Proxy Form

Family Day Care Australia Limited
ABN 93 094 436 021
AFSL 329 616

Your vote is important – appointing a proxy can ensure that your vote counts even if you cannot attend the Annual General Meeting of members.

To complete and lodge the proxy form validly, please read the instructions on the next page.

1. Membership number, name and address

First name _____ Last Name _____

Address _____

Suburb _____ State _____ Postcode _____

Membership number _____ Daytime phone number (____) _____

Email address _____

2. Appointment of proxy

I, being an Individual, Service or Organisation member of Family Day Care Australia Limited, hereby appoint:

☐ the Chairperson of the Meeting (mark this box with **X)** **OR**

☐ *(Print the name of the person you wish to appoint as your proxy)*

OR if the person named does not attend, or if no person is named, the Chairperson of the Meeting as my proxy to act generally at the Meeting on my behalf and to vote as directed below or if no directions are given as the proxy sees fit at the **Annual General Meeting** of members of Family Day Care Australia Limited, to be held at the **Pullman Brisbane King George Square, Cnr Ann and Roma St, Brisbane, QLD, 4000** at **1.00pm** (AEST) on **Saturday 28 November 2026**, and at any adjournment of that Meeting. The Chairperson of the Meeting intends to vote any undirected proxies in favour of the items of business.

3. Ordinary Resolution

My proxy is hereby authorised to vote in favour of or against the following Ordinary Resolution as indicated.

For each item of business please mark **X** in one box only to indicate your voting instruction. If you do not direct how to vote below in relation to an item of business then your proxy may decide how to vote on that item.

	In favour	**Against**	**Abstain**
1. Receive the 2025-2026 Annual Report	☐	☐	☐

Signature of Member
Please sign and date here

☐

_____/_____/ 2026

INSTRUCTIONS FOR COMPLETING YOUR PROXY FORM

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1. Membership number, name and address

These are your details as they appear in the company's Register of Members.

Membership numbers start with either CA or SA.

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2. Appointment of proxy

If you want your proxy to be someone other than the Chairperson of the Meeting, please print their name in the box. If you leave this section blank or your named proxy does not attend the meeting then the Chairperson will be your proxy. A proxy need not be a member of the company.

Remember that if you appoint someone other than the Chairperson to be your proxy then they are not compelled to cast your vote when the time comes, and if they did not then your vote would not count.

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3. Voting directions to your proxy

You may direct your proxy how to vote on each item of business by placing an **X** in one of the three boxes next to the item. If your proxy votes then they must vote as you have directed.

1. If you want your proxy to vote for the proposal cross the box under **In favour**.
2. If you want your proxy to vote against the proposal cross the box under **Against**.
3. If you do not want your proxy to vote at all regarding the proposal cross the box under **Abstain**.
4. If you are undecided and want to leave the decision to your proxy at the meeting do not mark any box against the item.

If you place an **X** in more than one box against an item your direction will be invalid and your proxy will not be able to vote for you on that item.

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4. Signature

You must sign the proxy form. For Service or Organisational members, the proxy form must be signed by a duly authorised representative, in accordance with clause 9 of the constitution.

If the proxy form is signed under authority or power of attorney, the authority or power of attorney or a certified copy of it must be deposited at the registered office of the company not later than **5:00pm (AEDT) Thursday 26 November 2026**.

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5. Lodging your proxy form

You may lodge your proxy form by:

1. **Mail** to PO Box 571 Gosford NSW 2250 to reach the registered office of the company by not later than **5:00pm (AEDT) Thursday 26 November 2026**;

OR

2. **Hand delivery** to the company at FDCA, 2/22 Willesee Crescent, Kincumber, NSW 2251, by not later than **5:00pm (AEDT) Thursday 26 November 2026**;

OR

3. **Email** of a scanned version of this form to reach the Company Secretary on board@fdca.com.au by no later than (AEDT) **5:00pm (AEDT) Thursday 26 November 2026**.