



SCHAUMBURG PARK DISTRICT

MINUTES OF THE BOARD OF PARK COMMISSIONERS REGULAR MEETING

SCHAUMBURG PARK DISTRICT
235 EAST BEECH DRIVE
SCHAUMBURG, ILLINOIS

April 9, 2026

IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING

NOTICE IS HEREBY GIVEN that Section 7I of the Open Meetings Act (the “Act”), which provided that open or closed meetings of a public body, including its committees thereof, may be conducted by audio or video conference without physical presence of a quorum of its members, will no longer be in effect as of May 11, 2023 because Governor Pritzker’s disaster declaration related to the COVID 19 pandemic expires on that date. Accordingly, the physical quorum of the Board of Park Commissioners of the Schaumburg Park District (the “Park Board”) and of each of its committees, must be physically present for a member or members of the Park Board, or committee, to attend such meeting electronically, and then only in accordance with Part I of Schaumburg Park District Ordinance No. 20-04-1P, “AN ORDINANCE DEFINING MEETING AND ADOPTING PROCEDURES FOR ELECTRONIC ATTENDANCE AT MEETING (PART I) AND SPECIAL RULES AND PROCEDURES DURING THE COVID-19 PANDEMIC PURSUANT TO GOVERNOR PRITZKER’S EXECUTIVE ORDER NO. 2020-17 (PART II)” adopted April 9, 2020.

Nevertheless, as an accommodation to the press and public, and because of the limited size of the Board Room in the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193, the Park Board will continue to conduct its meetings in person and electronically.

Accordingly, members of the public are encouraged to consider attending the Park Board meeting remotely by utilizing the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the Join Zoom Meeting link <https://us02web.zoom.us/j/4887767687>, and in either case to participate you must utilize the following Meeting ID: 488 776 7687. A link to said Zoom Meeting will also be available on the Schaumburg Park District web site www.parkfun.com by clicking on the link for the April 9, 2026 Park Board meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District’s Jerry Handlon Administration Building are denoted by “PP”. Those participating via electronic means only are denoted by “EM”.

CALL TO ORDER

President Schmidt called the meeting to order at 6:30 p.m. Commissioners present at the meeting included Commissioners Trudel (PP), Berg (PP), Longueil (PP), and Schmidt (PP). Commissioner Mayle was absent.

Schaumburg Park District staff present included Mr. LaFrener (PP), Executive Director; Mr. O'Donnell (PP), Director of Finance & Administration; Mr. King (PP), Director of Parks and Planning; Mr. Ward (PP), Director of Operations; Mr. Parsons (PP), Director of Golf Operations; Mr. Sienkiewicz (PP), Director of Communications & Marketing; Ms. Mielitz (PP), Manager of Human Resources; Ms. Chapa (EM), Superintendent of Facility Operations; Ms. Ali (PP), Communications Specialist; Mr. Paine (PP), attorney; and Ms. Riddle (PP), Executive Assistant.

Members of the public present included Rich Osten (PP), Rob Hager (PP), and Tim Ganas (PP).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

It was moved by Commissioner Trudel, seconded by Commissioner Longueil, to approve the agenda as presented.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

BUDGET & APPROPRIATION HEARING

It was moved by Commissioner Longueil, seconded by Commissioner Trudel to adjourn the regular meeting and call the Budget and Appropriation Hearing to order.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

President Schmidt called the Budget and Appropriation Ordinance Hearing for the Schaumburg Park District to order on this 9th day of April 2026, at 6:31 p.m.

President Schmidt stated that the Park District is required to publish notice and hold a public hearing on its Tentative Budget and Appropriation Ordinance prior to the Board's approval of its final Budget and Appropriation Ordinance.

“Notice of the hearing on the Tentative Budget and Appropriation Ordinance for the Park District was published in the Daily Herald on March 27, 2026, being not less than seven days before this hearing, and the tentative Budget and Appropriation Ordinance has been conveniently available for public inspection for more than 30 days. In addition to the tentative Budget and Appropriation Ordinance being available for public inspection at the Jerry Handlon Administration Building for more than 30 days prior to this public hearing, said tentative Budget and Appropriation Ordinance has been posted on the District’s website. I would ask the Secretary, Commissioner Longueil, to acknowledge receipt of proof of publication.”

Commissioner Longueil stated that he hereby acknowledged receipt of the Certificate of Publication from the Daily Herald evidencing that notice of this public hearing on the Tentative Budget and Appropriation Ordinance for the fiscal year beginning April 1, 2026 and ending March 31, 2027 was duly published on March 27, 2026.

President Schmidt thanked Secretary Longueil. The Certificate of Publication has been entered in the record. President Schmidt asked the Director of Finance for the Park District, Keith O’Donnell, to summarize the Budget and Appropriation Ordinance.

