

PCS Board of Directors Meeting Minutes
6-18-2026

Present: Craig Jasperse, Seth Anderson, Chad Gunderson, Brett Harmelink, David Sigler, Lindsay Truax, Julie Dietrich

Absent: Sarah West and Dean Tomlinson

Others: President Chris Nellermoe, Office Manager Melissa Evans, Elementary Principal Josh Dahl, Guests Travis Reimche and Katie Reindl (incoming board members for the 2026-2027 school year)

The regular meeting of the Park Christian School “PCS” Board of Directors was called to order by Chad Gunderson, PCS Chair at 4:01 PM on June 18, 2026.

4:02 PM The Mission of PCS was shared.

4:02 PM Motion to approve the agenda (M)

Discussion: Add Chair’s closing statements to the agenda following the President’s Report. An executive session is also needed.

4:02 PM Motion to approve the agenda as amended (M/S/C)

4:04 PM Julie Dietrich shared a devotion. She shared the worship song “First Things First” along with a few scriptures and closed in prayer.

- Matthew 6:33
- Psalm 70:4-5
- Proverbs 16:3

4:09 PM Motion to approve the consent agenda (M/S)

4:10 PM Guest Katie Reindl joined the meeting.

Discussion: The Board received a directive from the Member Church Meeting in May to develop a policy draft creating a process for the admission of new member churches. This item will be added to the task list for the Fall Member Church Meeting and placed on the agenda for the August Board Meeting. Craig Jasperse will prepare a preliminary draft for Board review.

4:14 PM Motion to approve consent agenda (M/S/C)

4:15 PM Chapter 7 discussion of “Serving on a Christian School Board”

- The Board reaffirmed the role of the Christian school in supporting parents in their primary responsibility for the education and formation of their children.
- The Board discussed methods for recognizing and commending students and staff.
- The Board considered expectations for regular communication while noting the need to remain within governance rather than operational matters.
- The Board reviewed its defined responsibilities and limitations.
- A prayer from the book was prayed.

Committee Updates:**Governance Committee**

- The Board noted ongoing uncertainty regarding the specific role and scope of the Governance Committee.
- The Board acknowledged that the policy development task assigned by the member churches falls within the committee's potential work.
- It was discussed that involving the full Board in its work of reviewing policies would be most beneficial. The Board affirmed that policies should be reviewed on a regular basis.

Foundation Committee

- Sarah has been serving as chair of the committee and was not present to share the committee update. It was shared however that the committee's recommendation was not to move forward at this time with a Foundation.
- Additional information was requested before a final determination is made. The Board considered the potential benefits, including donor confidence, legal protection, and alignment with practices observed in other organizations.
- The idea of creating a Foundation originated from the Strategic Planning Committee as part of strengthening legacy and estate-giving efforts.
- Prior materials, including a handout and draft bylaws distributed approximately a year to a year and a half ago, could be revisited.
- The Board acknowledged that the concept is largely visionary and may need to be in place before a pressing need arises. A committee could be nominated in August to continue exploring the matter.

A motion was made to add an update from the full Foundation Committee to the August agenda.
(M/S/C)

Nominating

- It would be wise to formalize the committee's processes and annual schedule, given the complexity of incorporating both Church Rep and Board input.
- The Board discussed the value of maintaining an ongoing list of potential candidates, including their qualifications, areas of expertise, and the unique contributions each could bring. Attention was given to identifying gaps and being intentional in pursuing individuals who could strengthen the Board.
- The Board noted that at the next Member Church Meeting, it would be beneficial to present this process more formally and invite the Church Representatives to identify someone to assist with nominations.

Statement of Faith

There is no significant update. This would necessitate 100% buy in to make any changes.

4:58 PM Board 2026-2027 Overview Schedule Discussion

- The Board noted that several items were missed during the past year with the updated schedule. This was the first year operating under the new schedule with rotating committee

meetings and regular Board meetings in contrast to the previous model of monthly regular Board meetings.

- The Board discussed whether to continue with the current schedule or consider returning to the previous one. It was observed that July and December are non-meeting months, and that Member Church Meetings in November and May did not include regular board meetings this past year, resulting in four months without Board meetings this past year.
- Members noted that the implementation of the new schedule may not have been optimal. Suggestions included providing policy pre-reads, adjusting agenda structure to better use meeting time, and documenting committee work more thoroughly for inclusion in Board packets.
- It was acknowledged that chairing under the new schedule was challenging, though this was the first year of the revised structure.
- The Board agreed not to seek a vote at this meeting unless a motion was brought forward. It was suggested that the discussion be paused and revisited at the next meeting, with participation and weigh in from those absent Dean and Sarah and incoming members Travis and Katie.
- There was general agreement that Board meetings should coincide with Member Church Meetings and not be skipped during these months.

