Foundation Music School
Private Lesson Cancellation Policy

Private lessons are a semester long commitment.
Spring 2027 is an 18 lesson commitment.

When you commit to private lessons, your child's success depends on your commitment to attend. Please plan carefully to avoid cancellations. If you must withdraw from private lessons, please refer to the following guidelines:

Private Instrument Lessons
Once you have completed your online registration, the commitment has been made to pay for the Spring lesson package in full (or pro-rated if lessons begin after our Spring session has begun) and to continue with your selected instructor until written cancellation is provided. **Private lessons are continuous, flowing from one semester/session into the next. Out of courtesy for your instructor, we ask that notice be provided to your instructor if you will not be registering for the next semester of lessons.**

FMS does not provide private lessons on a week-to-week basis. We strongly encourage students to complete the entire semester/session of lessons.

For the Spring session, you can pay in full or in four equal payments. If you choose the four equal payment option, the first payment is due at the time of registration and the remaining payments will be due on February 10, March 10 & April 10. If a situation arises where a student is unable to attend for the entire semester, tuition is still due for the month in which the cancellation occurs. In addition, a cancellation fee equal to one month tuition may apply if cancellation occurs after the 15th of the month. A pro-rated account credit will be given if payment in full was received.
When you register for lessons, you are committing to the lesson day, time and instructor you choose. If a situation arises in which the student can no longer attend at their selected time, students can transfer to an open lesson spot within their selected instructor's schedule. If, however, no openings are available in your instructor's schedule, and the only solution is to transfer to another instructor, **a $75 transfer fee will be charged**.

Attendance Policy
If an FMS teacher cancels a lesson, they will always provide a makeup lesson.

We will do our best to make up one lesson during each semester due to sickness/emergency. **You must contact your teacher before your lesson time to let them know your student is sick in order for your one make-up lesson to be scheduled!** Please note that lessons you do not show up for or that are cancelled due to schedule conflicts will not be made up. Out of respect for your teacher, please give 24 hours notice if your student needs to miss a lesson due to a schedule conflict.

We completely understand that sickness can come on suddenly. If this happens, we request you contact your teacher as soon as possible, preferably by 9am morning of the lesson. You must contact your teacher BEFORE the lesson time to let them know your student is sick in order to for a make-up lesson to be scheduled.

A note to scholarship families: Scholarship families are responsible for payment of missed lessons. Please remember that attendance issues may result in the loss of your scholarship and lessons ending. Spring 2027 lesson costs are $38.75 for a 30 minute lesson and $58.00 for a 45 minute lesson.