



TREASURY MANAGEMENT ADMINISTRATION

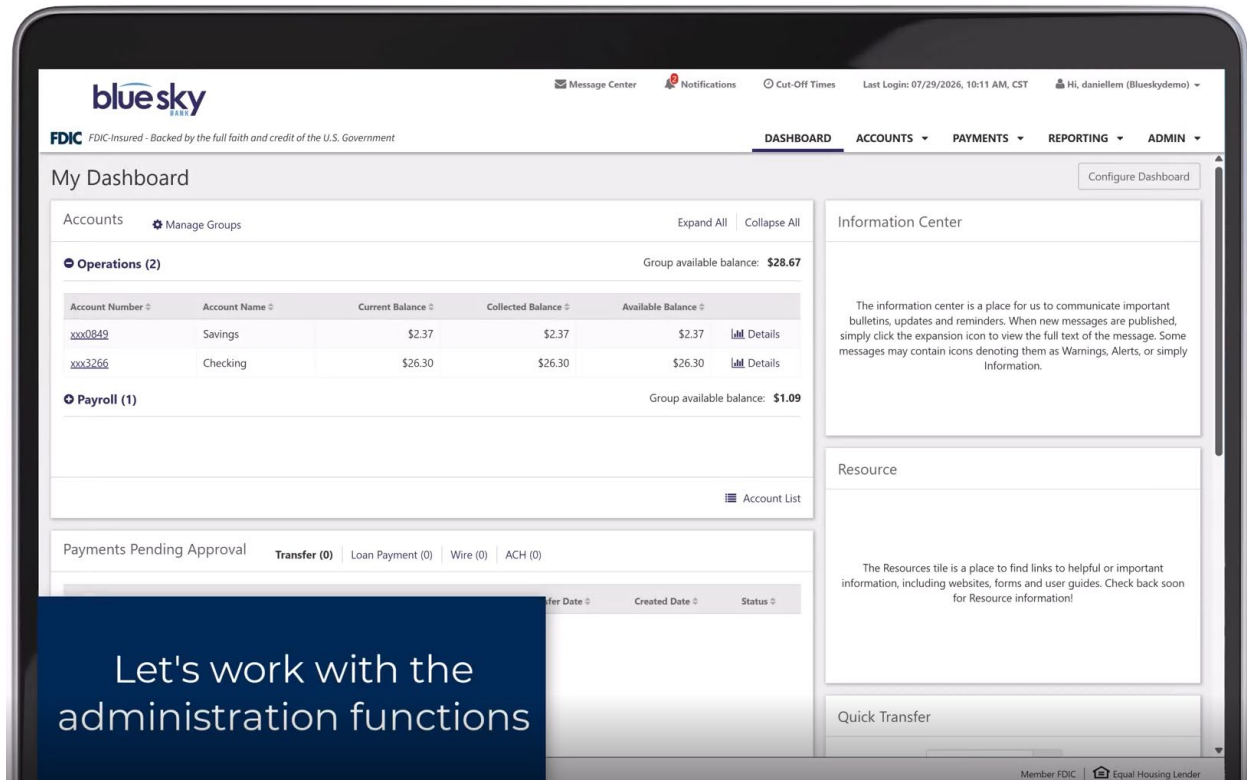
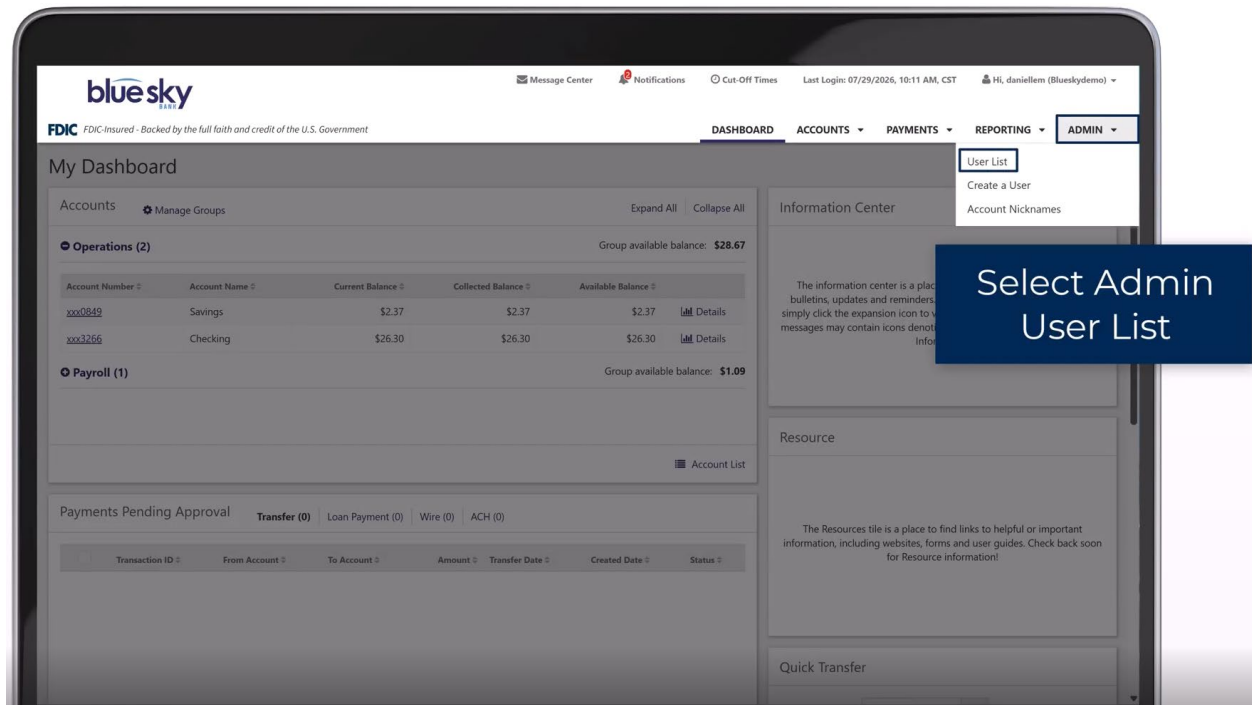


