

AvISO AI Policy Statement

AvISO is committed to the responsible, secure, and ethical use of Artificial Intelligence (AI) in all services and operations. This policy ensures transparency, compliance, and trust for our clients and partners.

Purpose

- Support ISO42001 compliance and risk management through safe AI adoption.
- Protect confidentiality, integrity, and availability of information.
- Comply with applicable laws and regulations, including the EU AI Act.

Principles

- **Governance:** All AI systems follow AvISO's internal AI Policy and Impact Assessment procedures.
- **Transparency:** AI-generated outputs are reviewed by qualified professionals before external use.
- **Security:** Sensitive data is never processed by unapproved AI platforms.
- **Accountability:** Employees and partners must report misuse, bias, or risks promptly.
- **Continuous improvement:** AI practices are reviewed regularly to reflect technological and regulatory changes.

Scope

This policy applies to all employees, contractors, and partners using AI systems provided or approved by AvISO.

Reporting AI incidents

External parties can report AI-related concerns, including potential misuse, bias, or security issues, by contacting:

- **Online form:** <https://forms.cloud.microsoft/e/X7cTuipk3j>
- Reports will be acknowledged within two business days and investigated promptly.

This Policy Statement shall be made available to the public, upon request, and shall be communicated and adhered to by all employees, temporary staff, and contractors.

This policy has been approved and authorised by:

Name: Paul Stevens

Position: Managing Director

Signature: *Paul Stevens*

Date: 6 November 2025