



SCHAUMBURG
PARK DISTRICT

MINUTES OF THE
BOARD OF PARK COMMISSIONERS
REGULAR MEETING

SCHAUMBURG PARK DISTRICT
235 EAST BEECH DRIVE
SCHAUMBURG, ILLINOIS

May 14, 2026

IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING

NOTICE IS HEREBY GIVEN that Section 7(e) of the Open Meetings Act (the “Act”), which provided that open or closed meetings of a public body, including its committees thereof, may be conducted by audio or video conference without physical presence of a quorum of its members, will no longer be in effect as of May 11, 2023 because Governor Pritzker’s disaster declaration related to the COVID 19 pandemic expires on that date. Accordingly, the physical quorum of the Board of Park Commissioners of the Schaumburg Park District (the “Park Board”) and of each of its committees, must be physically present for a member or members of the Park Board, or committee, to attend such meeting electronically, and then only in accordance with Part I of Schaumburg Park District Ordinance No. 20-04-1P, “AN ORDINANCE DEFINING MEETING AND ADOPTING PROCEDURES FOR ELECTRONIC ATTENDANCE AT MEETING (PART I) AND SPECIAL RULES AND PROCEDURES DURING THE COVID-19 PANDEMIC PURSUANT TO GOVERNOR PRITZKER’S EXECUTIVE ORDER NO. 2020-17 (PART II)” adopted April 9, 2020.

Nevertheless, as an accommodation to the press and public, and because of the limited size of the Board Room in the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193, the Park Board will continue to conduct its meetings in person and electronically.

Accordingly, members of the public are encouraged to consider attending the Park Board meeting remotely by utilizing the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the Join Zoom Meeting link <https://us02web.zoom.us/j/4887767687>, and in either case to participate you must utilize the following Meeting ID: 488 776 7687. A link to said Zoom Meeting will also be available on the Schaumburg Park District web site www.parkfun.com by clicking on the link for the May 14, 2026 Park Board meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District’s Jerry Handlon Administration Building are denoted by “PP”. Those participating via electronic means only are denoted by “EM”.

CALL TO ORDER

President Schmidt called the meeting to order at 6:31 p.m. Commissioners present at the meeting included Commissioners Trudel (PP), Mayle (PP), Berg (PP), Longueil (PP), and Schmidt (PP).

Schaumburg Park District staff present included Mr. LaFrenere (PP), Executive Director; Mr. Ward (PP), Director of Operations; Mr. O'Donnell (PP), Director of Finance & Administration; Mr. King (PP), Director of Parks and Planning; Ms. Chapa (PP), Superintendent of Facility Operations; Mr. Parsons (PP), Director of Golf Operations; Mr. Sienkiewicz (PP), Director of Communications & Marketing; Ms. Mielitz (PP), Manager of Human Resources; Ms. Simross (PP), Superintendent of Recreation Facilities & Safety; Jake Dean (PP), Manager of Spring Valley; Julian Rios (PP), Aquatics Program Supervisor; Chris Mckie (PP), Trades Technician; Grant Trejo (PP), Lead Custodian; Ms. Lucena (PP), Communications Specialist; Mr. Paine (PP), Attorney; and Ms. Riddle (PP), Executive Assistant.

Members of the public present included Rob Hager (PP), Rich Osten (PP), and Tim Ganas (PP).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

It was moved by Commissioner Mayle, seconded by Commissioner Longueil, to approve the agenda as presented.

Ayes: Commissioners Berg, Trudel, Mayle, Longueil, Schmidt
Nays: None
Absent: None

The motion carried.

PRESENTATIONS/INTRODUCTIONS

Introduction of New Full-Time Staff

The following new full-time staff were introduced to the Board: Julian Rios, Chris Mckie, Grant Trejo, and Jake Dean.

BINA HEARING

It was moved by Commissioner Berg, seconded by Commissioner Trudel to adjourn the regular meeting and call the BINA Hearing to order.

Ayes: Commissioners Berg, Trudel, Longueil, Mayle, and Schmidt
Nays: None

Absent: None

The motion carried.

President Schmidt stated this Bond Issue Notification Act hearing of the Schaumburg Park District is hereby called to order at 6:35 p.m.

President Schmidt stated that pursuant to the Bond Issue Notification Act, I, as the President of the Board of Park Commissioners of the Schaumburg Park District, signed an Order calling for a public hearing concerning the intent of the Board of Park Commissioners of the Schaumburg Park District, Cook County, Illinois to sell General Obligation Limited Park Bonds in the amount of \$16,000,000, and setting the hearing for this evening at 6:30 p.m. Notice of this BINA hearing was posted in this building, the principal office of the District, was posted on the Park District's website, and was duly published in the Daily Herald on April 30, 2026, a date not less than 7 nor more than 30 days before the date of this hearing as required by law. The purpose of this public hearing is to receive public comments on the proposal to sell \$16,000,000 General Obligation Park Bonds for the purpose of the payment of land condemned or purchased for parks, for the building, maintaining, improving and protection of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto. I would ask staff to briefly explain the reason for the proposed issuance of the Bonds and some of the planned expenditures.