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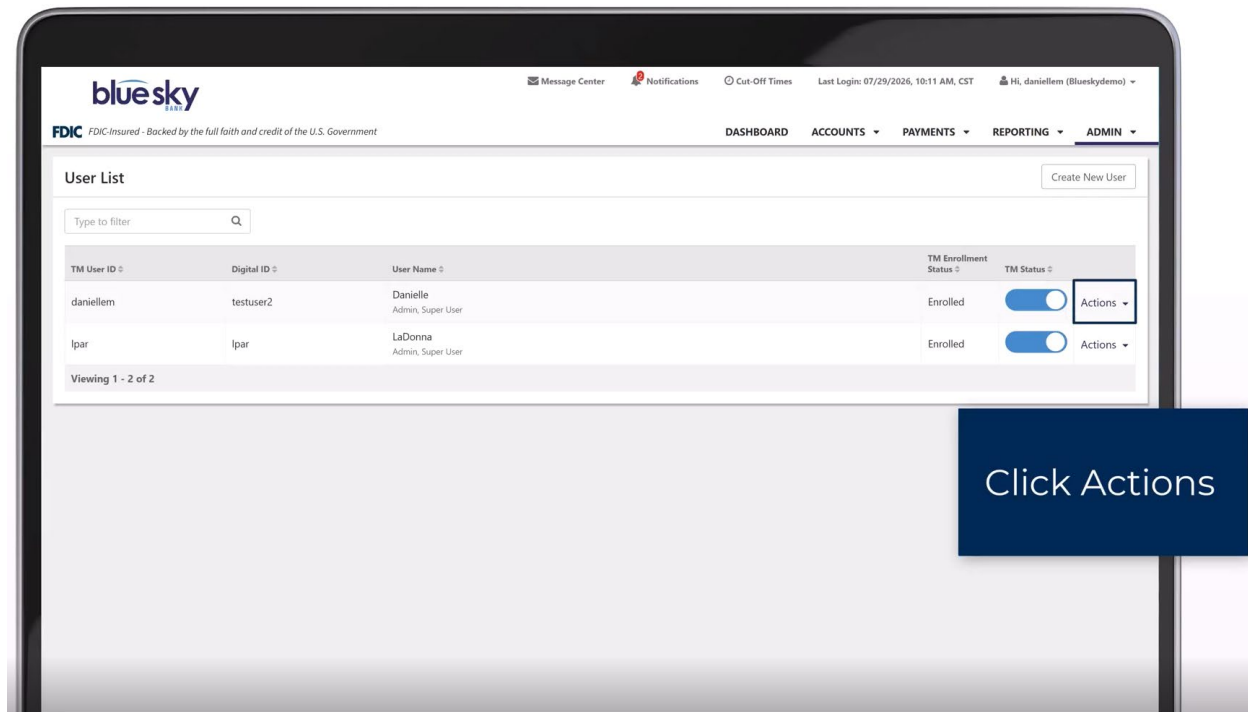
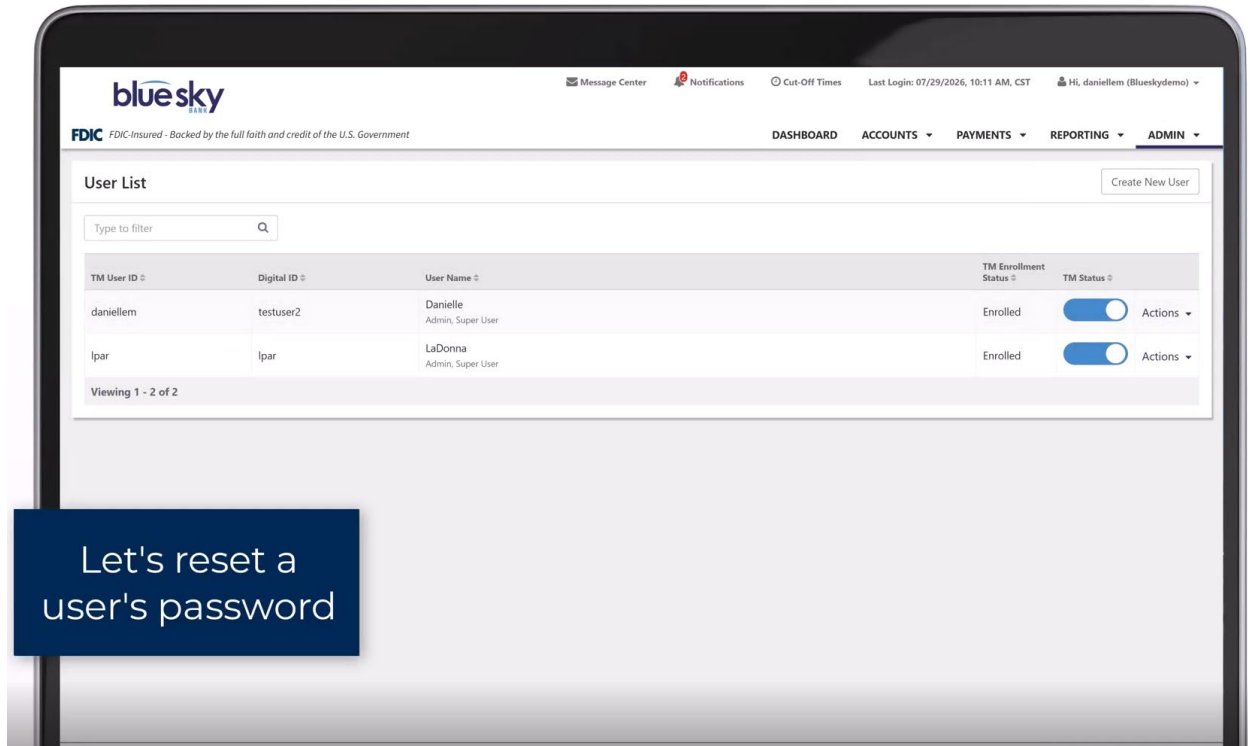


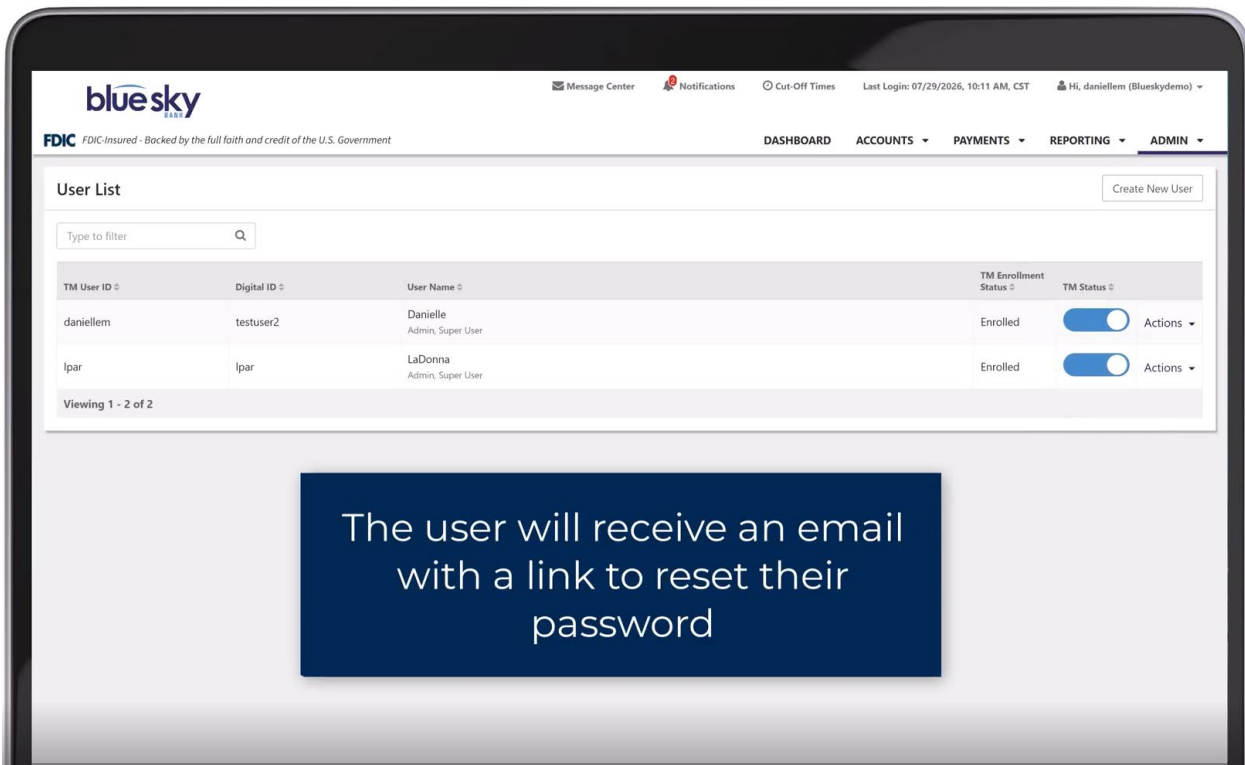
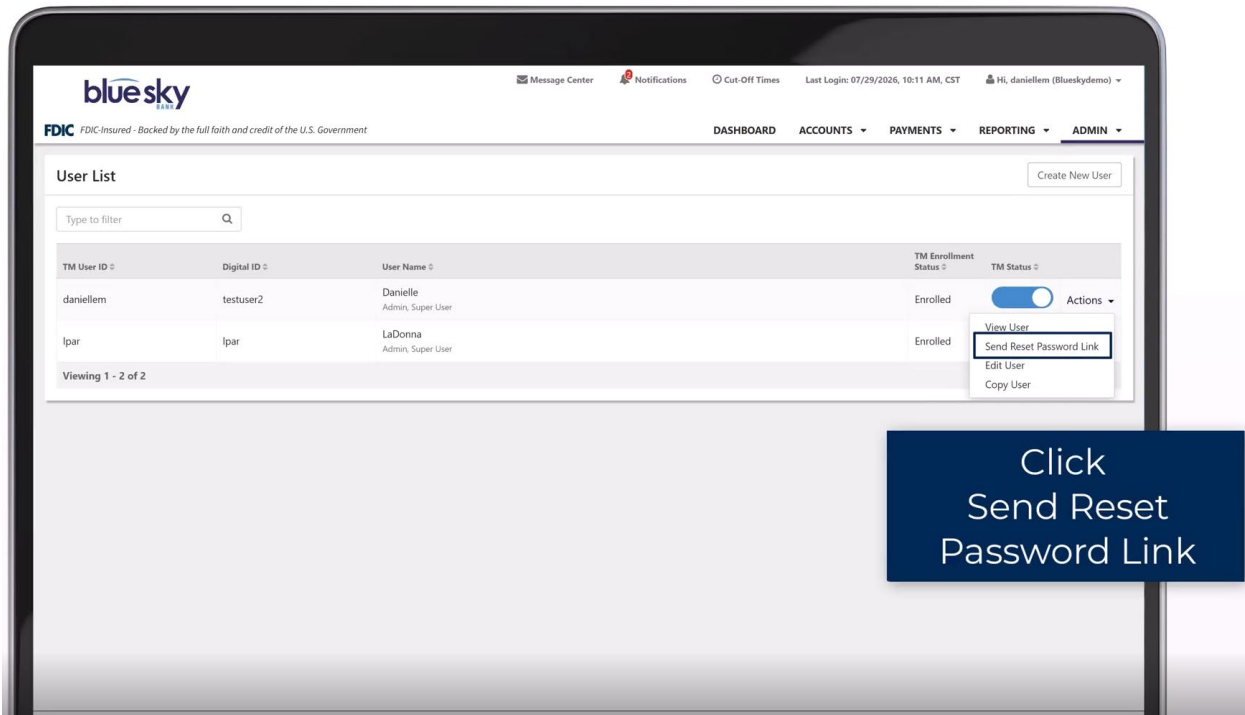
Resetting a User's Password



