



**SCHAUMBURG
PARK DISTRICT**

MINUTES OF THE
BOARD OF PARK COMMISSIONERS
REGULAR MEETING

SCHAUMBURG PARK DISTRICT
235 EAST BEECH DRIVE
SCHAUMBURG, ILLINOIS

February 12, 2026

IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING

NOTICE IS HEREBY GIVEN that Section 71 of the Open Meetings Act (the “Act”), which provided that open or closed meetings of a public body, including its committees thereof, may be conducted by audio or video conference without physical presence of a quorum of its members, will no longer be in effect as of May 11, 2023 because Governor Pritzker’s disaster declaration related to the COVID 19 pandemic expires on that date. Accordingly, the physical quorum of the Board of Park Commissioners of the Schaumburg Park District (the “Park Board”) and of each of its committees, must be physically present for a member or members of the Park Board, or committee, to attend such meeting electronically, and then only in accordance with Part I of Schaumburg Park District Ordinance No. 20-04-1P, “AN ORDINANCE DEFINING MEETING AND ADOPTING PROCEDURES FOR ELECTRONIC ATTENDANCE AT MEETING (PART I) AND SPECIAL RULES AND PROCEDURES DURING THE COVID-19 PANDEMIC PURSUANT TO GOVERNOR PRITZKER’S EXECUTIVE ORDER NO. 2020-17 (PART II)” adopted April 9, 2020.

Nevertheless, as an accommodation to the press and public, and because of the limited size of the Board Room in the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193, the Park Board will continue to conduct its meetings in person and electronically.

Accordingly, members of the public are encouraged to consider attending the Park Board meeting remotely by utilizing the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the Join Zoom Meeting link <https://us02web.zoom.us/j/4887767687>, and in either case to participate you must utilize the following Meeting ID: 488 776 7687. A link to said Zoom Meeting will also be available on the Schaumburg Park District web site www.parkfun.com by clicking on the link for the February 12, 2026 Park Board meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District’s Jerry Handlon Administration Building are denoted by “PP”. Those participating via electronic means only are denoted by “EM”.

CALL TO ORDER

President Schmidt called the meeting to order at 6:33 p.m. Commissioners present at the meeting included Commissioners Trudel (EM), Mayle (PP), Berg (PP), Longueil (PP), and Schmidt (PP).

Schaumburg Park District staff present included Mr. LaFrene (PP), Executive Director; Mr. O'Donnell (PP), Director of Finance & Administration; Mr. King (PP), Director of Parks and Planning; Mr. Parsons (PP), Director of Golf Operations; Mr. Sienkiewicz (PP), Director of Communications & Marketing; Ms. Mielitz (PP), Manager of Human Resources; Ms. Ali (PP), Communications Specialist; Ms. Chapa (PP), Superintendent of Facility Operations; Ms. Rao (PP), Superintendent of Capital Projects and Planning Mr. Christenson (PP), Manager of Parks; Andrew Paine (PP), attorney; and Ms. Riddle (PP), Executive Assistant.

Members of the public in attendance included Rich Osten (PP), Rob Hager (PP), Josiah Waldon (EM) and Tim Ganas (PP).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

It was moved by Commissioner Mayle, seconded by Commissioner Berg, to approve the agenda as presented.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

PRESENTATIONS / INTRODUCTIONS

Announcement of 2025 Director's and Eiermann Award Winners

Mr. LaFrene stated that the annual employee recognition event was held earlier this month and announced that the Director's Award recipients were all full-time staff! The Eiermann Award winner, who was chosen by their peers, was Heather Simross (Recreation).

Commissioner of the Year Award

Executive Director, Tony LaFrene shared that Board President, Bob Schmidt, was honored with Commissioner of the Year award at the recent state conference.

APPROVAL OF MINUTES OF JANUARY 8, 2026 REGULAR MEETING

It was moved by Commissioner Longueil, seconded by Commissioner Berg, to approve the minutes of the January 8, 2026 regular meeting as presented.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

COMMUNICATIONS

Mail

Mr. LaFrene shared a resident comment received at an event, complimenting the staff at the Sport Center and thanked the park district for providing availability and affordability of pickleball.

Audience Comments

There were none.

COMMITTEE REPORTS

Finance Committee

Commissioner Mayle reported that the Finance Committee met this evening and reviewed the bill list, financial statements and revisions to the Fund Balance Policy.

APPROVAL OF APPROVED & PREVIOUSLY PAID MAIN BILL LISTS

Commissioner Mayle reported that the Finance Committee met this evening and approved the following approved bill list and previously paid main bill list:

General Fund	\$25,321.83
Recreation Fund	162,973.41
Internal Service Fund	89,491.17
Capital Projects	<u>162,538.42</u>
TOTAL APPROVED	<u>\$440,324.83</u>
General Fund	\$121,341.03
Recreation Fund	280,193.04
Liability Insurance	61,688.94
IMRF/Retirement	2,247.44
Internal Service	15,209.74
Capital Projects	<u>1,155,715.29</u>
TOTAL PAID	<u>\$1,636,395.48</u>

It was moved by Commissioner Berg, seconded by Commissioner Longueil to approve the approved bill list in the amount of \$440,324.83 and the previously paid bill list in the amount of \$1,636,395.48 for a total of \$2,076,720.31 as presented.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

INFORMATION ITEMS

Department Updates & Upcoming Events

Mr. LaFrene thanked all full-time and part-time staff for a wonderful job during the winter season. Mr. LaFrene stated that the recent STAR Luncheon recognized staff milestone anniversaries and recognized Todd King on his 30 years of service at the park district and thanked him for dedication and leadership while modeling teamwork and cooperation through his hard work.

