HARBOUR PINES
Beachside Living at its Best
20 Francis Street Geraldton WA 6530
Tel: (08) 9964 3686 Email: admin@harbourpines.com.au

OPERATING FUND – QUARTER 1

HARBOUR PINES RETIREMENT VILLAGE

Financial Year Ending 30 June 2026

ELECTRONIC ARCHIVING AND ACCESS TO SUPPORTING INVOICES

Supporting invoices relating to this quarterly Operating Fund financial report for Harbour Pines Retirement Village are retained and maintained in an electronic archive.

To ensure appropriate recordkeeping, document security and confidentiality, access to supporting invoices is managed through a centralised administrative process.

Requests for supporting invoices are to be directed in writing to admin@harbourpines.com.au, identifying the relevant expenditure or reporting period.

Requests are recorded and processed through Harbour Pines Administration, with supporting documentation made available in accordance with applicable requirements.

Harbour Pines Management Team

For and on behalf of Adder Holdings Pty Ltd