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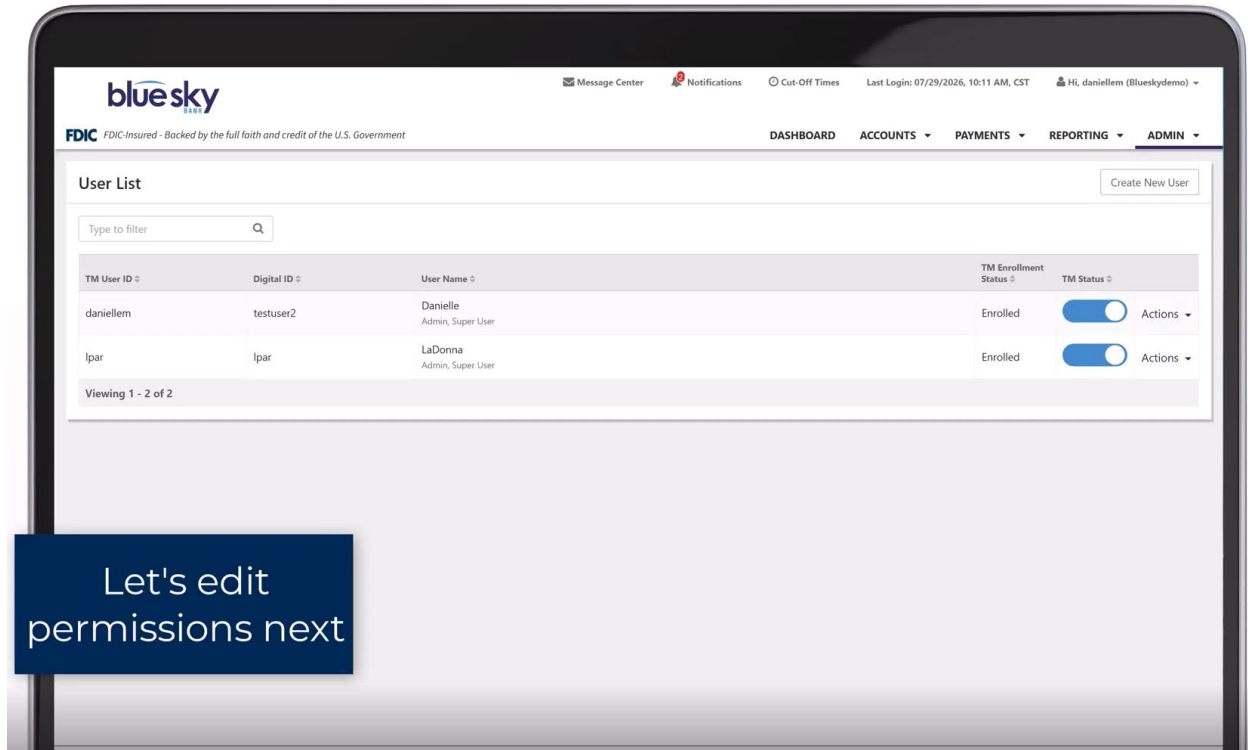




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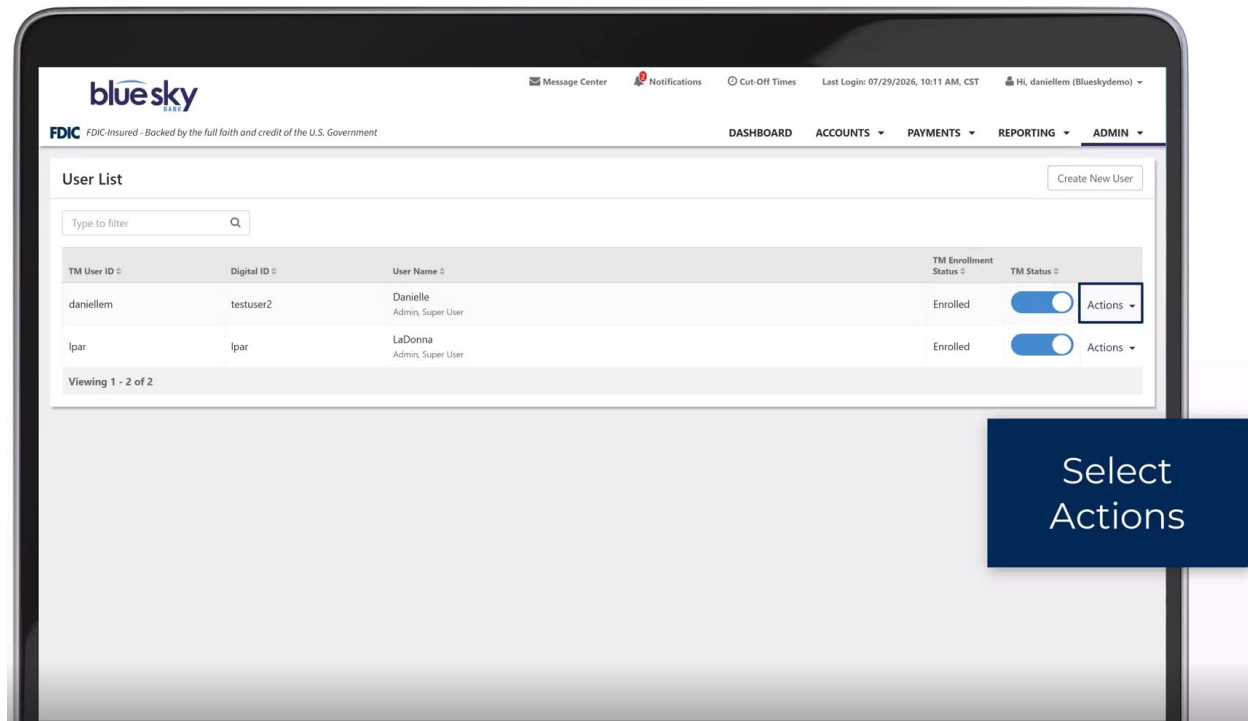
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Editing Permissions