Mr. O’Donnell stated that the Budget and Appropriation Ordinance is a summary of the budget reviewed at the March 5 special meeting of the Finance Committee. This ordinance translates the budget into legal format required to file with the county. It calls for \$51.2 million of revenue from various sources and \$64.3 million of expenditures.

President Schmidt asked Mr. O’Donnell if there are any material changes from the tentative Budget and Appropriation Ordinance that has been made available to the public for more than 30 days, and the final Combined Budget and Appropriation Ordinance which is before the Board for consideration this evening under the Action Items portion of the Agenda.

Mr. O’Donnell said that there are no material differences between the tentative Budget and Appropriation Ordinance and the final Combined Budget and Appropriation Ordinance for the fiscal year beginning April 1, 2026 and ending March 31, 2027 that will be before you for consideration later this evening.

President Schmidt asked if there are any questions from any of the Park Commissioners. There were no questions from any of the Park Commissioners.

President Schmidt asked if there are questions from any members of the public who are in attendance either physically or electronically. There were no questions from the public.

President Schmidt asked if there is any member of the public attending this public hearing electronically who desires to offer any written or verbal testimony on this subject this evening. President Schmidt said no such testimony has been offered or received.

President Schmidt said he will entertain a motion to adjourn this Budget and Appropriation Ordinance Hearing.

It was moved by Commissioner Trudel, seconded by Commissioner Longueil to adjourn the Budget and Appropriation Ordinance Hearing.

There was no further discussion.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

With the Budget and Appropriation Hearing being adjourned, President Schmidt said that he will now entertain a motion to reconvene the regular Board meeting.

It was moved by Commissioner Longueil, seconded by Commissioner Berg to reconvene the regular Board meeting.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

The regular meeting was resumed.

PRESENTATIONS / INTRODUCTIONS

Quarterly Shout-Out Awards

Mr. LaFrene recognized the first quarter Shout-Out award winners, which included:

<u>Full-time</u>	<u>Part-time</u>
Justin Haas (Parks)	Anita Yamaguchi (Spring Valley)
Rachel Turner (Facilities)	Mikeelie Jensen (Recreation)
John Schomer (Recreation)	AJ Johns (Spring Valley)
Amy Messenger (IT)	Christopher Liston (Spring Valley)

Congratulations to all the winners.

APPROVAL OF MINUTES OF MARCH 12, 2026, REGULAR MEETING

It was moved by Commissioner Berg, seconded by Commissioner Trudel, to approve the minutes of the March 12, 2026 regular meeting as presented.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

COMMUNICATIONS

Mail

Mr. LaFrene stated that there were a couple of nice notes received. The first was from a patron from another park district that attended Spring Valley’s Sugar Bush Fair and how much their children enjoyed the event. Another note received was from SAA giving a shout-out to our Parks staff for getting the concession stand at Campanelli Park up and running.

Audience Comments

There were none.

COMMITTEE REPORTS

Finance Committee

Commissioner Berg reported that the Finance Committee met this evening and reviewed the bill lists and financial statements as well as the Budget & Appropriation Ordinance.

Joint Advisory Committee

Commissioner Trudel stated that the next meeting is scheduled for June 23, 2026.

APPROVAL OF APPROVED & PREVIOUSLY PAID MAIN BILL LISTS

Commissioner Berg reported that the Finance Committee met this evening and approved the following approved bill list and previously paid main bill list:

General Fund	\$52,125.45
Recreation Fund	115,917.22
Internal Service Fund	155,632.01
Capital Projects	<u>342,316.87</u>
TOTAL APPROVED	<u>\$665,991.55</u>
General Fund	\$96,231.24
Recreation Fund	346,100.91
Liability Insurance	71,384.72
IMRF/Retirement	3,201.39
Internal Service	20,519.16
Capital Projects	<u>3,603,464.97</u>
TOTAL PAID	<u>\$4,140,902.39</u>

It was moved by Commissioner Trudel, seconded by Commissioner Berg to approve the approved main bill list in the amount of \$665,991.55 and the previously paid main bill list in the amount of \$4,140,902.39 for a total of \$4,806,893.94 as presented.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

APPROVAL OF ENGINEER BILL LIST

Commissioner Berg recused himself from approving the Engineer bill list and left the room at 6:39 p.m. as his firm has done work for/with Gewalt Hamilton on past projects and is currently working on projects outside of the Park District.

Engineer Capital Projects Approved \$9,724.90

It was moved by Commissioner Longueil, seconded by Commissioner Trudel to approve the approved Engineer bill list in the amount of \$7,400.00 and the previously paid Engineer bill list in the amount of \$2,324.90 for a total of \$9,724.90 as presented.

Ayes: Commissioners Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle
Recused: Commissioner Berg

The motion carried.

Commissioner Berg rejoined the meeting at 6:40 p.m.

