



555 W Bryn Mawr Ave
Roselle, IL 60172
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rparks.org

**Roselle Park District
Regular Meeting
October 8, 2025, 6:30 PM
10 N Roselle Rd., Roselle, IL 60172**

MINUTES

- I. **Call to Order:** President Laura Ellison called the meeting to order at 6:30PM.
- II. **Roll Call** - Present were Commissioners Jeff Peto, Katie Kilbridge, Dan Italia and President Laura Ellison. Commissioner Bob Furlin was absent. Also present were Executive Director Lynn McAteer, Deputy Director Nicolette Orlandino, Superintendent of Recreation Mike Loszach and Superintendent of Parks and Facilities Nick Leone and Bianca Hervig, Marketing and Communications Specialist.
- III. **Pledge of Allegiance**
- IV. **Public Input**
- V. **Public Hearing** – At 6:31pm President Ellison opened the public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$652,000 of General Obligation Limited Tax Park Bonds of the District. At this time there are no additional comments from the park commissioners. At this time there are no additional comments from the public, no public present. With no additional comments President Ellison called for a motion to close the public hearing @: 6:32pm. Commissioner Kilbridge moved, Commissioner Peto seconded, to close Public Hearing at 6:32pm. A roll call vote was taken with Commissioners Italia, Kilbridge, Peto and President Ellison voted Aye. Commissioner Furlin was absent. Motion carried.
- VI. **Consent Action:** President Ellison asked for a motion to approve the following consent action: Regular Meeting Minutes of 09/10/25; Cash Investments Report as of 09/30/2025; Disbursements as of 09/30/2025 in the amount of \$949,171.69 and Budget to Actual Report through 09/30/2025. Commissioner Italia moved, seconded by Commissioner Kilbridge. A roll call vote was taken with Commissioners Peto, Kilbridge, Italia and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- VII. **New Business — Items for Discussion**
 - A. **Truth in Taxation Resolution #10-08-25-A** - Before adopting the tax levy, we must comply with the requirements of the Truth in Taxation Law ("Law") (35 ILCS 200/18-55 through 35 ILCS 200/18-100). There have been no material changes to the attached Truth in Taxation Law Resolutions or Certificate of Compliance since last year.
 - B. **2026 Healthcare Proposal and Plan Selection** - Attached is the 2026 benefits proposal. The Personnel Committee reviewed and discussed it on October 1, 2025. The proposal lays out current benefits offerings, health plan updates, and employee contribution rates.
 - C. **Clauss Change Order – IHC/Wooddale Electric** – Staff presented a change order for Wooddale Electric. The items listed on the CO were primarily due to design oversights: Add CAT6 wiring for equipment (Architects did not include any Audio or AV in design for machines to work correctly against wall. Hardwire into network instead of using WIFI), Pendant light purchase and installation- (one pendant was left off the drawing). Poke-thru (Electric needed in second row for bikes, fitness company forgot the NuStep bikes needed the electric when designing) and have a light fixture added above desk (fixture omitted from plans). Staff requested Board approval.

- D. Kemmerling Valve Proposal – ABC Services** – Staff requested Board approval for the replacement of five (5) butterfly valves and check valves for pool mechanicals at Kemmerling. Four (4) of the valves being replaced are original to the Kemmerling remodel and were identified by Councilman to be upgraded during our mechanical audit as a part of the Splash Pad audit. The last valve has failed over time but was replaced in the last 10 years. The total of the five (5) valve replacements is \$11,975.00.
- E. IAPD Delegate 2026 Conference** - The Annual IAPD/IPRA State Conference is January 29th-31st, 2026. The Board of Commissioners needs to elect a Delegate and 1st and 2nd alternates to represent the Roselle Park District at the Annual Business Meeting on Saturday, January 31st, 2026, at 3:30 pm.
- F. RMSBO Affiliate Contract Draft** – Staff submitted draft for Board perusal.
- G. Fitness Marketing Presentation** (fees, grand opening, lay-out and equipment) Deputy Director Orlandino thanked Bianca Hervig for all her outstanding work preparing all marketing and information pertaining to new updated fitness center.

VIII. Action Items

- A. Truth In Taxation Resolution #10-08-25-A** - Commissioner Kilbridge moved, second by Commissioner Peto to approve Truth in Taxation #10-08-25-A. A roll call vote was taken with Commissioners Italia, Kilbridge, Peto and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- B. 2026 Healthcare Proposal and Plan Selection** – Commissioner Italia moved, seconded by Commissioner Kilbridge to approve the 2026 Healthcare proposal and plan selection as presented. A roll call vote was taken with Commissioners Italia, Kilbridge, Peto and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- C. Clauss Change Order – IHC/Wooddale Electric** – Commissioner Peto moved, seconded by Commissioner Italia to approve the Clauss Rec Center change order #1 in the amount of \$17,823.78 for electrical work. A roll call vote was taken with Commissioners Italia, Kilbridge Peto and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- D. Kemmerling Valve Proposal – ABC Services** – Commissioner Kilbridge moved, seconded by Commissioner Peto, to approve the proposal from ABC Mechanical in the amount of \$11,975 for the replacement of 5 valves at Kemmerling pool. A roll call vote was taken with Commissioners Italia, Kilbridge Peto and President Ellison voting Aye. Commissioner Furlin was absent. Motion carried.
- E. IAPD Delegate 2026 IPRA Conference** – no action taken

IX. Reports

- A. Director's Report** Director McAteer presented the Director's Report and answered questions from the Board. Grand Opening Fitness Center will be November 1st. Parks Department planted another 40 trees at Chatburg Park.
- B. Reports from Commissioners**
- C. WDSRA** – Director McAteer and Deputy Director Orlandino reported on meeting with WDSRA staff regarding tracking their billing and preparation of documentation given to member districts.
- X. Closed Session** - Commissioner Peto moved, seconded by Commissioner Kilbridge to enter into closed session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2(c)(1) at 7:58PM Roll call vote was taken with Commissioners Italia, Kilbridge, Peto and President Ellison voting Aye, Commissioner Furlin was absent. Motion carried.

Reconvene from closed session at 8:29pm

Action as a result of closed session: None

- XI. Adjournment** – Commissioner Italia moved, seconded by Commissioner Peto to adjourn the regular meeting at 8:30PM a voice vote was taken with all present voting Aye.




President

Attest:



Secretary



Approved