5:12 PM Leadership for August meeting and Board roles in 2026-27

The August meeting will open with Vice Chair Dean presiding. Members were asked to consider Board roles for the upcoming year, which will be voted on at the August meeting. Board members were encouraged to review the responsibilities outlined in the policy manual as they discern potential roles.

5:14 Motion to receive Monitoring Report 1.0 (M/S)

Discussion:

- A board member asked a question about historical data with a certain grade level. It was emphasized the importance of ensuring students are not disadvantaged for scholarship opportunities. The grading scale was recently reviewed and updated, and it was acknowledged that multiple variables influence student performance.
- A question was raised regarding teacher qualifications with an area school being recently highlighted by the media regarding this. ACSI requires 81% of teachers to hold teaching credentials. Teachers are required by PCS to obtain ACSI certification once employed if not already. One teacher who recently relocated from out of state holds an out of state license and is working toward Minnesota and North Dakota licensure. Bible teachers hold degrees in biblical studies, and the art teacher, while not traditionally certified in art education, is a highly skilled professional artist.

5:26 PM Motion to receive Monitoring Report 1.0 (M/S/C)

5:27 PM Motion to receive Monitoring Report 2.2 (M/S)

Discussion:

- The Board noted with appreciation that the vast majority of teachers are returning for the coming year, recognizing this as significant.
- This is the third year of the Teaching for Transformation rollout. Implementation has been intentionally gradual, and next year will be the first year in which the model is fully integrated. There are teachers being trained to serve as instructional coaches for other teachers.
- The Board discussed Policy 2.2.10 (Grievance Procedure). Teachers are invited to participate in relevant committee work and are consulted regularly on handbook items to gather input. Jennifer Penney continues to conduct exit interviews and provides reports summarizing reasons for staff departures.
- The Board expressed appreciation for the Raptor security system and noted its strong implementation.

5:35 PM Motion to receive Monitoring Report 2.2 (M/S/C)

5:35 PM Motion to receive Monitoring Report 2.9 (M/S)

- Reminder to the Board of Directors to utilize the Park Christian School email and not text messages for communication.
- 2.9.2 – There was a request for the board to be informed when area schools are negatively reflected in the media and what PCS is doing regarding similar issues.

5:41 PM Motion to receive Monitoring Report 2.9 (M/S/C)

5:42 Motion to receive corrected monitoring report 2.5.3 (M/S/C)

President's Report:

- Praise God for a great school year!
- Kindergarten has 50 students enrolled.
- There are 623 applications in hand – pray for 17 more!
- Extremely powerful Baccalaureate with Ruel Johnson and Kyle Kemp speaking.
- Celebration of Years of Service at the Teacher/Staff Breakfast
- Herzog Leadership Retreat- The team shared a meaningful time of reflection, looking back with gratitude and reaffirming commitments for the year ahead. Emphasis was placed on developing one another, leading as a unified team, and valuing the strength of the group.
- The progress on the Strategic Plan initiated in 2023 was recently reviewed by the leadership team. While many strategic initiatives are ongoing by design, steady and intentional forward movement continues.
- Chris will connect with ACSI and begin taking the next steps in the process of pursuit of ACSI Exemplary Accreditation. A key component, Standard 3.1 on school governance, requires the Board to participate in a written self-evaluation and to utilize consistent metrics for ongoing assessment.
- Progress on the PAC project was shared, including confirmation of the selected architect and ongoing work toward an unveiling of the project.
- Unashamed –Romans 1:16
- Thank you to Chad Gunderson and David Sigler for their time on the Board.

6:04 PM Motion to receive President's Report (M/S/C)

6:04 PM Closing reflections were shared with gratitude for the opportunity to serve in this capacity. The Board was reminded of its role as a policy-governing body rather than an action-oriented one, and encouraged to be attentive when decisions feel rushed, choosing instead to "rush to prayer." Members were urged to rely on mature policies, remember the legacy of the Board, and consistently turn to Scripture and prayer for guidance. The Board was encouraged to pray for vision, seek the Holy Spirit's leading, and uphold both the body and the president in prayer, keeping close to Christ in all actions. Appreciation was expressed to the president for his leadership, with encouragement to continue pursuing excellence with grace, knowing the Board supports Chris fully. The reminder was given that the work is ongoing, with reference to Philippians 1:6.

Next meeting: August 20

The executive team will work on the August agenda.

An updated contact list was requested to be sent to all.

Closing prayer

6:14 PM Motion to adjourn and move to executive session (M/S/C)

6:25 PM Motion to rise from executive session (M/S/C)

6:27 PM Motion to empower succession committee to extend President Neller-moe's contract for 2027-2028 school year (M/S/C)

6:30PM Meeting adjourned

Respectfully Submitted

Brett Harmelink

PCS Board of Directors Secretary