INFORMATION ITEMS

Department Updates & Upcoming Events

Mr. LaFrenere thanked all full-time and part-time staff for all their wonderful work through the start of the spring season. Mr. LaFrenere stated there were great successes during spring break. Mr. LaFrenere thanked all staff involved in the programming, parks and facilities during that busy time of year, helping to make positive memories in the community. Mr. LaFrenere stated the excitement of getting the animals back to Spring Valley for the season!

Mr. O'Donnell stated that the Finance team is busy preparing year-end audit work papers for the annual audit process. The team is coordinating with various departments to receive and process year-end invoices. NIAS was on site to complete the physical audits of the inventory. The team is busy transitioning budgets and updating reports for the new fiscal year. The IT department has been busy with the new Brightly software implementation. The Informacast (mass alert system) has completed installation and testing and training will now take place. A JotForm link is being created to gather dog park paperwork electronically. New PCs and laptops are also being deployed.

Mr. King stated that SAA seasons are now underway and staff are dragging the fields on a daily basis. Spring cleanup is underway in all the parks. Maintenance took place at the

Timbercrest pickleball courts. All centers have had pre-emergent put down to help with weeds and spring flowers are being added to the planters. Seasonal staff for mowing are being onboarded. Dog park maintenance took place near the entranceway. Staff picked up the farm animals for the Spring Valley farm. Spring tournaments are underway at Olympic Park. Staff met with the Village of Schaumburg for a couple of their future roadway projects and the Fahrrad bike event. Construction is moving along at Olympic Park softball fields. A public open house for this year's playground projects is scheduled for April 21. Work is wrapping up on the fuel island at 601. Staff have received confirmation from the State on two grant reimbursements for Einstein playground and Volkening Lake. Preparations are underway for bids that will be on the May board agenda. Commissioner Schmidt asked if there will be any new trees planted this year and Mr. King said yes, and the majority of the plantings take place in the fall.

Mr. Parsons stated that the golf course opened for the season on March 21. The month of March had 1,742 rounds played an increase of about 1,000 from March 2025. April is also approaching 1,000 in the first nine days despite the changes in daily weather. Two junior golfers participated in the finals of the National Drive, Chip and Putt contest that took place at Augusta this week, a great thing to happen for a community facility. The golf course fountains are in the process of being installed. Registration for the men's and ladies' leagues is scheduled for Monday. The Tuesday senior league will begin in May with 237 currently registered. A Titleist club fitting is scheduled for April 22. Mr. Parsons gave a shout-out to Nick Yackle and the entire grounds staff for the great condition of the course, which continues to receive positive feedback from patrons. 9-hole leagues and permanent tee times begin on April 25.

Mr. Sienkiewicz stated that summer program guide is at the printer. The next FYI meeting is scheduled for April 29 where front-line staff can be informed of goings on around the district. Mr. Sienkiewicz attended a meeting for IAPD's Parks Day at the Capitol to discuss this year's displays. A new welcome sign has been ordered for MRC's side entrance. Solstice tickets are on sale and promotion is ongoing. New Adopt-a-Park signs have been ordered.

Ms. Mielitz stated that the Q1 Shout-out Award winners were announced and those were based on 230 shout-outs given. Congratulations to Ian on his 5-year service anniversary. Laura attended two local job fairs this month and staff plan to attend D211's upcoming senior job fair. Full-time employee performance evaluations are wrapping up. The Wellness Committee launched a Sleep Tracking Challenge and will also partner with the Green Team on an Earth Day event.

Mr. Ward welcomed new full-time Jake Dean from Spring Valley, Julian Rios from Aquatics, and Chris McKie from Facilities. Spring break brought 7,200 patrons to Water Works and Mr. Ward thanked all staff who worked and maintained the facility during that busy time. Many Easter special events took place with 1,000 attendees over the various events. Mr. Ward thanked the staff and volunteers who helped with Spring Valley's Sugar Bush Fair. The early childhood/preschool department is showing very strong enrollment numbers this year. Spring Valley attendance continues to be strong when the weather allows. STP held a successful racquetball tournament. Olympic Park is up and running for the season. KASPER is showing strong summer enrollment numbers. The dance program is having approximately 800 in attendance each week. All outdoor

pools are beginning their opening preparations. Construction & HVAC installation at the golf course is nearing completion.

IAPD/IPRA Committee Updates

There was no update this month.

ACTION ITEMS

Budget & Appropriation Ordinance (Memo #B26-65)

It was moved by Commissioner Berg, seconded by Commissioner Trudel, to adopt Ordinance 26-04-1P, the Combined Budget and Appropriation Ordinance of the Schaumburg Park District for its fiscal year April 1, 2026, through March 31, 2027.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

President Schmidt declared that the Combined Budget and Appropriation Ordinance of the Schaumburg Park District for its fiscal year April 1, 2026, through March 31, 2027, duly adopted.