Mr. O'Donnell stated that he and Ms. Riddle had a follow-up call with Diligent regarding the new governance platform. Commissioner and committee member trainings will take place in the next couple of weeks as we are preparing to use the new platform with the March meeting. The Finance team continues to work on next year's budget, preparing the budget binders and several FOIA requests. Mr. O'Donnell thanked attorney Andrew Paine for all his guidance ensuring we provide the proper information. All the year-end tax documents have been distributed, and preparations are underway for the fiscal year-end audit. The IT team continues to work with Sikich on budget reports with the ReQlogic purchase order system. The Brightly project is ongoing, and the team continues to update the Thin Clients with Windows 11 and have signed the mass alert software system that will kick off later this month. IT staff are obtaining quotes to run fiber between the two buildings at Olympic Park to improve network uptime during heavy usage periods during large events.

Mr. King stated that with the nice weather, Parks staff have been checking the outdoor courts, cleaning up the courts and all the parks of garbage, leaves and debris from winter, cutting down native areas and repairing pathways from any plow damage. Staff are helping with preparations for this weekend's Cabin Fever Fest at Spring Valley. Mr. King resumed the start of monthly meetings with SAA earlier this evening. RFPs have been sent out for annual native area and pond maintenance and goose control. A pre-bid meeting was held for annual grounds maintenance (mowing). Staff have been cleaning and organizing the equipment for special events. A new Groundskeeper has been hired and will start in early March, and second-round interviews took place for the Park Planner position. Contractors continue to work on the fuel station upgrades. Construction work is ongoing on Olympic Park softball fields; wireless scoreboards have been installed. Staff continue to work with playground manufacturers on the upcoming playground renovations and with Collins school on design ideas.

Mr. Parsons stated that he and the golf staff continue to monitor the course conditions to determine when to open the course this season. Staff have prepped all the equipment to be ready to open, thank you to Barry McDonald and the grounds staff. Staff helped the golf shop for the renovations currently taking place. Permanent tee times, league and outing contracts have been returned. The senior league has 228 members registered so far this season. PGA junior league registration is underway, 22 are signed up for the 13u team and 6 are signed up for the 17u team. The indoor simulators had over 170 rental hours during the month of January.

Mr. Sienkiewicz stated that he has been working on data and numbers as it relates to our impact on the community using the Placer AI software. In January, there were 113,000 visits to our facilities and the average time spent at our facilities is 90 minutes. Our Facebook page content was seen 192,000 times with over 200,000 views with the most popular post being the recent senior trip to Iceland with over 32,000 views. Our website had 81,000 visits with the Water Works page being the most popular. The summer program guide is in the first rounds of edits phase. The park district's TikTok page has been relaunched, and staff will be sharing more videos via that app.

Ms. Mielitz stated that the STAR luncheon took place earlier this month and thanked the planning committee for all their help with the event as well as the staff at the Renaissance Convention Center for hosting this year's event. Ms. Mielitz recognized Nina Abbinante for her 5-year service anniversary. The annual OSHA 300 report has been finalized and posted at necessary facilities. Ms. Mielitz attended an HR Source webinar on compensation benchmarking. The Wellness Committee hosted two successful events in January, and they have a February event scheduled with Park Partner Ascension on heart health.

Ms. Chapa stated that upcoming special events include Daddy/Daughter Dance and Mother/Son Dance. All pool managers and 140 lifeguards are returning for the upcoming pool season. Fitness staff held a fun Cupid Bootcamp Shuffle. The aquatics team is preparing for open swim at Water Works with the day off school for President's Day. Staff are working on updating the Business Continuity Plan. The dance department is gearing up for the busy competition season followed by the end of season recitals which will be held at the Hemmens this year. Auditions for Willy Wonka, Jr. are scheduled for February 17. Youth soccer leagues continue at the Sport Center through the end of March, and athletics will transition outdoors to Olympic Park. STP hosted a large tennis tournament with over 60 participants. Preschool's open house had over 100 families visit the three locations. Staff are working with Softplay for new equipment at CRC's Discovery Room. KASPER is hosting a half day of school tomorrow and full day off on Monday with a visit to Funway in Batavia. KASPER will be hosting District 54 summer camps at Hale, Hoover, Dirkson and Blackwell. The seniors continue to be busy with a group attending international travel to Iceland and also glass blowing and flower arranging classes. Heritage Farm's new space is accepting many rental requests. 656 second graders attended field trips at Spring Valley. Preparations are underway for this weekend's Cabin Fever Fest and Spring Valley staff added a reminder that as spring comes, please contact other animal rescue/animal services locations for wild animals found needing assistance.