Mr. O'Donnell stated that this is needed to fund annual capital projects for the given fiscal year. Most projects would include renovation or redoing large infrastructure items of the district's facilities, plus the purchase, improvement and maintenance of equipment that is used throughout the year.

President Schmidt asked if there were any questions of any members of the Park Board. There were none.

President Schmidt asked if there was any person desiring to present written testimony on the issue. No written testimony was presented.

President Schmidt asked if there was anyone present who wished to present oral testimony regarding the proposed bond issue. No oral testimony was presented.

President Schmidt stated that there being no one who wishes to present written or oral testimony or otherwise wishes to address the Board on this issue, he would entertain a motion to adjourn the public hearing held pursuant to the Bond Issue a Notification Act.

It was moved by Commissioner Trudel, seconded by Commissioner Longueil to adjourn the BINA Hearing.

Ayes: Commissioners Berg, Trudel, Longueil, Mayle, and Schmidt
Nays: None
Absent: None

The motion carried.

It was moved by Commissioner Longueil, seconded by Commissioner Mayle to resume the regular Park Board meeting.

Ayes: Commissioners Berg, Trudel, Longueil, Mayle, and Schmidt
Nays: None
Absent: None

The motion carried.

ADJOURN TO ANNUAL MEETING OF THE SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS

It was moved by Commissioner Berg, seconded by Commissioner Trudel, to adjourn to the annual meeting of the Schaumburg Park District Board of Park Commissioners.

Ayes: Commissioners Berg, Mayle, Longueil, Trudel, Schmidt
Nays: None
Absent: None

The motion carried.

ANNUAL MEETING

The minutes of the May 14, 2026 annual meeting are attached to and made a part of these minutes.

RECONVENE TO REGULAR MEETING OF THE SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS

It was moved by Commissioner Schmidt, seconded by Commissioner Mayle, to reconvene the regular Park Board meeting.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

APPROVAL OF MINUTES OF APRIL 9, 2026 REGULAR MEETING

It was moved by Commissioner Trudel, seconded by Commissioner Schmidt, to approve the minutes of the April 9, 2026 regular meeting as presented.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

COMMUNICATIONS

Mail

Mr. LaFrene stated that a nice email was received from NWSRA acknowledging the great work by our aquatics staff.

Audience Comments

There were none.

COMMITTEE REPORTS

Finance Committee

Commissioner Mayle reported that the Finance Committee met this evening and reviewed the bill lists and preliminary March financial statements.

Joint Advisory Committee

Commissioner Trudel stated that the next Joint Advisory Committee meeting is scheduled for June 23, 2026.

Airport Commission

Commissioners Mayle and Trudel attended the meeting last night. The airport is hosting a Father's Day Pancake Breakfast and Hops and Props.

APPROVAL OF APPROVED & PREVIOUSLY PAID MAIN BILL LISTS

Commissioner Mayle reported that the Finance Committee met this evening and approved the following approved bill list and previously paid bill list:

General Fund	\$68,038.23
Recreation Fund	114,872.62
Internal Service Fund	156,849.70
Capital Projects	<u>341,616.46</u>
TOTAL APPROVED	<u>\$681,377.01</u>

General Fund	\$94,704.17
Recreation Fund	443,689.09
Liability Insurance	71,819.80
IMRF/Retirement	2,182.83
Internal Service	48,566.11
Capital Projects	<u>1,616,117.84</u>
TOTAL PAID	<u>\$2,277,079.84</u>

It was moved by Commissioner Longueil, seconded by Commissioner Schmidt to approve the approved main bill list in the amount of \$681,377.01 and the previously paid main bill list in the amount of \$2,277,079.84 for a total of \$2,958,456.85 as presented.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

APPROVAL OF ENGINEER BILL LIST

Commissioner Berg recused himself from approving the Engineer bill list and left the room at 6:48 p.m. as his firm has done work for/with Gewalt Hamilton on past projects and is currently working on projects outside of the Park District.

Engineer Bill List \$18,186.00

It was moved by Commissioner Longueil, seconded by Commissioner Mayle to approve the Engineer bill list in the amount of \$18,186.00

Ayes: Commissioners Mayle, Longueil, Trudel, and Schmidt
Nays: None
Absent: None
Recused: Commissioner Berg

The motion carried.