Board and Staff Educational Conferences (Memo #E26-66)

It was moved by Commissioner Trudel, seconded by Commissioner Longueil, to approve the 2026 NRPA conference expenses as presented.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

Ordinance for the Disposal of Surplus Property (Memo #P26-67)

It was moved by Commissioner Longueil, seconded by Commissioner Berg to approve the disposal of surplus property as presented and adopt Ordinance 26-04-2P, an ordinance authorizing the disposal of certain surplus property owned by the Schaumburg Park District.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

Co-op Purchase of Playground Equipment for Apollo Park (Memo #P26-68)

It was moved by Commissioner Berg, seconded by Commissioner Trudel to approve the purchase of playground equipment for Apollo Park for an amount not to exceed \$188,000 and adopt Resolution 26-04-3P, a resolution approving the terms and authorizing the execution of a contract with BCI Burke Company, LLC for the purchase of certain playground equipment utilizing the Sourcewell Joint Purchasing Cooperative.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

Co-op Purchase of a Replacement Garbage Truck (Memo #P26-69)

It was moved by Commissioner Trudel, seconded by Commissioner Longueil to approve the purchase of a replacement garbage truck for an amount not to exceed \$148,820.50 and adopt Resolution 26-04-4P, a resolution approving the terms and authorizing the execution of a contract with National Auto Fleet Group for the purchase of a 2026 Isuzu garbage truck utilizing the Sourcewell Joint Purchasing Cooperative.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

Co-op Purchase of a Replacement Ford F250 (Memo #P26-70)

It was moved by Commissioner Longueil, seconded by Commissioner Berg to approve the purchase of a replacement Ford F250 plow truck for an amount not to exceed \$58,370.00 and adopt Resolution 26-04-5P, a resolution approving the terms and authorizing the execution of a contract with Landmark Ford Inc. for the purchase of a 2026 F250 Ford plow truck utilizing the State of Illinois CPO-GS Uniform Procurement Program.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

Co-op Purchase of a Replacement Ford F350 Dump Truck (Memo #P26-71)

It was moved by Commissioner Berg, seconded by Commissioner Trudel to approve the purchase of a replacement Ford F350 dump truck for an amount not to exceed \$96,681.00 and adopt Resolution 26-04-6P, a resolution approving the terms and authorizing the execution of a contract with Landmark Ford Inc. for the purchase of a 2026 F350 Ford

dump and plow truck utilizing the State of Illinois CPO-GS Uniform Procurement Program.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

WTS International LLC Agreement Extension (Memo #R26-72)

It was moved by Commissioner Trudel, seconded by Commissioner Longueil to approve the WTS International LLC Agreement extension.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

NEW BUSINESS

Mr. LaFrenere said there is no new business.

OTHER ITEMS


Mr. LaFrenere stated that there were no other items.

ADJOURNMENT

There being no further discussion, it was moved by Commissioner Berg, seconded by Commissioner Trudel to adjourn the regular Park Board meeting at 7:21 p.m.

Ayes: Commissioners Berg, Longueil, Trudel, and Schmidt
Nays: None
Absent: Commissioner Mayle

The motion carried.

By: 

Assistant Secretary



SCHAUMBURG PARK DISTRICT

Thursday, April 9, 2026
Park Board Regular Meeting

Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193
6:30pm

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A. Opening Items

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda

B. Budget & Appropriation Hearing

1. Adjourn to Budget & Appropriation Hearing

C. Presentations/Introductions

1. Quarterly Shout-Out Awards

D. Approval of Minutes

1. Approval of Minutes of March 12, 2026 Regular Meeting

E. Communications

1. Mail
2. Audience Comments

F. Committee Reports

1. Finance Committee
2. Joint Advisory Committee

G. Bill List

1. Approval of Approved & Previously Paid Main Bill List
2. Approval of Engineer Bill List

H. Information Items

1. Department Updates & Upcoming Events
2. IAPD/IPRA Committee Updates

I. Action Items

1. Budget & Appropriation Ordinance (Memo #B26-65)
2. Board and Staff Educational Conferences (Memo #E26-66)
3. Ordinance for the Disposal of Surplus Property (Memo #P26-67)
4. Co-op Purchase of Playground Equipment for Apollo Park (Memo #P26-68)
5. Co-op Purchase of a Replacement Garbage Truck (Memo #P26-69)
6. Co-op Purchase of a Replacement Ford F250 (Memo #P26-70)
7. Co-op Purchase of a Replacement Ford F350 Dump Truck (Memo #P26-71)
8. WTS International LLC Agreement Extension (Memo #R26-72)

J. New Business

K. Other Items

L. Adjournment

1. Adjourn the Meeting

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.

