

**PCS Board of Directors Meeting Minutes**  
**3-19-2026**

**Present:** Craig Jasperse, Seth Anderson (via phone), Chad Gunderson, Brett Harmelink, David Sigler, Lindsay Truax, Dean Tomlinson

**Absent:** Sarah West, Julie Dietrich

**Others:** President Chris Nellerroe, Office Manager Melissa Evans, Principal Josh Dahl, Principal Lawton Burgstahler

The regular meeting of the Park Christian School “PCS” Board of Directors was called to order by Chad Gunderson, PCS Chair at 4:01 PM on March 19, 2026.

4:02 PM The Mission of PCS was shared.

4:03 PM Motion to approve the agenda (M/S/C)

4:04 PM Dean Tomlinson shared a devotion on the importance of God’s Word in our lives.

- Psalm 119:105
- Habit formations of reading God’s Word daily
- Romans 1:12 - Renews our minds
- 2 Timothy 3:17 - Equips us for every good work
- Psalm 119:11 - Guards our hearts

4:10 PM Motion to approve consent agenda (M/S)

Discussion: There was a state funding question: PCS receives curriculum reimbursement, transportation, and MHD health hours. Another finance question was asked which Chris will follow up with Eileen.

4:15 PM Motion to approve consent agenda (C)

4:15 PM Board Tasks

- Governance: This is #9 on the agenda – nothing additional.
- Succession: Sarah gave an update via email.
- Foundation: Draft items have been sent out. There is still the need to first decide if this is moving forward.
- Nominating: There is one position to fill. The church reps have been contacted; names have been received from the nominating committee. David and Chad will finish their terms and come off at the end of this term. Harvest Valley will name a rep. Lindsay is willing to serve again should Bethel name her again.
- Statement of Faith: Church representatives have been contacted regarding the statement of faith, with suggestions requested by April 10, and although all supporting churches—including one from each of the four major church traditions—have responded, Triumph has not yet shown interest. It would be valuable for the campus ministry director to participate in this process. It was also noted that the bylaws still need updates to reflect the current member churches, including adding Harvest Valley and removing River Valley.

4:27 PM Compliance of churches with the elder board will be monitored by Dean, who, as Vice Chair, will connect with each and provide an update by the next committee meeting. The pulpit moment was also discussed, which is typically discussed at the Fall Member Church meeting, and this addition could be incorporated into that process.

4:30 PM Chapter 5 discussion of Serving on a Christian School Board: Page 33 notes that having more nominees than vacancies is healthy, though it can be challenging when some individuals are not selected; framing the process as an invitation may help. Board members serve the interests of the school rather than representing individual churches. Board training has improved, and with new members joining, a board retreat or in-person training session could be a valuable next step.

4:38 PM Video training 1.1-1.3: There has been discussion with the member churches about the admissions process. Their engagement has shown they care enough to ask questions and invest time. A key topic is defining parameters and flexibility. There is a lot to think through as these boundaries are clarified.

4:40 PM Motion to receive Monitoring Reports 2.1 and 2.10 (M/S)

Discussion:

- The Board of Directors was pleased to hear that the new admissions policies are making progress toward implementation, though all items are not fully implemented yet.
- Policy 2.1.1: There was a question on therapy entities that meet with students on campus. These are primarily family-driven services. Families may inquire, and the principal might mention options they are aware of. Ideally, support happens after school, but when it can be scheduled during the school day, it saves time outside the classroom. PCS doesn't advocate for one provider over another.
- The Board of Directors appreciated admissions data that was shared.
- There was discussion about confidentiality and data security, particularly regarding whether churches should receive the names of students. Currently, PCS only provide numerical counts rather than individual names. On class preference forms, students will indicate their agreement with the statement of faith and list the church they attend along with their involvement there. This will help with accurate church membership documentation.

4:56 PM Motion to receive Monitoring Reports 2.1 and 2.10 (M/S/C)

Admissions Policy wording changes

Motion to approve 2.1.1.4.1: (M/S)

5:05 PM Motion to approve the proposed language of 2.1.1.4.1, breaking out and replacing 2.1.1.4.4 (M/S/C)

5:06 PM Audit building systems review handout was shared. Chris will report on this again in October.

5:14 PM Motion to receive this report and direct the President to resubmit a monitoring report on Policy 2.5.3 with updated corrected information (M/S/C)

5:14 PM President's Report

- Member Churches: Grateful for our member churches and the opportunity to have time in each of them. It is a big commitment, but it is also so powerful and so good.
- Retention: Currently PCS has 100% retention with teaching staff and continuous enrollment is at 97% - this is phenomenal!
- Teachers are called and on mission! There is so much maturity and Faith they brought into the classroom.
- Enrollment and Budget: Numbers of enrollment, applications, and what is needed was shared. PCS is at a good place currently.
- Quasi-Endowment: Update was shared on the work completed.
- Bible Curriculum review: An invitation was given to the Board of Directors for anyone would like to join. A group of teachers has been working on this with Pastor Ryan. PCS already has a strong curriculum in place, but there may be some changes with junior high and when students will take specific classes.

- The city of Moorhead will do some work this summer that will affect the parking lot entry.
- Professional development is being planned to help teachers better support students in reading. Josh Dahl is coordinating with the Moorhead district to provide K-6 teacher training, with the goal of beginning this summer and compensating teachers for their participation.

5:45 PM PAC Discussion. A proposed board motion was shared. There was discussion on verbiage of the motion and details involved. The motion was amended.

6:23 PM

Board Motion: Performing Arts Center (PAC) Expansion – Authorization to Proceed with RFPs

I move that the Board of Directors authorize the President of PCS to proceed with the issuance of Requests for Proposals (RFPs) for the Performing Arts Center (PAC) expansion project. This includes engaging a Construction Management team to provide pre-construction/construction services and selecting an architectural firm to develop construction drawings.

Further, the President is authorized to evaluate proposals, negotiate terms, and enter into agreements with the selected firms, consistent with the project's scope and fundraised dollars, and to report progress back to the Board as appropriate. (M/S/C)

6:23 Dean closed in prayer.

The next meeting will be a committee meeting, but due to conflicts, a potential date was proposed of April 21.

6:25 PM Motion to adjourn (M/S/C)

6:25 PM Motion to move to executive (MSC)

Respectfully Submitted

Brett Harmelink

PCS Board of Directors Secretary