Commissioner Berg rejoined the meeting at 6:49 p.m.

INFORMATION ITEMS

Department Updates & Upcoming Events

Mr. LaFrene thanked all full-time and part-time staff for doing a wonderful job serving our community. A huge shout-out was given to all who helped with Springfest at Bock over the weekend as the community appreciates these special events. A shout-out was given to the entire Finance department for the recent GFOA Excellence in Reporting achievement. Mr. LaFrene thanked our legislators, Senators Murphy and Castro, Representatives Mussman and Crespo, for taking the time to visit with staff and commissioners last week at the Legislative Conference in Springfield.

Mr. O'Donnell stated that the Finance team is busy with the fiscal year end audit work and preparing for the auditors' preliminary fieldwork on June 4. Work is underway on the April month-end close as well as some contract renewals with our attorney. The IT department is working through the final stages of the Brightly project, testing the new Informacast system and deploying new laptops and PCs across the district.

Mr. King stated that the Parks department is helping to open the outdoor pools and delivering equipment for various community events with our Park Partners. District 54 held a rocket launch at Olympic Park. Staff have been making preparations for the Common Goals Tournament at Olympic Park over Memorial Day weekend. Spring Valley hosted Keep America Beautiful group who installed safety surfacing, planted a pollinator garden and presented a nice donation. Public open house meetings are scheduled for May 19 at CRC for a cricket pitch at Brandenburg Park and June 6 at Village in the Park for playground renovations. A new bike rack was installed at Meineke Recreation Center. Staff met with The Boys & Girls Club who adopted Bock Park.

Mr. Parsons stated that the golf course received over ten inches of rain in April where on average it receives three and a half inches. Despite the rain, the course had over 5,700 rounds of golf played for the month, an increase of 9% over last year. Four TopTracer units have been installed, and staff will continue to monitor the use. About Golf came in to refresh the indoor simulators. All leagues are up and running for the season. A shout-out was given to Nick Yackle and the entire staff for doing a great job on the course with all the rain. SGC is hosting the mayor's annual event on May 20.

Mr. Sienkiewicz gave a shout-out to Sophie Ali and Shawn Hammer for representing our table at Parks Day at the Capitol last week to showcase the Power of Parks. Staff also represented a table at SBA's event at Medinah Country Club. Staff attended Meet Chicago Northwest's event today where they showcased the state of tourism in the area using many of the park district's facilities in their presentation. Work is underway on upgrading our website for ADA accessibility, the fall program guide and promoting June's Solstice Fest.

Ms. Mielitz congratulated Kevin O'Donnell on five years of service and Jon Parsons on twenty-five years of service! Staff attended the annual D211 senior job fair and the HR Source's All Together HR Conference. Last week staff attended the spring full-time staff meeting. The Wellness Committee hosted two events/challenges in April and launched the Sun Protection Campaign and held a pop-up Wildflower Walk in Spring Valley.

Ms. Ward stated that the outdoor pools are being prepped for opening weekend and thanked Park and Facilities staff for their hard work as well as the lifeguards attending trainings. Mr. Ward thanked the Board for attending Springfest at Bock last weekend as well as all staff and volunteers that helped with the event as there was great feedback from our residents. Ryan Gangler was thanked for his work with the STP contract. Water Works had 11,600 in attendance during the busy spring break season. Fitness memberships continue to grow, Mr. Ward cautioned that there was a spike in memberships when the YMCA closed and staff will monitor those sales when the new YMCA opens later this year. Willy Wonka performances sold out 2 out of the 3 shows. Dance recitals are also selling out their performances at the Hemmens Cultural Center, kudos to Kari Larsen for coordinating that location. Spring Valley hosted over 18,000 visitors during the month of April including their special Earth Day event. The early childhood department continues to expand, and they are preparing for the end of year celebrations. Construction work is almost complete at SGC, final designs are in process for the Nature Center improvements, and VGB upgrades have been completed.

IAPD/IPRA Committee Updates

Commissioner Schmidt stated that all our board members are active on a number of committees and thanked the commissioners for their service. Commissioner Berg stated the importance of our staff and commissioners attending the IAPD Legislative Conference in Springfield.

