

Preschool Program: (Three/Four-Year-Old) Half Day	Annual	Monthly (Aug-May)
Tuition: 5 Day/Week	\$3830.00	\$383.00
Kindergarten – Second Grade:		
Technology/Security Fee	\$100.00	
Tuition	\$6080.00	\$608.00
Third Grade – Fifth Grade		
Technology/Security Fee	\$100.00	
Tuition	\$6370.00	\$637.00
Sixth Grade – Eighth Grade		
Technology/Security Fee	\$200.00	
Tuition	\$6960.00	\$696.00
High School		
Technology/Security Fee	\$300.00	
Tuition Note: students taking classes through BCC will have their tuition prorated.	\$7200.00	\$720.00

^{*}If you are the recipient of the NC Opportunity Grant Scholarship, please contact us for information and scholarship payment process. Information on this Scholarship can be found at: https://www.ncseaa.edu/k12/opportunity

The Academy of Coastal Carolina offers three payment options for Student Tuition. Annual or Semi-Annual payments are made directly to ACC. FACTS Tuition Management is used for all monthly tuition payments. FACTS may only be used for Tuition payments, while all fees and deposits must be paid directly to ACC per the payment schedule shown below.

FACTS applies a one-time fee to all payment plans at the start of each year. This fee (currently \$50) is included in the first month's tuition payment and goes directly to FACTS. Visit https://online.factsmgt.com/signin/3G43P for more information or to enroll.



Payment/Fee	Due Date
Deposit - \$250.00 per family	Due at time of enrollment
Technology Fees	May be paid monthly or in full at the beginning of the year.
Tuition Payments – Annual	Due August 1
Tuition Payments – Semi-Annual	50% Tuition due August 1; Remainder due Jan 15
Tuition Payments – Monthly	10 Payments made to FACTS (Aug – May) + \$50 fee

The Academy understands it takes a commitment for families to place their children in our school. To assist our families with this process, we offer the following discounts on our annual tuition.

Description	Amount
Referral Discount – applied to the referring family's invoice after the new family has enrolled and paid their deposit.	\$250.00 per new family enrolled
Active/Retired Military/First Responder & Clergy Discount	10%
Multi-child Tuition Discount	25% per child after the first child
Early Enrollment Discount	5% if application/deposit received by April 15
Pay-in-Full Discount	5% discount on tuition if payment- in-full received by August 1

The Academy requires the following documentation for each student's permanent record at time of enrollment:

\bigcirc	Required Documentation
	Birth Certificate
	Current Immunization Records
	NC Physical Form (required for all Kindergarten students and students transferring to our school from another school).
	School Records – complete a Records Release Form to have files transferred
	Other

^{*}Please note that we will no longer allow students to enroll without a current immunization record and/or current exemption on file.



Tuition and Fees: Policies and Procedures

Annual Tuition: Tuition is calculated on the basis of the entire year, therefore no reduction can be made for vacations, school holidays or days missed due to inclement weather. Tuition is not based upon daily attendance. The Academy is a private non-profit organization supported entirely by tuition and donations. In our attempt to keep tuition low, all operating expenses may not be covered entirely each year by tuition alone.

Enrollment Deposit: Enrollment Deposit is due within 5 business days of acceptance for new students and with the application for returning students. *The Enrollment Deposit is non-refundable after July 1 or after 15 days of acceptance for enrollment.*

Technology/Security Fees: This fee covers maintenance on school technology hardware and student software/apps, including the as-needed replacement of current devices in order to provide a device for every student, K-12. The security fee includes installation and maintenance of security cameras, keyless entries for quick building access, and monitoring. *Technology/security fees are non-refundable after August 1 and are not pro-rated for late enrollment.*

Referral Discount: We encourage existing families to refer new students to The Academy. Upon application and acceptance for enrollment, the referring family will receive a Referral Discount (\$250) applied to their account.

Multi-Child Discount: Multi-child discount is available to families with multiple siblings enrolled at The Academy.

Active/Retired Military/First Responder or Clergy Discount: 10% discount on tuition only if custodial parent is either on active military duty or retired from active duty. Proof of service may be required. A Clergy discount is available for custodial parents who are actively employed as clergy members.

Early Withdrawal: A student is considered withdrawn upon signing of Student Withdrawal Form by parent/guardian, or in the case of dismissal, by the Administrator, and said form has been received by the school office. If a student withdraws or is dismissed after the first day of classes, the annual tuition (less Enrollment Deposit and Technology Fees) will be pro-rated and refunded based on the following schedule: All unpaid tuition and fees will be due on the date of student withdrawal. Student records will not be released until all tuition and fees are paid in full.

Withdrawal Date is before October 31: 75% Tuition Refunded / 25% Tuition Due Withdrawal Date is after October 31, before December 31: 50% Tuition Refunded / 50% Tuition Due Withdrawal Date is after December 31, before March 1: 25% Tuition Refunded / 75% Tuition Due Withdrawal Date is after March 1: No Tuition Refunded / 100% Tuition Due

There will be a \$50.00 withdrawal fee applied to cover administration and transfer of records.



Delinquent Tuition Payments: It shall be the responsibility of each school family to keep the school administrator informed of their need to make any changes in their preferred tuition payment plan or adjustments in the amount of tuition expected to be paid. Without such information, the following policy will apply when tuition payments are delinquent. There will be a \$25.00 per month late fee on all delinquent accounts.

In addition, if the party financially responsible misses two consecutive monthly payments and has not made suitable arrangements with the school office within fourteen (14) calendar days of the second missed payment, they will be notified that their child(ren) will be withdrawn from The Academy in 10 days unless payment or payment arrangements have been made. Requests for special payment arrangements must be submitted in writing prior to the designated withdrawal day and approved by the school administrator and the Board of Directors.

In addition, The Academy has the right to turn delinquent accounts over for collection. The Academy has the right to withhold testing, report cards and/or student records until all delinquent tuition is paid in full. The Academy has the right to refuse admittance or re-admittance based on failure to pay or late tuition payments.

Program Changes: The Academy reserves the right to change, delete or combine any of the programs offered at any time during the academic year due to space and enrollment minimums and limitations. The Academy of Coastal Carolina also has the right to modify the school calendar and make all decisions regarding total school days and make up days. Parents will be notified in writing of any and all changes.