistance, I will meet the requirements of the type of assistance provided to me as stated in the Assistance Program Handbook. I understand that if I fail to meet the requirements of the Assistance Program, that the Tribe may seek to obtain repayment of the assistance provided to me.

Signature of Applicant

Date

**AGREEMENT AND AUTHORIZATION TO SAN JUAN SOUTHERN PAIUTE TRIBE
FOR RECOVERY OF ASSISTANCE PAYMENTS FROM OTHER SOURCES OF
TRIBAL INCOME FOR VIOLATION OF TERMS AND CONDITIONS OF
ASSISTANCE PROGRAM**

I understand and agree that in the event I violate the requirements of the Education Assistance Program, that the San Juan Southern Paiute Tribe is authorized to garnish any future sources of income that are due to be paid to me by the Tribe, including, but not limited to, wages, stipends, reimbursements, and/or per capita payments, to recover the value of any assistance provided to me by the Tribe under this Program. By signing, I am providing advance authorization to the Tribe to garnish such payments in the event the Tribal Court determines that I have violated the requirements of the Education Assistance Program and has set an amount that is due and payable by me to the Tribe.

Signature of Applicant

Date

PRIVACY ACT NOTICE

THE INFORMATION PROVIDED IN THIS APPLICATION IS TO BE USED BY THE SAN JUAN SOUTHERN PAIUTE TRIBE OR ITS ASSIGNEES IN DETERMINING WHETHER YOU QUALIFY AS A PARTICIPANT OR BORROWER UNDER THE ASSISTANCE PROGRAM. IT IS NOT TO BE DISCLOSED TO ANY OUTSIDE AGENCY EXCEPT AS REQUIRED OR PERMITTED BY LAW. THE INFORMATION PROVIDED IN THIS APPLICATION MAY BE AGGREGATED BY THE TRIBE WITH OTHER TRIBAL DATA FOR STATISTICAL INFORMATION AND ANALYSIS PURPOSES.