



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
630-894-4200

rparks.org

**Roselle Park District
Regular Meeting
February 11, 2026, 6:30 PM
10 N Roselle Rd., Roselle, IL 60172**

MINUTES

- I. **Call to Order:** Vice President Jeff Peto called the meeting to order at 6:30 PM.
- II. **Roll Call** - Present were Commissioners Jeff Peto, Bob Furlin, Katie Kilbridge, Dan Italia. President Laura Ellison was absent. Also present were Executive Director Lynn McAteer, Deputy Director Nicolette Orlandino, and Superintendent of Parks and Facilities Nick Leone.
- III. **Pledge of Allegiance**
- IV. **Public Input**
- V. **Consent Action:** Vice President Peto asked for a motion to approve the following consent action:
 - i. Regular Meeting Minutes of 01/14/2026, ii. Closed Session Minutes of 4/10/2024, 4/24/2024, 5/8/2024, 5/22/2024, 6/12/2024, 8/14/2024, 11/13/2024, 1/8/2025, 3/12/25, 4/23/2025, 5/14/2025, 8/13/2025, 10/8/2025, 11/12/2025, 1/14/2026. Cash Investments Report as of 01/31/2026; Disbursements as of 01/31/2026 in the amount of \$309,877.15; and Budget to Actual Report through 01/31/2026. Commissioner Italia moved, seconded by Commissioner Furlin. A roll call vote was taken with Commissioners Furlin, Kilbridge, Italia and Vice President Peto voting Aye. President Ellison was absent. Motion carried.
- VI. **New Business — Items for Discussion**
 - A. **Guzman Landscaping Contract** – Staff requested entering “Third Term” of the 2024 Mowing Services Agreement, as outlined in Article 3 of the contract agreement between the Roselle Park District and Ramiro Guzman Landscaping, signed March 10th, 2024. Director McAteer requests budgetary approval for continuing the contract for 2026 Mowing Services with Ramiro Guzman Landscaping. The following totals are a negotiated 3.5% increase from 2025 prices. This is negotiated down from the 4.5% increase Guzman Landscaping has in their 2024 Bid.
 - B. **NORCOMM Annual Contract** – Staff requested approval to enter into an updated contractual agreement with NORCOMM Public Safety Communications, for Fire Alarm Monitoring at the Clauss Rec Center and 10N Admin Building for 2026. The new contract is for a five (5) year period, the first twelve (12) months the Park District has a locked rate, and going forward staff will be notified of any price increases in services. Previous contracts, signed by employees no longer with the Park District, we had no knowledge of any increase in services.
 - C. **IHC Contract – Turner Building** – The final phase of the Turner Park improvement plan includes the installation of outdoor public restrooms and the renovation of the existing Turner building to create functional programming and rental space for community use. This project represents an important investment in expanding services, enhancing park amenities, and increasing opportunities for public engagement at Turner Park. The Park District has successfully partnered with IHC on several past projects and has found their work to be professional, timely, and responsive to the Park District’s needs.

- D. **Midwest Field 2026 Contract (Valley Improvements and Odlum)** – Staff requested Board approval to accept the proposal for field work to be done by Midwest Field Solutions at Valley Park Ballfield and at Odlum Park Ballfield, in order to schedule the work to be completed after May 1st. This will continue ballfield upgrades year by year to bring field condition standards up. Work at Valley Park will include Home Plate & Pitching Area level and repair: Perimeter Lip repairs: Field alignment: Grass edging and work at Odlum Park will include Home Plate & Mound Repairs, build to IHSA Standard: Field alignment and Grass edging. Total cost of the work included is \$17,000.
- E. **Fehr Graham Goose Lake Park Path Design Proposal** – Staff requested Board approval of the proposal submitted by Fehr Graham for professional design services and preparation of bid documents for the Goose Lake Path replacement project. In response to discussions with District staff, Fehr Graham has provided a detailed scope of services and associated fees to advance this important capital improvement.
- F. **PDRMA Loss to Premium Report** - The purpose of this memorandum is to provide the Board with an overview of the Park District's 2025 Loss Premium Report issued by the Park District Risk Management Agency (PDRMA). The report evaluates the Park District's claim experience over a five-year period in five primary areas of coverage: Property, General Liability, Workers' Compensation, Employment Practices Liability, and Pollution. These categories represent the core areas of risk exposure for the agency and are used by PDRMA to calculate annual contribution rates and assess overall risk performance. We are proud of this achievement and appreciate the Board's ongoing support of a culture that prioritizes safety and responsible stewardship of public resources.

VII. Action Items

- A. **Guzman Landscaping Contract 2026** - Commissioner Furlin moved, seconded by Commissioner Kilbridge to approve the third term of the 2024 Mowing Services Agreement with Romiro Guzman Landscaping for the 2026 season. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, and Vice President Peto voting Aye. President Ellison was absent. Motion carried.
- B. **NORCOMM Annual Contract** - Commissioner Kilbridge moved, seconded by Commissioner Italia to approve the NORCOMM Public Safety Communications Agreements for the Clauss Recreation Center and 10 North Admin Building for a 5- year term. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, and Vice President Peto voting Aye. President Ellison was absent. Motion carried.
- C. **IHC Contract – Turner Building** - Commissioner Italia moved, seconded by Commissioner Furlin to approve the proposal from IHC Construction to provide construction management services for the Turner Building Renovation Project. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge, and Vice President Peto voting Aye. President Ellison was absent. Motion carried.
- D. **Midwest Field 2026 Contract (Valley Improvements and Odlum)** – Commissioner Furlin moved, seconded by Commissioner Italia, to approve the proposal from Midwest Field Solutions for ballfield updates at Valley Park and Odlum Park in the amount of \$17,000. A roll call vote was taken with Commissioners Italia, Furlin, Kilbridge and Vice President Peto voting Aye. President Ellison was absent. Motion carried.
- E. **Fehr Graham Goose Lake Park Path Design Proposal** – Commissioner Kilbridge moved, seconded by Commissioner Italia, to approve the professional services proposal from Fehr Graham for the path replacement project at Goose Lake Park in the amount of \$29,250. A roll call vote was taken with Commissioners Italia, Kilbridge, Furlin, and Vice President Peto voting Aye. President Ellison was absent. Motion carried.

VIII. Reports


- A. Director's Report** Director McAteer presented report and discussed with the Board. Superintendent Leone updated the Board on ongoing projects for the parks and facilities and winterization on the parks department equipment. Deputy Director Orlandino gave a brief report on furniture purchases and the "911 Inform Program", budgets and DCEO Grants. Daddy Daughter Dance had over 200 girls enrolled.
- B. WDSRA** - The "Bash Gala" information will be sent out this week.
- C. Reports from Commissioners**

IX. Other

- X. Adjournment** – Commissioner Italia moved, seconded by Commissioner Kilbridge to adjourn the regular meeting at 7:13 PM a voice vote was taken with all present voting Aye.



President

Attest:


Secretary

3/11/2026

Approved