ACTION ITEMS

2026 Organizational Charts (Memo #H26-83)

It was moved by Commissioner Trudel, seconded by Commissioner Longueil, to approve the 2026 Organizational Charts as presented.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

2026 Olde Nantucket Playground Equipment Purchase (Memo #P26-68)

It was moved by Commissioner Longueil, seconded by Commissioner Mayle to approve the co-op purchase of playground equipment for Olde Nantucket Park from PlayPower LT Farmington, Inc. for an amount not to exceed \$108,371.09 and adopt Resolution 26-05-2P, a resolution approving the terms and authorizing the execution of a contract with PlayPower LT Farmington, Inc. for the purchase of certain playground equipment utilizing the Sourcewell Joint Purchasing Cooperative.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

Bids for 2026 Apollo Park Playground Construction (Memo #P26-84)

It was moved by Commissioner Mayle, seconded by Commissioner Longueil to award the base bid and alternate 1 for Apollo Park Playground Construction to the lowest responsible bidder, Innovation Landscape, Inc., for an amount not to exceed \$248,506.08 and adopt Resolution 26-05-3P, a resolution approving the terms and authorizing the execution of a contract with Innovation Landscape, Inc. for playground installation services.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

2026 Apollo Playground Safety Surfacing (Memo #P26-85)

It was moved by Commissioner Schmidt, seconded by Commissioner Trudel to approve the purchase and installation of safety surfacing at Apollo Park playground by ForeverLawn Chicago, LLC for an amount not to exceed \$182,730.19 and adopt Resolution 26-05-4P, a resolution approving the terms and authorizing the execution of a contract with ForeverLawn Chicago, LLC for the purchase and installation of certain playground safety surfacing materials utilizing the Sourcewell Joint Purchasing Cooperative.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

Bids for 2026 Color Coating Projects (Memo #P26-86)

It was moved by Commissioner Trudel, seconded by Commissioner Longueil to approve the base bid and alternate 1 for 2026 Color Coating Projects to the lowest responsible bidder, American Sealcoating of Indiana, Inc., for an amount not to exceed \$96,000 and adopt Resolution 26-05-5P, a resolution approving the terms and authorizing the execution of a contract with American Sealcoating of Indiana, Inc. for color coating services.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

2026 Olde Nantucket Playground Safety Surfacing (Memo #P26-87)

It was moved by Commissioner Longueil, seconded by Commissioner Mayle to approve the purchase and installation of safety surfacing at Olde Nantucket playground by ForeverLawn Chicago, LLC for an amount not to exceed \$97,069.88 and adopt Resolution 26-05-6P, a resolution approving the terms and authorizing the execution of a contract with ForeverLawn Chicago, LLC for the purchase and installation of certain playground safety surfacing materials utilizing the Sourcewell Joint Purchasing Cooperative.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

NEW BUSINESS

Mr. LaFrenere stated there was no new business.

OTHER ITEMS

Mr. LaFrenere stated that there were no other items.

ADJOURNEMENT TO EXECUTIVE SESSION

It was moved by Commissioner Schmidt, seconded by Commissioner Trudel, to adjourn to Closed Session at 7:16 p.m. for the purpose of discussing personnel under section 2(c)(1).

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

Commissioner Berg stated that there will not be any action taken following the Closed Session. Once adjourned, the public meeting will not be reconvened.

ADJOURNMENT

There being no further discussion, it was moved by Commissioner Trudel, seconded by Commissioner Schmidt to adjourn the regular Park Board meeting at 7:38 p.m.

Ayes: Commissioners Mayle, Longueil, Trudel, Schmidt, Berg
Nays: None
Absent: None

The motion carried.

By: 

Assistant Secretary



SCHAUMBURG PARK DISTRICT

Thursday, May 14, 2026
Park Board Regular Meeting

Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193
6:30pm

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A. Opening Items

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda

B. Presentations/Introductions

1. Introductions of New Full-Time Staff

C. BINA Hearing

1. Public Hearing concerning the intent of the Board to issue \$16,000,000 General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

D. Annual Meeting

E. Approval of Minutes

1. Approval of Minutes of April 9, 2026 Regular Meeting

F. Communications

1. Mail
2. Audience Comments

G. Committee Reports

1. Finance Committee
2. Joint Advisory Committee

H. Bill List

1. Approval of Approved & Previously Paid Main Bill List
2. Approval of Engineer Bill List

I. Information Items

1. Department Updates & Upcoming Events
2. IAPD/IPRA Committee Updates

J. Action Items

1. 2026 Organizational Charts (Memo #H26-83)
2. 2026 Olde Nantucket Playground Equipment Purchase (Memo #P26-68)
3. Bids for 2026 Apollo Park Playground Construction (Memo #P26-84)
4. 2026 Apollo Playground Safety Surfacing (Memo #P26-85)
5. Bids for 2026 Color Coating Projects (Memo #P26-86)
6. 2026 Olde Nantucket Playground Safety Surfacing (Memo #P26-87)

K. New Business

L. Other Items

M. EXECUTIVE SESSION

N. Adjournment

1. Adjourn the Meeting

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.

