PCS Board of Directors Meeting Minutes
September 17, 2026

Present: Sarah West, Travis Reimche, Katie Reindl, Seth Anderson, Brett Harmelink, Lindsay Truax

Absent: Julie Dietrich, Dean Tomlinson, Craig Jasperse

The regular meeting of the Park Christian School "PCS" Board of Directors was called to order by Sarah West, Chair, at 4:05 PM on October 17, 2026.

The Mission of PCS was shared.

4:06 PM Motion to approve the agenda. (M/S/C)

4:06 PM Sarah West shared a devotion from Colossians 3:23-24, reminding the board that whatever we do should be done wholeheartedly as an act of service to the Lord. She acknowledged that many challenges can weigh heavily on our minds and prompted reflection on the question, "Whose school is this?" While the board works diligently, the school ultimately belongs to God. This truth brings freedom, reminding us that we do not have to have all the answers or maintain complete control. God simply calls us to faithfully participate in His work. Sarah emphasized that every aspect, including budgeting, hiring, policy decisions, conversations, listening to parents, and future planning, can become an act of worship when done for the Lord. Faithfulness often means making decisions without knowing the outcome and trusting God even when the path forward is uncertain. She encouraged trusting in the Lord rather than leaning solely on our own understanding. The goal is not to control the future, but to be faithful with the responsibilities God has placed before us today. Drawing from Mark 10:45, Sarah highlighted that Christian leadership is rooted in service, following Christ's example of serving rather than being served. Sarah concluded the devotion by leading the board in prayer.

4:14 PM Motion to approve the consent agenda, including the August financials, June minutes, and August minutes. (M/S/C)

Board Tasks:

Succession Planning/Dates:

Leadership Transition & Search Process Update

- Communication with staff was held yesterday and was reported to have gone well.
- An email update, including a video message, was sent to the entire school community at 4:00 PM.
- A press release was distributed.
- An open coffee gathering for the PCS community was scheduled for 8:05 AM on Friday AM.

Search Process

- Hillary from Slingshot will be on campus all day Thursday and Friday AM.
- Thursday evening will include a Slingshot-hosted conversation and dinner with member church representatives invited for discussion and feedback.
- Hillary will meet with principals and other key stakeholders. Classroom observations are not currently planned.

Search Committee and Candidate Review Process

- The search committee members were named with the meeting scheduled for Thursday with Hillary.
- The board requested milestone updates throughout the process to assist in responding to community questions.

Candidate Review Process

- A smaller review team of approximately seven members, including teachers, leadership team representatives, and board members will participate in the process.
- Hillary will conduct an initial review of candidates and present a recommended slate to the board for consideration.

- Discussions centered on identifying the qualities desired in the next leader.

Stakeholder Involvement

- Questions were raised regarding member church involvement in the search process.
- Past searches included multiple interviews, opportunities for member church participation, board interviews, and community meet-and-greet events. A dessert reception format was noted as a successful way for stakeholders to become acquainted with finalists.
- Existing files and resources from past searches may be reviewed and utilized as appropriate.
- The board was invited to share any additional thoughts or feedback regarding the process.

2026-27 Calendar/policy review schedule (Motion to adjust Policy 3.4.8)

- The monitoring report/policy review schedule calendar was distributed to the board in accordance with Policy 3.4.8.
- Motion: To accept the monitoring report schedule as presented. (M/S/C) Approved at 4:35 PM
- The board discussed utilizing the November and May meeting times to incorporate board training opportunities.
- A tentative training date of Wednesday, November 18 was identified (Member Church Meeting date).

Board Self-Assessment document

The Board Self-Assessment draft was distributed via email. The board noted that the format is effective. A question was raised regarding whether this should be considered a best practice or a policy requirement. It was noted that the requirement is already included in policy 4.4. The Board Chair will be responsible for monitoring and ensuring accountability for completion.

New Member Church process/best practice#

The board discussed establishing a best practice for new member church applications. A formal policy was not recommended, but members agreed that greater clarity would be beneficial. It was suggested that the Board Chair serve as the primary point of contact throughout the process to ensure clear communication and consistency. The board noted that Policy 4.5 could be reviewed earlier (February) if a prospective member church is actively pursuing membership. (Craig joined the meeting at 4:47 PM). The board discussed creating a more formal application process, potentially including:

- Affirmation of the school's Statement of Faith.
- Verification of at least 50 voting members, as outlined in the bylaws.
- Formal meeting minutes from the church's governing body indicating support for membership.
- A written explanation of why the church desires to become a member church.

As a related idea, board members suggested an agenda item be included for the member church meeting inviting member church reps to share a brief presentation on why they value their partnership with the school. One final edit from the committee was requested before the proposed best practice document is presented at the next member church meeting.

5:02 PM Motion to accept Policy 3.1 as presented (M/S/C)

5:03 PM Motion to accept Policy 4.4 as presented (M/S/C)

5:05 PM Presidents Report

- The school theme verse, "Unashamed," was shared.
- Thanking and reporting letters were sent to financial and prayer partners.

- An update was provided on Teaching for Transformation (TfT) emphasizing the discipleship habits that will be embedded this year. Two teachers will be internal coaches supporting implementation.
- Enrollment has reached 625 students.
- Interviews for the Marketing and Admissions position are scheduled for next week. Staff have been collaboratively supporting admissions, event planning, and daily responsibilities during the transition.
- Preparation continues for Exemplary Accreditation, with readiness work actively underway.
- The Triumph Chili Feed was successful, with the East Campus receiving first place recognition. Appreciation was expressed for parent involvement and church partnerships.
- Plans were shared for the "And Now the Unveiling" PAC Event on October 24, which will provide families with information about the Performing Arts Center vision.
- Updated PAC plans and conceptual images were reviewed. Administration continues to work with Zerr Berg on design and cost estimates, with a goal of keeping the project under $15 million.
- Discussion was held regarding the school's strong financial position and potential next steps for the PAC project. Administration anticipates providing additional project and financing information this fall and will continue updating the board as project estimates and funding options are established. Board members were encouraged to consider what information they might need before moving forward with a motion to approve the bid process, and to keep the project in prayer, and to consider joining the PAC campaign.

5:45 PM Next meeting dates

  - **October 15:** Regular Board Meeting with Audit, Eide Bailley
  - **November 18**: Member Church Meeting, Board meeting, and Board Training with Doug Rogness (Triumph)
    - Training: 8:15-10:30
    - Board Meeting: 10:30-12
    - Member Church Meeting 12-1:30)

5:50 PM Motion to adjourn (M/S/C)

Respectfully Submitted

Lindsay Truax
Board Secretary