

Civil Engineer (Entry Level)

New college graduates are encouraged to apply. Our entry-level engineers will create and manage civil engineering drawings for public infrastructure projects in AutoCad and MicroStation. You will have opportunities to support all phases of project development from data collection and design into construction. This position may provide opportunities for field work throughout Colorado. We are looking for an accountable and flexible team member with strong communication skills who is ready to learn on the job.

Job Duties

- Responsible for CAD drafting to create and update plan sheets with direction from engineer.
- Review and implement CAD standards as required by CDOT and various municipalities.
- Organize and maintain revisions of project drawings and project-related information.
- Communicate with utility companies to obtain and compile existing utility information.
- Review and apply for ROW permits with local agencies.
- Assist with meeting material preparation, minutes, and distribution.
- Develop data tables, reports, and presentation materials.
- Maintain databases and complete data analysis.
- Conduct and assist with technical research.
- Conduct subsurface utility engineering and/or survey field work. Work includes utility and test hole documentation in urban and rural environments, a variety of weather conditions, and may require some travel and flexible hours. Night work may be occasionally required.
- Execute quality assurance/quality control procedures in accordance with company standards.

Required Skills

- 0-3 years of civil design, geophysical, and/or survey experience
- Close attention to detail, quality processes, and safety procedures
- Strong oral and written communication
- Flexibility and willingness to learn new processes and tasks
- Proficient in Word, Excel and PDF/Bluebeam Editor
- Working knowledge of CADD related software (AutoCad and/or Microstation)
- Valid driver's license

Educational Requirements

- Bachelor's degree in civil engineering required
- Colorado Engineering Intern (E.I. or 'EIT') license preferred

Why Goodbee & Associates?

Goodbee & Associates is a well-respected small business providing subsurface utility engineering, utility coordination, and utility design on public infrastructure projects in Colorado for over 25 years. We are looking for talented individuals who can add expertise to our team. Our benefits include three weeks of vacation, five days of sick time, ten paid holidays, 401k, health, dental, and vision insurance, and generous training and wellness opportunities. We are committed to providing a culture of balance, flexibility and growth for our staff and encouraging social responsibility within our profession and community. Goodbee participates in E-Verify. Rate range \$29-35/hr or \$60,000 - \$73,000/yr, depending on experience.

Please provide a letter of interest and resume to Mary Keith Floyd, mk@goodbeeassoc.com