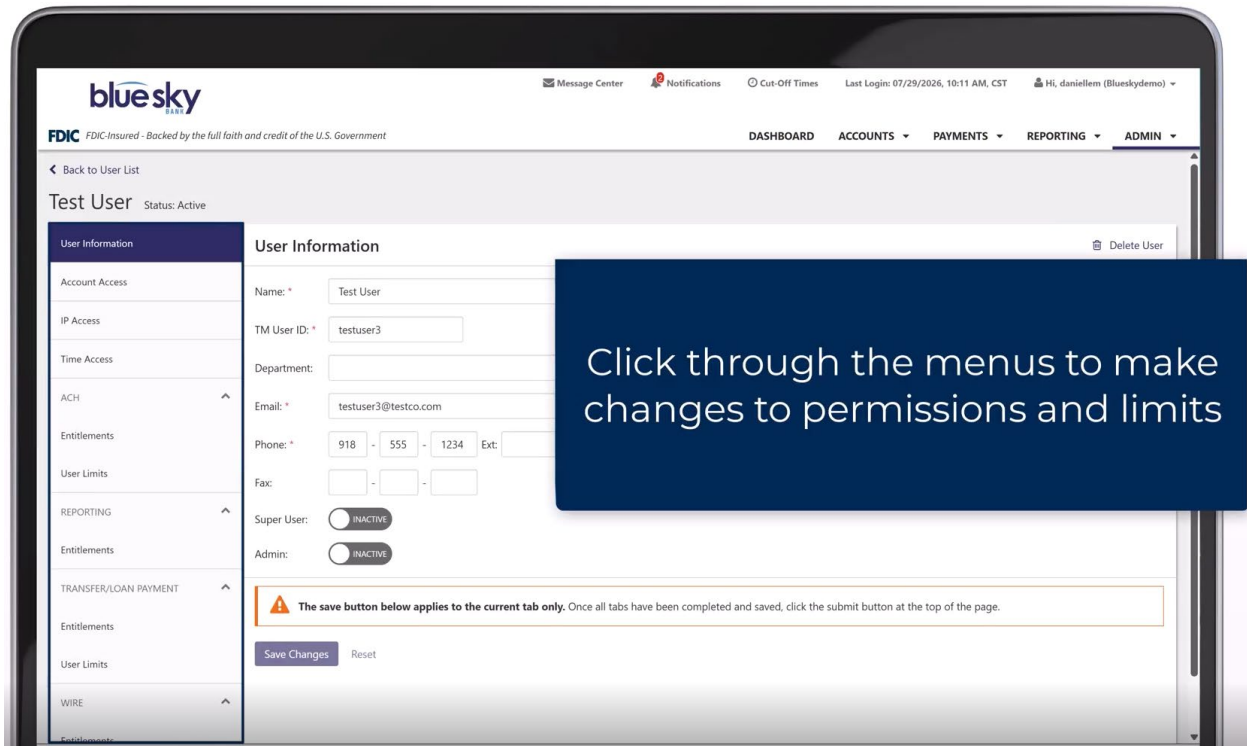
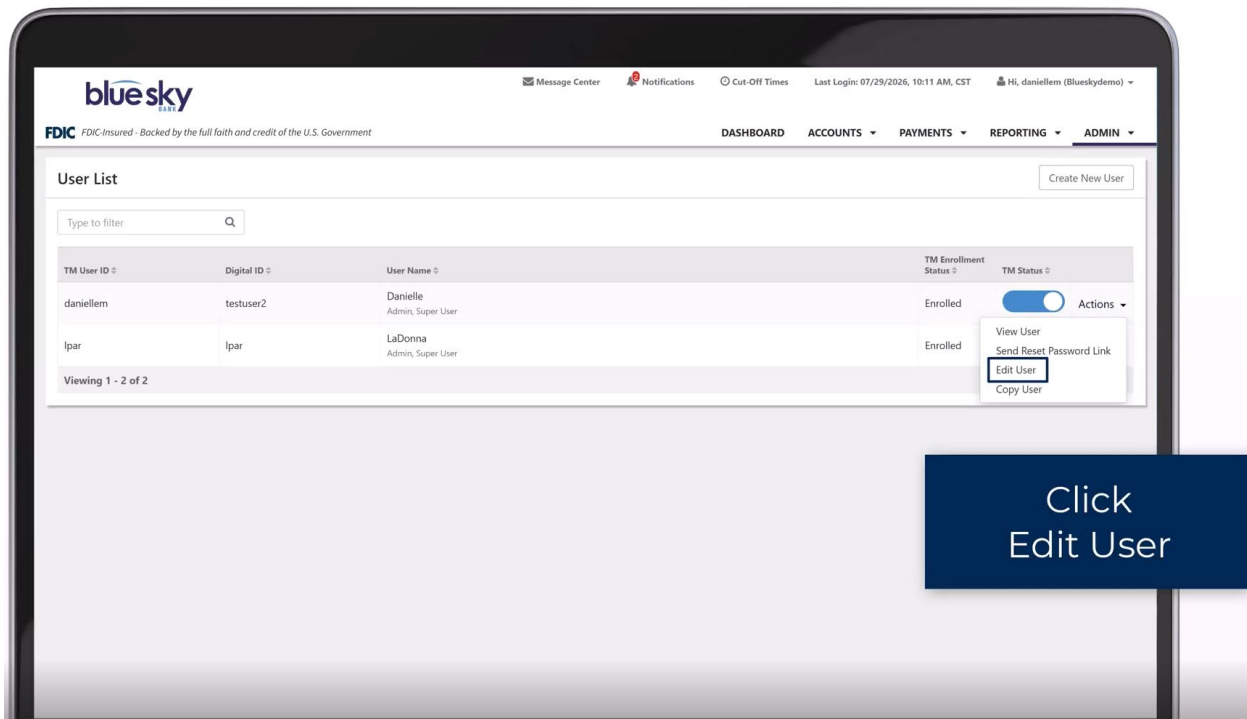
The screenshot shows the 'User List' page in the Blue Sky Bank Admin interface. The page includes a search bar, a table of users, and a 'Create New User' button. The table lists two users: Danielle (testuser2) and LaDonna (lpar). Both users are enrolled and have their status toggles turned on. The 'Actions' column for each user contains a dropdown menu.

Let's edit permissions next



This screenshot is identical to the one above, but with a blue callout box on the right that says 'Select Actions', pointing to the 'Actions' dropdown menu in the table.

Select Actions



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Message Center Notifications Cut-Off Times Last Login: 07/29/2026, 10:11 AM, CST Hi, daniellem (Blueskydemo)

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Test User Status: Active

User Information

Account Access Name: * Test User

IP Access TM User ID: * testuser3

Time Access Department:

ACH Email: * testuser3@testco.com

Entitlements Phone: * 918 - 555 - 1234 Ext:

User Limits Fax:

REPORTING Super User: ☐ INACTIVE

Entitlements Admin: ☐ INACTIVE

TRANSFER/LOAN PAYMENT

Entitlements

User Limits

WIRE

Entitlements

Save Changes Reset

The save button below applies to the current tab only. Once all tabs have been completed and saved, click the submit button at the top of the page.

Click Save on each page you edit before navigating to another

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Test User Status: Inactive

User Information

Account Access Name: * Test User

IP Access TM User ID: * testuser3

Time Access Department:

ACH Email: * testuser3@testco.com

Entitlements Phone: * 918 - 555 - 1234 Ext:

User Limits Fax:

REPORTING Super User: ☐ INACTIVE

Entitlements Admin: ☐ INACTIVE

TRANSFER/LOAN PAYMENT

Entitlements

User Limits

Save Changes Reset

The save button below applies to the current tab only. Once all tabs have been completed and saved, click the submit button at the top of the page.

Submit

Edited by Danielle

Note: Changes have been made to this user that have not been submitted for enrollment. You may resume editing, submit the current edits for enrollment, or you may take the option to delete the user.

Click Submit once done

Creating a New User

The screenshot shows the Blue Sky Bank Admin interface. The top navigation bar includes the Blue Sky logo, FDIC insurance information, and links for Message Center, Notifications, Cut-Off Times, Last Login, and a user profile. The main menu has options for DASHBOARD, ACCOUNTS, PAYMENTS, REPORTING, and ADMIN. The ADMIN section is active, displaying the 'User List' page. A 'Create New User' button is in the top right. Below it is a search bar labeled 'Type to filter'. A table lists two users: 'daniellem' (Digital ID: testuser2, User Name: Danielle Admin, Super User, TM Enrollment Status: Enrolled, TM Status: On) and 'lpar' (Digital ID: lpar, User Name: LaDonna Admin, Super User, TM Enrollment Status: Enrolled, TM Status: On). Each row has an 'Actions' dropdown. A callout box on the left says 'Now let's create a new user'.

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

User List Create New User

Type to filter

TM User ID	Digital ID	User Name	TM Enrollment Status	TM Status	
daniellem	testuser2	Danielle Admin, Super User	Enrolled	☒	Actions
lpar	lpar	LaDonna Admin, Super User	Enrolled	☒	Actions

Viewing 1 - 2 of 2

Now let's create a new user

This screenshot is identical to the one above, showing the Blue Sky Bank Admin User List page. A callout box on the right points to the 'Create New User' button and says 'Select Create New User'.

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

User List Create New User

Type to filter

TM User ID	Digital ID	User Name	TM Enrollment Status	TM Status	
daniellem	testuser2	Danielle Admin, Super User	Enrolled	☒	Actions
lpar	lpar	LaDonna Admin, Super User	Enrolled	☒	Actions

Viewing 1 - 2 of 2

Select Create New User

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Create New User

User Information

Copy User

Name: * Test User

TM User ID: * testuser3

Department:

Email: * testuser3@testco.com

Phone: * 918 - 555 - 1234 Ext:

Fax:

Super User: ☐ INACTIVE

Admin: ☐ INACTIVE

Save Changes Reset

Complete the fields

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Create New User

User Information

Copy User

Name: * Test User

TM User ID: * testuser3

Department:

Email: * testuser3@testco.com

Phone: * 918 - 555 - 1234 Ext:

Fax:

Super User: ☐ INACTIVE

Admin: ☐ INACTIVE

Save Changes Reset

Super Users have access to all accounts and permissions

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Message Center Notifications Cut-Off Times Last Login: 07/29/2026, 10:11 AM, CST Hi, daniellem (Blueskydemo)

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Create New User

User Information

Copy User

Name: * Test User

TM User ID: * testuser3

Department:

Email: * testuser3@testco.com

Phone: * 918 - 555 - 1234 Ext:

Fax:

Super User: ☐ INACTIVE

Admin: ☐ INACTIVE

Save Changes Reset

Admins can create and manage users

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Message Center Notifications Cut-Off Times Last Login: 07/29/2026, 10:11 AM, CST Hi, daniellem (Blueskydemo)

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Create New User

User Information

Copy User

Name: * Test User

TM User ID: * testuser3

Department:

Email: * testuser3@testco.com

Phone: * 918 - 555 - 1234 Ext:

Fax:

Super User: ☐ INACTIVE

Admin: ☐ INACTIVE

Save Changes Reset

Click Save Changes and authenticate

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FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Test User Status: Inactive Submit for Enrollment

Edited by Danielle

Note: Changes have been made to this user that have not been submitted for enrollment. You may resume editing, submit the current edits for enrollment, or you may take the option to discard all edits. Discard All Edits

User Information	User Information
Account Access	Name: * Test User
IP Access	TM User ID: * testuser3
Time Access	Department:
ACH	Email: * testuser3@testco.com
Entitlements	Phone: * 918 - 555 - 1234 Ext:
User Limits	Fax:
REPORTING	Super User: ☐ INACTIVE
Entitlements	Admin: ☐ INACTIVE
TRANSFER/LOAN PAYMENT	
Entitlements	

The save button below applies to the current tab only. Once all tabs have been completed and saved, click the submit button at the top of the page.