IAPD/IPRA Committee Updates

Commissioner Schmidt thanked all our board members for helping with the state conference as Schaumburg Park District was well represented at this year's conference. Commissioner Schmidt recognized Commissioner Mayle as he earned Master Board Member designation and Commissioner Trudel earned Distinctive Board Member designation.

IAPD Legislative Breakfast – Saturday, February 28, 2026 at 8:00am

Commissioner Schmidt stated that the IAPD Legislative Breakfast will be on Saturday February 28, 2026 at the Schaumburg Golf Club.

Budget Meeting – March 5, 2026 at 6:00pm

Commissioner Schmidt stated that there will be a special budget meeting on March 5, 2026 at 6:00pm at the Jerry Handlon Administration Building.

ACTION ITEMS

Employee Manual Policy Updates (Memo #H26-21)

It was moved by Commissioner Mayle, seconded by Commissioner Longueil, to approve the Employee Manual Policy updates as presented.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

Fund Balance Policy Revision (Memo #B26-32)

It was moved by Commissioner Longueil, seconded by Commissioner Berg, to amend the Fund Balance Policy as presented.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

Purchase of Foley 653 Accu-Master Reel Grinder (Memo #G26-33)

It was moved by Commissioner Berg, seconded by Commissioner Longueil to approve the purchase of a Foley 653 Accu-Master Reel Grinder through Reinders, Inc. for an amount not to exceed \$59,679.65 and adopt Resolution 26-02-1P, a resolution approving the terms and authorizing the execution of a contract with Reinders, Inc. for the purchase of a Reel Grinder.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

Purchase of Foley 672 Accu-Pro Bedknife Grinder (Memo# G26-34)

It was moved by Commissioner Longueil, seconded by Commissioner Berg to approve the purchase of a Foley 672 Accu-Pro Bedknife Grinder through Reinders, Inc. for an amount not to exceed \$33,268.79 and adopt Resolution 26-02-2P, a resolution approving the terms and authorizing the execution of a contract with Reinders, Inc. for the purchase of a Bedknife Grinder.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

Dog Park Sponsorship and Resolution (Memo #C26-35)

It was moved by Commissioner Mayle, seconded by Commissioner Longueil to approve the Dog Park Sponsorship Agreement with Golf Rose Animal Services and adopt Resolution 26-02-3P, a resolution approving the terms and authorizing the execution of a dog park sponsorship agreement with Golf Rose Animal Services.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

Links Technology Solutions, Inc. Park Partner Agreement and Resolution (Memo #C26-36)

It was moved by Commissioner Longueil, seconded by Commissioner Berg to approve the Links Technology Solutions, Inc. Park Partner Agreement and adopt Resolution 26-02-4P, a resolution approving the terms and authorizing the execution of a Park Partner Sponsor Agreement with Links Technology Solutions, Inc.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt
Nays: None
Absent: Commissioner Trudel

The motion carried.

NEW BUSINESS

Mr. LaFrener said there is no new business.

OTHER ITEMS

Mr. LaFrener stated that there were no other items.

ADJOURNMENT TO EXECUTIVE SESSION

No Executive Session was needed.

ADJOURNMENT

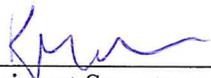
There being no further discussion, it was moved by Commissioner Berg, seconded by Commissioner Mayle to adjourn the regular Park Board meeting at 7:11 p.m.

Ayes: Commissioners Berg, Mayle, Longueil, and Schmidt

Nays: None

Absent: Commissioner Trudel

The motion carried.

By:  _____
Assistant Secretary



Thursday, February 12, 2026
Park Board Regular Meeting

MEETING AGENDA

Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193
6:30 p.m.

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A. Opening Items

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda

B. Presentations/Introductions

1. Announcement of 2025 Director's and Eiermann Award Winners

C. Approval of Minutes

1. Approval of Minutes of January 9, 2025 Regular Meeting

D. Communications

1. Mail
2. Audience Comments

E. Committee Reports

1. Finance Committee

F. Bill List

1. Approval of Approved & Previously Paid Bill List

G. Information Items

1. Department Updates & Upcoming Events
2. IAPD/IPRA Committee Updates
3. IAPD Legislative Breakfast - Saturday, February 28 at 8:00 a.m.
4. Budget Meeting - Thursday, March 5, 2026 at 6:00 p.m.

H. Action Items

1. Employee Manual Policy Updates (Memo #H26-21)
2. Fund Balance Policy Revision (Memo #B26-32)
3. Purchase of Foley 653 Accu-Master Reel Grinder (Memo #G26-33)
4. Purchase of Foley 672 Accu-Pro Bedknife Grinder (Memo #G26-34)
5. Dog Park Sponsorship and Resolution (Memo #C26-35)
6. Links Technology Solutions, Inc. Park Partner Agreement and Resolution (Memo #C26-36)

I. New Business

J. Other Items

K. Adjournment

1. Adjourn the Meeting

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.

