



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
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rparks.org

Roselle Park District
Regular Meeting
September 10, 2025, 6:30 PM
10 N Roselle Rd., Roselle, IL 60172

MINUTES

- I. **Call to Order:** President Laura Ellison called the meeting to order at 6:30PM.
- II. **Roll Call** - Present were Commissioners Jeff Peto, Katie Kilbridge, Dan Italia and President Laura Ellison. Commissioner Bob Furlin was absent. Also present were Executive Director Lynn McAteer, Deputy Director Nicolette Orlandino, Superintendent of Recreation Mike Loszach and Superintendent of Parks and Facilities Nick Leone.
- III. **Pledge of Allegiance**
- IV. **Public Input** - no public present
- V. **Consent Action:** President Ellison asked for a motion to approve the following consent action: Regular Meeting Minutes of 08/13/2025; Cash Investments Report as of 08/31/2025; Disbursements as of 08/31/2025 in the amount of \$707,747.59 and Budget to Actual Report through 08/31/2025. Commissioner Kilbridge moved, seconded by Commissioner Italia. A roll call vote was taken with Commissioners Peto, Kilbridge, Italia and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- VI. **New Business — Items for Discussion**
 - A. **Referendum Report Update** – Deputy Director Orlandino presented a report detailing the status and tentative timeline for each referendum project, along with the current expense projections and remaining referendum budget allocations. This report will be updated regularly to keep the Board informed as progress on each project continues.
 - B. **Kemmerling FY 2025/2026 Financial Report** – Staff presented a brief summary of the 2025 Kemmerling Pool season, which includes the overall projected net loss, an overview of pass and visit sales, expenses, and program details.
 - C. **Kemmerling Mechanical Updates/Proposal** – Staff requested Board approval to move forward with the budgeted replacement of the HVAC unit for the Kemmerling Bath House. The Park District would purchase the unit outright from our representative at Carrier, and we would use Grosse Mechanical for the labor and installation. The prices for the labor and installation as well as unit costs were presented to the Board. The budgeted item is for the total cost of replacing both HVAC Systems at Kemmerling, staff requested to move forward with the larger portion of the project currently.
 - D. **Great Lakes Tree Proposal** – As part of the voter-approved referendum, the Park District committed to enhancing reforestation efforts throughout the community. The next phase of this initiative includes the planting of trees at Parkside, Odium, and Engel Parks. This will complete the referendum promise related to reforestation. While the proposal for this project is approximately \$18,000, it is important to note that the trees being purchased are significantly larger than the typical size we install, and the cost also includes full installation. This investment ensures immediate impact and improved survivability of the plantings.

- E. **Bond, Levy and Healthcare Schedules** – Staff presented a timetable for the annual roll over bond ordinance, property tax levy, and 2026 healthcare proposal.

VII. Action Items

- A. **Kemmerling Mechanical Updates/Proposal** - Commissioner Italia moved, second by Commissioner Peto to approve the proposal from Grosse Mechanical in the amount of \$12,910 for the installation of the HVAC system at Kemmerling Pool and the purchase of related equipment from Carrier in the amount of \$7,460. A roll call vote was taken with Commissioners Italia, Kilbridge, Peto and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- B. **Great Lakes Tree Proposal** – Commissioner Peto moved, seconded by Commissioner Kilbridge to approve the proposal from Great Lakes Landscape Company in the amount of \$18,375 for the purchase and installation of 21 trees. A roll call vote was taken with Commissioners Italia, Kilbridge, Peto and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.

VIII. Reports

- A. **Director's Report** Director McAteer presented the Director's Report and answered questions from the Board. Grand Opening Fitness Center will be around November 1st. Director McAteer reported drain was installed at tennis courts and construction clean-up and remaining projects are in process of completion at Kemmerling.
- B. **Reports from Commissioners** – none
- C. **WDSRA** – no report

- IX. **Adjournment** – Commissioner Peto moved, seconded by Commissioner Italia, to adjourn the regular meeting at 7:50 PM, a voice vote was taken with all present voting Aye.

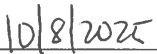


President

Attest:



Secretary



Approved