Save Changes Reset

Click through the menu on the left to edit permissions and limits

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FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

< Back to User List

Test User Status: Inactive Submit for Enrollment

Edited by Danielle

Note: Changes have been made to this user that have not been submitted for enrollment. You may resume editing, submit the current edits for enrollment, or you may take the option to discard all edits. Discard All Edits

User Information	User Information
Account Access	Name: * Test User
IP Access	TM User ID: * testuser3
Time Access	Department:
ACH	Email: * testuser3@testco.com
Entitlements	Phone: * 918 - 555 - 1234 Ext:
User Limits	Fax:
REPORTING	Super User: ☐ INACTIVE
Entitlements	Admin: ☐ INACTIVE
TRANSFER/LOAN PAYMENT	
Entitlements	

The save button below applies to the current tab only. Once all tabs have been completed and saved, click the submit button at the top of the page.

Save Changes Reset

Click Submit for Enrollment when done

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Message Center Notifications Cut-Off Times Last Login: 07/29/2026, 10:11 AM, CST Hi, daniellem (Blueskydemo)

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

User List

Create New User

Type to filter

TM User ID	Digital ID	User Name	TM Enrollment Status	TM Status	
daniellem	testuser2	Danielle Admin, Super User	Enrolled	☒	Actions
lpar	lpar	LaDonna Admin, Super User	Enrolled	☒	Actions
testuser3		Test User	Enrolled	☒	Actions

Viewing 1 - 3 of 3

The user will receive an enrollment email

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Message Center Notifications Cut-Off Times Last Login: 07/29/2026, 10:11 AM, CST Hi, daniellem (Blueskydemo)

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

User List

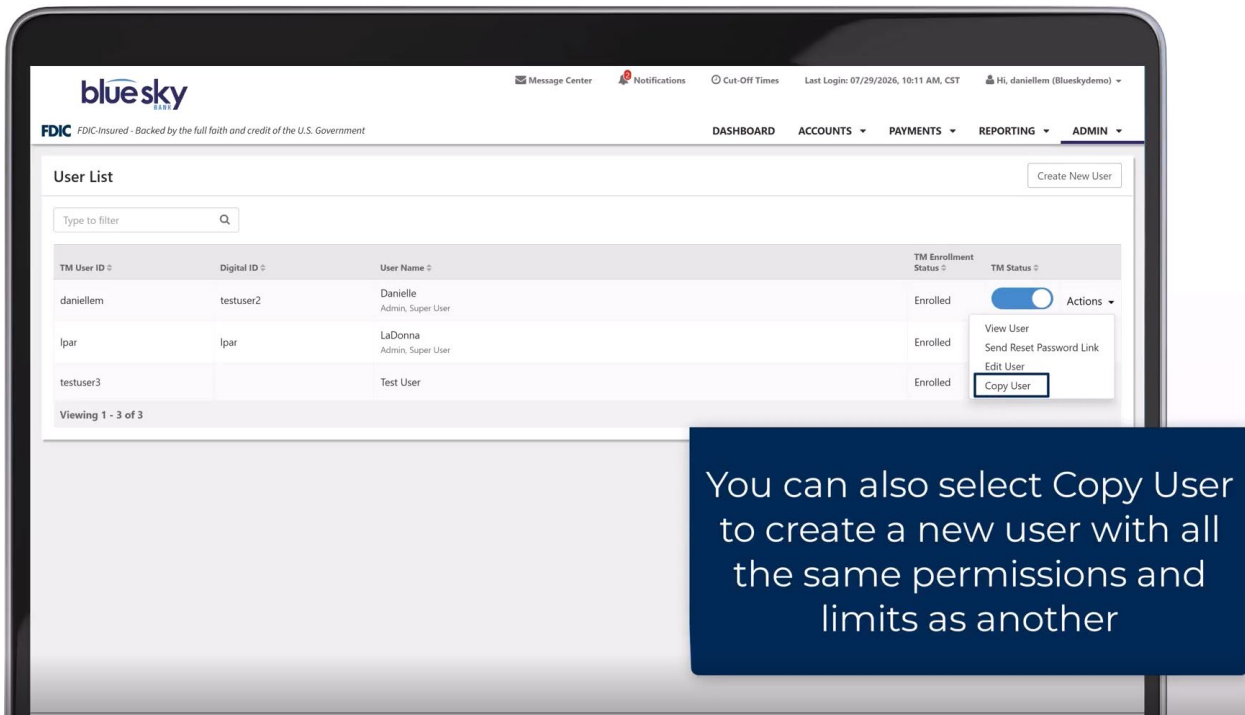
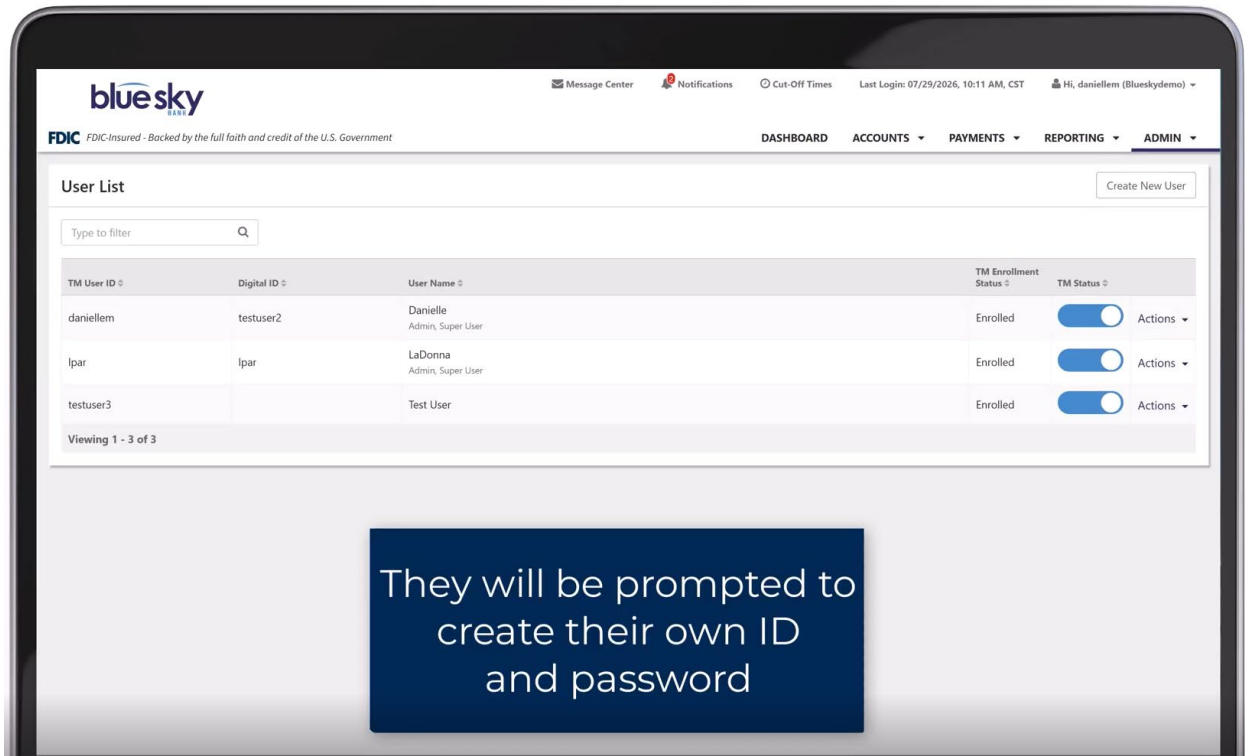
Create New User

