

VILLAGE OF WILLIAMSBURG
309 VEATER / PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF JUNE 12, 2025

Mayor Stubblefield called the meeting to order at 4:01 pm in the Village Hall meeting room, **Clerk Cardona** took roll call:

Deborah Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-tem	Present
Jerry McCauley, Trustee	Present
William Frazier, Trustee	Present
Bo Easley, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Stubblefield declared a quorum, and led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Trustee Frazier made a motion to approve the agenda as presented, **Mayor Pro-tem Powey** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Trustee McCauley made a motion to approve the minutes of **May 13, 2025 Public Workshop, May 15, 2025 Budget Workshop, and May 15, 2025 Regular Trustee Meeting**. **Trustee Frazier** seconded the motion, motion carried unanimously.

*** Are there any items on this agenda that could cause a potential conflict of interest by any Trustee Board Member:**

1. None

RECOGNITION OF VISITORS: David Garcia, Las Cruces Construction, Steve Mull (Sentinel).

See Attached

Mayor Stubblefield thanked everyone for attending the meeting.

PUBLIC COMMENT: (Three Minute Rule):

1. None

REPORTS:

1. FINANCE REPORTS:

Clerk Cardona provided the finance report for the month of May 2025. **Trustee McCauley** and **Mayor Stubblefield** reviewed the reconciliation summary reports for the months of April and May 2025.

See Attached

2. ACCOUNTS PAYABLE: (ACTION REQUIRED)

Mayor Pro-tem Powey made a motion to approve the accounts payable for the month of May 2025. **Trustee Easley** seconded the motion, with no nays the motion carried unanimously.

3. SIERRA COUNTY SHERIFF REPORT- ANIMAL CONTROL - SCRDA:

SHERIFF REPORT: Capt. Apodaca reported 56.27 hours of patrol and 6 incident report calls for the month of May 2025.

Reports Taken – 6

Arrests – 0

Traffic Citations Magistrate Court – 0

Animal Control: No Reports were given for the month of May 2025 by the Truth or Consequences Animal Control Officer.

Mayor Stubblefield reported 2 Animal Control related incidents to dispatch for the month of May 2025.

4. DEPARTMENT REPORTS:

Mayor Stubblefield: None

Mayor Pro-tem Powey: None

Trustee McCauley: None

Trustee Frazier: None

Trustee Easley: None

Clerk Cardona: Reported on the following

The Rio Grande Ave., construction is complete and final closeout documents are in the process.

Veater Street: A total of 5 bids were received, the responsive bid was submitted by Las Cruces Construction, LLC for a total amount of \$607,375.25. Wilson & Co. performed a certified bid evaluation and has identified that the bid package submitted by Las Cruces Construction, LLC has met the required criterion of responsiveness.

The Doris Ave. Street Project is in the final stages of completion.

An application was submitted for East Riverside in the amount of \$1,157,131.96 through the TPF project program, which will include design, construction, construction management including full reconstruction of the roadway with the addition of ADA – compliant sidewalks.

The Wastewater Project is in the construction phase. Smith Co has completed the clean out phase and will start on the next phase in July 2025.

West Riverside Ln: Wilson & Co. is at 90% design completion.

DISCUSSION (Possible Action):

1. Wilson & Co., Construction Contract Award Recommendation – Veater Street:

Mayor Pro-tem Powey made a motion to approve Wilson & Co. contract award recommendation to Las Cruces Construction LLC for the Veater Street construction project. **Trustee McCauley** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes
Trustee McCauley: Yes

Trustee Frazier: Yes
Trustee Easley: Yes

2. Village of Williamsburg Award Recommendation for an On-Call Engineer (A&E) - Multiple Awards:

Mayor Pro-tem Powey made a motion to approve/award the following four Engineer Firms for the On Call Architecture and Engineering Services for the Village of Williamsburg. Trustee Easley seconded the motion, motion carried unanimously.

**HDR Inc.
Molzen Corbin
Wilson & Co.
Nine Degrees**

Roll Call Vote:

Mayor Pro-tem Powey: Yes
Trustee McCauley: Yes

Trustee Frazier: Yes
Trustee Easley: Yes

See Attached

OLD BUSINESS: (ACTION REQUIRED)

1. None.

NEW BUSINESS: (ACTION REQUIRED)

1. **Approve / Adopt Resolution No. 16 FY 2024-2025 PROCLAMATION DECLARING EXTREME, EXCEPTIONAL, OR SEVERE DROUGHT CONDITIONS RESTRICTING THE SALE AND USE OF FIREWORKS IN THE INCORPORATED AREA IN THE VILLAGE OF WILLIAMSBURG:**

Trustee Frazier made a motion to Approve / Adopt Resolution No. 16 FY 2024-2025 PROCLAMATION DECLARING EXTREME, EXCEPTIONAL, OR SEVERE DROUGHT CONDITIONS RESTRICTING THE SALE AND USE OF FIREWORKS IN THE INCORPORATED AREA IN THE VILLAGE OF WILLIAMSBURG. **Mayor Pro-tem Powey** seconded the motion, motion carried unanimously.

See Attached

Roll Call Vote:

Mayor Pro-tem Powey: Yes

Trustee Frazier: Yes

Trustee McCauley: Yes

Trustee Easley: Yes

2. Approve / Adopt Resolution No. 17 FY 2024-2025 Election Resolution:

Trustee Frazier made a motion to Approve / Adopt Resolution No. 17 FY 2024-2025 Election Resolution as presented. **Trustee Easley** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes

Trustee Frazier: Yes

Trustee McCauley: Yes

Trustee Easley: Yes

See Attached

3. Approve / Adopt Resolution No. 18 FY 2024-2025 Adopting the FY 2027-2031 Infrastructure Capital Improvement Plan (ICIP) Top Recommendations for Submission:

Mayor Pro-tem Powey made a motion the Approve / Adopt Resolution No. 18 Fy 2024-2025 Adopting the FY 2027-2031 Infrastructure Capital Improvement Plan (ICIP) Top Recommendations for Submission. **Trustee McCauley** seconded the motion, motion carried.

Roll Call Vote:

Mayor Pro-tem Powey: Yes

Trustee Frazier: Yes

Trustee McCauley: Yes

Trustee Easley: Yes

See Attached

EXECUTIVE SESSION: (pm)

IN ACCORDANCE WITH SECTION 10-5-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS AS AUTHORIZED BY THE OPEN MEETINGS ACT § (H)(7), (H)(8):

1. None:

RETURN TO OPEN SESSION: (pm)

AS REQUIRED BY SECTION 10-15-1 (H.8), NMSA 1978 MATTERS DISCUSSED IN EXECUTIVE SESSION WERE LIMITED TO THOSE SPECIFIED IN THE MOTION TO CLOSE THE MEETING:

Action Taken: None

NEXT REGULAR MEETING: July 24, 2025 at 4:00 pm.

ADJOURNMENT: (4:33 p.m.)

Trustee Frazier made a motion to adjourn, and Trustee **McCauley** seconded the motion. Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4:33 pm.

Dated this 24th day of July 2025

ATTEST:


Amanda B. Cardona
Amanda B. Cardona, **Village Clerk**

Deborah Stubblefield
Deborah Stubblefield, **Mayor**