Digital Content Coordinator/Copy Editor

Organization: The Miracle Channel Association and MCA Media Group (Bridge City News)
Reporting to: News Director
Type: Part-time, Permanent (flexible hours)

About Our Organization

The Miracle Channel is a registered Canadian charity that broadcasts faith-based programming across the country since 1996. We operate a professional workplace where team members treat one another with respect. While we welcome team members from diverse backgrounds, we ask that all staff support and understand the organization's faith-based mission and values.

Bridge City News delivers the headlines, current affairs, analysis and human perspectives that serve our viewership well. Balanced, Factual, and Community-driven. From the heart of Southern Alberta, Bridge City News is available to Canadians from coast to coast via broadcast, and is globally accessible through online distribution.

Core Mandate

You will support the day-to-day tasks of the digital arm of an established broadcast newsroom, working alongside the Digital Content Producer. This includes, but is not limited to, copy editing and proofreading digital articles; headline aggregation; website maintenance; coordinating and administrative tasks related to local and regional news content; and writing descriptions and titles for video content. This is an entry-level position, but candidates with more experience are welcome to apply, and the role may be adjusted to suit the successful candidate's abilities. Some evening and weekend work may be required.

Location

Lethbridge, AB

Compensation

Hourly rate will be commensurate with your experience and qualifications.

Key Qualifications & Expertise Required

- Diploma or degree in Journalism, Digital Media, Communications, or a similar field, or equivalent experience.
- Strong proficiency in the Canadian Press (CP) Stylebook and similar Canadian journalism standards.
- Strong writing and copy editing skills, with close attention to detail.
- Ability to work independently and collaborate effectively in a team setting with tight deadlines.
- Must be legally eligible to work in Canada.
- Must currently live in Canada.

The Ideal Candidate Will Also Possess

- Experience working with a faith-based organization or other non-profit.
- Alignment with Miracle Channel's values and the objectives of its editorial style.

How to Apply

Please submit your resume and cover letter to:

Attn: Mr. Rod Kurtz
jobs@miraclechannel.ca

Application deadline: December 15, 2026
Projected start date: January 15, 2027