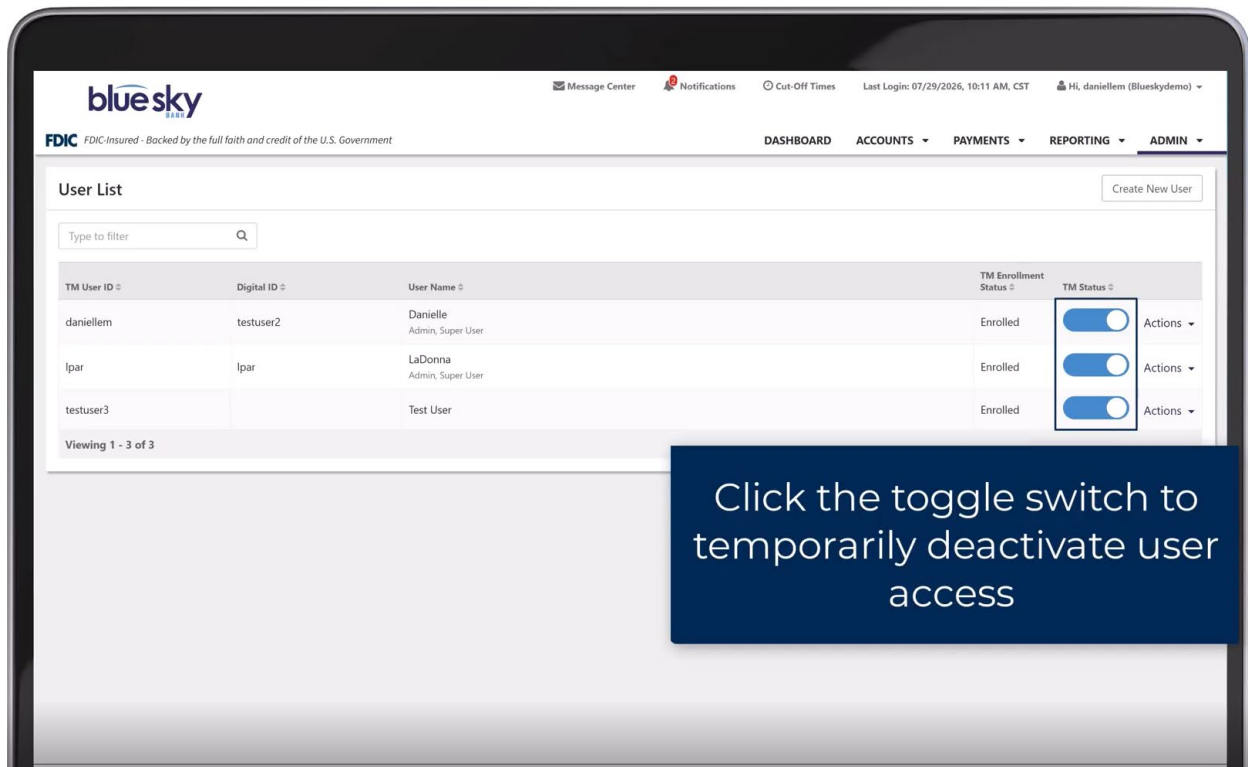
Type to filter

TM User ID	Digital ID	User Name	TM Enrollment Status	TM Status	
daniellem	testuser2	Danielle Admin, Super User	Enrolled	☒	Actions
lpar	lpar	LaDonna Admin, Super User	Enrolled	☒	Actions
testuser3		Test User	Enrolled	☒	Actions

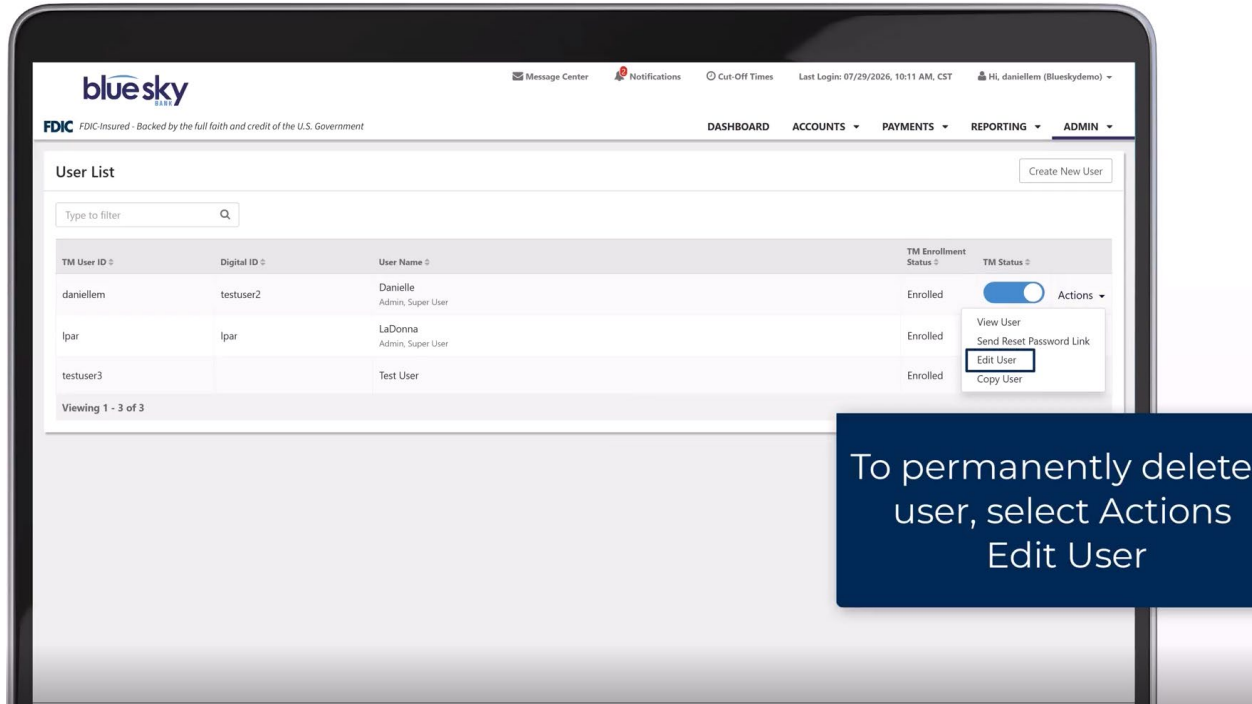
Viewing 1 - 3 of 3

Provide the user with the Company ID and their TM User ID





Deleting a User



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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

User List Create New User

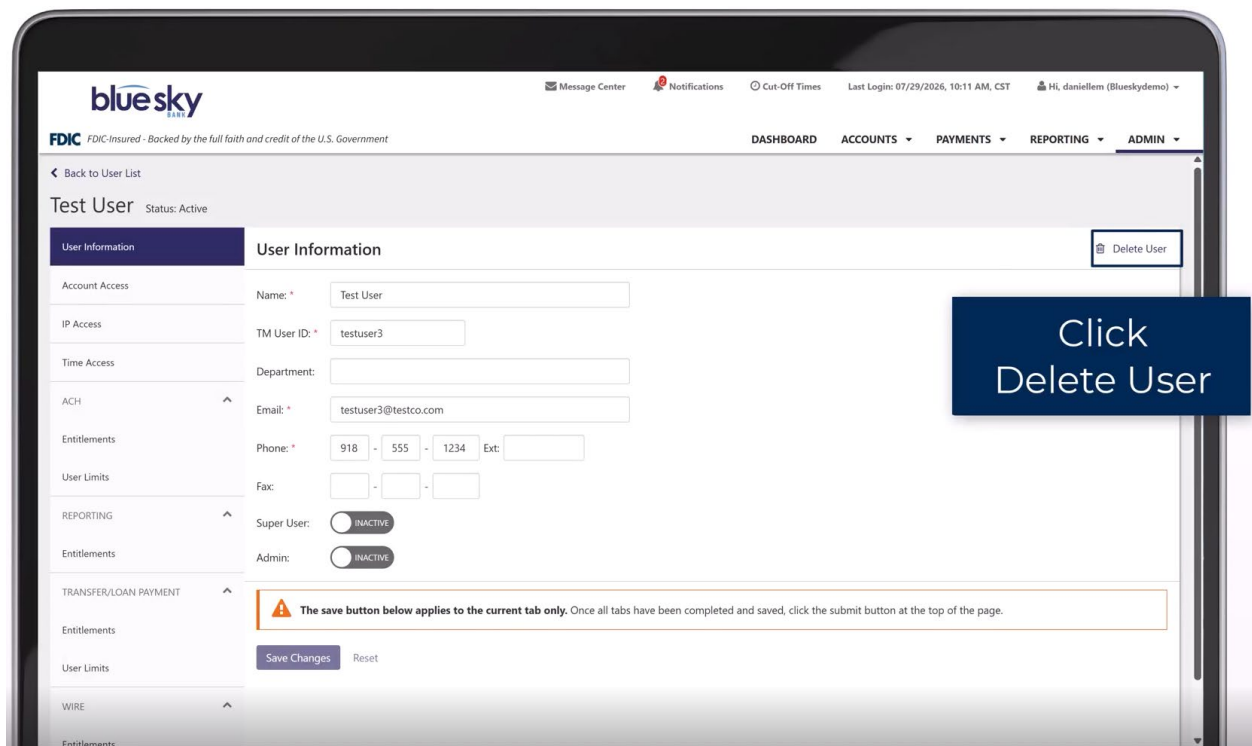
Type to filter

TM User ID	Digital ID	User Name	TM Enrollment Status	TM Status
daniellem	testuser2	Danielle Admin, Super User	Enrolled	☒
lpar	lpar	LaDonna Admin, Super User	Enrolled	☐
testuser3		Test User	Enrolled	☐

