

**CEDAR CREEK TOWNSHIP
6556 SWEETER RD
TWIN LAKE, MI 49457
231-821-0014**

APPLICATION FOR COMMERCIAL SITE PLAN REVIEW

Fee: \$300

Case # _____

Amt. Pd/Date _____

P.C. Date _____

Fee along with seven (Minimum size 11' x 17") copies of plan required with application. Plans must contain the information required by Section 14.1.C.2 listed on backside of this application.

OWNERS: _____ PHONE NUMBER: _____

ADDRESS: _____ EMAIL ADDRESS: _____

CONTRACTOR: _____ PHONE: _____

APPLICABLE PARCEL ADDRESS: _____ PARCEL NO. 61-08-

LEGAL DESCRIPTION: _____

ZONING OF PROPERTY: _____ SIZE OF PROPERTY _____
(Dimensions and Acreage)

PRESENT USE: _____

PROPOSED DEVELOPMENT: _____

NOTE: Depending on the size, complexity, location, or other factors related to the proposed site plan, additional information may be required.

I (we) hereby swear and attest that I (we) are owners of the above parcel of property and the information is true and accurate to my (our) knowledge.

Date

Date

ALL OWNERS/APPLICANTS MUST SIGN

REQUIRED SITE PLAN REVIEW INFORMATION

Site Plan Requirements. Site plans shall be prepared in a neat and orderly manner, drawn to a scale of not more than one inch equals 100 feet, showing the existing and proposed arrangement of the site and shall include the following:

- a. Small sketch of properties, streets and use of land within one-quarter mile of the subject property.
- b. Existing adjacent streets and proposed streets and existing curb cuts within 100 feet off the property.
- c. All lot lines with dimensions.
- d. Parking lots and access points.
- e. Proposed buffer strips, greenbelts, or screening.
- f. Significant natural features; and other natural characteristics, including but not limited to open space, stands of trees, brooks, ponds, flood plains, hills, and similar natural assets.
- g. Location of any signs.
- h. Existing and proposed buildings, including existing buildings or structures within 100 feet of the boundaries of the property. If no buildings are within 100 feet of the property lines, the use of the adjacent property shall be indicated.
- i. General topographical features including existing contours at intervals no greater than two feet may be required by the Planning Commission depending on proposed land use and location. (Rev. 11/01)
- j. Number of acres allocated to each proposed use and gross area in building, structures, parking, public and/or private streets and drives, and open space.
- k. Dwelling unit densities by type, if applicable.
- l. Proposed method of providing sewer and water service, as well as other public and private utilities.
- m. Proposed method of providing storm drainage.
- n. Written description of the computation for required parking.
- o. Name, address, and phone number of applicant.
- p. Name, address, phone number, of the individual responsible for preparing the plan.

The Planning Commission shall review all materials submitted as part of the application, and recommend to the Township Board either approval, approval with conditions, or denial of the site plan. Such recommendation shall be based on the requirements of this Ordinance, and specifically, the standards of Section 14.1.D. **The Township Board shall review all materials submitted as part of the application, along with the findings and recommendations of the Planning Commission and the applicable standards of this Ordinance and shall approve, approve with conditions, or deny the site plan.**