

VILLAGE OF WILLIAMSBURG
309 VEATER / PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF JULY 24, 2025

Mayor Stubblefield called the meeting to order at 4:00 pm in the Village Hall meeting room, **Clerk Cardona** took roll call:

Deborah Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-tem	Present
Jerry McCauley, Trustee	Present
William Frazier, Trustee	Present
Bo Easley, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Stubblefield declared a quorum; Trustee Easley led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mayor Pro-tem Powey made a motion to approve the agenda as presented, **Trustee Frazier** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Trustee McCauley made a motion to approve the minutes of **June 12, 2025 ICIP Public Workshop, June 12, 2025 Regular Trustee Meeting**. **Trustee Easley** seconded the motion, motion carried unanimously.

*** Are there any items on this agenda that could cause a potential conflict of interest by any Trustee Board Member:**

1. None

RECOGNITION OF VISITORS: Rob Halloway – Globe Life, Steve Mull (Sentinel).

See Attached

Mayor Stubblefield thanked everyone for attending the meeting.

PUBLIC COMMENT: (Three Minute Rule):

1. None

DISCUSSION (Possible Action):

1. Sierra Joint Office of Aging (SJOA) - Contribution:

Trustee Frazier made a motion to approve the Sierra Joint Office of Aging (SJOA) annual contribution. **Mayor Pro-tem Powey** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

2. Joint Powers Agreement (JPA) Sierra County Regional Dispatch Authority (SCRDA) – Village of Williamsburg:

Trustee Frazier made a motion to approve the Joint Powers Agreement (JPA) Sierra County Regional Dispatch Authority (SCRDA) – Village of Williamsburg. **Trustee McCauley** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

3. Rob Halloway – Globe Life Insurance Presentation:

Discussion Only:

Mr. Halloway gave a detailed presentation to the Board of Trustee's, regarding the significance of obtaining life insurance for themselves and their family, and offered to give quotes to those that were interested in participating in Globe Life insurance.

REPORTS:

1. FINANCE REPORTS:

Clerk Cardona provided the finance report for the month of June 2025. **Trustee Easley** and **Mayor Stubblefield** reviewed the reconciliation summary reports for the month of June 2025.

See Attached

2. ACCOUNTS PAYABLE: (ACTION REQUIRED)

Trustee Frazier made a motion to approve the accounts payable for the month of June 2025. **Mayor Pro-tem Powey** seconded the motion, with no nays the motion carried unanimously.

3. SIERRA COUNTY SHERIFF REPORT- ANIMAL CONTROL - SCRDA:

SHERIFF REPORT: The Sierra County Sheriff Department sent the traffic report for the month of June 2025.

Reports Taken – 0
Arrests – 0
Traffic Citations Magistrate Court – 0

Animal Control: No Reports were given for the month of June 2025 by the Truth or Consequences Animal Control Officer.

Mayor Stubblefield reported 2 Animal Control related incidents together with a total of 31 calls to dispatch for the month of June 2025.

4. DEPARTMENT REPORTS:

Mayor Stubblefield: None

Mayor Pro-tem Powey: SCRTD - Telephonically

Trustee McCauley: None

Trustee Frazier: None

Trustee Easley: None

Clerk Cardona: Reported on the following

The Rio Grande Ave., construction is complete and final closeout documents are in the process.

Veater Street Road project is scheduled to commence in August 2025.

The Doris Ave. Street Project is in the final stages of completion.

The Wastewater Project is in the construction phase. Smith Co. has completed the clean out phase and will start on the next phase in August 2025.

West Riverside Ln: Wilson & Co. is at 90% design completion.

OLD BUSINESS: (ACTION REQUIRED)

1. None.

NEW BUSINESS: (ACTION REQUIRED)

1. Approve / Adopt Resolution No. 1 FY 2025-2026 Fourth Quarter Financial Report:

Trustee Frazier made a motion to Approve / Adopt Resolution No. 1 FY 2025-2026 Fourth Quarter Financial Report as presented. **Trustee Easley** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

See Attached

2. Approve / Adopt Resolution No. 2 FY 2025-2026 Final Budget:

Trustee McCauley made a motion to Approve / Adopt Resolution No. 2 FY 2025-2026 Final Budget as presented. **Trustee Frazier** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

See Attached

3. Approve / Adopt Resolution No. 3 FY 2025-2026 Standards of Procurement:

Mayor Pro-tem Powey made a motion the Approve / Adopt Resolution No 3 FY 2025-2026 Standards of Procurement. **Trustee Easley** seconded the motion, motion carried.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

See Attached

4. Approve / Adopt Resolution No. 4 FY 2025-2026 Open Meetings Act:

Trustee Frazier made a motion to Approve / Adopt Resolution No. 4 FY 2025-2026 Open Meeting Act as presented. **Trustee Easley** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

See Attached

5. Approve / Adopt Resolution No. 5 FY 2025-2026 Calendar of Legal Holidays:

Trustee Frazier made a motion to Approve / Adopt Resolution No. 5 FY 2025-2026 Calendar of Legal Holidays as presented. **Trustee Easley** seconded the motion, motion carried unanimously.

Roll Call Vote:

Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,

Trustee Frazier: Yes
Trustee Easley: Yes

See Attached

6. Approve / Adopt Resolution No. 6 FY 2025-2026 Participation in the South-Central Council of Governments (SCCOG):

Trustee Frazier made a motion to Approve / Adopt Resolution No. 6 FY 2025-2026 Participation in the South-Central Council of Governments as presented. **Trustee McCauley** seconded the motion, motion carried unanimously.

Roll Call Vote:

**Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,**

**Trustee Frazier: Yes
Trustee Easley: Yes**

See Attached

7. Approve / Adopt Resolution No. 7 FY 2025-2026 Participation in the South-Central Regional Transit District:

Trustee McCauley made a motion to Approve / Adopt Resolution No. 7 FY 2025-2026 Participation in the South – Central Regional Transit District as presented. **Trustee Frasier** seconded the motion, motion carried unanimously.

Roll Call Vote:

**Mayor Pro-tem Powey: Yes,
Trustee McCauley: Yes,**

**Trustee Frazier: Yes
Trustee Easley: Yes**

See Attached

IN ACCORDANCE WITH SECTION 10-5-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS AS AUTHORIZED BY THE OPEN MEETINGS ACT § (H)(7), (H)(8):

- 1. None:**

RETURN TO OPEN SESSION: (pm)

AS REQUIRED BY SECTION 10-15-1 (H.8), NMSA 1978 MATTERS DISCUSSED IN EXECUTIVE SESSION WERE LIMITED TO THOSE SPECIFIED IN THE MOTION TO CLOSE THE MEETING:

Action Taken: None

NEXT REGULAR MEETING: August 14, 2025 at 4:00 pm.

ADJOURNMENT: (4:40 p.m.)

Trustee Frazier made a motion to adjourn, and Trustee **McCauley** seconded the motion. Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4:40 pm.

Dated this 14th day of August 2025



Amanda B. Cardona
Amanda B. Cardona, Village Clerk

Deborah Stubblefield
Deborah Stubblefield, Mayor