

RESOLUTION 25/26-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF BEAR VALLEY COMMUNITY SERVICES DISTRICT AMENDING THE AUTHORIZED POSITIONS FOR FISCAL YEAR 2025/26

The Bear Valley Community Services District was formed and operates pursuant to Government Code Section 61000, et seq.; and

In accordance with Government Code Section 61110, the General Manager with input from the Finance Committee prepared a Proposed Budget for Fiscal Year 2025/26, which was made available for public inspection, and advertised the date, time, and place of a public hearing to consider final additions, deletions, and changes to the budget prior to adoption in final form; and

The Board of Directors reviewed the anticipated revenue and the proposed expenditure for Fiscal Year 2025/26; and

A public hearing was conducted and closed during which time all additions and deletions to the Budget have been made and incorporated into the final document.

The adopted Budget included the list of authorized positions.

The Board supports the efficient and effective use of resources to provide services to internal and external customers and the amendments to the authorized positions has a nominal impact on the budget.

THE BOARD OF DIRECTORS OF THE BEAR VALLEY COMMUNITY SERVICES DISTRICT RESOLVES that the Authorized Positions are amended for Fiscal Year 2025/26 as attached to the Resolution as Exhibit A.

PASSED, APPROVED AND ADOPTED on September 11, 2025, by the following vote:

AYES:	Lewis, Tabor, Hernandez, Paparella, Frevert
NOES:	None
ABSENT:	None
ABSTAIN:	None



Geva Frevert, President
Bear Valley Community Services District

ATTEST:

I hereby certify that the above Resolution No. 25/26-09 was duly introduced, read, and adopted by the District at a regularly noticed meeting held on September 11, 2025.

Denise Jelleschitz

Denise Jelleschitz,
Secretary of the Board of Directors



Authorized Positions

Fiscal Year 2025/26

The Fiscal Year 2025/26 Proposed Budget was prepared with the following authorized positions:

Administrative Services	Quantity
General Manager	1
Accounting Clerk	2
Administrative Specialist	1
Assistant to the General Manager	1
Billing Clerk	2
Communications Specialist	1
Finance Director Treasurer	1
Human Resources Administrator	1
Information Technology Systems Administrator	1
Office Assistant	1
Total Administrative Services	12
Public Safety	Quantity
Chief of Police	1
Sergeant	2
Police Officer I-III	5
	8
Entry Gate	
Gate Pass Coordinator	4
Total Public Safety	12
Public Works	Quantity
Public Works Director	1
Administrative Specialist II	1
General Services	
General Services Supervisor	0.5
Maintenance Worker I-II	4.5
	5
Roads	
Roads Supervisor	1
Roads Crew Lead	1
Maintenance Worker I-II	4
	6
Wastewater	
Wastewater Supervisor	1
Wastewater Operators	2
	3

**Authorized Positions
Fiscal Year 2025/26**

Water	
Water Supervisor	1
Water Operators	6
Equipment Operator	1
	8
Solid Waste	
General Services Supervisor	0.5
Maintenance Worker I-II	3.5
	4
Total Public Works	28
Total Full-Time Positions	52

Part-Time:

Year Round Hourly, Limited-Term & Seasonal	Budgeted Hours	Full-Time Equivalent (FTE)	ACA Full- Time Equivalent
Public Safety			
Gate Pass Coordinators (approx. 4)	4000	1.92	2.56
Police Officer III (approx. 3)	3000	1.44	1.92
Police Technician	960	0.46	0.62
Public Works			
Laborers (approx. 4)	4000	1.92	2.56
Maintenance Worker	480	0.23	0.31
Total Full-Time Equivalent Positions	5.98		
Affordable Care Act Full-Time Equivalent Positions	7.97		

Amended: 9/11/25