Viewing 1 - 3 of 3

View User
Send Reset Password Link
Edit User
Copy User

To permanently delete user, select Actions Edit User



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Message Center Notifications Cut-Off Times Last Login: 07/29/2026, 10:11 AM, CST Hi, daniellem (Blueskydemo)

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DASHBOARD ACCOUNTS PAYMENTS REPORTING ADMIN

Back to User List

Test User Status: Active

User Information

Account Access

IP Access

Time Access

ACH

Entitlements

User Limits

REPORTING

Entitlements

TRANSFER/LOAN PAYMENT

Entitlements

User Limits

WIRE

Entitlements

Name: * Test User

TM User ID: * testuser3

Department:

Email: * testuser3@testco.com

Phone: * 918 - 555 - 1234 Ext:

Fax: - -

Super User: ☐ INACTIVE

Admin: ☐ INACTIVE

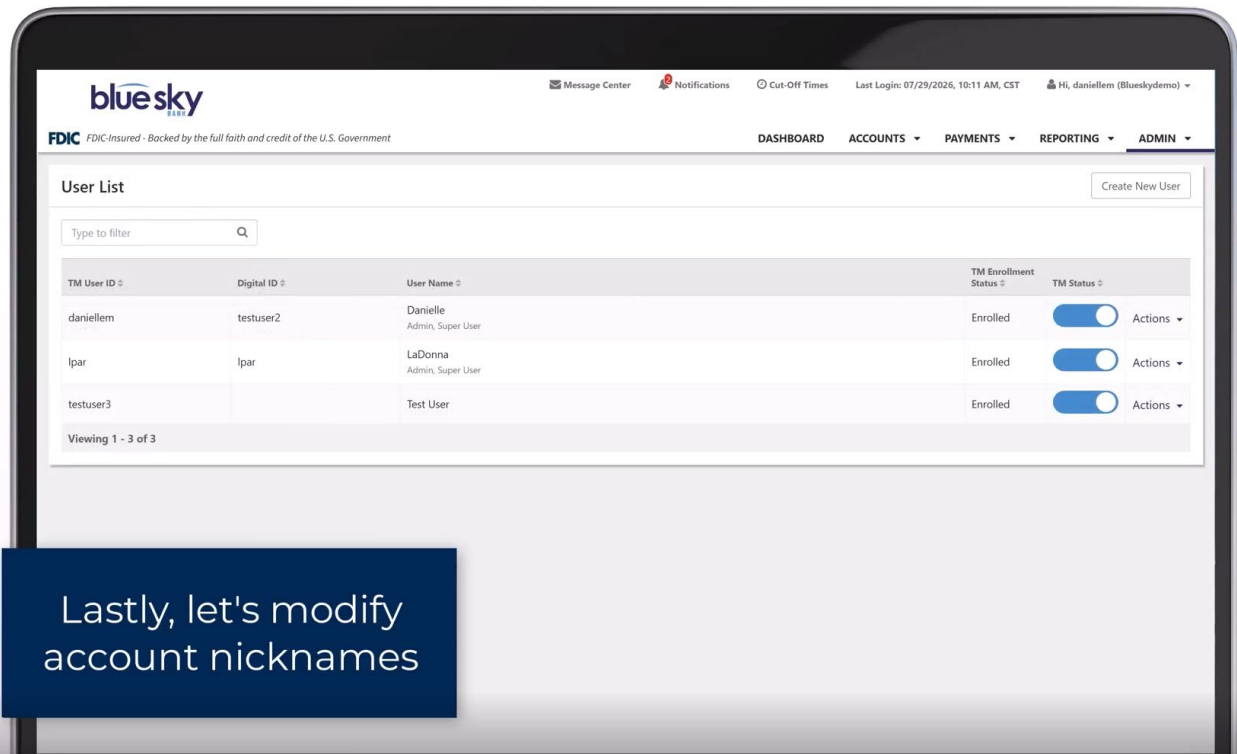
Delete User

The save button below applies to the current tab only. Once all tabs have been completed and saved, click the submit button at the top of the page.

