



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
630-894-4200
rparks.org

**Roselle Park District
Regular Meeting
October 22, 2025, 6:30 PM
10 N Roselle Rd., Roselle, IL 60172**

MINUTES

- I. Call to Order:** President Ellison called the meeting to order at 6:30 PM.
- II. Roll Call:** Present were Commissioners Dan Italis, Bob Furlin, Jeff Peto, Katie Kilbridge and President Ellison. Also present were Executive Director Lynn McAteer, Deputy Director Nicolette Orlandino, Superintendent of Recreation Mike Loszach, and Superintendent of Parks and Facilities Nick Leone.
- III. Pledge of Allegiance**
- IV. Public Input – no public present**
- V. New Business – Items for Discussion**
 - A. FY 2024/2025 Annual Comprehensive Financial Report** - In accordance with law, the district retains an independent auditor to annually examine the district's accounts and financial control systems. The Board retained Selden Fox, LTD. for this purpose. On site audit examination took place at the beginning of July with the cooperation and assistance of Deputy Director Orlandino and Financial Services Supervisor Schroeder. Following the Boards acceptance of the audit, copies of it will be placed on file with the Illinois Comptroller and the DuPage County Clerk no later than October 30, 2025.
 - B. DLA Proposal – Turner/WT Engineering Proposal** – The Turner Building project was originally completed during 2022–2023. Since that time, the design has been slightly modified, and the architectural drawings now need to be updated to align with the revised site plan. To complete this work, staff requests Board approval for the following professional services: **WT Engineering** – to update the civil engineering portion of the plans and **DLA Architects** – to update the architectural renderings and building drawings.
 - C. IAPD Conference Delegate** – The Annual IAPD/IPRA State Conference is January 29th-31st, 2026. The Board of Commissioners needs to elect a Delegate and 1st and 2nd alternates to represent the Roselle Park District at the Annual Business Meeting on Saturday, January 31st, 2026, at 3:30 pm.
 - D. Clauss Furniture Proposal** - As part of the Clauss renovation project, several furnished seating areas were planned as owner-furnished items. Staff collaborated with three different furniture vendors to design spaces that provide a variety of seating styles while remaining easy to maintain and clean, user-friendly, and cost-effective, color selections and add a few additional chairs for use throughout the facility. While the final proposal may change slightly, staff is requesting board approval to proceed with an order from Affordable Office Interiors in an amount not to exceed \$28,000.
- VI. Action Items**
 - A. FY 2024/2025 Annual Comprehensive Financial Report** – Commissioner Kilbridge moved, seconded by Commissioner Furlin to approve the FY 2024/2025 Annual

Comprehensive Financial Report. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.

B. DLA Proposal Turner/WT Engineering Proposal Turner – Commissioner Italia moved, seconded by Commissioner Peto to approve the proposal from WT Engineering for civil engineering updates to the Turner building plans and the proposal from DLA to update Turner Building architectural drawings as needed. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.

C. IAPD Conference Delegate – Commissioner Furlin moved, seconded by Commissioner Peto to appoint Commissioner Dan Italia as the 2026 IAPD Conference Delegate and Executive Director Lynn McAteer as the alternate. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.


D. Clauss Furniture Proposal - Commissioner Peto moved, seconded by Commissioner Kilbridge to approve the Clauss Furniture Proposal from Affordable Office Interiors not to exceed \$28,000. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.

VII. Reports – Director McAteer stated new signage and light fixtures poles are all ready for installation. Maple Room floors were heaving and the flooring company replaced it for free. 5 children have received e-bike citations. The board and staff agreed to continue discussions regarding e-bikes on park district property and stiff consequences. Grand Opening for Fitness Center November 1st.

VIII. Adjournment Commissioner Italia motioned to adjourn the meeting, seconded by Commissioner Furlin at 7:33 PM a voice vote was taken with Commissioners Italia, Furlin, Peto, Kilbridge and President Ellison voting Aye. Motion Carried.



President

Attest: 

Secretary

11/12/2025

Approved