

Location
Oakland, CA

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Skills and Strengths

Adobe Creative Suite
(Illustrator, Photoshop,
InDesign, Premiere Pro,
After Effects) · Canva ·
Mailchimp · Hootsuite ·
WordPress · Salesforce
CRM · Print Production
· Social Media Tools ·
Google Workspace · Miro
· Jamboard

Katarina Countiss

As a community arts leader, I focus on participation, reflection, and human-centered practices.

EXPERIENCE

Graphic Design & Print Production Associate | Copy Central

(September 2025 – Present)

- Manage multiple daily tasks by organizing files and job order to focus on details
- Make recommendations to help customers save money and create elegant, compatible products
- Create templates, reports, and menus using typesetting techniques

Mindfulness Instructor | Mindful Life Project

(January 2025 – August 2025)

- Help a school's program achieve consistency after a rocky start
- Run weekly small group sessions with mid-term and end-term celebrations, tracking points for encouragement
- Publish an end-of-year zine celebrating student art and voices

Development & Communication Assistant | FACT/SF

(April 2024 – July 2024)

- Use project management to scope and apply for grants, incorporating AI to expedite processes
- Contribute to SOPs to address incidents and inconsistencies
- Support post-gala activities, including donor letters, CRM updates, and event photo management.

Art Instructor/Direct Service Provider | The Arc of San Francisco

- (March 2022 – March 2024)
- Help participants transition from remote to in-person services during the pandemic
- Structure team procedures for alignment on schedule and tasks
- Design curriculum for neurodiverse learners on topics like upcycled fashion and animation history.

EDUCATION

- Bachelor of Arts, Communication – University of Washington
- Associate of Arts & Sciences, Graphic Design & Illustration – Seattle Central Creative Academy
- Therapeutic Arts Certification – Naturalistico Holistic Wellness Training

PROJECTS

Kat's Zine Club

(July 2017– Present)

- Publish over 100 monthly zines for subscribers
- Experiment with formats and engagement techniques
- Curate diverse images, themes, and artistic modalities

Kismet Arts Tangent

(August 2017– February 2025)

- Produce award-winning interdisciplinary original performance art
- Manage a team of local artists in production
- Develop grant language, marketing materials, budgets, and administration

Wonder Wednesdays

(March 2020– May 2022)

- Deliver art history lectures online
- Facilitate accessible art exercises
- Create facilitation flow adapted to the online classroom