Save Changes Reset

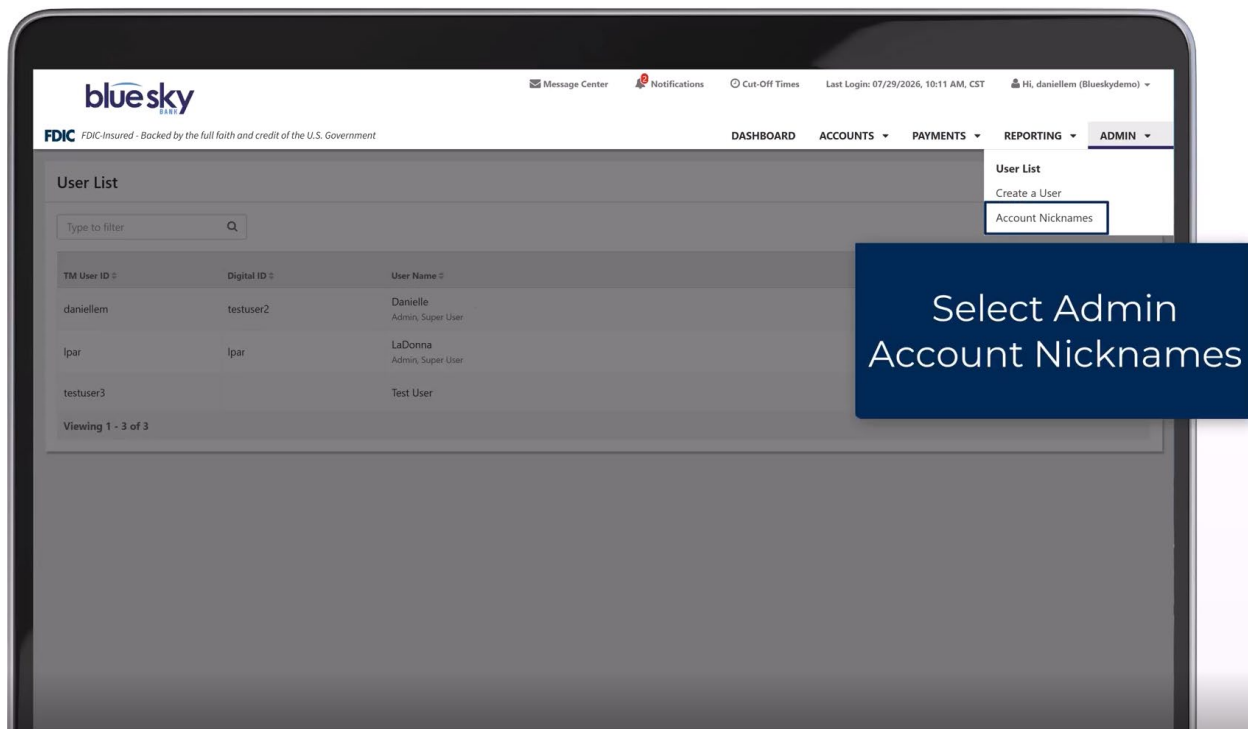
Click Delete User

Modifying Account Nicknames



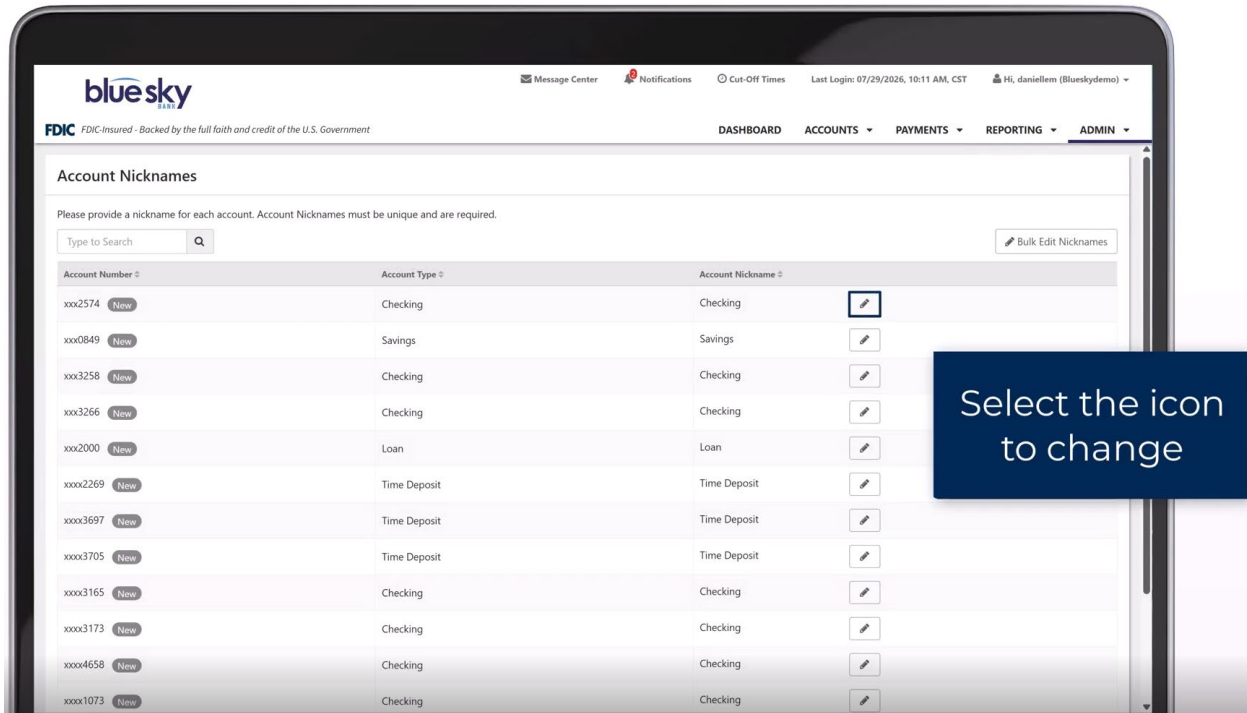
The screenshot shows the 'User List' page in the Blue Sky Bank Admin interface. The page includes a search bar, a table of users, and a 'Create New User' button. The table lists three users: daniellem, lpar, and testuser3. The 'lpar' user is highlighted, and a blue callout box is overlaid on the bottom left of the screenshot.

Lastly, let's modify account nicknames

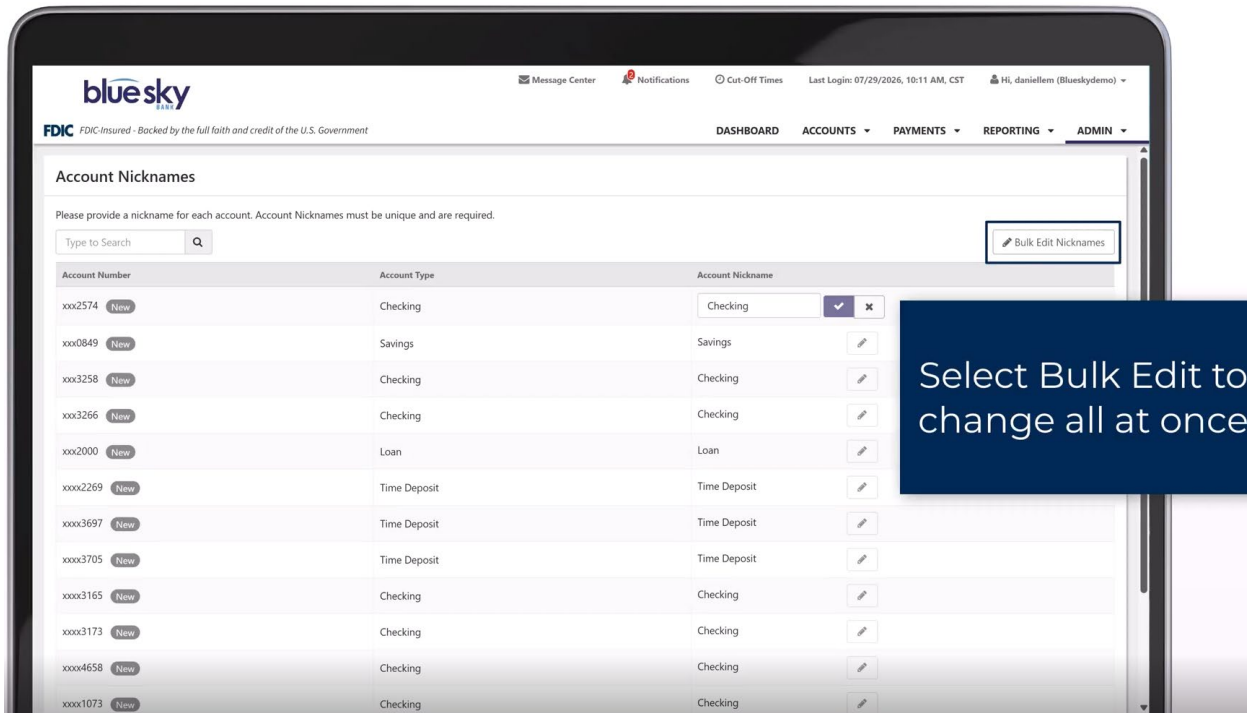


The screenshot shows the 'User List' page with the 'ADMIN' menu open. The 'Account Nicknames' option is selected, and a blue callout box is overlaid on the bottom right of the screenshot.

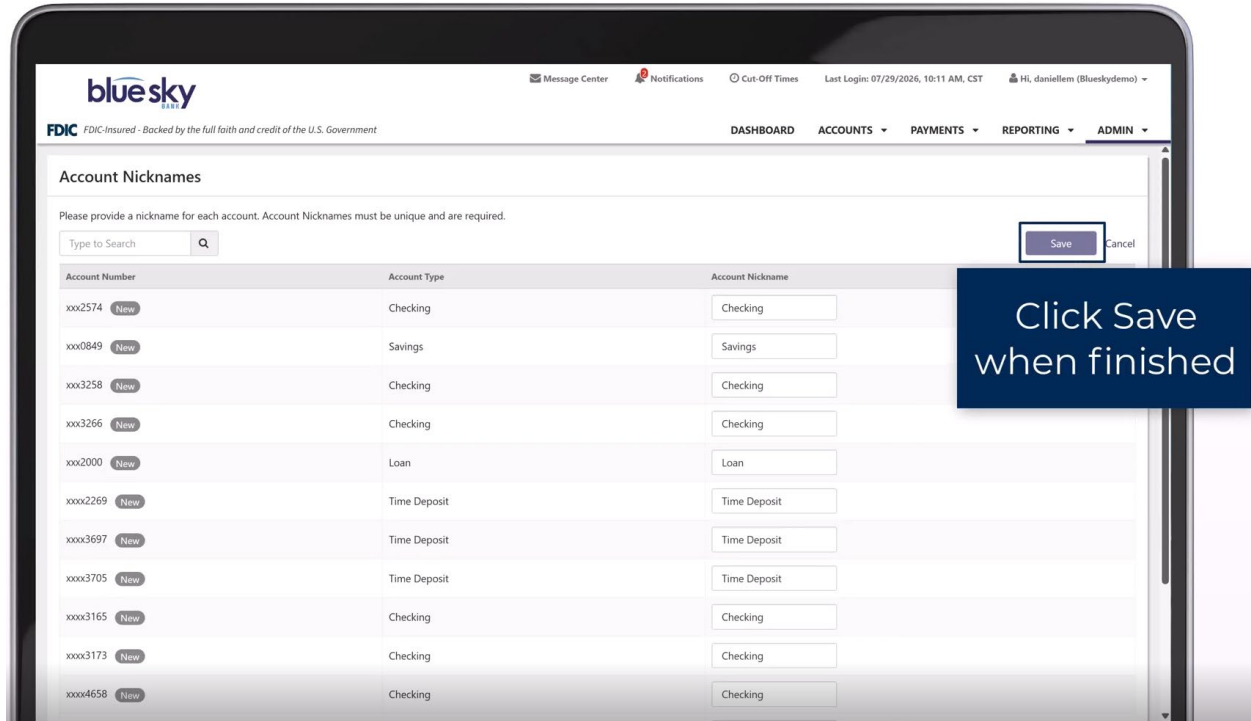
Select Admin Account Nicknames



Select the icon to change



Select Bulk Edit to change all at once



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