



**Food Service Advisory Committee
Meeting Agenda
Thursday, October 16, 2025
1:00 P.M. BVSA Conference Room**

A. Call to Order – Time: _____

Committee members and members attending Advisory Committee meetings or any sub-committee meetings are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras). (Board Policy Resolution No.3.18-19)

Roll Call

Committee: Hillary Gilmartin, Tom Gilmartin, Bob Reynolds, Jeff Gadzia, Guy Munday

Staff: Don Ciota, Josh Caldwell, Kristi Skinner, Jorge Diaz

B. Approval of Agenda

C. Member Comments, if applicable

D. Manager Reports:

1. General Manager
2. Food and Beverage– Josh
 - a. Review Financial Reports
3. Saloon
4. The Oaks Restaurant
5. Mulligan Room

E. Old Business:

F. New Business:

1. Monthly Specials at Oak Tree Country Club – Proofing of Flyers and Posts
2. Menu Implementation/Portion Control
3. Banquet Menus
4. Sunday Brunch
5. Entertainment Hours
6. Halloween
7. Thanksgiving
8. New Year's Eve
9. Theme Nights
10. Oak Branch – Football Season/Super Bowl
11. Inventory Par Levels
12. Staffing Levels

Recommendations to the Board:

Next Meeting date and time: December 18th, 2025

Adjourn time: _____

